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19.8.16

Kolkata Port Trust
15, Strand Road
Kolkata- 700001



General Administration Department
Fax: 033-2230-4901
Phone: 2230-3451
E-mail: calport@kopt.in
Website: www.kolkataporttrust.gov.in

No.Admn/7230/C/CME/E1

August 16, 2016

To
The Chairmen
All Major Port Trust

প্ল্যানিং ডিভিশন / Planning Department
কলকাতা পোর্ট ট্রাস্ট
Kolkata Port Trust
স্মারক নং: 1844/SDPR/16
তারিখ: 19/08/16

Sir,

Sub:- Filling up the post of Chief Mechanical Engineer by absorption through composite method at KoPT – applications invited.

The post of Chief Mechanical Engineer in the scale of pay of Rs. 51,300- 73,000/- in the rank of Head of Department has fallen vacant from 06.08.2016.

2. As per Recruitment Rule the post is to be filled up by absorption through composite method. Officers holding analogous posts or the post of CME in Category-II Ports with two years regular service in the grade or officers holding posts in the scale of pay of Rs.36,600-62,000/- with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs. 32,900-58,000/- with 5 years regular service in the grade in the M&EE Dept. and Marine Deptt. (applicable to categories of Marine Engineers only) in a Major Port Trust will be eligible.

3. The selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good"

4. Applications of suitable and willing officers, who satisfy the provisions of the Recruitment Rules (**Annexure-I**) for the post of Chief Mechanical Engineer, may please be furnished as per proforma enclosed (**Annexure-II**) along with the following documents so as to reach the undersigned on or before **9th September, 2016.**

- i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy. HoD on each page.
- ii) Attested copies of all the certificates in proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Ports.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port **(Annexure-III)**
- vi) Passport size photographs (two numbers).

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed vide Ministry of Shipping's letter no. A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as **(Annexure-IV)**.

6. Incomplete application or application received after the due date will not be considered.

Encl.: - As stated

Yours faithfully,



(S. Pradhan)
Secretary-(I/C)

Recruitment Rules for the post of CME

Annexure-I

Sl. No	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Education and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Chief Mechanical Engineer	1	Class-I (HOD)	51,300-73,000/-	Selection	40	Essential: - (i) Degree or equivalent in Mechanical / Electrical/ Electronics and Communication Engineering /Naval Architectur	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing which by deputation failing both by direct recruitment.	For <u>absorption</u> through composite method. Officers holding analogous posts or the post of Chief Mechanical Engineer in Category II Ports with 2 years regular service in the grade or officers holding	

						<p>e from a recognized university/ institution (4 year Degree course) or MOT 1st class Motor certificate issued under Merchant Shipping Act, 1958.</p> <p>(ii) Thirteen years experience in managerial capacity dealing with Mechanical /Electrical/ Marine/Electronics Engg. works, out of which 10 years experience</p>			<p>posts in the scale of pay of Rs.36,600-62,000/- with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs.32,900-58,000/- with 5 years regular service in the grade in the Mechanical & Electrical Engg. Deptt. and Marine Deptt. (applicable to categories of marine engineers only) in a Major Port Trust will be eligible.</p> <p>For deputation, Officers holding analogous posts or officers holding post of Dy. Chief Mechanical Engineer and equivalent posts in the Mech. & Elect. Engg. Deptt.</p>
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							<p>shall be in workshops undertaking maintenance of cargo handling equipment/ electrical installations/ ship repairs in any Major Port Trust/Industrial/ Commercial/Govt. undertaking.</p>			<p>in the scale of pay of Rs.43,200-66,000/- with 2 years regular service in the grade or officers holding post of Dy. Chief Mechanical Engineer and equivalent posts in the Mech. & Elec. Engg. Deptt. in the scale of pay of Rs.32,900-58,000/- and above with 5 years regular service in the grade in Govt./ PSUs or Autonomous bodies will be eligible.</p> <p>The selection is by merit for which the benchmark in overall grading in the APARs will not be below "very good".</p>
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Annexure-II

PROFORMA

1.	Name of the applicant	:	
2.	a) Date of birth b) Date of appointment c) Date of retirement	: : :	
3.	Present post held along with the details of earlier post/s (with pay scale) held in chronological order	:	
4.	Whether belongs to SC / ST / OBC	:	
5.	Present pay and pay scale of the post indicating detailed break-up of emoluments.	:	
6.	Service to which the officer belongs to	:	
7.	Educational qualifications	:	
8.	Other qualifications	:	
9.	Experience	:	
10.	Any other points required to be mentioned	:	

(Signature of the Applicant)

Address with Tel. No./Mobile No. if any

Place :

Date :

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2010-2011 to 2014-1015 are enclosed.

Dated,

Signature of the forwarding authority along with office seal.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
Including batch / year cadre-etc.
Wherever applicable.
7. Positions held :
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/ nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:
The "Agreed List" or "List of Officers of Doubtful Integrity"
[If yes details to be given]
9. Whether any allegation of misconduct:
Involving vigilance angle was
Examined against the officer during
the last 10 years and if so with what
result(*)
10. Whether any punishment was awarded :
to the officer during the last 10 years
and if so the date of imposition and
details of the penalty(*)

11. Is any disciplinary/criminal proceedings :
or charge sheet pending against the
Officer as on date [if so, details to be
Furnished; including reference no. if
Any of the Commission]

12. Is any action contemplated against the :
Officer as on date [if so, details to be
furnished](*)

DATE :

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.