

**HALDIA DOCK COMPLEX,
SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

Tender Subject : Hiring of Armed and Unarmed Security Personnel for Security and Surveillance at different areas under Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata.

Tender No. : Admn/S/36M/2020-22/1

E-tender No. : 2020_KoPT_579261_1

Appendix –I

Clarifications to the queries raised by the intending tenderers

Sl. No.	Clause No.	Query	Clarification
1.	21.2 of Annexure -II	The lump sum amount as would be accepted by HDC, SMP, Kolkata for the successful tenderer against item nos. 1, 2 & 3 of Schedule of Rates of the Price Bid for award of the contract, shall be escalated by 5% on completion of every 12 month periods from the date of commencement of the contract.	The amended clause may be seen in the Addendum at Appendix - II
2.	15 of Annexure -III	The expenditure for getting daily gate passes for the Watch & Ward Staff may either be waived off or the same may please be reimbursed on actual basis. It may be considered for issuing temporary passes with photographs for a certain period for the Watch & Ward Staff subject to renewal of the same and the Vendor will ensure that such passes are not misused.	The amended clause may be seen in the Addendum at Appendix - II
3.	2.3 of Annexure-III.	The contract worker tender provides for reimbursement of Rs. 15000/-worker for meeting the cost of uniform and PPEs for firefighting personnel. The same provisions may be kept in the instant security tender so that the conditions of both the tenders of the similar nature become at par.	Not acceded to. In the existing Security contract also, the cost of uniform is borne by the Contractor. Hence, the tenderer may include such amount in their quote of lump sum amount as per Clause - 21 of Annexure – II of the Tender Document.
4.	11 of Annexure-II.	Can be authorities split the work in order to extend benefits to MSME registered agencies as per provisions	The job cannot be split into parts. The existing Clause shall remain unchanged.

		of Gazette notification dated 26.03.2012 in case the L1 vendor is not registered under MSME. If yes, detailed procedure may be please be discussed.	
5.	21.1(a) of Annexure-II.	It is expected that agencies should quote rate in accordance with the indicative amounts mentioned in this Clause as service charges. Will the authorities accept the tender where the Service Charges quoted by them is considered as unrealistic in order to get the contract or will the authorities fix some minimum Service Charges from this contract.	The current amounts paid under the existing contract have been mentioned for general information / indication of the tenderers. It is for the bidders to take into account the local conditions and other factors which to their understanding are relevant for quoting the workable rates so that in the event of becoming the successful bidder, they would be able to execute the job satisfactorily at the quoted rates.
6.		There is no provision for covering the retrenchment benefits or gratuity. It is suggested that, this may be included in the tender and the Vendor may be asked to take Group Gratuity Policy in the individual names of the Watch & Ward Staff and the same may be transferred to the new Vendor on completion of the Contract. Gratuity contribution @4.81% of the basic + VDA may be added to the components mentioned in Clause 21 of Page 12 of the tender document.	Not acceded to. The tenderers are to take into account all statutory payments relevant in this contract other than notified minimum wages, EPF, Bonus, Leave, ESI/Medical benefit, payment of wages on national holidays etc. as specifically mentioned in Clause 21 of Annexure II of the tender document within the lump sum amount to be quoted by them.
7.	6 of Annexure-III	Details of electricity charges presently being charged from the present service provider.	The present service provider makes payment at actuals as per bills raised by HDC on the basis of electricity consumption and rates applicable per unit of consumption which varies from time to time.