



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
15, स्ट्रैंड रोड/15, Strand Road, कोलकाता Kolkata – 700 001
दूरभाष/Phone : 2230-3451 फैक्स/Fax : 033-2230-4901
वेबसाइट-Website : www.smpportkolkata.shipping.gov.in

सामान्य प्रशासन विभाग
Genl. Admn. Deptt.

No. Admn/7282/1/CMO

Date: 22.04.2021

To
The Chairman,
All Major Port Trust.

Sir,

Sub : Filling up the post of Chief Medical Officer (HOD) by absorption through composite method under Syama Prasad Mookerjee Port, Kolkata– applications invited.

The post of Chief Medical Officer of Centenary Hospital under Syama Prasad Mookerjee Port, Kolkata, in the rank of Head of Department will fall vacant w.e.f. 27.07.2021. The post is in the pay scale of Rs. 100000-260000/- (pre-revised Rs. 43,200-66,000/-). The post is to be filled up by Absorption through Composite Method from the officers of Major Port Trusts, fulfilling the eligibility criteria for the concerned post, as per Annexure-I.

2. The selection is by merit for which overall grading in the ACRs/APARs will not be below “Very Good”.

3. As directed by the Ministry vide letter dated 19.11.2019, the incumbent will be initially appointed to the HOD post in the scale of pay of Rs. 100000-260000/- (pre-revised 43,200 – 66,000/), and after completion of 3(three) years’ regular service in the post, he / she will be elevated to the scale of pay of Rs. 1,20,000 – 2,80,000/- (pre-revised 51,300-73,000/-). , subject to fulfilling the relevant conditions as per the Ministry’s guideline vide Letter No.A-12023/15/2018-PE-I dated November 19, 2019. It may be noted that any changes as directed by the Ministry from time to time, will be made applicable.

4. Applications are invited from eligible and willing officers of all Major Port Trusts possessing the prescribed qualifications, experience and other conditions, for the post of Chief Medical Officer in the scale of pay of Rs. 100000-260000/- . The application may be submitted through “Online Application Portal (OAP)” of the Ministry of Shipping website <http://onlinevacancy.shipmin.nic.in>. from **22.04.2021 to 24.05.2021**. No application other than OAP shall be accepted.

5. The candidate will have to submit a printout of the filled up application, already uploaded in OAP, along with the following documents to the Office of the Sr. Personnel Officer (I/C), Kolkata Port Trust, 15 Strand Road, Kolkata-700001 on or before 08.06.2021, super scribing "Application for the post of Chief Medical Officer in Syama Prasad Mookerjee Port, 15 Strand Road, Kolkata-700001."

- i) Certified copies of APARs for the last 5 years (2015-16 to 2019-2020), duly attested by an officer not below the rank of Dy.HoD on each page. (If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate).
- ii) Attested copies of all the certificates towards proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) "No objection" certificate from the respective Ports.
- iv) An undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected by the Services Selection Committee.
- v) Vigilance and administrative clearance by the concerned Port, as per enclosed pro-forma (**Annexure-III**).
- vi) Self attested passport size color photographs (two numbers) in a sealed envelope.

6. As per Ministry's guidelines dated 26.09.2019, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate will not be considered by the Ministry if his/her application is not received through proper channel by the Port within 15 days of the last date of receipt of applications, i.e. on or before **08.06.2021**.

6. **The crucial date** for eligibility criteria will be the date of occurrence of the vacancy, i.e. **27.07.2021**.

8. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with application. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.1 dated 27th August, 2010, copy of which is attached as **Annexure-II**.

Encl.:- As stated.

Yours faithfully,

(J. Ghosh Dastidar)
Sr. Personnel Officer (I/C)

ANNEXURE - I

Recruitment Rules for Class-I posts of Medical Department

Sl. No	Name of the Post	No. of posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age Limit for Direct Recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
8.	Chief Medical Officer	1	Class-I (HOD)	(43,200-66,000/-) To be elevated to the scale of pay of (Rs.51300-73000/-) after completion of 3 years regular service upon consideration by the Competent Authority	Selection	50	i) MBBS Degree from a recognised University. ii) A Post Graduate Medical Degree/Diploma (Medical Stream) from a recognised University. iii) Post Qualification experience of 16 years in the case of PG Degree holders and 18 years post	(a) No (b) Yes (c) No	NA	By absorption through composite method failing Which by deputation from other Govt organisations and failing both by direct recruitment	For absorption through composite method, officers holding posts in the scale of pay of Rs 32900 -58000/- with 3 years regular service in the grade in the Medical Department in a Major Port Trust will be eligible. For deputation, officers holding analogous posts or officers holding post of Chief	*

							<p>qualification experience in the case of PG Diploma holders, in a reputed hospital.</p>				<p>Medical Officer and equivalent posts in Medical Dept in the Scale of pay of Rs 43200 – 66000/- in the grade or officers holding the post of Sr. Dy. Chief Medical Officer and equivalent posts in the scale of pay of Rs 32900 – 58000 and above in Medical Department with 3 years regular service in the grade in a Govt /Semi Govt /PSUs / Autonomous Bodies (other than Major Port Trust) in the grade will be eligible. The selection is by merit for which the benchmark in overall grading in the APARs will not be below "Very Good".</p>	
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* Gazette Notification Pending.

ANNEXURE - II

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the officer during the last 10 years.
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5. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 are enclosed.

Dated.

Signature of the forwarding authority along with office seal.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
Including batch / year cadre-etc.
Wherever applicable.
7. Positions held :
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:
The "Agreed List" or "List of Officers of
Doubtful Integrity"
[If yes details to be given]
9. Whether any allegation of misconduct:
Involving vigilance angle was
Examined against the officer during
the last 10 years and if so with what
result (*)

10. Whether any punishment was awarded :
to the officer during the last 10 years
and if so the date of imposition and
details of the penalty(*)

11. Is any disciplinary/criminal proceedings :
or charge sheet pending against the
Officer as on date [if so, details to be
Furnished; including reference no. if
Any of the Commission]

12. Is any action contemplated against the :
Officer as on date [if so, details to be
furnished](*)

DATE :

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.