

# **KOLKATA PORT TRUST**

General Administration Department

No. Admn/Misc 653/Amphan

May 19, 2020

TM/FA&CAO/CE/CMO/CHE/ CME / DMD (IC)/  
GM(M&S)/ GM(Engg.)/ GM(Traffic)/ GM(Fin)/  
GM(Mrn)[IC]/  
Jt. Director(P&R)/EM/CLO/ Sr.PO(I/C)

## **Sub: Super Cyclonic Storm “Amphan” – Reg.**

In connection with preparatory measures for Super Cyclonic Storm “Amphan”, Kolkata Port Trust has been operating three Control Rooms round-the-clock at Kolkata and Haldia. KoPT Control Room is operating from the Conference Room of CISF at Subhas Bhawan. Officers of KoPT Control Room will be in touch with existing PSO Control Room, CISF Control Room and HDC Control Rooms. Control Rooms of HDC are operating from Guest House and Marine House. KoPT Control Room will monitor overall situation of KDS and HDC. The telephone Nos. of the Control Rooms are furnished below:-

- a) KoPT Control Room - Telephone Nos. 62922 18330,
- b) HDC Control Room – (i) Guest House, Telephone No. 03224 263289/94341 43093  
(ii) Marine House, Telephone No. 94341 42393/94341 42329

2. All port vessels will be taken inside dock for shelter. No ship will be kept in river anchorage or jetties. Ships inside docks should be advised to fasten properly following best seamanship practices.

3. The Control Room at Kolkata will be manned by an officer each from Marine & Traffic Departments and CISF, who should be conversant with the extant Disaster Management Plan. The following telephone Nos. of the existing CISF and PSO Control Rooms are also being re-circulated for general information:-

- a) PSO Control Room, KDS - Telephone Nos. 96741 55660/033-7100 3347
- b) CISF Control Room, KDS - Telephone Nos. 033 2439 0480/ 033 2439 1360
- c) CISF Control Room, HDC - Telephone No. 94340 31886


5. Some important telephone Nos. are furnished below for general information:-

- a) Indian Navy – Capt. Hariharan, 96542 91996
- b) Coast Guard – Dy. Comndt. Jagannath Behera, 99013 85398
- c) Indian Army – Col. P. Parida, Col. GS, HQ Bengal Sub Area, 94639 62487

Col. Eldose Paul, Col. Land, Bengal Sub Area, 89720 94520

- d) DM, Howrah – 033 2641 2024/2961
  - e) SP, Howrah – 033 2661 6210
  - f) DM, Purba Medinipur – 03228 263098
  - g) SP, Purba Medinipur – 03228 269580
  - h) DM, South 24 Pgs – 033 2479 1469
  - i) SP, Sundarban – 03210 255701
  - j) Control Room, State Disaster Management Authority – 1070 (Toll free)/033 2214 3526
  - k) Cyclone Control Room, Kolkata Municipal Corporation – 033 2286 1212/1313/1414
6. Responsibilities of different Departments in connection with Super Cyclonic Storm “Amphan” are as per enclosure. The relevant circular of HDC is also enclosed.

Encl: As stated

  
(S. Pradhan)  
Secretary

Copy to Sr. PS to Chairman/PS to Dy. Chairman(K)/PS to Dy. Chairman(H) for favour of information of Chairman/Dy. Chairman(K)/Dy. Chairman(H)

Copy to PA to CVO for information of CVO

Copy to Sr. Commandant, CISF for information and necessary action.

Copy to Dy. DMD I for information and necessary action

Copy to SA(IC) for information and necessary action.

Copy to SDS-I/SDS-II/DS-I/DS-II/SAEM/SAS-I/SAS-II/SAS-III/SAS(PR)/SAS(OL)/ Welfare Officer(Sports) for information and necessary action.

### **General advisory**

1. Residence, school, office and other buildings windows and doors to be secured. Loose materials outside the premises to be secured.
2. Electrical and Gas connection to be removed during passing of cyclone.
3. Keep clear of glass doors, windows, verandah during passing of cyclone. Keep First aid kit handy.
4. Store potable and drinking water.
5. Keep flash light / candles / match box handy.
6. Keep mobile phone charged.
7. No person to be outside during passing of the cyclone. Keep clear of electric poles and trees.
8. Two wheelers and Four wheelers to be secured under safe shelters.
9. Township shops to be secured and no loose objects to be kept outside the shops (applicable for HDC only).
10. Asbestos and corrugated sheds to be checked and secured.
11. Trimming of tree branches.
12. Cyclone control room phone numbers to be made available to the Township residents/ residents of quarters.
13. The contractors supplying casual workers should keep a team of casual workers ready throughout who will be mobilized for rescue operations if required.

### **EDP**

1. FMS vendor to be advised to take appropriate measures to provide uninterrupted internet facility to the KoPT users.
2. FMS contractor to be advised to switch off all the KoPT IT installation during "Amphan" depending on its severity, to protect KoPT assets.
3. The Service provider of RFID based PACS to be advised to take preventive action for the protection of RFID equipment and assets against Cyclonic Storm 'AMPHAN' and also to take necessary actions depending on the severity.

### **Marine**

1. All vessels in impounded docks to be secured with additional mooring ropes and all Masters to be advised to stay alert.
2. Sagar VTMS and Port wireless to be manned 24/7
3. All Survey Launches to be advised to move to safe locations.
4. Tug and Launch to be kept in the River for any emergencies. The decision to take them in should be taken as late as possible.

### **Mechanical Engineering Dept/P&E Division**

1. Mitre gates of KPD & swing bridge to be secured after shipping is over,
2. All cranes, vessels at dry docks, caissons, electrical installations to be kept secured.
3. Generators, emergency lights, torches to be arranged.
4. Elect. & Mech. MTCE gangs, Port fire service & Port diving units to be kept stand by with high alert

**KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX**

Administrative Office,  
Jawahar Tower Annexe.

No. Ad/170/DMP/465

May 19, 2020

**CIRCULAR**

**Sub: Setting up of Control Rooms at HDC in connection with  
extremely severe cyclonic storm 'AMPHAN'**

It has been decided to set up Control Rooms at the following locations and the same will be manned from 2200 hrs on 19.05.2020 to 0600 hrs on 22.05.2020 as per details given below:-

Type	Location	Control Room contact details	Manning
Central Control Room	Guest House, Room No 209, 2 <sup>nd</sup> floor	03224-263289/ 9434143093	Details given below
Marine Office Control Room [Port Control]	Marine House	9434142393/ 9434142329	To be nominated by GM (Marine) I/c and circulated to all concerned

In addition, the following 2 existing Control Rooms will also be available 24 x 7:-

CISF Control Room Chiranjibpur	Ground Floor Chiranjibpur Operational Building	9434031886	To be nominated by Commandant, CISF and circulated to all concerned.
Chiranjibpur Control Room	Railway Control, Ground Floor, CJP Operational Building	03224-252352	To be nominated by Sr. Dy. Manager (Rlys.) and circulated to all concerned.

The Central Control Room would be manned by following officers:-

Date & Time	Manned By
2200 hrs on 19.05.2020 to 0600 hrs on 20.05.2020	1. Sri G R K Prajapati - AM (MM), 7478007298 2. Sri B Mukherjee - AM (I&CF), 7478007295
0600 hrs on 20.05.2020 to 1400 hrs on 20.05.2020	1. Sri N. Mandal - AM (P&IR), 9434031370 2. Sri S Barua - AM (I &CF), 7478007296 3. Sri S. K. Rai - Dock Pilot, 7063583031
1400 hrs on 20.05.2020 to 2200 hrs on	1. Sri A. K. Nag - DM (P&IR), 9434031386 2. Sri S. Chatterjee - AM (Admn), 9434031392



20.05.2020 2200 hrs on 20.05.2020 to 0600 hrs on 21.05.2020	3. Sri S. Sikdar - Berthing Pilot, 9749013846 1. Sri M. Roy - ES (Admn), 9434032160 2. Md. Sharif - Berthing Pilot, 9476163180
0600 hrs on 21.05.2020 to 1400 hrs on 21.05.2020	1. Sri D. Sathpathy - AM (Admn), 8170052311 2. Sri T. K. Bhattacharya - SO (P&IR), 9434063945
1400 hrs on 21.05.2020 to 2200 hrs on 21.05.2020	1. Sri T. Rahaman - AM (Admn), 9434032883 2. Sri A.S. Mally - AAO (Fin), 9476336701
2200 hrs. on 21.05.2020 to 0600 hrs. on 22.05.2020	1. Sri S S K Hassan Imam - DM (P&E), 9434031346 2. Sri S. K. Rai - Dock Pilot, 7063583031

Divisional - In - Charges are requested to advise concerned officers to man the Control Room as per aforesaid schedule accordingly.

(C. Chatterjee)

Sr. Dy. Manager (Admn)

Copy to: **PS to Chairman** for favour of kind information of Chairman.

Copy to: **PS to Dy. Chairman** for favour of kind information of Dy Chairman.

Copy to: **General Manager** ( ) for favour of his kind information.

Copy to: **Commandant, CISF** for information & necessary action please.

Copy to: **All Divisional - In - Charges** ( ) for information please. He is requested to keep inform his officer concerned to attend the duty at control room.

Copy to: **Dy. C V O / Commander, HPSU / Sr. Fire & Security officer** for information and necessary action please.