

Syama Prasad Mookerjee Port, Kolkata
Formerly Kolkata Port Trust,
15, Strand Road, Kolkata-700001

Syama Prasad Mookerjee Port, Kolkata (SMPK) intends to engage Security Personnel on contract in the ranks of Sub-Inspectors, Gunmen and Lady Security Guards as per following details :-

Rank	No. of Vacancy	Qualification and other criteria	Monthly fixed honorarium
Sub-Inspectors	16	<p>From Retired Police/CISF/Army/Navy/Air-force/Other para-military forces.</p> <p>Experience: - Must have not less than 15 years experience in service. Those having experience in handling law and order situations, deployment of personnel enquiry, crowd control, direct action etc. will be preferred.</p> <p>Age:- Should be between 40 to 50 years of age as on 01.01.2022.</p> <p>Minimum Qualification: - Higher Secondary or equivalent.</p>	Rs.19,500/- (Under revision)
Gunmen	17	<p>From Retired Police/CISF/Army/Navy/Air-force/Other Para-military forces.</p> <p>Experience: - Must have not less than 15 years experience in service . Must have adequate experience in direct action, patrol, watch and ward.</p> <p>Age:- Should be between 40 to 50 years of age as on 01.01.2022.</p> <p>Minimum Qualification: -</p>	Rs.19,032/- (Under revision)

		Passed Class-VIII.	
Lady Security Guard	2	From Retired Police/CISF/Army/Navy/Air-force/Other Para-military forces. Those having experience of handling law and order situation, crowd control, checking and frisking etc. will be preferred. Preference will be given to CISF retirees. Age:- Should be between 40 to 50 years of age as on 01.01.2022. Minimum Qualification: - Passed Class-VIII.	Rs,17,498/- (Under Revision)

Essential :- Physical fitness and alertness is essential in all ranks. Should be able to participate in parade.

Posting :- Posting may be at any Dock or Off-Dock site or Head quarters of port security organization at the decision and direction of Security Advisor, KDS, SMPK.

Interested candidates may apply to the Security Advisor (I/C), Syama Prasad Mookerjee Port as per format enclosed herewith (Part-B). All applications, superscribed with 'Application for the post of Sub-Inspector/Gunman/Lady Security Guard (strike out whichever is not applicable) should reach the office of Security Advisor, Syama Prasad Mookerjee Port, Port Security Organization, P-65, Circular Garden Reach Road, Kolkata – 700 043 on or before 28.02.2022.

SMPK reserves the right to reject incomplete applications or reduce/increase the No. of vacancies at any stage as per its requirement and/or refuse to call any candidate or candidates to interview without assigning any reason.

Application for the post of Sub-Inspector / Gunman /Lady Security Guard
(Strike out which is not applicable)

Affix Passport size
Photograph

1. Name :

2. Father's name :

3. Date of birth/ Age :

4. Home Address :

5. Local Address & **Phone No.** :

6. Last service rendered (Indian Army/
Police / CISF or other Para forces)
(Attach copy of Discharge documents etc.) :

7. Rank in last service :

8. Mention term served in each rank :

Sl.No	Period		Rank
	From	To	

9. Qualification :

10. General Experience (As required under Part A) : (Attach separate page if needed)

Full Signature with date

Terms & conditions for engagement of Sub-Inspector on contractual basis

- (i) The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- (ii) The selected candidate will be paid a fixed consolidated remuneration of Rs.19500/- per month and Rs 100/- per month and Rs 120/- per month as mobile phone usage charges and uniform allowance respectively.
- (iii) The selected candidate may avail of the facility of SMPK accommodation (unfurnished) on payment of license fee/ rent, as applicable.
- (iv) The reporting office of the selected candidate will normally be at PSO, SMK. However the candidate will be required to work at any place/office within the jurisdiction of SMPK.
- (v) The selected candidate will be responsible for safe-guarding the property of SMPK, as may be entrusted to her, from time to time.
- (vi) The candidates will be required to work in three shifts / general duty, as per roster and will perform (8 hours duties) for 6 days in a week. The candidate will normally be entitled to a weekly off day. For work on weekly off day / declared National holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and for this, no other compensation, monetary, or otherwise, would be granted.
- (vii) The candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, prorata deduction will be made from the consolidated remuneration.
- (viii) Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the SMPK Medical Officer. Intimation of sickness should be conveyed to the Security Adviser, PSO / Reporting Officer forthwith in writing together with certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.
- (ix) The selected candidate will be paid uniform allowance @ 120/- per month for procurement and maintenance of uniform (as per standard to be indicated by PSO). However, SMPK will provide the uniform accessories. Uniform must be ready within 7 days of the date of joining at PSO.

(x) The selected candidate will be entitled to indoor and outdoor medical facilities as are available in SMPK Centenary Hospital for self only. However, no reimbursement for medicine/medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.

(xi) On official tour outside headquarters, the candidate will be entitled to TA/DA as admissible to the regular incumbent to the post of Security Guard.

(xii) The candidate will be responsible for the charge and care of the Kolkata Port Trust's money, goods, and stores and all other properties that may be entrusted to her and she will be accountable for the same.

(xiii) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or for any act considered to be derogatory/detrimental to the interest of the SMPK.

(xiv) The selected candidate will have to furnish requisite information for obtaining Police Verification Certificate from the local Police Station of her place of residence (A copy of format is enclosed).

Terms & conditions for engagement of Gunman on contractual basis

- (i) The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties. Candidates must have single/ double barrel gun with valid licence.
- (ii) The selected candidate will be paid a fixed consolidated remuneration of Rs.19032/- per month and Rs 100/- per month and Rs 120/- per month as mobile phone usage charges and uniform allowance respectively.
- (iii) The selected candidate may avail of the facility of SMPK accommodation (unfurnished) on payment of license fee/ rent, as applicable.
- (iv) The reporting office of the selected candidate will normally be at PSO, SMK. However the candidate will be required to work at any place/office within the jurisdiction of SMPK.
- (v) The selected candidate will be responsible for safe-guarding the property of SMPK, as may be entrusted to her, from time to time.
- (vi) The candidates will be required to work in three shifts / general duty, as per roster and will perform (8 hours duties) for 6 days in a week. The candidate will normally be entitled to a weekly off day. For work on weekly off day / declared National holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and for this, no other compensation, monetary, or otherwise, would be granted.
- (vii) The candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, prorata deduction will be made from the consolidated remuneration.
- (viii) Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the SMPK Medical Officer. Intimation of sickness should be conveyed to the Security Adviser, PSO / Reporting Officer forthwith in writing together with certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.
- (ix) The selected candidate will be paid uniform allowance @ 120/- per month for procurement and maintenance of uniform (as per standard to be indicated by PSO). However, SMPK will provide the uniform accessories. Uniform must be ready within 7 days of the date of joining at PSO.

(x) The selected candidate will be entitled to indoor and outdoor medical facilities as are available in SMPK Centenary Hospital for self only. However, no reimbursement for medicine/medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.

(xi) On official tour outside headquarters, the candidate will be entitled to TA/DA as admissible to the regular incumbent to the post of Security Guard.

(xii) The candidate will be responsible for the charge and care of the Kolkata Port Trust's money, goods, and stores and all other properties that may be entrusted to her and she will be accountable for the same.

(xiii) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or for any act considered to be derogatory/detrimental to the interest of the SMPK.

(xiv) The selected candidate will have to furnish requisite information for obtaining Police Verification Certificate from the local Police Station of her place of residence (A copy of format is enclosed).

Terms & conditions for engagement of Lady Security Guard/ Constable on contractual basis

(i) The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, SMPK reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.

(ii) The selected candidate will be paid a fixed consolidated remuneration of Rs.17,498/- per month and Rs 100/- per month and Rs 120/- per month as mobile phone usage charges and uniform allowance respectively.

(iii) The selected candidate may avail of the facility of SMPK accommodation (unfurnished) on payment of license fee/ rent, as applicable.

(iv) The reporting office of the selected candidate will normally be at PSO, Kolkata Port Trust. However the candidate will be required to work at any place/office within the jurisdiction of SMPK.

(v) The selected candidate will be responsible for safe-guarding the property of SMPK, as may be entrusted to her, from time to time.

(vi) The candidates will be required to work in two shifts (8 hours duty from 6 A.M to 7 P.M) / general duty, as per roster and will perform (8 hours duties) for 6 days in a week. The candidate will normally be entitled to a weekly off day. For work on weekly off day / declared National holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and for this, no other compensation, monetary, or otherwise, would be granted.

(vii) The candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, prorata deduction will be made from the consolidated remuneration.

(viii) Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the SMPK Medical Officer. Intimation of sickness should be conveyed to the Security Adviser, PSO / Reporting Officer forthwith in writing together with certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.

(ix) The selected candidate will be paid uniform allowance @ 120/- per month for procurement and maintenance of uniform (as per standard to be indicated by PSO). However, SMPK will provide the uniform accessories. Uniform must be ready within 7 days of the date of joining at PSO.

(x) The selected candidate will be entitled to indoor and outdoor medical facilities as are available in SMPK Centenary Hospital for self only. However, no reimbursement for medicine/medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.

(xi) On official tour outside headquarters, the candidate will be entitled to TA/DA as admissible to the regular incumbent to the post of Security Guard.

(xii) The candidate will be responsible for the charge and care of the Kolkata Port Trust's money, goods, and stores and all other properties that may be entrusted to her and she will be accountable for the same.

(xiii) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or for any act considered to be derogatory/detrimental to the interest of the SMPK.

(xiv) The selected candidate will have to furnish requisite information for obtaining Police Verification Certificate from the local Police Station of her place of residence (A copy of format is enclosed).