



Syama Prasad Mookherjee Port, Kolkata
(Earstwhile known as KoPT)
श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
An ISO 9001 : 2000 PORT



यातायात विभाग
Traffic Department
यातायात प्रबन्धक कार्यालय
Traffic Manager's Office
40, Circular Garden Reach Road, Kolkata – 700 043

Phone : 033- 2439 2926
Fax : 033-2439 2647
E-mail: tm@kolkataporttrust.gov.in

Tfc/GZZY 241/ Online Export Process

Date: 01.07.2020

ALL CONCERNED CIRCULAR

Sub: - Online Export Process for Containers under Ease of Doing Business

Online processing of all documents related to container export process has been developed and made available in SMP, Kolkata website under POMS Online Services for all container export opened on from 0630 AM / 06.07.2020

Below official URL link of POMS ONLINE SERVICE may be used to access the New Export Process through web portal. URL : <http://203.153.37.38/ccuPomsPosWeb/>

All registered shipping lines and CHAs who already have the user ID and PASSWORD for POMS Online Services may send the attached undertaking **Annexure I** by email to CT.NSD@kolkataporttrust.gov.in

For any assistance and follow up regarding new registration, generation of user ID and Password, please contact above email ID or contact NIC : Mail : nic@kolkataporttrust.gov.in / Ph: +91 33 71003377

All the registered users will submit the required information through newly developed online web interfaces along with supporting scanned copies of documents. There are three modules for respective users, which are given below.

- "**Export Cart-In Order**" for Container Agent
- "**Export Dock Challan Application**" for CHA nominated by MLO/Exporter
- "**Export Ready Application**" for the CHA nominated by the MLO/Exporter

The details of the above functionalities are given as under:

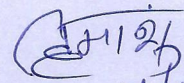
- 1) Container Agent will submit "**Export Cart-In Order**" in POMS online service after uploading COPRAR in PCS. MLO will nominate the CHA in the system along with supporting documents, i.e. Cart-In Order in pdf format etc.
- 2) Then the nominated CHA will file "**Dock Challan Application**" with Shipping Bill & Cargo details along with scanned copy of Actual Shipping Bill and other documents in pdf format.
- 3) SMP, Kolkata staff will complete Shipping Bill entry and accept Dock challan in POMS after verifying attached documents and data entered electronically. After that SRO will be generated for Export container entry.

- 4) Now CHA can generate Truck Chit--as per current standard practice.
- 5) After the container is made ready, CHA will file "**Export Ready Application**" (VGM & LEO reference & date) along with scanned copies of Actual Let Export Order of Customs, VGM weighment slip.
- 6) SMP, Kolkata staff will generate Export Version & do shipment as per existing practices.

Note: Data once submitted through the online portal will be treated as final and processed accordingly. User will be fully responsible for all costs and consequences for any incorrect or incomplete submission. User also here by agree to indemnify SMP, Kolkata and hold it harmless against any claims, costs or consequences arising at any point of time due to incorrect or incomplete data submission.

Registered Shipping Lines & licenced CHAs, having PD account are requested to use this facility for all exports containers entered after 0630 AM on 06.07.2020. It is intended to make this mandatory as soon as possible.

For any other issues, complications or clarifications port users can email to: nic@kolkataporttrust.gov.in or contact on phone: +91 33 7100 3377. Issues remaining unresolved may be escalated to the officers at the NSD Container Terminal.


01/07/2020

Traffic Manager
Syama Prasad Mookherjee Port, Kolkata

Encl : Annexure I

Draft undertaking to be submitted by Container Agent / CHA on company letter head signed by authorized signatory, with a certified copy of the authorization to sign.

Soft Copy may be mailed to ct.nsd@kolkataporttrust.gov.in and hard copy sent by hand to NSD Container Terminal Office or by post to Officer of the Traffic Manager.

The Board of Trustees of Syama Prasad Mookherjee Port, Kolkata (SMP, Kolkata)
Syama Prasad Mookerjee Port, Kolkata,
15 Strand Road
Kolkata – 700 043

Sub : Undertaking for use of the web portal.

Dear Sir,

1. I / We,(Name of the party) have fully understood that any cost of consequence for incorrect or incomplete data entry when using the web portal will be for my account, so far as the responsibility for data submitted by me or any employees on the web portal.
2. I / We, (Name of the party) undertake to indemnify SMP, Kolkata and hold harmless against any claim(s) from any party(or parties) arising at any point of time for incorrect or incomplete data entry when using the web portal so far as responsibility for data submitted by me or any employees on the web portal.

Signature and Seal of the Party

We are submitting this undertaking as required for the use of the online web portal.

Yours faithfully,

Signature of Party:.....

Name:

Designation:

Date :

Seal of the Party: