

NOMINATION OF GRATUITY

To Director (P&R)

(Give here name or description of the establishment with address)

I, Shri/Smt.

(Name in Block letters) whose particulars are given in the

statement below, hereby nominate the person(s) mentioned below to receive the gratuity payable after my death as also the gratuity standing to my credit in the event of my death before that amount has become payable, or having become payable has not been paid and direct that the said amount of gratuity shall be paid in proportion against the name (s) of the nominee (s).

2. I hereby certify that the person(s) mentioned is /are member(s) of my family within the meaning of CL. (h) of Sec,2 of the payment of Gratuity Act.,1972.
3. I hereby declare that I have no family within the meaning of Col.(h) of Sec.2 of the said Act.
4. (a) My father/mother/parents is/ are not dependent on me.
(b) My husband's father/mother/parents is/ are not dependent on my husband.
5. I have excluded my husband from my family by a notice dated provision to C1.(h) Sec.2 of the said Act.
6. Nomination made here in invalidates my previous nominations.

NOMINEE(S)

Name in full with Address (In full) Of Nominee (s)	Relationship with the Employee	Age of Nominee	Proportion by which the Gratuity will be Shared.
1.			
3.			
4.			

STATEMENT

1. Name of Employee ----
2. Sex: 3. Religion- 4. whether married /unmarried/widow/widower---
5. Department/ Section where employed ----
6. Designation & Item No. / ITEN NO. 7. Date of Appointment:
8. Permanent Address:

Signature /LTI of the Employee

Contd.....2

DECLARATION BY WITNESS.

Fresh nomination signed/ L.T.I. given before me.

1. _____
(Name of the Witness) & Address

(Signature of Witness)

2. _____
(Name of the Witness) & Address

(Signature of Witness)

CERTIFICATE BY THE EMPLOYER.

CERTIFIED that the particulars of the nomination have been verified and recorded in the establishment.

Employer's Ref. No. if any :

Date:

Signature of the Employer
with Designation & Seal

Acknowledgement by the Employee:

RECEIVED the duplicate copy if nomination form filed by me and duly certified by the Employer.