



कोलकाता पोर्ट ट्रस्ट  
KOLKATA PORT TRUST  
हल्दिया गोदी परिसर  
HALDIA DOCK COMPLEX  
शिपिंग एंड कार्गो हैंडलिंग प्रभाग  
Shipping & Cargo Handling Division



ISO 9001:2015  
Certified by IRQS



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TO(Sh&CH)/10/590

22.02.2020

### TRADE CIRCULAR

In addition to the guidelines issued as per this office Trade Circular No. TO(Sh&CH)/10/394 dated 05.02.2020 for delivery of residual cargo, which is lying at the plot after delivery of the B/L quantity from the port, the following is also required to be complied with:

- The delivery schedule and the quantity of dry bulk cargo (Coal and Coke) has to be informed to the Port Authority by the concerned importer through an application letter well in advance.
- On verification of the records at this end, and upon compliance of formalities outlined in the previously stated circular and also as per extant Customs Notifications, delivery to be accorded only between 08:00 hrs to 17:00 hrs, only on the basis of weighment inside dock.
- The said cargo will be loaded only from the specified licensed plots of the importers in presence of Loading Supervisor deployed by the Port Authorities.

  
22.02.2020.

(Sanjay Chakrabarti)  
Sr. Dy. Traffic Manager, KoPT.  
For General Manager (Traffic)

Cc: All Importers of dry bulk cargo (Coal and Coke)/C&F Agents/Steamer Agents: For information and necessary action please.