

KOLKATA PORT TRUST

Form of application for the grant of Family Pension on the death of a Port Trust Employee / Pensioner,

1. Name of the Applicant

- i) Widow / Widower
- ii) Guardian if the deceased pensioner is survived by a child or children.

2. Name and age of surviving widow / widower and children of the deceased employee / pensioner.

Sl. No.	Name	Relationship with deceased person	Date of birth by Christian Era.
i)			
ii)			
iii)			

3. Date of death of the employee / pensioner

4. Section / Department in which the deceased employee / pensioner served last.

5. If the applicant is a guardian, his date of birth and relationship with deceased employee/ pensioner.

5.(A) If the applicant is widow / widower the amount of service pension which She/He may be in receipt of on the date of death of the husband / wife.

6. Full address of the applicant.

7. Enclosures :

- i) Two specimen signatures of the applicant duly attested to be furnished in two separate sheets.
- ii) Two copies of passport size photograph of the applicant duly attested.
- iii) Two slips each bearing left hand thumb and finger impressions of the applicant duly attested.
- iii/A) Pension Card (original of late employee's)
- iii/B) Non-employment & Non-remarriage certificate of the applicant by a Gazetted Govt. Officer.
- iii/C) Bank Option & Life Certificate.
- iii/D) Death Certificate of deceased employee.
(Xerox Copy attested)

- iv) Descriptive Roll of the applicant, duly attested, indicating (a) Height and (b) Personal marks , if any, on the hand, face etc.(To be furnished in duplicate)
- v) Certificate (S) of age (in original with attested copies) showing the dates of birth of the children. The Certificate should be from the Municipal Authorities or from Anchal Panchayet or from the Head of recognized School if the child is studying in such school (This information should be furnished in respect of such child or children the particulars of whose date of birth are not available.
- vi) Contact Phone No.-
Signature and Left hand thumb impression of the applicant.

Attested by

Sl. No.	Name	Full Address	Signature with Seal and Date
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1.

2.

Witnesses:

1.

2.

Attestation should be done by any two of the following officers (a) A Gazetted Govt. Officer (b) A Class-I or Class-II Officer of a Major Port Trust (c) Anchal Prodhan of Panchayet or Local councilor of Municipality in which the applicant resides.