



KOLKATA PORT TRUST

कोलकाता पत्तन न्यास An ISO 9001 : 2000 PORT

यातायात विभाग Traffic Department यातायात प्रबन्धक कार्यालय Traffic Manager's Office 40, Circular Garden Reach Road, Kolkata – 700 043

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No. Tfc/CTO/PCS.

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TRADE CIRCULAR

A module in PCS Web Site has been made available for Linking of VCN with Import General Manifest (IGM) in VCN Link Section under Trade Column.

This linking is mandatorily required to be done by all the Feeder Operators at their respective Login ID to enable Shipping Lines to upload Electronic Delivery Order (EDO) with immediate effect.

For any query or support, please contact **PCS Support Team** over **TOLL FREE** Numbers 1800-115-055 / 011-24369125.

Traffic Manager)

8 Steps for Linking VCN with IGM

- 1. After Logging in to PCS portal, click on Trade tab
- 2. Click on VCNLink appearing in left panel
- 3. Click on Action button appearing for each VCN
- 4. In the new window, enter VCN
- 5. Enter IMO number
- 6. Enter IGM number
- 7. Enter IGM date
- 8. Click on Update Button



