



**SYAMA PRASAD MOOKERJEE PORT
KOLKATA**
श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
15, STRAND ROAD
१५ स्ट्रैंड रोड
KOLKATA - 700001
कोलकाता - ७००००१

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फ़ोन/PHONE(033)71012200
एक्सटेंशन /EXTN - 2309

वित्त विभाग/FINANCE DEPT.

Subject: Engagement of 3(Three) no. of Trainee Officers on Contractual basis.

Applications are invited from the semi qualified Chartered Accountants / Semi qualified Cost & Management Accountants for engagement as Trainee Officer The remuneration would be Rs. 15,000/- per month.

The incumbent is required to work full time i.e. 9.30 a.m. to 5.30 a.m. (which may be extended depending on work requirement) upto 6 days in a week. In addition to holidays as applicable to Finance Department of SMPK, the incumbent will be eligible for 1 day of casual leave on completion of every month, which may be availed of in a proportionate manner commensurate with the period of completed month of salary.

Applications in the attached format along with the enclosures may be sent to the following e-mail address within 15/07/2021.

recruitment.fa@kolkataporttrust.gov.in

Application received after due date will not be entertained.

APPLICATION FORM
FOR DEPLOYMENT OF TRAINEE OFFICER

(Note: Any column left blank will make the application incomplete and liable for rejection. Application received after due date will not be entertained)

To
THE FINANCIAL ADVISER
& CHIEF ACCOUNTS OFFICER,
SYAMA PRASAD MOOKERJEE PORT, KOLKATA,
15, STRAND ROAD,
KOLKATA – 700 001.

Please affix your
current
photograph

1(a) Name (in full) : _____

(b) Father's / Husband's Name
(in full) : _____

2. Present Address for
communication : _____

3. Permanent Address : _____

4(a) Mobile No. : _____

e-mail Address : _____

5. Date of Birth : _____

8. Nationality : _____

9. Educational / Professional Qualifications :

Qualification	Name of Institutions	Year of passing

(Self attested Mark sheets / Certificates are required to be attached)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements, my candidature / appointment is liable to be cancelled / terminated.

Date :
Place :

Signature of the Applicant