

**KOLKATA PORT TRUST**  
**KOLKATA DOCK SYSTEM**

**PART A**

Kolkata Port Trust intends to engage contractual Security Personnel in the category / Rank of Sub-Inspector and Gunman as per following details:-

Rank	No. of vacancy	Qualifications and other criteria	Monthly Honorarium
Sub-Inspectors	1	From Ex- Police/ CISF / Army /Navy/ Air force/ other Para forces. Experience: Must have not less than 15yrs. Service. Those having experience of handling law-and-order situations, deployment of personnel, enquiry, crowd control, direct action etc. will be preferred. Age – not below 40 years or above 55years. Min. Qualification- Higher Secondary or equivalent.	Rs. 19032/-
Gunmen	13	From Ex- Police, Army, Navy& Air force or other Ex-Para forces having Guns with valid licence. Must have not less than 15yrs. Service and adequate experience in direct action, patrol, watch and ward. Must have experience and competence in handling firearms for at least 10 years. Age – not below 40 yrs or above 55years	Rs. 19032/-

**Essential : Physical fitness and alertness is essential in all ranks . Should be able to participate in parades.**

**Posting : Posting may be done at any Dock or off-Dock site or Headquarters of Port Security Organisation at the decision and discretion of Security Adviser, KDS, KoPT.**

Interested candidates may apply to the **Security Adviser, Kolkata Port Trust, P-65, C.G.R. Road, Kolkata- 700 043** as per following format. All applications to be submitted at Port Security Organisation in the address mentioned above. Last date of application 12<sup>th</sup> October, 2018.

KoPT reserves the right to reject incomplete applications, or reduce/increase the number of vacancies at any stage as per its requirement or refuse to call any candidate or candidates to interview without assigning any reason.

**PART B**

**Application for the post of Sub-Inspector / Gunman (Score out which is not applicable)**

Affix Passport size  
Photograph

1. Name :

2. Father's name :

3. Date of birth/ Age :

4. Home Address :

5. Local Address & Phone No. :

6. Last service rendered ( Indian Army/  
Police / CISF or other Para forces) :

7. Rank in last service :

Period

Rank

8. Mention term served in each rank - i) From .....(Yr)to.....(Yr)

9. Qualification :

10. General Experience : ( As required under Part A ) :

( Please attach separate page if needed )

## **Terms & conditions for engagement of Sub-Inspector and Gunmen on contractual basis**

(i) The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.

(ii) The selected candidate will be paid a fixed consolidated remuneration of Rs.19032/- per month and Rs 100/- per month and Rs 120/- per month as mobile phone usage charges and uniform allowance respectively.

(iii) The selected candidate may avail of the facility of KoPT accommodation (unfurnished) on payment of license fee/ rent, as applicable.

(iv) The reporting office of the selected candidate will normally be at PSO, Kolkata Port Trust. However the candidate will be required to work at any place/office within the jurisdiction of KoPT.

(v) The selected candidate will be responsible for safe-guarding the property of KoPT, as may be entrusted to him, from time to time.

(vi) The candidates will be required to work in three shifts / general duty, as per roster and will perform (8 hours duties) for 6 days in a week. The candidate will normally be entitled to a weekly off day. For work on weekly off day / declared National holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and for this, no other compensation, monetary, or otherwise, would be granted.

(vii) The candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, pro-rata deduction will be made from the consolidated remuneration.

(viii) Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the KoPT Medical Officer. Intimation of sickness should be conveyed to the Security Adviser, PSO / Reporting Officer forthwith in writing together with certificate of illness from a registered Medical Practitioner, in addition to verbal intimation over phone.

(ix) The selected candidate will be paid uniform allowance @ 120/- per month for procurement and maintenance of uniform (as per standard to be indicated by PSO). However, KoPT will provide the uniform accessories. Uniform must be ready within 7 days of the date of joining at PSO.

(x) The selected candidate will be entitled to indoor and outdoor medical facilities as are available in KoPT Centenary Hospital for self only. However, no reimbursement for medicine/medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.

(xi) On official tour outside headquarters, the candidate will be entitled to TA/DA as admissible to the regular incumbent to the post of Security Guard.

(xii) The candidate will be responsible for the charge and care of the Kolkata Port Trust's money, goods, and stores and all other properties that may be entrusted to her and she will be accountable for the same.

(xiii) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or for any act considered to be derogatory/detrimental to the interest of the Kolkata Port Trust.

(xiv) The selected candidate will have to furnish requisite information for obtaining Police Verification Certificate from the local Police Station of her place of residence.