## KOLKATA PORT TRUST

## GENERAL ADMINISTRATION DEPARTMENT ESTATE DIVISION 15, Strand Road Kolkata-700001

No. LND/5887 18/2663

Dated 30-11-2018

Notice for submission customer registration form for availing benefit of E-payment gateway.

(A). We are pleased to inform our valued stakeholders that a new web-based E-payment Gateway has since been developed for effecting payment of Land/Estate/Quarter Rent bills. The said system will become fully operational on and from 01-12-2018. In this respect a trade circular was issued vide No. Lnd 5887/18/2297 dated 10-10-2018 and is available in KoPT's website.

For availing this benefit, submission of customer registration form is essentially required. After receiving customer details, one time password and user ID will be communicated to the valued customers for accessing into the system.

However from records, it is seen that nearly 150 Nos. customers have submitted their registration form till date. Accordingly, it is requested to all tenants as well as occupants to submit registration form on urgent basis for availing the benefit of E-payment gateway. Other mode of payment will not be considered on or after 31-03-2019. Blank Customer registration form is enclosed for those tenants/occupants who have not submitted customer registration form.

(B). Present system for accepting payment through one cheque/DD/RTGS/NFT against multiple plates will be discontinued w.e.f. 01-12-2018. Only one cheque/DD/RTGS/NFT will be accepted against one plate up to 31-03-2019. Thereafter, facilities for payment through cheque/DD/RTGS/NFT will be withdrawn.

Accordingly, all stake holders are requested to take necessary actions regarding (A) and(B) as mentioned above on urgent basis.

S.Sengupta L Estate Manager

## CUSTOMER REGISTRATION FORM FOR AVAILING BENEFIT OF E-PAYMENT GATEWAY.

For effecting payment through newly developed E-payment gateway following onetime information must be required for creating Access credential (Login ID & Password) for a particular Tenant within 31-10-2018:-

i.	Tenant Name :
ii.	Tenant Code:
iii.	Pan No. :
iv.	Tan No. :
V.	GSTIN No. :
Vi.	Aadhar No. (If pan and GSTIN no not available):
vii.	Contact No.(Mobile) for SMS facility:
viii.	Email ID- For immediate intimation regarding access credential (Login ID & Password) as well as Online bill facility:

Declaration of the Tenant:-

Information submitted by me is true and correct in all respect.

Full name & Signature of the Tenant

In case any field remained blank for want of information please send by email to:-

- 1. Purbamondal90@gmail.com
- 2. Ssaha.hdc@nic.in
- 3. Suvashis.roy@in.datacoresystems.com