



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

श्यामा प्रसाद मुखर्जी पत्तन, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
समुद्री विभाग MARINE DEPARTMENT



वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

No. Mrn/CH/DRW/ 100 /23

Dated : 02.06.2023

CIRCULAR

As approved by the Board of Major Port Authority for Syama Prasad Mookerjee Port, Kolkata, on 30.05.2022 vide reso No. R/109/KDS/MRN/3/05/2022 and on 18.05.2023 vide reso No. R/478/KDS/MRN/3/05/2023, the following will be applicable with immediate effect:

1. Hydrographic Survey Charges per day

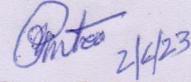
Base charge per day	Departmental charges @ 19.25% on base charge	Contingency @3% on base charge	Total before tax
₹1,02,000	₹ 19,635	₹ 3,060	₹ 1,24,695

GST @ 18% will be applicable on the above amount.

2. Impact Assessment Charges (for silt excavation)

Base charge per cu.m.	Departmental charges @ 19.25% on base charge	Contingency @3% on base charge	Total before tax
₹ 120	₹ 23.10	₹ 3.60	₹ 146.70

GST @ 18% will be applicable on the above amount.



(Capt. P. Maitra)

Chief Hydrographer (I/C)
for Director, Marine Department

STANDARD OPERATING PROCEDURE FOR CARRYING OUT DREDGING / DE-SILTING OPERATIONS IN RIVER HUGLI AND BHAGIRATHI WITHIN PORT LIMITS / JURISDICTION OF SMPK TO EXTRACT SAND / SILT / EARTH / SOIL FOR THE PURPOSE OF THEIR MAINTENANCE, UPKEEP AND DISASTER MANAGEMENT AS WELL AS FOR THE PURPOSE OF EXTRACTING FILLING MATERIALS FOR ALL LINEAR PROJECTS

(Passed vide Board Resolution no. R/415/KDS/MRN/3/03/2023 in meeting dated 30th March 2023)

The following Standard Operating Procedure (SOP) is adopted by SMP, Kolkata for grant of approval / permission for carrying out dredging / de-silting operations in River Hugli & Bhagirathi within port limits / jurisdiction of SMPK to extract sand / silt / earth / soil for the purpose of maintaining navigable channels and their upkeep, for disaster management and for the purpose of filling materials for all linear projects:-

- (i) DMD will be the nodal officer of SMPK for grant of permission for sand / silt excavation for dredging / desilting / other purposes in the River Hugli.
- (ii) The applications (in quadruplicate and enclosing 4 original copies of SMPK hydrographic chart of the locality, marking out the area selected and the stacking yard ashore identified by the applicant) are to be addressed to the Director, Marine Department.
- (iii) The proposed area of excavation will be examined by the Hydraulic Study Department from the hydraulic point of view. After due examination, CHE will issue a "No Objection Certificate" for the proposed area, or allocate an alternate stretch / area of the river nearby for dredging / de-silting / extraction of sand / silt / earth / soil, if the proposed site is found unsuitable. If no nearby site is found suitable by CHE, the application will be denied.
- (iv) The Estate Division will examine and issue "No Objection Certificate" for the land parcel to be used as stacking yard as shown in the chart, after examining whether the same belongs to SMPK.
- (v) The proposed area of excavation (or an alternate area allocated by the CHE, as the case may be) will also be examined by the Marine Department keeping in mind the navigational point of view. After due examination, the authorised officer will issue "No Objection Certificate" for the proposed or alternate stretch / area of the river for dredging / de-silting / extraction of sand / silt / earth / soil.
- (vi) Subject to clearances as stated under (ii), (iii), & (iv) above, the applicant will pay the following charges:
 - (a) Hydrographic survey charges of the area (both pre and post excavation) upfront, taken together, at the rate approved by the Board vide Reso No. R/109/KDS/MRN/3/05/2022 dated 30.05.2022, or as amended from time to time;
 - (b) Impact Assessment Charges (IAC) for silt excavation (including departmental charges @ 19.25% and contingency @ 3% on the base amount of IAC) at the rate approved by the Board vide Reso No. R/478/KDS/MRN/3/05/2023 dated 18.05.2023 or as amended from time to time;

- (c) An amount equivalent to Impact Assessment Fee is to be kept as Security Deposit in addition to the charges as stated above (in the form of a Bank Guarantee) during pendency of the dredging / desilting operations. This amount will be returned to the applicant after his permitted tenure of dredging / desilting operations is over.
- (vii) On receipt of necessary payment and on completion of the pre-dredging survey work, permission will be granted by the Director, Marine Department after obtaining approval of Chairman with the following conditions:-
 - (a) An undertaking to be submitted by the applicant that they will neither excavate / dredge outside the permitted area nor exceed the permitted quantum of extraction of sand / silt / earth / soil.
 - (b) *Penalty Clause:* The Security Deposit will be forfeited if at anytime during the pendency of the contract, it is found that they have violated clause (vii) (a) above.
 - (c) An undertaking to be submitted by the applicant that they will comply with all existing environmental and other state government regulations.
 - (d) An undertaking to be submitted by the applicant that they will take all necessary clearances from WBMDTCL / concerned DLLRO of the district for transportation of extracted sand / silt / earth / soil.
- (viii) All such permissions granted by the Chairman during each quarter of the calendar year will be subsequently placed before the Board for ratification.

PROFORMA APPLICATION FOR SILT / SAND EXCAVATION
<TO BE APPLIED IN THE LETTERHEAD OF THE ORGANISATION>

Director, Marine Department,
Syamaprasad Mookerjee Port, Kolkata,
15 Strand Road,
Kolkata – 700 001

Sub: **Request for permission to excavate silt from River Hugli**

Sir,

I/We would like to excavate silt from River Hugli near (name of the area).

Kindly grant us necessary permission so that I/we can approach the State Nodal Agency (M/s. West Bengal Mineral Development & Trading Corp. Ltd.) and M/s. Inland Waterways Authority of India (if needed) for obtaining necessary clearances.

Necessary information / documents as required are given below:

1.	Area of proposed excavation demarcated on 4 (four) copies of latest hydrographic survey chart of SMPK purchased from the DMD's Drawing Office on payment	Submitted
2.	Stacking yard of excavated silt plotted on the river chart (as in (1) above)	Submitted
3.	Purpose of Excavation (to be supported by valid documents)	Linear projects
4.	Site of linear project / highway	
5.	Period of excavation applied for (in months)	
6.	Total quantity of silt to be excavated over the entire period (in cu.m.)	
7.	Whether Foreshore land owned by SMPK would be utilized for stacking yard (if so, a copy of the application submitted to Estate Division of SMPK for permission must be attached)	Yes / No
8.	Contact details (address, email & phone numbers) of applicant (key person with designation in case of a company) for communication	

I / We hereby declare that SMP, Kolkata will not be held responsible for any dispute over the private land proposed by me / us for stacking of the silt or for any complaint / disruption from any corner in transportation / stacking of silt ashore on the proposed land.

I / We am / are ready to pay Hydrographic Survey Charges and Impact Assessment Charges (for silt excavation) as per rules of SMP, Kolkata. I / We also undertake that I / we will abide by all the rules & regulations as well as terms & conditions of SMP, Kolkata.

I / We also hereby declare that no excavation will be carried out by us until permission is granted to me / us by SMPK.

Yours faithfully,

Signature
(Name of the applicant)

Documents to be enclosed with 4 (four) copies of the applications:

- A copy of money receipt towards payment of cost of 4 (four) hydrographic charts from SMPK.
- 4 nos. of river charts having the proposed site of excavation and the position of stack yard ashore plotted on them.
- Valid documents to establish Purpose of Excavation