

 <p>श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता SYAMA PRASAD MOOKERJEE PORT, KOLKATA Formerly Kolkata Port Trust</p>	<p>श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता <b>Syama Prasad Mookerjee Port, Kolkata</b> 15, स्ट्रैंडरोड/15, Strand Road, कोलकाता Kolkata – 700 001 दूरभाष/Phone : 2230-3451 Website: www.smpportkolkata.shipping.gov.in</p>	 <p>आज़ादी का अमृत महोत्सव</p>
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No. Admn/7230/Dir(P&R)/E1/III

Dated: 02.02.2024

To

The Secretary  
All Major Ports

Madam/Sir,

Subject : Filling up of one post of Jt. Director (P&R) in the scale of pay of Rs. 80,000 – 2,20,000/- (Pre-revised Rs 32,900 – 58,000/-) by absorption through composite method at SMP, Kolkata (Kolkata Dock System) - applications invited.

One post of Jt. Director (P&R) of Planning & Research Divn. of Genl. Admin Deptt. at Kolkata Dock System will fall vacant w.e.f. 01.04.2024. Accordingly, applications are invited for filling up of the said post of Jt. Director (P&R), in the scale of pay of Rs. 80,000 – 2,20,000/- (Pre-revised Rs 32,900 – 58,000/-), under Kolkata Dock System of SMP, Kolkata, by absorption through composite method, as per Notified Recruitment Rules, as at **Annexure-I**.

2. You are requested to kindly circulate the vacancy among the eligible officers of your Port and forward the applications in the prescribed Proforma (**Annexure-II**) duly superscribing on the envelope “Application for the post of Jt. Director (P&R)” to the Sr. Dy. Secretary-II, SMP, Kolkata, 15, Strand Road, Kolkata – 700001 along with the following relevant documents :-

- i) Certified copies of ACRs/APARs for the last 5 years, duly attested by an officer not below the rank of Dy. HOD on each page.
- ii) Attested copies of all certificates towards proof of educational qualification, present and past work experience in the respective post and pay scale, duly verified by the forwarding port while sending the application to this port.
- iii) No objection certificate issued by the Head of the office from the respective Ports (**Annexure – III**).
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.

*[Handwritten Signature]*

- v) Vigilance clearance certificate in the pro-forma prescribed at **(Annexure – IV)** in terms of Ministry of Shipping's letter No. A-12022/10/2005-PE-I dated 27th August, 2010.
- vi) Self attested passport size photographs (two numbers).
3. Crucial date for determining the eligibility will be 01.04.2024.
4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with application.
5. In terms of Ministry's letters No. A-29018/4/2018-PE-I dated 09.07.2020 and A-29018/4/2018-PE-I dated 01.06.2022, the Appointing Authority as well as Disciplinary Authority for all Dy. HOD level posts will be Central Government i.e. Secretary (Shipping) and accordingly, the recommendations of the Service Selection Committee shall be conveyed to the Ministry for obtaining approval, before issuing appointment order.
6. The last date for submission of application is **04.03.2024**. Incomplete application or application received after the due date will not be considered.
7. As per Ministry's instruction dated 11.08.2021 in respect of filling up the post of Dy. HoD level, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his/ her application is not received within 15 days from the last date of submission of application i.e. **20.03.2024**.
8. Also, as per aforesaid instruction dated 11.08.2021, Port Officials, who withdraws his/ her candidature for the post after his/ her selection by the Service Selection Committee, will be liable for debarment from future selection to Dy. HoD level post in all Major Port Authorities for a period of two years.
9. The Circular along with annexures are also available on SMP, Kolkata website [www.smpportkolkata.shipping.gov.in](http://www.smpportkolkata.shipping.gov.in)

Encl: As stated

Yours faithfully,

  
(S.S. Chatterjee)

Sr. Dy. Secretary-II

Syama Prasad Mookerjee Port, Kolkata

Copy to MD, IPA, 1<sup>st</sup> Floor, South Tower, NBCC Place, Bhism Pitamah Marg, Lodhi Road, New Delhi – 110003 for kind information. The post is proposed to be filled up as per Kolkata Port Trust Employees' (RSP) Regulations, 2013, in terms of the directives issued by the Ministry vide its letter no. A-29018/4/2018-PE-I dated 1<sup>st</sup> June, 2022.

Encl:- As stated.

Copy to Shri Rajiv Nayan, Under Secretary to the Govt. of India, Ministry of Ports, Shipping and Waterways, New Delhi – 110001 for kind information. The post is proposed to be filled up as per Kolkata Port Trust Employees' (RSP) Regulations, 2013, in terms of the directives issued by the Ministry vide its letter no. A-29018/4/2018-PE-I dated 1<sup>st</sup> June, 2022.

Encl:- As stated.

Copy to FA&CAO/ Jt. Director (P&R) with a request to circulate the vacancy and forward applications of eligible candidates, if any. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative clearance are enclosed.

Encl:- As stated.

Copy to GM (M&S), HDC with a request to circulate the vacancy and forward applications of eligible candidates, if any, of HDC. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative clearance are enclosed.

Encl:- As stated.

Copy to Sr. Dy. Director (EDP) for information and circulation. He is also requested to kindly arrange for necessary posting of this circular on SMPK's website. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative clearances are enclosed.

Encl:- As stated.



# भारत का राजपत्र

## The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)  
PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

सं. 520]

नई दिल्ली, मंगलवार, अक्टूबर 15, 2013/आश्विन 23, 1935

No. 520]

NEW DELHI, TUESDAY, OCTOBER 15, 2013/ASVINA 23, 1935

पोत परिवहन मंत्रालय

(पत्तन स्तंभ)

अधिसूचना

नई दिल्ली, 15 अक्टूबर, 2013

सा.का.नि. 687(अ).—महापत्तन न्यास अधिनियम, 1963 (1963 का 38) की धारा 132 की उप-धारा (1) के साथ पठित धारा 124 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए केन्द्रीय सरकार, इस अधिसूचना के साथ संलग्न अनुसूची में यथा निर्धारित कोलकाता पत्तन न्यास के न्यासी मण्डल द्वारा निर्मित कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरीयता और पदोन्नति) विनियम, 2013 को एतद्वारा अनुमोदित करती है।

2. उक्त विनियम इस अधिसूचना के सरकारी राजपत्र में प्रकाशित होने की तारीख से लागू होंगे।

अनुसूची

कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरिष्ठता और पदोन्नति) विनियम, 2013

महापत्तन न्यास अधिनियम, 1963 (1963 का अधिनियम 38) की धारा 28 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और इस संदर्भ में गठित सभी नियमों, विनियमों, उपनियमों के अधिक्रमण में, उक्त अधिक्रमण के पूर्व उक्त नियम, विनियम अथवा उपनियमों के तहत किए गए अथवा हटाए जाने को छोड़कर कोलकाता पत्तन का न्यासी मंडल एतद्वारा निम्नलिखित विनियम बनाता है, यथा :-

संक्षिप्त नाम और प्रारंभ

- (i) इन विनियमों का नाम कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरिष्ठता, और पदोन्नति) विनियम, 2013 है।
- (ii) यह महापत्तन न्यास अधिनियम, 1963 की धारा 124 व 132 के प्रावधानों के तहत अपेक्षित केन्द्रीय सरकार के अनुमोदन का भारत के राजपत्र में प्रकाशन की तिथि से प्रभावी होगा।

लागू होना

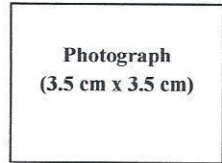
- अधिनियम की धारा 24 के उप-धारा (1) के खंड (क) के अंतर्गत पदों सहित मंडल के तहत अधिनियम की धारा 27 के अंतर्गत सृजित सभी पदों के लिये ये विनियम लागू होंगे।

**Recruitment Rules for Class-I posts of Planning & Research Divn under Genl. Administration Deptt. of KDS under SMP, Kolkata**

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Jt. Director	1	Class-I	32,900-58,000/-	Selection	37	<p><b>Essential:</b></p> <p>(i) Degree in Economics or Statistics or Mathematics or Computer Engineering or in allied subjects from a recognized university/institution.</p> <p>(ii) Nine years executive experience in planning or in collection, compilation and interpretation of data or in conducting field surveys, investigations etc. or in the field of Electronic Data Processing/Information Technology.</p> <p><b>Desirable:</b> Post Graduate degree/diploma in Economics or Statistics or Mathematics or Operational Research</p>	<p>(a) No</p> <p>(b) Yes, however in case of KoPT officials on roll as on date of notification of this RSP Regulation, post graduate degree in any discipline will suffice.</p> <p>(c) No</p>	N.A.	By absorption through composite method failing which by deputation from other Govt. organisations and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or Sr. Dy. Director (Research)/Sr. Dy. Manager (System) and officers holding equivalent posts in the respective discipline of Finance Deptt. in the pay scale of Rs. 24,900-50,500/- with 3 years regular service in the grade in a Major Port Trust or Sr. Dy. Director (Research/Systems) and other equivalent posts with 2 years regular service in the	

						<p>or Post Graduate degree in Computer Science or Computer Engineering or Information Technology or Information systems or MIS or Systems or Computer Applications or Business Admn.(PG degree/diploma with specialization in Systems or Information systems or MIS or Information Technology and allied subjects from a recognized university/ institution.</p>				<p>grade and a combined regular service of 7 years in the scale of pay of Rs. 20,600-46,500- and Rs. 24,900-50,500/- in P&amp;R Division/Finance Department in a Major Port Trust will be eligible.</p> <p>For <u>deputation</u>, Officers holding analogous posts or holding posts of Sr. Dy. Director (Research)/Sr. Dy. Manager (System) and other equivalent posts in the scale of pay of Rs.24,900-50,500/- in P&amp;R Div./Finance Dept. in Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the benchmark in overall grading in the ACRs will not be below "Very Good"</p>
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**APPLICATION FORM**



Post applied for:

1. Full Name (in block letters) :
2. (a) Address for communication :  
(b) Telephone No. / Mobile No. :  
(c) Fax/ E-mail address :
3. Date of Birth :
4. Date of Retirement :
5. Whether belongs to SC/ST/OBC : SC  ST  OBC  GEN   
(Please  $\checkmark$  in relevant box)
6. Present post with scale of pay :
7. Date of continuous appointment :  
in the present post
8. Date of first appointment in :  
Class I cadre of the Port Trust
9. Educational and other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service in the feeder grade:

Scale of Pay	Period		
	On Regular basis	On Officiating basis	Against Temporary post
Rs. 80,000 – 2,20,000 – (Pre – revised Rs. 32,900–58,000/-)			
Rs. 70,000 – 2,00,000 – (Pre – revised Rs. 29,100–54,500/-)			



Rs.60,000-1,80,000/-(Pre-revised Rs. 24,900-50,500/-)			
Rs. 50,000 – 1,60,000 – (Pre – revised Rs. 20,600 – 46,500/-) [equivalent toRs.10,750-16,750/-)			
Rs. 50,000 – 1,60,000 – (Pre – revised Rs. 20,600 – 46,500/-) [equivalent toRs.9,100-15,100/-)			

Note: (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial upgradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

11. Details of Employment/ Experience :  
in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

12. Languages known  
(Read, Write and Speak) :

13. Any other information desired to  
be furnished :

**I do hereby declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw and undertake to accept the appointment/posting.**

(Signature of the Applicant)

Place:

Date:





ANNEXURE – III

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2018-2019 to 2022-23 are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are endured and certified and the incumbent fulfils the eligibility criteria w.r.t. and experience as specified in the Annexure- I of the circular for absorption through composite method.

Dated:

Signature of the forwarding authority with office seal.



**PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE  
COMMENT/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the Officer belongs :  
Including batch/year cadre-etc.  
Wherever applicable.
7. Positions held (during the 10 preceding years) :

Sl. No.	Organization (Name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Deptt. Concerned (in case of officers of PSU's etc.)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

8. Whether the Officer has been placed :  
On the "Agreed List" or "List of  
Officers of Doubtful Integrity" [If yes  
Details to be given]
9. Whether any allegation of misconduct :  
Involving Vigilance angle was examined  
against the officer during the last 10  
years and if so with what result(\*)

10. Whether any punishment was awarded :  
to the Officer during the last 10 years  
and if so the date of imposition and  
details of the penalty(\*)
11. Is any disciplinary/criminal proceedings or :  
charge sheet pending against the Officer  
as on date [if so, details to be furnished;  
including reference no., if any, of the  
Commission]
12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)
13. Whether the Officer/Official has submitted :  
his/her annual immovable property return  
of the previous year as required under Rule  
18 of CCS (Conduct) rules, 1964 within the  
prescribed limit.
14. Details of complaint pending against the :  
Officer as on dated.

DATE

(NAME AND SIGNATURE)

(\*) If Vigilance Clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.