

**Advertisement No. 05/2021**

**SYAMA PRASAD MOOKERJEE PORT, KOLKATA  
HALDIA DOCK COMPLEX**

**Requires**

**General Duty Medical Officers and Biochemist (on contract).**

A Walk - in - Interview is scheduled to be held on **July 30, 2021** at the office of the Sr. Dy. Manager (P&IR), 2<sup>nd</sup> floor, Jawahar Tower Connector Building, P.O.-Haldia Township, Dist.-Purba Medinipur, Pin-721607, from 02 p.m. to 4 p.m..

Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust), Haldia Dock Complex intends to engage **2 (two)\*\* General Duty Medical Officers** and **01 \*\* (one) Biochemist** on contract basis for its Hospital (ISO: 9001-2015 Certified) at Haldia. The detail of eligibility criteria for such contractual engagement is given below: -

[\*\* The number of engagement are indicative only. The same may increase / decrease in future, as per actual requirements]

**(1)(A) General Duty Medical Officer (on contract): -**

**Eligibility Criteria**

**(i) Age :** No Bar

**(ii) Qualification & Experience :**

MBBS Degree from a recognized University / Institute with one-year internship after passing MBBS.

**Remuneration :** The candidate will be paid a consolidated remuneration of Rs. 75,000/- (Rupees Seventy five thousand only) per month with yearly increment of Rs.1400/- (Rupees One thousand four hundred only).

**(1)(B) General terms & conditions for General Duty Medical Officer (on contract):**

- i) The General Duty Medical Officer will be posted at Port Hospital at Haldia.
- ii) The engagement will be for a period of 2 (two) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC / SMP, Kolkata reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- iii) The selected candidate will be responsible to carry out medical treatment in Indoor / Outdoor / ICU / Emergency / Dispensary, as required, under the Port Hospital of HDC, Haldia. He / she will generally be deployed in shifts.
- iv) The candidate will be paid a consolidated remuneration of Rs. 75,000/- (Rupees Seventy five thousand only) per month with yearly increment of Rs.1400/- (Rupees One thousand four hundred only).

(2)

- v) The selected candidate shall be required to stay in the accommodation (unfurnished) provided by SMP, Kolkata free of rent. Electricity charges shall have to be borne by the selected candidate, at actuals.
- vi) The office of the selected candidate shall normally be at the Port Hospital of Haldia Dock Complex at Haldia Township, Dist.: Purba Medinipur – 721607. However, you may be required to work at any department / office within the jurisdiction of HDC, SMP, Kolkata.
- vii) You will have to work for 6 days in a week and will be entitled to a weekly-off day. If situation so warrants, the weekly day of rest may be changed with prior intimation. You will be required to work in shifts on rotations i.e. morning, afternoon, night & general shift as per requirement. In exigency of work, you may also be booked on weekly off days / Holidays for which you will be granted a compensatory day of rest conveniently in lieu thereof and you will not be entitled to any other compensation, monetary or otherwise, for the same. You will also have to attend emergency calls as per requirement, beyond your normal duty hours without any extra remuneration for the same.
- viii) The selected candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
- ix) Additionally, leave on medical ground, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness, may be allowed without any deduction from the remuneration, on the basis of certification from HDC / SMP, Kolkata Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith, in writing, together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- x) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in the Port Hospital at Haldia for self & spouse and a maximum of two children upto the age of 25 years. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply to you for treatment of any injury sustained due to accident occurred in course of and arising out of engagement.
- xi) On official tour outside headquarters of Haldia Dock Complex, the selected candidate would be entitled to TA / DA as applicable.
- xii) The selected candidate would be entitled to avail the canteen facility of HDC.
- xiii) Normally, Medical Superintendent, HDC will be the Reporting Officer for the selected candidates. However, the candidate may be required to report to any other officer of HDC, in exigency of work.
- xiv) The selected candidate shall be responsible for charge and care of HDC / SMP, Kolkata's money, goods and stores and all other property that may be entrusted on them and they will be accountable for the same.

Contd...P/3

(3)

- xv) The contractual engagement may be terminated by giving 3 months' notice from either side or equivalent to 3 months' remuneration. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC, SMP, Kolkata.
- xvi) The selected candidate would have to submit Character / Antecedent Certificate in the prescribed proforma upon their selection.

**(2)(A) Biochemist (on contract): -**

**Eligibility Criteria**

**(i) Age:**

Age upto 50 years as on July 01, 2021.

**(ii) Essential qualification:**

**Educational / Professional Qualification :**

1. **MBBS** registered with MCI or State Medical Council with at least one year training or work experience in a Medical Diagnostic Laboratory of same or higher level in a Government or Recognized medical college or hospital or institution or organization. Those working in Government sector shall be exempted from the aforesaid training or experience.

OR

2. M. Sc. in Pathology or Medical Microbiology or Medical Biochemistry from a recognized university or institution with at least three years training or work experience in a Medical Diagnostic Laboratory or same or higher level in a Government or Recognized medical college or hospital or institution or organization shall be entitled to conduct the tests, generate and sign test reports in respect of tests of their respective speciality, without recording any opinion or interpretation of laboratory results.

**Remuneration** : The candidate will be paid a consolidated remuneration of Rs. 45,000/- (Rupees forty five thousand only) per month with yearly increment of Rs.1400/- (Rupees one thousand four hundred only).

**(2)(B) General terms & conditions for Biochemist (on contract):**

- i) The engagement will be for a period of 02 (two) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC/SMP, Kolkata reserves the right to enter into a fresh contract for such period and such terms as may be mutually agreed upon by the parties.
- ii) The candidate will be responsible for carry out investigation in the aforesaid relevant filled of specialization, both indoor and outdoor, as required, at the Port Hospital of HDC at Haldia.
- iii) The candidate will be paid a consolidated remuneration of Rs. 45,000/- (Rupees Forty five thousand only) per month with yearly increment of Rs.1400/- (Rupees One thousand four hundred only).

(4)

- iv) The assignment is residential and, accordingly, the selected candidate will be required to stay in the accommodation (unfurnished) provided by SMP, Kolkata free of rent. Electricity charges shall have to be borne by the selected candidate, at actuals.
- v) The office of the selected candidate shall normally be at the Port Hospital of Haldia Dock Complex at Haldia Township, Dist.: Purba Medinipur – 721607. However, you may be required to work at any department / office within the jurisdiction of HDC, SMP, Kolkata.
- vi) The selected candidate will have to work for 6 days in a week and will be entitled to a weekly-off day. If situation so warrants, the weekly day of rest may be changed with prior intimation. You will be required to work in shifts on rotations i.e. morning, afternoon, night & general shift as per requirement. In exigency of work, you may also be booked on weekly off days / Holidays for which you will be granted a compensatory day of rest conveniently in lieu thereof and you will not be entitled to any other compensation, monetary or otherwise, for the same. You will also have to attend emergency calls as per requirement, beyond your normal duty hours without any extra remuneration for the same.
- vii) The candidate will be entitled to 15 days' leave in one year (12 months from the date of engagement and proportionate in case of shorter period of engagement) which shall be availed of with prior approval. For any absence in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
- viii) Additionally, leave on medical ground, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness, may be allowed without any deduction from the remuneration on the basis of certification from HDC / SMP, Kolkata Medical Officer. Intimation of sickness should be reported to the head of the division / Reporting Officer forthwith, in writing, together with the certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.
- ix) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in the Port Hospital at Haldia for self & spouse and a maximum of two children upto the age of 25 years. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply to you for treatment of any injury sustained due to accident occurred in course of and arising out of engagement.
- x) The selected candidate will be entitled to avail canteen facility of HDC.
- xi) On official tour outside headquarters of Haldia Dock Complex, the selected candidate would be entitled to TA / DA as applicable.
- xii) Normally, Medical Superintendent, HDC will be the Reporting Officer for the selected candidates. However, the candidate may be required to report to any other officer of HDC, in exigency of work.

- xiii) The selected candidate will be responsible for the charge and care of the HDC / SMP, Kolkata's money, goods and stores and all other properties that may be entrusted to her/him and she/he will be accountable for the same.
- xiv) The contractual engagement may be terminated by giving 3 months' notice from either side or equivalent to 3 months' remuneration. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC, SMP, Kolkata.
- xv) The selected candidate will have to submit character / antecedent certificate in a prescribed proforma, after selection for such contract engagement.

**Instruction to Candidates**

- (a) Candidates are requested to register over telephone with Medical Superintendent (9434031176) prior to 11:00 a.m. on **July 30, 2021**.
- (b) Candidates must appear for the **Walk-In-Interview** with an application (Proforma enclosed) furnishing detailed bio-data, including name, date of birth, permanent address, address for communication, contact phone number, e-mail address, nationality, religion, details of educational and professional qualification, details of experience and post held (indicating name of the employer, salary drawn and present pay scale) or any other relevant information, with one recent passport size photograph and self-certified photo copies of relevant certificates / testimonials.
- (c) Please note that the said Walk-in-Interview will be held at the office of the Sr. Dy. Manager (P&IR), 2<sup>nd</sup> floor, Jawahar Tower Connector Building, P.O.-Haldia Township, Dist.-Purba Medinipur, Pin-721607, from 02 p.m. to 4 p.m. on **July 30, 2021** and for which the candidates must report to the officer in-charge at the aforesaid venue at 02 p.m. on the said date.

Sr. Dy. Manager (P&IR)  
Haldia Dock Complex

**PRESCRIBED PROFORMA FOR APPLICATION**

ENGAGEMENT FOR: GDMO (on contract)

Affix Recent Passport size Photo here
---

1. Name: .....
2. Father's / Husband's Name: .....
3. Date of Birth: .....
5. Gender : .....
6. Permanent Address: .....  
.....
7. Address for Communication: .....  
.....
8. Telephone: Landline: .....  
Mobile: .....
9. E-mail Address: .....
10. Nationality: .....
11. Religion: ..... Category (SC/ST/OBC/UR): .....

12. Qualification:  
(Self certified  
copies of Marks  
sheets/ Certificates  
to be enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College
Class - X		
Class - XII		
MBBS		
P.G.Degree / Diploma		
Additional (if any)		

13. Internship : From \_\_\_\_\_ to \_\_\_\_\_
14. MCI Regn. No.....

15. Experience:  
(Self certified  
copies of  
Certificates to be  
enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any) :

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

\_\_\_\_\_  
(Full Signature of Applicant with Date)

**PRESCRIBED PROFORMA FOR APPLICATION**  
**ENGAGEMENT FOR: Biochemist (on contract)**

1. Name: .....
2. Father's / Husband's Name: .....
3. Date of birth: .....  
 (Self-Certified copy of proof to be enclosed)
4. Age (As on 01/07/2021): .....
5. Gender: .....
6. Permanent Address: .....  
 .....
7. Address for Communication: .....  
 .....
8. Telephone: Landline: .....  
 Mobile: .....
9. E-mail Address: .....
10. Nationality: .....
11. Religion: ..... Category (SC/ST/OBC/UR): .....
12. Qualification: (Self Certified copies of Mark sheets / Certificates to be enclosed)

Affix Recent Passport size Photo here
---

Qualification	Name of the Degree	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			
Degree			
P.G. Degree / Diploma			
Additional (if any)			

13. Experience: (Self Certified copies of Certificates to be enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

---

(Full Signature of Applicant with Date)