



KOLKATA PORT TRUST

कोलकाता पत्तन न्यास

An ISO 9001 : 2008 PORT



यातायात विभाग

(D)

Traffic Department

यातायात प्रबन्धक कार्यालय

Traffic Manager's Office

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No. Tfc/GZZY-241/nCOVID19 Circular

- March 05, 2020

All Concerned Circular

In order to take adequate precautions to prevent the spread of 2019 Novel Coronavirus (nCovid19) the following measures are already in place at all the Docks of Kolkata Port Trust both at KDS and HDC.

1. The crew / passengers of all ships taking berth at KPD, NSD, PWBB and HDC are subjected to 100 % mandatory thermal screening immediately on arrival.
2. In addition, all ships coming directly from China after the incubation period of 14 days are quarantined at Sagar Anchorage and are allowed inwards only after 100 % mandatory thermal screening at anchorage.

Further, the following precautions have been decided to be implemented with immediate effect, all concerned are requested to take note and ensure compliance:-

- (i) No Shore leave shall be allowed to Ships Crew and crew of Bangladeshi barges. Shore leave for Ships Crew and Bangladeshi barges for specific and necessary purposes would be allowed after further adequate medical screening and tests.
- (ii) Interaction and exposure to ship's crew may be reduced to bare minimum by all Stake Holders, including Customs / PGAs officials, Stevedores, Vessel Agents, CHA, Handling Agents, Container Agents, Ship Chandlers, Ship

Repairers, Ship Surveyors, other service providers and any other stakeholder who are normally required to board the ship for various purposes.

(iii) All Stake Holders mentioned at (ii) above are mandatorily required to make use of protective gears when boarding the vessel.

P.S.: Minimum mandatory protection gear are hand gloves, face masks (N95 or N99), eye protection and alcohol based hand sanitizer.

Similar protection may also to be taken at all IVW and IWT facilities located within the limits of KoPT, where Bangladeshi barges are handled.

The above are applicable to all jetties, berths, wharves, anchorages and all other cargo handling facilities located within the limits of KoPT.

An ADVISORY issued by PHO in this regard for the stakeholders and crew is annexed for further guidance.

Difficulties if any, encountered during compliance may be brought to the notice.

This issues with the approval of the Competent Authority.

Enclosed : As Above



Traffic Manager

for Kolkata Port Trust

DISTRIBUTION

Copy to Sr. PS to Chairman for kind information of Chairman.

Copy to PS to Dy. Chairman for kind information of Dy. Chairman.

Copy to Commissioner of Customs (Port) with the request to ensure compliance by Customs Officials interacting with Ship Crew when boarding the vessels.

Copy to Dy. Commissioner of Police (Port Division) for information and necessary action.

Copy to FRRO with the request not to allow any shore-leave to crew of Bangladeshi Barges working at IWT and IVW without medical screening.

Copy to IWAI as an operator at KoPT, for compliance at all IWAI terminals and cargo handling facilities located within limits of KoPT.

Copy to DC, Falta SEZ for compliance at Falta Jetty

Copy (2) to IWAI as nodal agency of Indo Bangla protocol route, with request to inform all agents, operators and cargo interests handling Bangladeshi Barges for compliance.

Copy to MSA/CCHA/NECCHA/ASIC/FIEO/EEPC/CSLA for compliance and wide circulation.

Copy to PHO. This refers to advisory of PHO received on 05.03.2020.

Copy to CMO/DMD/HM(R)/HM(P) for information and wide circulation.

Copy to FA&CAO/CHE/CME/CE/Secretary/Jt.Dir(P&R)/Sr.P.O./CLO/Estate Manager for information and wide circulation within the department.

Copy to all officers of Traffic Department

Copy to All Notice Boards

Copy to HOCC with a request to hoist on the KoPT website

STAKEHOLDERS

ADVISORY TO PREVENT 2019 NOVEL CORONA VIRUS INFECTION

BOARD A SHIP AFTER IT IS DECLARED FREE FROM ANY SYMPTOM SUGGESTIVE OF 2019 CORONA VIRUS DISEASE BY EITHER PORT TRUST DOCTORS OR BY QUARANTINE OFFICERS. ALTERNATIVELY COLLECT INFORMATION FROM THE MASTER AND IF THERE IS NO PATIENT SUFFERING FROM FEVER, COUGH OR RESPIRATORY DISTRESS OR THE SHIP HAS NOT TOUCHED AFFECTED COUNTRY WITHIN LAST 14 DAYS, YOU CAN BOARD THE SHIP WITH PPE ON.

IN EACH AND EVERY SHIP ALL STAKE HOLDERS SHOULD COME ON BOARD PUTTING ON ALL PERSONAL PROTECTIVE EQUIPMENTS(PPE) LIKE HEAD COVER, PROPER EYE COVERING GLASS, N95 OR N99 MASK, APRON OR GOWN, GLOVES AND SHOE COVER. DO NOT COME ON BOARD WITHOUT PPE.

IF ANYBODY IS SEEN ON BOARD WITHOUT PPE PROTEST IMMEDIATELY AND COMPEL HIM TO PUT ON PPE IMMEDIATELY. ANYBODY WITHOUT PPE MAY BE INFECTED BY 2019 NOVEL CORONA VIRUS ANY MOMENT AND WILL SPREAD THE INFECTION TO YOU AND TO THE SOCIETY.

ALL CREW MUST COVER HIS FACE WITH MASK WHILE TALKING TO YOU OR ANYBODY. OTHERWISE HE IS A POTENTIAL DANGER TO ALL OF YOU. A CREW WITHOUT MASK CAN CATCH INFECTION FROM ANY INFECTED PERSON. EACH CREW SHOULD PUT HIS GLOVES ON.

SHIPPING AGENTS ARE VERY RELUCTANT TO USE PPE. THEY MUST PUT PPE ON WHILE ON BOARD.

STRICTLY AVOID HAND SHAKING. AS THE DISEASE SPREADS BY TOUCH, IT IS RATIONAL TO ADOPT NO TOUCH TECHNIQUE. INDIAN SYSTEM OF NAMASKAR IS THE BEST WAY. SO EVERYBODY SHOULD FOLLOW THAT SYSTEM.

DURING SNEEZING OR COUGHING HUNDREDS OF DROPLETS COME OUT OF OUR NOSE OR MOUTH. THESE DROPLETS FROM AN INFECTED PERSON CARRY 2019 NOVEL CORONA VIRUS. THIS VIRUS IS A HEAVY VIRUS AND CAN NOT FLOAT IN THE AIR FOR A LONG TIME. THESE DROPLETS SETTLE DOWN RAPIDLY AND CAN NOT FLOAT BEYOND 1.8 METERS OR 6 FEET. THIS IS WHY ONE SHOULD TALK WITH ANY CREW FROM A DISTANCE OF 1.8 METERS OR 6 FEET.

DON'T EAT ANYTHING ON BOARD. DON'T HAVE TEA EVEN DON'T DRINK WATER ON BOARD.

WHILE IN A SHIP DON'T TOUCH FREQUENTLY TOUCHED OBJECTS. TRY TO AVOID TOUCHING DOOR HANDLES, PENS USED BY MANY PERSONS, WALLS, WATER BOTTLES, TEA MUG HANDLE ETC. ETC. DISINFECTION OF SURFACES OR OBJECTS IS POSSIBLE WITH CHEAP SUBSTANCES SUCH AS 62-71% ETHANOL APPLIED FOR ONE MINUTE.

APPLY ALCOHOL BASED HAND SANITISER OR RUB ALL OVER YOUR HANDS OR WASH YOUR HANDS WITH SOAP AND WATER AFTER YOUR WORK IS FINISHED.

UNWANTED OR UNNECESSARY PERSONS MUST NOT BE ALLOWED TO COME ON BOARD. THEY ARE POTENTIAL DANGER TO CARRY INFECTION BECAUSE THEY DON'T USE PPE.

WHILE WORKING ON BOARD DON'T PUT YOUR FINGER INTO YOUR NOSE OR MOUTH. DON'T

TOUCH YOUR FACE WITH YOUR FINGER.

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ADVISORY TO PREVENT 2019 NOVEL CORONA VIRUS INFECTION

DON'T TOUCH OR RUB YOUR EYES WITH UNWASHED HAND.

DON'T TOUCH OUTER SURFACE OF YOUR MASK WITH YOUR FINGER.

WHILE COUGHING OR SNEEZING BE SURE THAT YOUR FACE IS COVERED BY MASK.

FACE MASK MUST BE FITTED WITH THE BRIDGE OF THE NOSE IN SUCH A WAY THAT THERE SHOULD NOT BE ANY GAP JUST BY THE SIDE OF THE BRIDGE OF THE NOSE. THE HARD UPPER BORDER OF THE MASK MUST BE IN TOUCH WITH THE BRIDGE OF THE NOSE SO THAT NOSTRILS REMAINS ALWAYS COVERED . NEVER KEEP YOUR NOSE UNCOVERED.

WHILE TALKING TO OTHERS DON'T KEEP YOUR MOUTH UNCOVERED.

USE YOUR OWN PEN AND DON'T TOUCH ANY PEN WHICH IS USED BY SO MANY PERSONS IN A SHIP,

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SOMETIMES GIFTS OR COMPLIMENTS ARE OFFERED BY THE MASTER. AS 2019 nCoV SPREADS BY TOUCH THERE IS EVERY POSSIBILITY OF TRANSMISSION OF CORONA VIRUS VIA GIFTS OR COMPLIMENTS PROVIDED THERE IS INFECTED CREW IN THE SHIP. THIS IS WHY COMPLIMENTS SHOULD NOT BE ACCEPTED BY ANY STAKE HOLDERS

**PORT HEALTH ORGANISATION
KOLKATA**