



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA

तोयालिकी अध्ययन विभाग

Hydraulic Study Department

20, Garden Reach Road, Kolkata-700043

Tel:(033)24093031, Fax No.(033) 2409-3036 Email : che@kolkataporttrust.gov.in

No.: Hyd/12003.XXII/181

Date : 11.05.2021

M/S Biswakarma Transmit Private Limited,
22/9/ Ramkrishna Bhattachariya Lane,
Berhampore, Murshidabad, West Bengal-742101.

WORK ORDER

Sub: Supply of three(3) numbers of Un-Skilled Manpower for housekeeping, upkecpment, cleaning & other support operations at Hydraulic Study Field Organization, Berhampore, Murshidabad and Swarupgunj Discharge Measurement Station, Nadia under Hydraulic Study Department of Syama Prasad Mookerjee Port, Kolkata for a period of Two(2) years.

Ref: Your offer dt.13.03.2021 in response to this office NIT No. Hyd/12003.XXII/85 dated 22/02/2021.

Reference above, your offer for undertaking the captioned work at your quoted fixed percentage of profit @17.25%(Seventeen point twenty five percentage) over minimum wages only(as per the order of the central or state government published from time to time, whichever is higher) including statutory obligations like EPF, ESI, EDLI, Administrative Charges, Bonus(if applicable) etc. has been accepted by the Competent Authority of SMP, Kolkata(Erstwhile Kolkata Port Trust) as per above referred NIT. Statutory Taxes(GST) will be considered extra, as per the applicable rate.

2. You are directed to commence the work from 01/06/2021 in consultation with Shri Pranab Das, Executive Engineer(Mob No. 9609630783). On receipt of the Work Order, you will be required to execute a contractual agreement with SMP, Kolkata as per the laid down norms in General Condition of Contract(GCC) of SMP, Kolkata. The work has to be performed as per NIT, GCC and all other accepted conditions as referred during finalization of tender.

3. The Work Order will remain operative for a period of two(2) years from the date of commencement of work in accordance with the terms & condition of NIT, General Condition of Contract of SMP, Kolkata & other relevant documents.

4. Payment will be made through ECS directly to your bank account on monthly basis against submission of monthly bills in triplicate format along with documentary evidence for payments

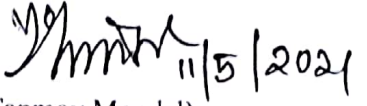
towards statutory obligations like EPF, ESI, EDLI, Administrative charge & Bonus(If applicable) etc as per NIT. The total payable amount is to be clearly indicated showing the component of statutory taxes(GST) separately. The bill should contain the following particulars for processing through ECS only:-

i. PAN No.

ii. ECS Particulars;


- (a) Name of the Centre
- (b) Name of the bank with code
- (c) Name of the branch with code
- (d) Name of the contractor
- (e) Bank a/c No. of the Contractor
- (f) Type of a/c.(savings/current/cash credit)

5. You are requested to acknowledge the receipt of the Work Order by signing on each page duly stamped by authorized signatory, as a mark of acceptance. This may be treated as formal **Work Order**.


(Tanmoy Mondal)
Deputy Director
For Chief Hydraulic Engineer

Copy forwarded to:

- (1) Chief Hydraulic Engineer through DCHE-I for favour of kind information.
- (2) The Commissioner of Income Tax (TDS), 10-B, Middleton Row, Kolkata-700071.
- (3) The Chief Vigilance Officer, SMP Kolkata for information please.
- (4) The FA & CAO [Attn: S.A.O(collection)] for information please.
- (5) Shri Naba Dey Roy, Sr. Dy. Director (EDP) for information & necessary publication of the tabular relevant information in the website of SMP, Kolkata please. The softcopy has been emailed to hocc@kolkataporttrust.gov.in
- (6) EE(HSFO) for information and necessary action please.
- (7) A/C cell HSD [Thru': Shri J Das, PA(E) for information and necessary action please.


(Tanmoy Mondal)
Deputy Director
For Chief Hydraulic Engineer