

KOLKATA PORT TRUST
P & R DIVISION / FINANCE DEPARTMENT
KDS. I. T. CENTRE

Plg/165/Rfid/11035

Dated : 3.5.16

Minutes of the pre-bid meeting held at 1130 Hrs. on 18.04.2016 at KoPT Head Office Conference Room in connection with the tender for implementation of RFID based system at KDS, KoPT

(Ref: NIT No. Plg/165/Rfid/2016/10951, e-tender no.KoPT/Kolkata Dock System/PnR/1/16-17/ET/6)

The list of participants in the meeting is attached as Annexure –I.

As was indicated in the tender document, queries from various firms were received by mails. Apart from the queries received, detailed discussion on the project was held in the meeting where all the queries from various firms were replied to. Based on the discussions, the decisions taken in the meeting are furnished below, which will be integral part of the tender document and all the firms are requested to submit their offers considering the changes / modifications as per the minutes of the pre-bid meeting.

1. **EMD:** - It was clarified that out of the Rs. 40 lakhs EMD amount, first Rs.10 lakhs should be paid in the form of DD/Pay Order/ Bankers' Cheque in favour of Kolkata Port Trust and balance Rs.30 lakhs in the form of Bank Guarantee in favour of Kolkata Port Trust. Bank Guarantee format for the same is available at Annexure-II.
2. **Tender No:-** On a query it was clarified that Tender no. for the project will be Plg/165/Rfid/2016/10951.
3. **Coverage Area:-** It was informed that the subject tender (Project) will consist of the following components :
 - (i) Implementation of Gate Automation System at the gates of both NS Dock (7 gates) and KP Dock (6 gates).
 - (ii) Vehicle Tracking System to be implemented inside NS Dock area only.
 - (iii) RFID based permits to be issued to all regular employees of KDS, KoPT, contractual persons engaged directly by KoPT, Port users and all others as mentioned in the tender document.
4. It was clarified that the selected vendor has to pay rent for the office spaces as per the Schedule of Rent (SoR) which is available in KoPT Website and electricity consumption charges at actuals.
5. As requested by the firms, the drawing of KP Dock gates is attached at Annexure-III. Gate Entry / Exit procedures are given in Annexure IV.
6. It was informed to all the firms that there will be no change in the technical specification of various equipments/ materials. The firms should submit their offer considering the technical specification mentioned in the tender document.

7. Clarification of Price Bid format:-

It was clarified that in reference to the share of basic charges, the selected vendor should submit invoices to KoPT for reimbursement and the same will include the share of basic charges (i.e. % of amount payable) plus service tax.

8. Permits will be issued only to individuals and not to any groups.
9. It was informed that KoPT's DMZ internet may be utilized for public access of PACTS by the selected vendors without violation of IT Security norms.
10. Penalty - @Rs. 1000/- per hour or part thereof for non-functioning/non-operation of any one gate or counter or RFID reader or boom barrier and @Rs. 8000/- per hour or part thereof for entire PACTS system.
11. Extension of bid submission date will be upto 1400 hrs. on 17.05.2016.
12. Response time of gate barrier should be maximum 6 Seconds.
13. Provision to enrol user's biometrics, identification details and photograph, etc. to be captured and stored in PACTS database for future retrieval.
14. Verification of Driver's image would be done visually offline.
15. **Participation of 100% subsidiary company** -- The issue of participation of 100% subsidiary of a foreign firm was discussed and it was clarified that the subsidiary firm may be allowed to get the credit of performance of the parent firm, subject to obtaining of an irrevocable undertaking in respect of which Indian Law Courts in Kolkata would have exclusive jurisdiction and a bank guarantee encashable in Kolkata and equivalent to 10% of the estimated project cost (and valid for the entire contract period of 10 years) from the foreign firm, taking full responsibility to discharge the functions and complete / continue the work to the entire satisfaction of KoPT, as per Tender Conditions, in case of failure or delay in execution of the job on the part of the subsidiary firm.
16. **GPS based tracking:** For the Vehicle tracking inside NS Dock area, if any firm wishes to provide GPS based tracking, the same may be provided. However, gate automation should be done based on RFID system. In the case of GPS based tracking, all incidental charges like Service provider charge or any other recurring charges should be borne by the firm.
17. For implementation of Gate Automation System, it was informed that at each gate 'booths' would require to be constructed by the selected vendor. Each 'booth' will consist of the following items :
 - a. Gate server with Monitor (minimum 22") and UPS with 30 min. Battery backup at booth.
 - b. LED display unit of 32" at Gate
 - c. Camera for capturing of photo/image for both front and rear number plates of vehicles, container no., seal no., drivers' image, top view of vehicles, etc.
 - d. Boom barriers for each lane
 - e. Flap barriers for entry of pedestrians
 - f. Adequate no. of RFID readers

18. Reference clause 3.4 of NIT (Page 14), the words 'Scale of Rates' should be replaced by 'Scale of Rates/ Schedule of Rent'.
19. Under clause 3.6 of NIT (Page 15), item (i) should be read as "Regular employees and contractual persons engaged directly by KoPT".
20. Under clause 3.6 of NIT (Page 15), item (a) of last Para should be read as "To be issued to all regular KoPT employees and contractual persons engaged directly by KoPT".
21. Under clause 3.21 of NIT (Page 19), 2nd sentence should be read as "However, the Gate automation would be implemented for both KPD and NSD whereas initially Vehicle tracking system would be implemented in NS Dock area only".



(Rebecca Das)
Joint Director (P&R)

Annexure - I

**List of officials present in the Pre-bid Meeting held in the Conference Room of KoPT
Head Office on 18.4.2016 at 1100 hrs for implementation of RFID based system at KDS, KoPT**

	Representatives of KoPT		Representatives of Bidders
1	Shri S. Bagchi, FA&CAO	1	Shri Anup Desai, CMS Computers Ltd.
2	Smt. S. Pradhan, Secretary (I/C)	2	Shri Kaushik Addhya, CMS Computers Ltd.
3	Smt. Rebecca Das, Jt. Director(P&R)	3	Shri Suprabhat Maity, CGC Converse Technologies Pvt. Ltd.
4	Shri G. Chakraborty, Security Adviser	4	Shri Dhruvajyoti Nandy, CGC Converse Technologies Pvt. Ltd.
5	Shri S. Roy Chowdhury, Dy. Traffic Manager	5	Shri P.S. Pattanaik, Barcoda India Ltd.
6	Shri S. Mukherjee, Dy. CAO (W/A)	6	Shri Sridev Nair, Coresonant Systems Pvt. Ltd.
7	Shri A. Chakrabarti, Sr. Law Officer	7	Shri Mrinal Chakraborty, Arya Communication & Electronics Services Pvt. Ltd.
8	Shri N. Dey Roy, Sr.Dy.Director (EDP)	8	Smt. Shibani Jowarder, Arya Communication & Electronics Services Pvt. Ltd.
9	Shri S. Chakraborty, Dy.Director (EDP)	9	Shri I.P. Singh, Zebra Technologies India Pvt. Ltd.
10	Shri N. K. Sarkar, Dy.Director (EDP)	10	Shri Arunava Patra, Zebra Technologies India Pvt. Ltd.
		11	Shri Sujit Biswas, Future Netwings Solutions Pvt. Ltd.
		12	Shri Somnath Biswas, Future Netwings Solutions Pvt. Ltd.

Implementation of RFID at Kolkata Dock System, KoPT Tender document
NIT No. Plg/165/RFID/2016/10951 dated 31-3-2016

SPECIMEN EMD (Bank Guarantee Format)

(The Bank shall fill in this Bank Guarantee form in accordance with the instructions indicated to be executed on Rs 100/- non-judicial stamp paper)

(Bank's Name and Address of Issuing Branch or Office)

Beneficiary : _____ (Name and Address of Employer/Board)

Date : _____

Tender Guarantee No: _____

We have informed that (name of the Tenderer) (hereinafter called "the Tenderer") has submitted to you its Tender dated (hereinafter called "the Tender") for the execution of {name of the contract} under Invitation for Tenders No.(number). Furthermore, we understand that, according to your conditions Tenders must be supported by an Earnest Money Deposit (EMD).

At the request of the Tenderer, we (name of Bank) irrevocably undertake to pay you any sum or sums not exceeding in total an amount of (amount in figures) (amount in words) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the Tender conditions, because the Tenderer:

- (a) Has withdrawn its Tender during the period of Tender validity specified by the Tenderer in the Form of Tender; or
- (b) Having been notified of the acceptance of its Tender by the Employer / Board during the period of Tender Validity, (i) fails or refuses to execute the form of Agreement, if required or (ii) fails or refuses to furnish the performance guarantee, in accordance with the instructions to Tenderers.

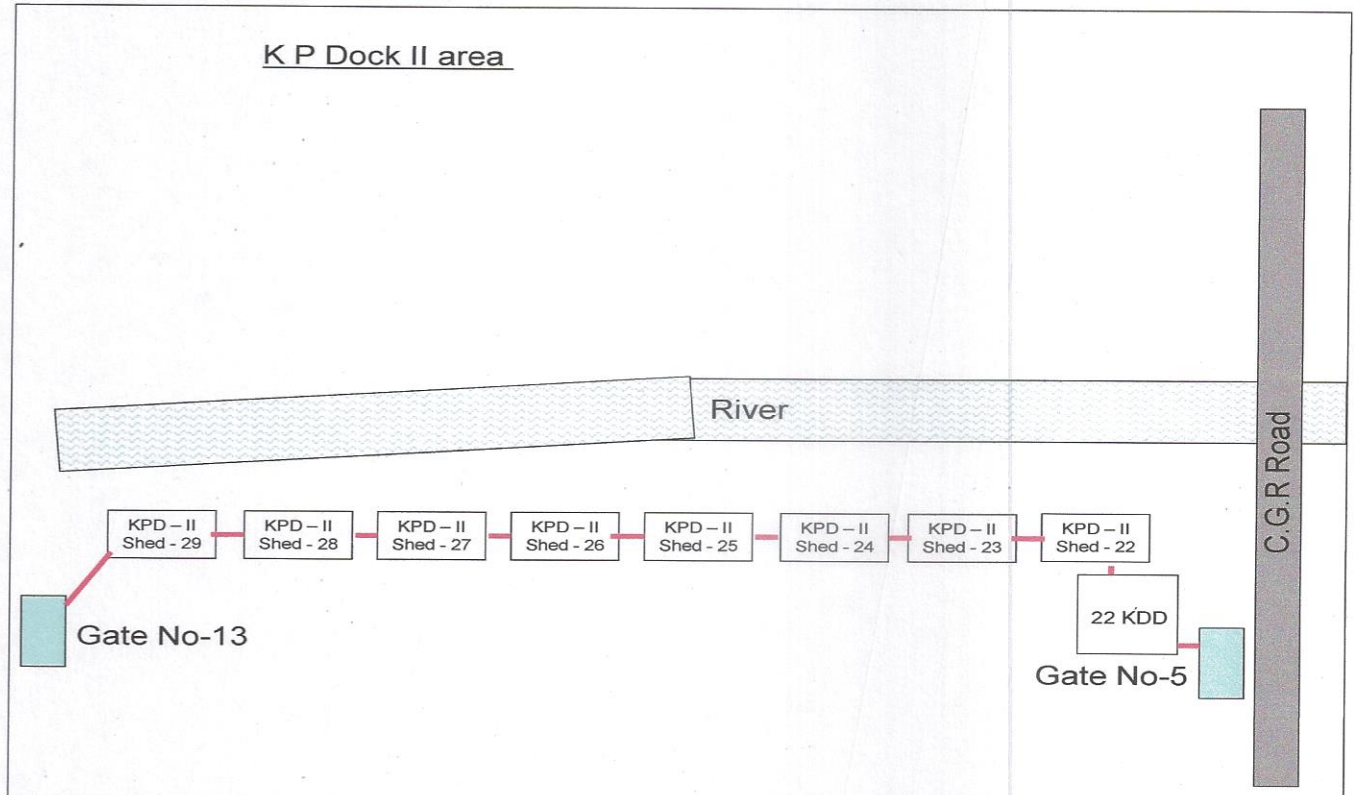
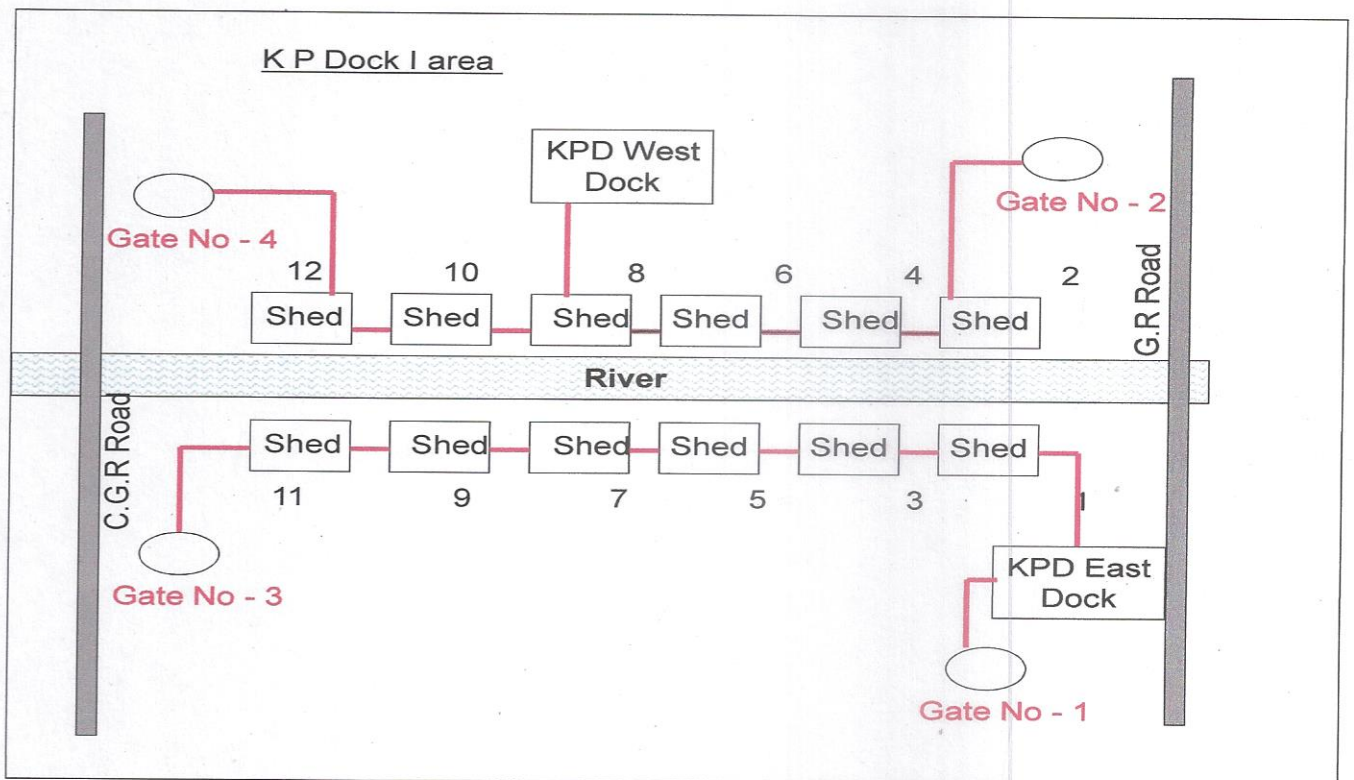
This guarantee will expire unless otherwise extended or informed by the Employer/ Board:

- (a) If the Tenderer is the successful Tenderer, upon our receipt of copies of the contract signed by the Tenderer and the performance guarantee issued to you upon the instructions of the Tenderer; or
- (b) If the Tenderer is not the successful Tenderer, upon the earlier of
 - (i) Our receipt of a copy of your notification to the Tenderer of the name of successful Tenderer; or
 - (ii) Twenty eight days after the expiration of the Tenderer's Tender validity or any extended period thereof;

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

[Signature (s)]

[[Authorisation letter from the issuing bank that the signatory of this BG is authorized to do so should also be enclosed]



ENTRY FORMALITIES AT ENTRY GATE FOR:

1. PORT USER & GENERAL PUBLIC:

- ON FOOT (BY PEDESTERIAN)
- BICYCLES
- MOTOR BYKES
- CARS / PERSONAL VEHICLES

BASED ON MAN PERMIT ONLY WHICH ARE CHECKED BY CISF.

FOR EXPORT LEG:

2. ENTRY OF EXPORT LOAD LORRIES / TRAILERS WITH DRIVERS & KHALASHIS:

BASED ON:

- MAN PERMIT FOR DRIVERS/KHALASHIS
- LORRY/TRAILER PERMIT FOR LOADED LORRIES/TRAILERS
- VALID EGP (ENTRY GATE PASS) FOR LOADED LORRIES/TRAILERS WITH LOADED CONTAINER WHICH IS GENERATED BY GATE WARDER AT ENTRY GATE AFTER VERIFYING COMMERCIAL DOCUMENTATION; MAN PERMIT & VEHICLE PERMIT & CONTAINER.
- ACTUAL ENTRY (EGP) UPDATION IN POMS IS DONE BY CISF AFTER VERIFYING MAN PERMIT FOR DRIVER/KHALASHI, LORRY/TRAILER NUMBER AND PERMIT, CONTAINER NUMBER.
- XGP (EXIT GATE PASS) FOR EXIT OF EMPTY LORRY/TRAILER IS GENERATED BY GATE WARDER AT EXIT GATE IN POMS.
- XGP UPDATION (ACTUAL EXIT GATE PASS) IN POMS IS DONE BY CISF AFTER VERIFYING MAN PERMIT FOR DRIVER/KHALASHI, LORRY/TRAILER NUMBER AND PERMIT, XGP NUMBER.

3. ENTRY OF EXPORT LORRIES / TRAILERS WITH EMPTY CONTAINERS:

BASED ON:

- THE SAME PROCEDURE WILL BE FOLLOWED AS ENTRY OF EXPORT LOAD.

FOR IMPORT LEG:

**4. ENTRY OF IMPORT EMPTY LORRIES / TRAILERS WITH DRIVERS & KHALASHIS
FOR LOADING OF IMPORT LOAD CONTAINERS & CARGO AT DOCK.**

BASED ON:

- MAN PERMIT FOR DRIVERS/KHALASHIS
- LORRY/TRAILER PERMIT FOR EMPTY LORRIES/TRAILERS
- VALID EGP (ENTRY GATE PASS) & WGP (WEB GATE PASS) FOR EMPTY LORRY/TRAILER WHICH IS GENERATED BY GATE WARDER AT ENTRY GATE & CFS OPERATOR AT THEIR OFFICE RESPECTIVELY AFTER VERIFYING COMMERCIAL DOCUMENTATION; MAN PERMIT & VEHICLE PERMIT & CONTAINER/CARGO.
- ACTUAL ENTRY (EGP) UPDATION IN POMS IS DONE BY CISF AFTER VERIFYING MAN PERMIT FOR DRIVER/KHALASHI, LORRY/TRAILER NUMBER AND PERMIT.
- XGP (EXIT GATE PASS) FOR EXIT OF LOAD LORRY/TRAILER IS GENERATED BY GATE WARDER AT EXIT GATE IN POMS.
- XGP UPDATION (ACTUAL EXIT GATE PASS) IN POMS IS DONE BY CISF AFTER VERIFYING MAN PERMIT FOR DRIVER/KHALASHI, LORRY/TRAILER NUMBER AND PERMIT, CONTAINER/CARGO.
