



कोलकातापत्तनन्यास
KOLKATA PORT TRUST
General Administrative Department
Estate Division



NOTICE

SUBJECT: - NOTICE TO ALL KOPT'S VALUED STAKEHOLDERS FOR DEPOSITING OF PAYMENT FOR ESTATE BILLS BY CHEQUE, DD, PAY ORDER, etc ALONG WITH PRINT OUTS OF DEPOSIT SLIP TEMPLATE, AS WELL AS, CONTINUING VIEWING OF ESTATE BILLS & PAYMENT THROUGH E-PAYMENT GATEWAY

STAY SAFE STAY HELTHY

Aarogya Setu app is recommended to fight against COVID19. Please download and share it using this link

iOS: [itms-apps://itunes.apple.com/app/id1505825357](https://itunes.apple.com/app/id1505825357)

Android: <https://play.google.com/store/apps/details?id=nic.goi.aarogyasetu>

is reiterated for compliance for all of our health.

Subsequent to KoPT's repeated notifications on the issue of payment through e-payment gateway for all estate related bills available in KoPT's website, this is to inform to our valued stakeholders that who are still going to pay by cheque, DD, Pay Order, etc they have to fill up the **attached deposit TEMPLATE** in duplicate and submit along with the payment instrument in KoPT cash office under Finance Department at KoPT Head Office 15 Strand Road Kolkata 700001 within the extended due date (30.4.2020) for all Estate related bills. One copy of the attached TEMPLATE will be returned receiving the instrument provisionally and another copy will be retained by the cash office of KoPT for records.

For downloading of rent bills/compensation bills/way leave bills, as well as. effective payments of such bills, please visit our web-site www.kolkataporttrust.gov.in and follow the link [kolkata dock system->estate corner->e-payment gateway of KDS-> online payment.](#)

Due to nationwide lockdown, KoPT could not send hard copy of any bills through registered post. However, all concerned are requested to extensively use the web-based e-payment gateway for payment of all bills within extended due date.

ENCLOSED AS ABOVE

Estate Manager
Kolkata Port Trust

Date: 10.04.2020

KOLKATA PORT TRUST

15, Strand Road,

Kolkata 700 001.

Received with thanks from(Tenant name/Tenant code), a sum of Rs.....(Rupees.....
.....only) through Cheque /Demand Draft/Pay Order vide No.....dated..... of
.....bank,.....branch on account of Lease Rent/License Fee/Compensation Charges/Way Leave charges under Plate No.
.....

Sr. Accounts Officer
Cash & Pay
for FA & CAO

Kindly note that the above payment has been accepted provisionally, subject to the final verification by the Estate Division of General Administration Department and without prejudice to the rights and contentions of Kolkata Port Trust.