



KOLKATA PORT TRUST HALDIA DOCK COMPLEX



DIRECT RECRUITMENT

Haldia Dock Complex, Kolkata Port Trust, invites applications from eligible Indian Nationals, for filling up the following post through Direct Recruitment:

Sl. No.	Name of the Post	Classification	Indicative No. of Vacancy	Scale of Pay	Upper Age Limit as on 01-10-2016 *
1	General Manager (Traffic)	Class – I Head of Department	No. of Post: 1 [UR-1]	₹.51,300 – 73,000/-	40 years

* Age limit will not be applicable in case of employees in KoPT Service.

Educational Qualification and Experience: -

Essential: -

1. Degree from a recognised University / Institutions.
2. Thirteen years' experience in Shipping / Cargo Handling operations / Railway Transportation in an executive cadre in an Industrial / Commercial / Govt. Undertaking

Emoluments:

Selected candidate will be placed in the scale of pay as mentioned above. In addition, Dearness Allowance (DA) based on IDA pattern alongwith cafeteria is payable as per rules. Apart from this, Gratuity, New Pension Scheme, HRA or Subsidized Accommodation, L.T.C., Leave Encashment, Medical benefits, etc., are also be allowed.

General Instruction to the Candidates:

Interested eligible candidates may apply in the enclosed proforma (**Annexure-I**), alongwith self-attested photocopies of supporting documents and 2 recent passport size photographs. Application in sealed envelope, superscribing "**Application for the post of General Manager (Traffic) under Haldia Dock complex**", should reach the Office of the *Sr. Dy. Manager (P&IR), Haldia Dock Complex, Jawahar Tower Building, P.O.: Haldia Township, Dist.: Purba Medinipur, W.B. Pin.: 721607*, by **November 18, 2016**. Persons working in Govt. / Autonomous Bodies / PSUs should apply through proper channel. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete applications, or applications received late, may not be entertained.

Sr. Dy. Manager (P&IR)
Haldia Dock Complex

**PRESCRIBED PROFORMA FOR APPLICATION
POST APPLIED FOR: General Manager (Traffic)**

Affix Recent
Passport size
Photo
here

1. Name:
2. Father's / Husband's Name:
3. Date of birth:
(Self attested copy of proof to be enclosed)
4. Age (As on 01/10/2016):
5. Sex:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile:
9. E-mail Address:
10. Nationality:
11. Religion:
12. Category (Please tick): SC / ST/ OBC / UR (GENL)
(Self attested copy of proof to be enclosed)

13. Qualification:
(Self attested copy of
Proof to be enclosed)

	Name of Exam./Degree with Stream	Name of University / Board / College	Year of passed out
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional			

14. Experience:
(Self-attested copy of
Proof to be enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____to _____)	Duration

15. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)