

NOTICE-2

Ref.Advt.No.05/2022

HALDIA DOCK COMPLEX, SMP-K

(Jawahar Tower Complex, Haldia Township,
Purba Medinipur, West Bengal, Pin-720607)

Computer Based Skill Test as a part of selection of Assistant Manager-HR on contractual basis under Haldia Dock Complex.

Reporting Venue : P&IR Division, Haldia Dock Complex, 7th Floor,
Jawahar Tower, Haldia Township, Dist-Purba
Medinipur, PIN-721607.

Date of Test : 04.07.2023

Reporting Time : 11.00 a.m.

On the basis of their performance in the written test held on February 05, 2023, the candidates bearing the following Roll nos. have been shortlisted for the Computer Based Skill Test as a part of selection of Asstt. Manager-HR on contract engagement under Haldia Dock Complex. They will have to appear for the said test as scheduled above, for which, call letter detailing the schedule of the test and allied instructions have already been dispatched by speed post. The same has also been sent through e-mail. However, the list mentioned below is not indicative of merit order.

Sl. No	Roll No.	Date of Computer Based Skill Test	Reporting Time
1.	HR004	04.07.2023	11.00 a.m.
2.	HR013	04.07.2023	11.00 a.m.
3.	HR037	04.07.2023	11.00 a.m.
4.	HR078	04.07.2023	11.00 a.m.
5.	HR145	04.07.2023	11.00 a.m.
6.	HR169	04.07.2023	11.00 a.m.
7.	HR195	04.07.2023	11.00 a.m.
8.	HR229	04.07.2023	11.00 a.m.
9.	HR253	04.07.2023	11.00 a.m.
10.	HR256	04.07.2023	11.00 a.m.
11.	HR264	04.07.2023	11.00 a.m.
12.	HR267	04.07.2023	11.00 a.m.

Contd...

(2)

Computer Based Skill Test shall consist of 80 marks as per the following structure: -

Sl. No	Computer Based Skill Test	Full Marks	Qualifying marks
1.	The test will be practical in nature with workstations / PCs Syllabus:- MS Word, Excel, Power Point, Internet, E-mail, Web Meeting, Handling of Social Media etc.	80	40