



**KOLKATA PORT TRUST**  
कोलकाता पत्तन न्यास  
**An ISO 9001 : 2008 PORT**

यातायात विभाग  
Traffic Department  
यातायात प्रबन्धक कार्यालय  
Traffic Manager's Office  
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Tfc/CPO/RFID

Dated : 13.11.2019

**TRADE CIRCULAR**

**Sub. : Commission of RFID enabled Permit System.**

Further to the earlier circulars of even number dated **18.09.2019**, **23.09.2019** & **14.10.2019**, it is informed that all dock gates have now been equipped with necessary RFID infrastructure. Therefore, it has now been decided by the competent authority that from Monday 2<sup>nd</sup> December, 2019, the following will need to use **ONLY** RFID enabled Card / Tag for entry into the docks.

1. Vehicles / equipment entering on the strength of Annual Permit.
2. All individuals entering on the strength of Quarterly Man permit and Biennial permit

Holders of above category of Permits are advised to procure RFID Enabled Card / Tag well before 1<sup>st</sup> December, 2019 and get the cards / tags validated upto the validity of their present paper based permit. Drivers / Operators of such Vehicles / equipment will continue to use daily paper based permit till such time RFID based permit is commissioned for daily man permit users.

RFID enabled daily man permit and daily vehicle permit will become Mandatory **w.e.f. 16.12.2019**. All port users are advised to procure RFID cards / tags in respect of individuals and vehicles that enter docks on the strength of daily permits well before **15<sup>th</sup> December, 2019**.

  
Traffic Manager

### Application for VEHICLE/EQUIPMENT REGISTRATION for UHF TAG

To  
 Central Permit Office  
 Kolkata Dock System  
 Kolkata Port Trust  
 Sir/Madam,

Kindly Registered for following vehicle/equipment as per details given below on realization of due charges.

<b>*COMPANY ID</b>				
<b>*COMPANY NAME</b>				
RRN NO ( for office use only)				
Vehicle/Equipment ID (for office use only)		<b>*VEHICLE/ EQUIPMENT NO.</b>		
		<b>*TYPE OF VEHICLE/EQUIPMEN T</b>	CARGO CARRING JEEP// CAR // BUS// LORRY// CONTR. TAILOR// FORKLIFT//REACH STACKER // PAYLOADER// CATERPILLAR// CRANE//	
<b>*ENGINE NO.</b>		<b>*INSURANCE POLICY NO.</b>		<b>VALID TILL.</b>
<b>*CHASIS NO.</b>		<b>*CERTIFICATE OF FITNESS</b>		<b>VALID TILL.</b>
<b>*TAX TOKEN NO.</b>	<b>VALID TILL.</b>	<b>*TESTING CERTIFICATE NO.</b>		<b>VALID TILL.</b>
<b>*ROUTE PERMIT</b>	<b>VALID TILL.</b>	<b>*POLUTION CERTIFICATE NO.</b>		<b>VALID TILL.</b>
<b>OWNER NAME, ADDRESS AND CONTACT NO.</b>				
<b>ANNUAL PERMIT (if any)</b>				
<b>DATE</b>				<b>SIGNATURE</b>
<b>(*) For mandatory field</b>				<b>For Company Name &amp; Stamp</b>

**Application for Creation of RFID Photo ID for Permit**

To  
 Central Permit Office  
 Kolkata Dock System  
 Kolkata Port Trust,  
 Sir/Madam,

Kindly create RFID photo identity for following person's as per details given below on realization of due charges.

\*COMPANY ID

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RRN No. (For Office Use Only)

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ID (For Office Use Only)	* NAME:	PARMANENT TEMPORARY CASUAL	*DESIGNATION:
*FATHER'S/HUSBAND'S NAME:		*NATIONALITY:	RELIGION:

*DATE OF BIRTH:	AGE:	SEX : (M/F/T)	ID MARK:
*AADHAAR NO:		*MOBILE NO :	

PASSPORT NO:	VISA NO :	D/L NO (*for Driver):
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DETAILS OF ANY OTHER PHOTO ID:
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<b>ADDRESS</b>	PLACE : POLICE STATION : DISTRICT : STATE : COUNTRY: PIN:
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We undertake to remain responsible for conduct and acts of commission/omission on part of the persons mentioned above while they are inside the dock premises.

(\* ) For Mandatory Fields

SIGNATURE

For Company Name & Stamp