

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX**

Walk-in-Interview for Gas Mask Diver

Kolkata Port Trust, Haldia Dock Complex intends to engage 02 (two) '**Gas Mask Diver**' on contractual basis under Marine Operations Division, Haldia Dock Complex, for posting at Haldia, against a monthly consolidated compensation of Rs. 18,300/- per month. The Walk-in-Interview is scheduled to be held on December 29, 2015. Candidates are requested to report at the office of **Manager (P&IR), Jawahar Tower (7th Floor), Haldia Township, Purba Medinipur, from 10.00 a.m. to 12:00 noon on December 29, 2015.** The details of eligibility criteria of which are given below:-

Eligibility Criteria

(i) Essential Qualification

Must possess Diving Certificate from Indian Navy or any Diving firms which have worked in Govt. /Semi Govt./ Govt. Undertakings / Autonomous Bodies in the last 7 years and have not been blacklisted by them in the course of the said period. Such divers must have experience of diving upto a depth of minimum 60 ft.

(ii) Age:

Age should be minimum 25 years as on December 01, 2015.

(iii) Experience:

Must have atleast 5 years experience of diving.

General Instruction

Interested candidates, fulfilling the above eligibility criteria and agreeable to the terms & conditions given in the enclosure, may appear for the Walk-in-Interview with an application furnishing his detailed bio-data (proforma enclosed) with one recent passport size photograph and self certified photocopies of relevant certificates / testimonials to be submitted at the time of aforesaid interview. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates.

Encl: As stated.

Manager (P&IR)
Haldia Dock Complex

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**Terms & Conditions of contractual engagement of
Gas Mask Diver**

1. The candidate's engagement will be for a period of 01 (one) year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC, KoPT reserves the right to enter into a fresh contract for such period and such terms and conditions as may be mutually agreed upon by the parties.
2. The selected candidate will be responsible to carry out diving operations and allied functions as per the instructions of the appropriate authorities of HDC.
3. The candidate will normally be entitled to a monthly compensation of Rs. 18,300/- (Rupees Eighteen thousand and three hundred) per month.
4. The candidate may avail of HDC accommodation (unfurnished) at Haldia on payment of license fee / rent as applicable. Electricity charges shall have to be borne by the candidate at actuals.
5. The candidate will normally be work at the office of the Marine Operations Division, HDC.
6. The candidate will be required to work in shifts on rotation i.e. morning, afternoon and night as per requirement. He may also be required to work in general shift duty, if situation so warrants. He will have to work for 06 (six) days in a week and will be given a staggered weekly day of rest. If situation so warrants, the weekly day of rest may be changed with prior intimation. In exigency of work, he may also be booked on weekly off days / declared National Holidays for which, he may be granted a compensatory day of rest conveniently in lieu thereof, and will not be entitled to any other compensation monetary or otherwise, for the same.
7. The candidate will be entitled to 15 days' leave in a year, (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
8. Additionally, leave on medical grounds, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness may be allowed without any deduction from the remuneration on the basis of certification from HDC, KoPT Medical Officer. Intimation of sickness should be reported to the Head of Division / Reporting Officer forthwith in writing together with the certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.
9. The candidate will be entitled to indoor and outdoor medical facilities as are available in the Port Hospital at Haldia for self and spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply for treatment of any injury sustained due to accident occurred in the course of and arising out of engagement.

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10. The candidate will be entitled to TA/DA, as applicable, if the candidate is required to go on official tour outside headquarters of Haldia Dock Complex.
11. The candidate will be entitled to avail the canteen facility of HDC.
12. The candidate will normally report to the Manager (M.O.), HDC or any other officer authorized by him.
13. The candidate will be responsible for charge and care of the HDC / KoPT's money, goods and stores and all other property that may be entrusted to him and he will be accountable for the same.
14. The contractual engagement may be terminated by giving one months' notice from either side. However, the engagement is also terminable on 24 hours' notice for unsatisfactory performance and / or any act considered to be derogatory / detrimental to the interest of HDC / KoPT.
15. The candidate will have to submit character / antecedent certificate in the prescribed proforma.

PRESCRIBED PROFORMA FOR APPLICATION

ENGAGEMENT FOR: GAS MASK DIVER

Affix Recent
Passport size
Photo
here

1. Name:
2. Father's / Husband's Name:
3. Date of birth:
(Self Certified copy of proof to be enclosed)
4. Age (As on 01/12/2015):
5. Sex:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile:
9. E-mail Address:
10. Nationality:
11. Religion:
12. SC / ST / OBC:

13. Qualification:
(Self certified copies of Marks sheets/ Certificates to be enclosed)

	Percentage % with Division / Class	Name of University / Board / College	Honours / Pass Course
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional Technical Qualification			

14. Experience :
(Self certified copies of Certificates to be enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (____ to ____)	Duration

15. Additional Information (if any):

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)