

Kolkata Port Trust  
15, Strand Road  
Kolkata- 700001



General Administration Department  
Fax: 033-2230-4901  
Phone: 2230-3451  
E-mail: [sr.po@kolkataporttrust.gov.in](mailto:sr.po@kolkataporttrust.gov.in)  
[jgdastidar@kolkataporttrust.gov.in](mailto:jgdastidar@kolkataporttrust.gov.in)  
Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in)

No.Admn/7230/C/CME/E1

April 25, 2018

To  
The Chairmen  
All Major Port Trust

Sir,

Sub:- Filling up the post of Chief Mechanical Engineer by  
absorption through composite method at KoPT –  
applications invited.

-----

The post of Chief Mechanical Engineer in the scale of pay of Rs. 51,300- 73,000/- in the rank of Head of Department will fall vacant on and from 01.11.2018.

2. As per Recruitment Rule the post is to be filled up by absorption through composite method. Officers holding analogous posts or the post of CME in Category-II Ports with two years regular service in the grade or officers holding posts in the scale of pay of Rs.36,600-62,000/- with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs. 32,900-58,000/- with 5 years regular service in the grade in the Mechanical & Electrical Engineering Department and Marine Department. (Applicable to categories of Marine Engineers only) in a Major Port Trust will be eligible. Enclosed herewith the Schedule of the KoPT Employees' (Recruitment, Seniority and Promotion) Regulations, 2013(**Annexure-I**).

3. The selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good"

4. Applications are invited from suitable and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Chief Mechanical Engineer. The application may be submitted through "Online Application Portal (OAP)" of the Ministry of Shipping website <http://onlinevacancy.shipmin.nic.in>. Therefore, all the applicants, after registering themselves in the portal, are required to apply for the post through OAP and thereafter a printout of the filled up application along with the following documents may be sent in an envelope, superscribing "Application for the post of Chief Mechanical Engineer", so as to reach the Office of the Sr. Personnel Officer, Kolkata Port Trust, 15 Strand Road, Kolkata-700001 on or before **June 08, 2018**. Crucial date for determining the eligibility will be the date of occurrence of vacancy i.e. – **November 01, 2018**.

i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy. HoD on each page. ( If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.)

- ii) Attested copies of all the certificates in proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port (**Annexure-II**)
- vi) Passport size photographs (two numbers).

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed vide Ministry of Shipping's letter no. A-12022/10/2005-PE.I dated 27<sup>th</sup> August, 2010, copy of which is attached as (**Annexure-III**).

6. Incomplete application or application received after the due date will not be considered.

Yours faithfully,

Encl.:- As stated

(J. Ghosh Dastidar)  
Sr.Dy.Secretary-II  
For Sr. P.O/ LA&IRO

**Recruitment Rules for CME****Annexure-I**

Sl. No	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Chief Mechanical Engineer	1	Class-I (HOD)	51,300-73,000/-	Selection	40	Essential: - (i) Degree or equivalent in Mechanical/ Electrical/ Electronics and Communication Engineering	(a) No  (b) Yes  (c) No	N.A.	By absorption through Composite method failing which by deputation failing both by direct	For <u>absorption</u> through composite method. Officers holding analogous posts or the post of Chief Mechanical Engineer in Category II Ports with 2 years regular service in the	

						<p>/Naval Architecture from a recognized university/ institution (4 year Degree course) or MOT 1st class Motor certificate issued under Merchant Shipping Act, 1958.</p> <p>(ii) Thirteen years experience in managerial capacity dealing with Mechanical/Electrical/ Marine/Electronics Engg. works, out of which 10 years experience shall be in workshops undertaking maintenance of cargo handling equipment/ electrical installations/ ship repairs in</p>			<p>recruitment.</p> <p>grade or officers holding posts in the scale of pay of Rs.36, 600-62,000/- with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs.32,900-58,000/- with 5 years regular service in the grade in the Mechanical &amp; Electrical Engg. Deptt. and Marine Deptt. (applicable to categories of marine engineers only) in a Major Port Trust will be eligible.</p> <p>For deputation, Officers holding analogous posts or officers holding post of Dy. Chief Mechanical Engineer and equivalent posts in the Mech. &amp; Elect. Engg. Deptt. in the scale of pay of Rs.43,200-66,000/- with 2 years regular service in the grade or officers holding post of Dy. Chief Mechanical Engineer and equivalent posts in the Mech. &amp; Elec. Engg. Deptt. in the scale of pay of Rs.32,900-58,000/-</p>
--	--	--	--	--	--	---	--	--	--

							any Major Port Trust/Industrial/ Commercial/Gov t. undertaking.				and above with 5 years regular service in the grade in Govt./ PSUs or Autonomous bodies will be eligible.  The selection is by merit for which the benchmark in overall grading in the APARs will not be below "very good".
--	--	--	--	--	--	--	--	--	--	--	--

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
  
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
  
3. His / her integrity is certified.
  
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
  
5. Copies of APARs for the last 5 years from 2011-2012 to 2016-1017 are enclosed.

Dated,

Signature of the forwarding authority along with office seal.

**ANNEXURE – III**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE BEING SOUGHT**

-----  
[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :  
Including batch / year cadre-etc.  
Wherever applicable.
7. Positions held :  
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:  
The "Agreed List" or "List of Officers of Doubtful Integrity"  
[If yes details to be given]
9. Whether any allegation of misconduct:

Involving vigilance angle was  
Examined against the officer during  
the last 10 years and if so with what  
result(\*)

10. Whether any punishment was awarded :  
to the officer during the last 10 years  
and if so the date of imposition and  
details of the penalty(\*)
11. Is any disciplinary/criminal proceedings :  
or charge sheet pending against the  
Officer as on date [if so, details to be  
Furnished; including reference no. if  
Any of the Commission]
12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)

DATE :

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.