



Form - IV  
(See rule 13)  
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30<sup>th</sup> June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl No	Particulars	Informations
1	Particulars of the Occupier	
	(i) Name of the authorised person (occupier or operator of facility)	: Medical Superintendent, Port Hospital, Haldia Dock Complex, SMP, Kolkata
	(ii) Name of HCF	: Port Hospital, Haldia Dock Complex, SMP, Kolkata
	(iii) Address for Correspondence	: Haldia Port Hospital, Haldia Township, Haldia Dock Complex, Purba Medinipore, Pin – 721 607
	(iv) Address of Facility	: Haldia Port Hospital, Haldia Township, Haldia Dock Complex, Purba Medinipore, Pin – 721 607
	(v) Tel. No, Fax. No	: Tel. No.: 03224-2632625 Fax No.: 03224-4264722
	(vi) E-mail ID	: drthazra.hdc@kolkataporttrust.gov.in
	(vii) URL of Website	: www.kolkataporttrust.gov.in
	(viii) GPS coordinates of HCF	: 22°01'25.96"N and 88°03'44.03"E
	(ix) Ownership of HCF	: Haldia Dock Complex, SMP, Kolkata
	(x) Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	: Authorisation No.: 6314-hl-CO-b/17/0289 dated 10.01.2018 valid up to: 30.06.2022
(xi) Status of Consents under Water Act and Air Act	: Valid up to: 30.06.2022	
2	Type of Health Care Facility	
	(i) Bedded Hospital	: No. of Beds: 47
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	: – NA –
	(iii) License number and its date of expiry	: – NA –
3	Details of CBMWTF	: – NA –
	(i) Number healthcare facilities covered by CBMWTF	: – NA –
	(ii) No of beds covered by CBMWTF	: – NA –
	(iii) Installed treatment and disposal capacity of CBMWTF:	: – NA –
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	: – NA –



4	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	Yellow Category: 1542.14 Kg per annum				
		Red Category: 1725.74 Kg per annum				
		White: 3.01 Kg per annum				
		Blue Category: 2.19 Kg per annum				
		General Solid Waste: 1,380 Kg per annum				
5	Details of the Storage, treatment, transportation, processing and Disposal Facility	BMW is being collected by M/s West Bengal Waste Management Limited from Port Hospital, HDC on regular basis.				
		(i) Details of the on-site storage facility	Size : – NA –			
			Capacity : – NA –			
			Provision of on-site storage : (cold storage or any other provision)			
			Type of treatment equipment	No of units	Capacity Kg/day	Quantity Treated or disposed in kg per annum
			Incinerators			– NA –
			Plasma Pyrolysis			
			Autoclaves			
			Microwave			
			Hydroclave			
Shredder						
Needle tip cutter or destroyer						
Sharps encapsulation or concrete pit						
Deep burial pits						
Chemical disinfection						
Any other treatment Equipment						
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum	– NA –				
	(iv) No of vehicles used for collection and transportation of biomedical waste	– NA –				
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum		Quantity generated	Where disposed		
		Incineration Ash	– NA –			
		ETP Sludge				



	(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	: M/s West Bengal Waste Management Limited
	(vii) List of member HCF not handed over bio-medical waste	: - NA -
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period	: Yes. Bio-Medical Waste Management Committee Reports are enclosed (Annexure I and Annexure II).
7	Details trainings conducted on BMW	:
	(i) Number of trainings conducted on BMW Management	: 01
	(ii) Number of personnel trained	: 12
	(iii) Number of personnel trained at the time of induction	: -
	(iv) Number of personnel not undergone any training so far	: -
	(v) Whether standard manual for training is available?	: Yes
	(vi) Any other information	: -
8	Details of the accident occurred during the year	:
	(i) Number of Accidents occurred	:
	(ii) Number of the persons affected	: NIL
	(iii) Remedial Action taken (Please attach details if any)	:
	(iv) Any Fatality occurred, details	:
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?	: - NA -
	Details of Continuous online emission monitoring systems installed	:
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?	: - NA -
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	: Complied.
12	Any other relevant information	: - NA -

Certified that the above report is for the period from April 2021 to March 2022.

Date: 15-06-2022  
Place: Port Hospital, Haldia Dock Complex,  
Syama Prasad Mookerjee Port, Kolkata

Name and Signature of the Head of the Institution

डा: टि. हाजरा  
Dr. T. Hajra  
चिकित्सा अधीक्षक  
Medical Superintendent  
चिकित्सा विभाग, ह. ग. प.  
Medical Division, H.D.C. 4

15/6/22