

KOLKATA PORT TRUST  
P & R DIVISION / FINANCE DEPARTMENT  
KDS I.T. CENTRE

No. Plg/165/Comp.Genl/11372

Dated : 9.11.2016

**Minutes of the Pre-bid meeting held at 1200 hrs on 04.11.2016 in the room of  
Jt Director ( P&R ) in connection with the tender for supply, installation and  
commissioning of Desktop Computers, Laptops, Printer, scanner, UPS etc at  
Kolkata Dock System of Kolkata Port Trust.**

**(Tender No : Plg/CS/KDS Comp(h)/451 dt 25.10.2016)**

The list of participants present in the meeting is attached as Annexure-I.

The issues raised by various firms and also forwarded through e-mails were discussed in detail in the meeting and the decisions taken thereof are furnished below. The bidders are requested to submit their offer considering the decision taken in the pre-bid meeting and this will be part of tender document.

- (i) Line Matrix Printers & Pass Book Printer :- It was informed that Line Matrix Printer and Pass Book printer of the following make/model would be acceptable :-

Line Matrix printer :

- (i) WEP Printronix P1000
- (ii) LIPI M 6810

Pass Book Printer :-

- (i) EPSON – PLQ 20
- (iii) Lipi – PB2

2. It was clarified that for the Gartner's Magic Quadrant (for Desktop PC & Laptop – Compliance /Certification), top 4 manufacturers in the leaders quadrant will be acceptable in place of top 3.

3. It was also clarified and clearly mentioned that all equipments to be supplied under the subject tender should be IPv6 compliant. The bidders should submit their offer accordingly. Any deviation of the same would lead to rejection of the offer.

4. **Payment terms:** - There will be no change in the payment terms as mentioned in the tender documents. However, efforts will be taken to make payment within 30-45 days from the date of submission of bills along with all necessary/required documents/ papers.

## 5. Laptop :-

- (i) Instead of Super Multi DVD writer , 8x DVD writer Internal to be supplied. External DVD writer will not be acceptable.
- (ii) Memory - Minimum 4 GB – DDR3 or higher expandable upto 16 GB in 2 DIMM slots of which 1 Free slot.
- (iii) Keyboard - No separate numeric keypad required.
- (iv) Power Supply – up to 65 watt EM AC power supply.

## 6. Desktop :-

- (i) Audio - Internal Speakers in Monitor or CPU – both are accepted.
- (ii) Memory - Out of 287 Desktop PC, 17 Desktop PCs are to be supplied with 8GB RAM  
i.e. 270 PCs with 4 GB RAM  
& 17 PCs with 8 GB RAM

7. **Penalty** – clause 9.0 – Page 37 - On request of the bidders, the matter was discussed in detail with other members present and it was decided that the maximum penalty to be imposed for a particular equipment will be limited to the price of the particular equipment. There will be no change in the rate of penalty.

8. As was discussed, the specification of A3 Scanner cum printer is furnished below :-

Sl. No.	Minimum specification	
1.	Paper size	A3, A4
2.	Paper Capacity	1 tray of capacity 250 sheets for blank paper and a 100 sheets bye pass tray and 100 sheets reversing ADF
3.	Memory / Print speed	128 MB, speed 22 PPM or more
4.	Power requirements	AC voltage +-10%, 50/60 Hz
5.	Resolution	Scan ( colour ) : 600 x 600 dpi

		Scan (B/W) : 600 x 600 dpi Print : 600 x 600 dpi
6.	Scan size	A3, A4, A5, Legal, Folio, Letter, Executive
7.	Zoom Range in photocopy	25 to 300% in 1% increments
8.	Print	Black only
9.	Features	Network print, Scan to email, Scan to PC, scan to network
10.	Control panel	4-inch LCD, 10-keypad, 4 button quick set
11.	Interface	USB 2.0, Ethernet
12.	Supported OS	Windows server 2003/ 2008, Windows 2000/ vista/ Windows 7 or higher
13	Warranty	3 years on site warranty

All the bidders are requested to submit their offer considering the above changes / modification/ insertions.

(Rebecca Das)  
Jt. Director(P&R)

**Annexure – I**

<b>List of officials present in the Pre-bid meeting on Desktop PCs, Printers &amp; UPS etc. held in the Chamber of Jt. Director (P&amp;R) on 04.11.2016 at 12.00 HRS.</b>			
	<b>Representatives of KoPT</b>		<b>Name of the Representatives</b>
1.	Smt. Rebecca Das, Jt. Director (P&R)	1.	Shri S. Ghatak, Vareli Tecnac Pvt. Ltd. (VTPL)
2.	Shri S. Mukherjee, Dy. CAO (B)	2.	Shri Biswajit Ghosh, Lipi Data System Ltd.
3.	Shri T.K. Hazra Choudhury, Sr. Dy. Secretary	3.	Shri Ashis Kr. Shaw, Millennium Cyberworks
4.	Shri N. Dey Roy, Sr. Dy. Director (EDP)	4.	Shri A. Ghosh, Dell
5.	Shri S. Chakraborty, Dy. Director (EDP)	5.	Shri Amitabha Pal, Hue Service P. Ltd.
		6.	Shri Saibal Chowdhury, AMD India (P) Ltd.
		7.	Shri Ajay Kumar, Team Computers Pvt. Ltd.
		8.	Shri Pinaki Chakraborty, Smart Planet IT Solutions Pvt. Ltd.
		9.	Shri Vikash Kumar, Sr. Manager – Sales, Acer India Pvt. Ltd.
		10.	Shri Souvik Kar, AMD
		11.	Shri Nirmal Sen, Jupiter Computers
		12.	Shri Pradip Malakar, Bard Roy Infotech Pvt. Ltd.
		13.	Shri Sanjoy Saha, Canon India Pvt. Ltd.
		14.	Shri Sudarshan Paul, HP India Sales Pvt. Ltd.
		15.	Shri Swarup Dutta, Embee Software Pvt. Ltd.
		16.	Shri Pradipta Roy Choudhury, Jupiter Enterprise