



कोलकाता पत्तन न्यास / KOLKATA PORT TRUST
हल्दिया गोदी परिसर / HALDIA DOCK COMPLEX
वित्त प्रभाग / Finance Division



सं. PB/P-264B/328/HA

दि.10/10/2017

हल्दिया डॉक कॉम्प्लेक्स के सभी पेंशनरों / फैमिली पेंशनर
All pensioners / family pensioners of HDC

विषय: जीवन प्रमाण पोर्टल के माध्यम से जीवन प्रमाण पत्र प्रस्तुत करना /
submission of life certificate through Jeevan Pramaan Portal

Jeevan Pramaan is a biometric enabled digital service for pensioners. Pensioners of Central Government, State Government or any other Government organization can take benefit of this facility.

Digital Life Certificate for Pensioners Scheme of the Government of India known as Jeevan Pramaan seeks to address the problem of personally being present in front of the disbursing agency or the life certificate issuing authority, by digitizing the whole process of securing the life certificate. It aims to streamline the process of getting this certificate and making it hassle free and much easier for the pensioners. With this initiative, the pensioners' requirement to attend physically before the disbursing agency or the certification authority can be done away with and benefiting the pensioners in a huge way and cutting down on unnecessary logistical hurdles.

Haldia Dock Complex has been registered as a Pension Disbursing Authority (PDA) in the Jeevan Pramaan Portal and accordingly, all the pensioners / family pensioners of Haldia Dock Complex are being requested to avail the facility of submission of Life Certificate through JEEVAN PRAMAAN.

The pensioners / family pensioners of Haldia Dock Complex may follow the following steps to generate and submit online Aadhaar based digital life certificate by using the JEEVAN PRAMAAN PORTAL of Government of India.

What is Jeevan Pramaan?

Jeevan Pramaan is computer generated digital life certificate for pensioner. Jeevan Pramaan Certificate for individual pensioner is generated by using his /her Biometric Credentials.

How is this different from traditional Life Certificate issued by Govt. Officers/ Agencies?

For this certificate, individual pensioner are not required to present himself/ herself in front of authorized Officers. This can be generated even from home. Only the pensioner needs an internet connection and Biometric device.

How can I create Jeevan Pramaan if I do not have internet connection?

Visit your nearest Citizen Service Centre to get yourself registered. (Details available on site using locate a centre link)

How can I find the CSCs / Designated Offices?

1. Access Jeevan Pramaan web site at <https://Jeevanpramaan.gov.in> or <http://lifecertificate.gov.in> and find the Centre using “**Locate A Centre**” option and providing the applicable details, Or
2. SMS “JPL<space>pincode” to 7738299899 (for example, if pincode of the residence of a pensioner is 721607 then he is required to write “**JPL 721607**” in the message body and send the SMS to 7738299899). The Portal Reply message will give a list all available centres in the locality, where you can visit for generating Jeevan Pramaan.

Can I visit the CSCs for a certificate?

Yes. Any Pensioner having pension account in Bank/Post Offices can go to CSC for the certificate.

What is required for registration on Jeevan Pramaan?

Pensioner needs to know and provide his/her Aadhaar Number, PPO Number, Bank Account number and branch detail, Name, Address etc.

How can I register myself for a Jeevan Pramaan?

There are three ways to register and get a Jeevan Pramaan

- visit your nearest CSC centre and register online using CSC services and you may have to pay nominally for this
- visit a Designated Office and register yourself
- Download the application & install on your android based smart phone/tablet or Windows PC/Laptop and register yourself (you will need biometric device for this step)

How do I register for a Digital Life certificate?

Pensioner's information like Pension Aadhaar number, Pensioner Name, Pension Roll Number as shown in the Pension Identity Card issued by HDC, Bank Account detail, Address, Mobile number etc. are fed into the system through web based / client interface and finally pensioners personal information are authenticated using the Aadhaar number and pensioner has to put his finger on to the finger print scanner or eye on the Iris scanner.

After successful authentication, Pramaan ID / the transaction number is displayed on the screen and same is sent to Pensioner's mobile as SMS from the portal.

The portal generates Electronic Jeevan Pramaan for the successfully authenticated pensioner and it is stored in the central Life Certificate Repository database.

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The disbursing Bank can access and get the Jeevan Pramaan certificate from the portal for his pensioners through the electronic data transfer mechanism created between the portal and Bank server.

Is it necessary for a Pensioner to be in India for getting a Jeevan Pramaan?

No, Pensioners can use Android / Windows PC based application available for download at jeevanpramaan.gov.in portal and may register from any location.

How many times an individual has to register in a year.

Individual has to register once and later he can generate Jeevan Pramaan using Biometric authentication in the month of Nov'17 for every year. However the pensioner who are getting pension from Life Insurance Corporation, should be submit the Life Certificate as usual in the respective month as presently followed.

Is the online registration chargeable? (this point may not be mentioned)

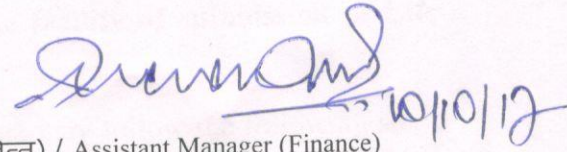
Jeevan Pramaan Centres may charge a maximum of Rs.10 for submission of Digital Life Certificate.

Is electronic Jeevan Pramaan a compulsory for the pensioners?

No, this facility has been given to get hassle free Life Certificates. The conventional life certificates are also valid.

Is this certificate valid?

Yes, Digital Life Certificate is a valid certificate and recognized under the IT Act. The system benefits the pensioner from having to go before the Pension disbursing Authority to prove that he/she is alive.



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