



KOLKATA PORT TRUST
HALDIA DOCK COMPLEX
Direct Recruitment



Haldia Dock Complex, Kolkata Port Trust, invites applications from eligible Indian Nationals, to fill up the following post through Direct Recruitment.

Sl. No	Name of the Division	Name of the Post & Scale of Pay	Class	No. of Post	Upper age limit * (as on 01/06/2017)	Educational and other qualification
1	Traffic Operations (Railways)	Assistant Manager Pay Scale ₹ 20,600-46,500/-	I	SC - 1 (one) Post is not identified suitable for PWD category.	30	<u>Essential:</u> A degree from a recognized University. <u>Desirable:</u> Two years experience in Railway Transportation in an executive cadre in an Industrial/ Commercial /Govt. Undertaking

Relaxation for Age Limit:

* Upper age is relaxable by 05 years for SC Candidates.

Emoluments:

Selected candidate will be placed in pay scale as mentioned above. In addition, Dearness Allowance (DA) based on IDA pattern is payable. Additionally, allowances upto a maximum of 45% of basic pay may be allowed under 'cafeteria'. Apart from this, Gratuity, New Pension Scheme, HRA or Subsidized Accommodation, L.T.C., Leave Encashment, Medical benefits, etc., are also allowed.

Method of Selection:

Selection methodology of the above post will be through written test and Interview. Written test will comprise both Objective Test [multiple-choice questionnaire (MCQ)] comprising of General Knowledge, English Language, Numerical Ability, Logical Reasoning and Subjective Test will be on subject content as per discipline in MCQ pattern.

Note: Management reserves the right to change / modify the selection methodology.

General Instruction to the Candidates:

Interested eligible candidates may apply in the enclosed proforma (**Annexure-I**), alongwith self-attested photocopies of testimonials, SC Certificate and 2 recent passport size photographs. Application in sealed envelope superscribing "**Application for the post of Assistant Manager (Railways) under T.O (RIys) Division**", should reach the Office of the Sr. Dy. Manager (P&IR), Haldia Dock Complex, Jawahar Tower Building, P.O.: Haldia Township, Dist.: Purba Medinipur, W.B. Pin.: 721607, by **July 24, 2017**. Persons working in Govt. / Autonomous Bodies / PSUs should apply through proper channel. Mere fulfilment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete applications, or applications received late, may not be entertained.

Sr. Dy. Manager (P&IR)
Haldia Dock Complex

PRESCRIBED PROFORMA FOR APPLICATION

POST APPLIED FOR: Assistant Manager (Rlys)

Affix Recent Passport size Photo here
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1. Name:
2. Father's / Husband's Name:
3. Date of birth:
(Self attested copy of proof to be enclosed)
4. Age (As on June 01/06/2017):
5. Sex:
6. Permanent Address:
7. Address for Communication:
8. Telephone: Landline:
Mobile:
9. E-mail Address:
10. Nationality:
11. Religion:
12. Category (Please tick): SC / ST/ OBC / UR
(Self attested copy of proof to be enclosed)
13. Category of PWD (Please tick): VH / HH / OH
(Self attested copy of proof to be enclosed)
14. Percentage of Disability: %
(Certificate of Disability to be enclosed as per **Annexure – II**)

15. Qualification:
(Self attested copy of
Proof to be enclosed)

	Percentage % with Division / Class	Name of University / Board / College	Honours / Pass Course
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional			

16. Experience : (Self
attested copy of
Proof to be enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____to _____)	Duration

17. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)