KOLKATA PORT TRUST TRAFFIC DEPARTMENT SUBHASH BHAVAN | CENTRAL PERMIT OFFICE 40, CGR Road, Kolkata – 700 043

No. Tfc/CPO/Procedure

Dated 29/05/2018

ALL CONCERNED

As per Access Control Code, presently daily permits for personnel and vehicles/equipment are available for durations of 12 hours and 24 hours respectively.

Now, as part of providing better service to the port users these permits with identical durations i.e., 12 hours for personnel and 24 hours for vehicles/equipment will be available for purchase for up to seven (7) days in advance from the date they are being procured. The following conditions will however apply:

- 1. The Permit holder(s) name will remain unchanged during the entire period.
- 2. The working dock zone will remain unchanged during the entire period.
- 3. The permits will be issued for any number of continuous days in a single transaction/application for a maximum period of seven (7)days
- 4. No break in between seven (7) days will be allowed (Example: Procurement of permit(s) for days 1, 2 & 5 will not be permissible).

Advance permits will be available from Wednesday, 30th May, 2018.

Traffic Manager.