

Dy. Dir/ESP
16/12/21



KDS. I. T. Wing
Hydraulic Study Department
Kolkata Port Trust

Regd. No: 443/KDS IT Wing/201
Date: 16/12/21 Time:

श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Erstwhile Kolkata Port Trust

तोयालिकी अध्ययन विभाग / Hydraulic Study Department

20, गार्डन रीच रोड, कोलकाता-700 043 / 20, Garden Reach Road, Kolkata-700 043

फोन: (033) 2439-7910, 2409-3031 फैक्स: (033) 2409-3036 ईमेल: che@kolkataporttrust.gov.in
Tel: (033) 2439-7910, 2409-3031 Fax: (033) 2409-3036 Email: che@kolkataporttrust.gov.in

No. Hyd/2099.VI/455

Dated: 16.12.2021

M/s Martinet Facility Management Services Pvt. Ltd
1, Greek Church Row, Kolkata,
WB 700026

WORK ORDER

Sub: Supply/ Engagement of Seven (7) Numbers of Un-Skilled Manpower & Three (3) Numbers Semi-Skilled Manpower per day basis for a period of two years at different VTMS outstations (Haldia, Sagar, Frasergunj & Dadanpatra) under Hydraulic Study Department (HSD) of Syama Prasad Mookerjee Port, Kolkata (SMPK)

Ref: Your offer dt. 18.10.2021 in response to this office NIT No. Hyd/ 2099.VI/359 dated 27/09/2021

Reference above, your offer for undertaking the captioned work at your quoted fixed percentage of profit @24.59% (Twenty Four Point Five Nine Percentage) over minimum wages only (as per the order of the central or state government published from time to time, whichever is higher) including statutory obligations like EPF, ESI, EDLI, Administrative Charges, Bonus (if applicable) etc. has been accepted by the Competent Authority of SMP, Kolkata (Erstwhile Kolkata Port Trust) as per above referred NIT. Statutory Taxes (GST) will be considered extra. as per the applicable rate.

2. You are directed to commence the work from 01/01/2022 in consultation with Shri. Vinay Sanjay Sule, Executive Engineer (Mob No. 8329335698). On receipt of the Work Order, you will be required to execute a contractual agreement with SMP, Kolkata as per the laid down norms in General Condition of Contract (GCC) of SMP, Kolkata. The work has to be performed as per NIT, GCC and all other accepted conditions as referred in the tender.

3. The Work Order will remain operative for a period of Two (2) years from the date of commencement of work in accordance with the terms & condition of NIT, General Condition of Contract of SMP, Kolkata & other relevant documents.

4. Payment will be made through ECS directly to your bank account on monthly basis against submission of monthly bills in triplicate format along with documentary evidence for payments towards statutory obligations like EPF, ESIL, EDLI, Administrative charges & Bonus (if applicable) etc as per NIT. The total payable amount is to be clearly indicated showing the component of statutory taxes (GST) separately. The bill should contain the following particulars for processing through ECS only:

i. PAN No.

ii. ECS Particulars:

- (a) Name of the Centre
- (b) Name of the bank with code
- (c) Name of the branch with code
- (d) Name of the contractor
- (e) Bank A/C No. of the contractor
- (f) Type of A/C (savings / Current / Cash Credit)

5. You are requested to acknowledge the receipt of the Work Order by signing on each page duly stamped by an authorized signatory, as a mark of acceptance. This may be treated as formal **Work Order**.

नि. कु. माजी 16.12.2021

(Dr. N. K. Maji / डॉ. नि. कु. माजी)

Deputy Director / उप निदेशक

For Chief Hydraulic Engineer / कृते मुख्य तोयालिक अभियंता

Copy forwarded for information to:

- (1) Chief Hydraulic Engineer (through Dy. CHE-I) for favour of kind information please.
- (2) Dy. CHE-II for favour of kind information please.
- (3) The Chief Vigilance Officer, SMP, Kolkata for information please.
- (4) The F.A. & C.A.O. SMP, Kolkata for information please.
- (5) The Commissioner of Income Tax (TDS), 10-B, Middleton Row, Kolkata-700071.
- ✓(6) Shri. Naba Dey Roy, Sr. Dy. Director (EDP) for information & necessary publication of the tabular relevant information in the website of SMP, Kolkata please. The soft copy has been emailed to hocce@kolkataporttrust.gov.in.
- (7) Shri. Vinay Sanjay Sule, Executive Engineer for information please.
- (8) A/C cell HSD [Thru: Shri. J. Das, P.A.(E)] for information & necessary action please.