

APPLICATION FORM FOR THE GRANT/RENEWAL OF STEVEDORING LICENCE

To

The
Chairman,
Kolkata Port Trust.
15, Strand Road
Kolkata – 700 001

Dear Sir,

Sub: **Issuance/Renewal of Stevedoring licence**

I/We intend to apply for issuance of a new Stevedoring licence in favour of
M/s-----/ renewal of Stevedoring licence No ----- in the
name of M/s ----- . The required information is furnished below:-

1. Name of the applicant :

(i) Whether Individual, firm or Company :

(Article of Partnership/Company to be produced)

(ii) Full Address :

(iii) Year/s for which licence is required :

(iv) Name/s of the Steamship Company/Charterer of :

Ships/Owner of Cargo, with whom the contract for stevedoring
their vessels/cargo subsists or is proposed to be entered.

(Proof of Contract for the period covered is to be appended.

The approximate tonnage for each party is to be indicated)

(v) Previous experience in the Field :

(The cargo and tonnage stevedored in the previous 3 years
to be furnished)

- (vi) Amount of financial ability to meet the obligations on account of wages, compensation under Workmen's Compensation Act etc. (a certificate from the Bankers as to the financial ability to be produced) :
- (vii) Whether the applicant has/is willing to acquire adequate gear for stevedoring the contracted vessel/cargo? (List of gear with necessary certificate to be furnished) :
- (viii) Whether the applicant has/is willing to have in his employment adequate staff with experience and conversance with Rules and Regulations (A list of the staff and their experience to be furnished) :
- (ix) Whether the applicant has cleared all dues, if any, on account of transactions with the Port Trust? :
- (x) Copies of TRs indicating deposition of Rs.100000/- towards Security Deposit & Rs. 5000/- towards Earnest Money. :
- (xi) Original Bank Guarantee of Rs.100000/- (as per format of KoPT issued by any Kolkata based branch of any nationalised bank) :

2. I/We affirm that the aforesaid information/ particulars given are true to the best of my knowledge, and belief.

3. I/We agree to furnish any other information/produce any record for inspection, as may be required to consider the request for grant of licence.

4. I/We agree to abide by the Calcutta Port Trust (Licensing of Stevedores) Regulations, 1987, and to comply with the directions made by the Kolkata Port Trust, from time to time, if the licence is issued/renewed.

5. Licence fee of Rs. 10000/- shall be paid, as & when asked for by KoPT for issuance of new licence/renewal for two years.

6. You are requested to issue/renew of Stevedoring licence.

Enclo: As Stated:

Signature of applicant

- (a) Sponsorship Certificate
- (b) Copy of Article of Partnership/Company
- (c) List of Gear
- (d) Copy of TR of Earnest Money
- (e) Copy of TR of Security Deposit
- (f) Original Bank Guarantee
- (g) Bankers Certificate
- (h) Certificate issued by CDLB(applicable for renewal only)
- (i) "No due certificate" issued by FA&CAO, KoPT and CDLB.

Place:

Date: