



To Whom it may concern

Please note that in the current lockdown period due to COVID - 19, the procedure of Import Delivery order release is as follows:

We issue EDO upon receipt of the endorsed original BL along with the relevant documents and the payments of the applicable charges. Customer can submit the BL and other documents in our office as per their convenience.

Where customer can't submit the original BL physically in that case if the Original BL with Consignee (for Direct Consignee BL), EDO can be issued against the scanned copy documents received from the official email id of the consignee along with an undertaking letter as per our prescribed format. Shipper also needs to submit an LOI at POL confirming their consent to release the delivery of the cargo to the consignee.

If Consignee is "To Order" or "To order of the Bank", EDO can only be issued against submission of the Bank Guarantee as per our prescribed format and procedure. Scanned copy of the BG is acceptable if forwarded from the official email id of the Bank.

Regarding the Import Invoice & Payment, as per our prevailing practice customer can obtain the invoice through email and make the wire transfer of the charges.

For Chakiat Shipping Service (P) Ltd

As Agent for the Carrier
(RCL Feeder Pte Ltd)

Dated 20th April, 2020