

Kolkata Port Trust
15, Strand Road
Kolkata- 700001



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No.Admn/6497/C/DMD/Dy. Director-I/E1

Dated: 28th August, 2019

To
The Chairmen
All Major Port Trusts

Sir,

Sub:- Filling up of the post of Dy. Director-I Marine
Department by absorption through composite
method at KDS, KoPT – applications invited.

Applications are invited for filling up of the post of Dy. Director-I Marine Department in the scale of pay of Rs. 36,000-62,000/- at Kolkata Port Trust (Kolkata Dock System) by absorption through Composite Method, as per enclosed Recruitment Rules (at Annexur-1).

2. As per Recruitment Rule, the post is to be filled up by absorption through composite method from officers holding analogous post or the post of Dy. Director-II and equivalent post with 3 years regular service in the grade in a Major Port Trust, with requisite educational qualification and experience as per the column (9) of the enclosed RR (at Annexure-1).

3. The selection is by merit for which overall grading in the ACRs / APARs will not be below "Very Good"

4. You are requested to kindly circulate the vacancy amongst eligible officers of your Port and forward the applications of eligible and willing officers, who satisfy the provisions of the Recruitment Rules (**Annexure-I**) for the above post, as per proforma enclosed (**Annexure-II**), duly superscribing on the envelope "Application for the post of Dy. Director-I Marine Department" to the Sr .P.O, Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 along with the following documents on or before **30.09.2019** :-

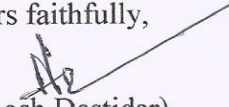
- i) Copies of APARs for the last 5 years, attested by an officer not below the rank of Dy. HOD on each page. [If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.]
- ii) Attested copies of all the certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port (**Annexure-III**)
- vi) Passport size photographs (two numbers).

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No. A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as **Annexure-IV**.

6. Incomplete application or application received after the due date will not be considered.

Encl.:- As stated

Yours faithfully,


(J. Ghosh Dastidar)
Sr. Dy. Secretary-II
for Sr. P.O.

Copy to GM (M&S)/GM (Marine), HDC for information. He is requested kindly to circulate the vacancy and forward applications of eligible candidates of HDC as per enclosures.

Encl.: As stated.

Copy to DMD for information. He is requested kindly to circulate the vacancy and forward applications of eligible candidates of KDS as per enclosures.

Encl.: As stated.

Copy to CHE for information. He is requested to arrange for necessary posting of this circular on KoPT's website.

Encl.: As stated.

Recruitment Rules for Dy. Director-I Marine Department Class-I posts under the Marine Department

Annexure-I

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2.	Dy Director-I Marine Department	1	Class-I	36,600-62,000/-	Selection	39	Essential Certificate of competency as Master (FG) /Dredge Master Gr.I issued by MOS, or equivalent or 1 st Class MOT.	a) No. b) Yes. Excepting serving officers with entry qualification prescribed for graduate entry scheme or with	2	By absorption through composite method failing which by deputation from Govt. Organisation and falling both by direct recruitment.	For absorption through composite method :- Officers holding analogous post or the post of Dy. Director-II and equivalent post with 3 years regular service in	.

						<p>experience in the Marine Services of a port of which at least 5 years in senior administrative position.</p>	<p>passing out certificates from T.S.Dufferin or T.S.Rajendra, T.S. Chanakya or B.Sc (Nautical Science) a Dredge Mate Gr. I certificate. Or a Second Mate (FG) certificate or a First Mate (FG) certificate/ Dredge Master Grade II.</p>	<p>(C) Yes.</p>				<p>the grade in a Major Port Trust.</p> <p>For deputation, officers holding analogous post or post of Dy. Director-II and equivalent post in the Scale of Pay of Rs. 36,600-62,000/-having 3 years regular service in the grade in any Govt./ Public Sector undertaking or Autonomous Bodies. The selection is by merit for which overall grading in the APARs will not be below "very good".</p>
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APPLICATION FORM

ANNEXURE – II

Photograph
(3.5 c.m x 3.5
c.m.)

Post applied for:

1. Full Name (in block letters) :
2. Father's Name :
3. (a) Address for communication :
- (b) Telephone No. / Mobile No. :
- (c) Fax / E-mail address :
4. Date of birth :
5. Date of retirement :
6. Whether belongs to SC/ST/OBC: SC ST OBC GEN
(Please √ in relevant box)
7. Present post with scale of pay :
8. Date of continuous appointment :
in the present post
9. Date of first appointment in :
Class I cadre of the Port Trust
10. Educational and other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Special subjects

11. Details of fulfilling qualifying service in the feeder grade :

	Period		
	on Regular basis	on Officiating basis	Against Temporary post
(Rs. 36600 -62000/-)			

(Rs. 32900 -58000/-)			
(Rs. 24900 -50500/-)			
(Rs. 20600 -46500/-)			

Note : (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial up gradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

12. Details o employment/ :
experience in chronological order

Name of the organization	Posts held	Scale of pay	From	To	Nature of duties

13. Languages Known :
(Read, Write and Speak)

14. Any other information :
Desired to be furnished

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/ appointment may be cancelled/ terminated without any notice and in the event of my selection to the above post, I will not withdraw and undertake to accept the appointment / posting.

(Signature of the applicant)

Place:

Date:

ANNEXURE – III

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2010-2011 to 2015-1016 are enclosed.

Dated,

seal.

Signature of the forwarding authority along with office

ANNEXURE – IV

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
Including batch / year cadre-etc.
Wherever applicable.
7. Positions held :
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:
The "Agreed List" or "List of Officers of
Doubtful Integrity"
[If yes details to be given]

9. Whether any allegation of misconduct:
Involving vigilance angle was
Examined against the officer during
the last 10 years and if so with what
result(*)
10. Whether any punishment was awarded :
to the officer during the last 10 years
and if so the date of imposition and
details of the penalty(*)
11. Is any disciplinary/criminal proceedings :
or charge sheet pending against the
Officer as on date [if so, details to be
Furnished; including reference no. if
Any of the Commission]
12. Is any action contemplated against the :
Officer as on date [if so, details to be
furnished](*)

DATE :

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.