

KOLKATA PORT TRUST
P & R DIVISION / FINANCE DEPARTMENT
KDS I.T. CENTRE

No. Plg/165/Comp.Genl/

Dated : 22.02.2017

**Minutes of the Pre-bid meeting held at 1200 hrs on 20.02.2017 in the room of
Jt Director (P&R) in connection with the tender for supply, installation and
commissioning of Desktop Computers and UPS at Kolkata Dock System of
Kolkata Port Trust.**

(Tender No : Plg/cs/KDS Comp(h)/499 dt 06.02.2017)

The list of participants present in the meeting is attached as Annexure-I.

The issues forwarded through e-mails were discussed in the meeting and the decisions taken thereof are furnished below. The bidders are requested to submit their offer considering the decision taken in the pre-bid meeting and this will be part of the tender document.

2. It was clarified that for the Gartner's Magic Quadrant (for Desktop PC & Laptop – Compliance /Certification), top 4 manufacturers in the leaders quadrant will be acceptable in place of top 3.

3. It was also clarified and clearly mentioned that all equipments to be supplied under the subject tender should be IPv6 compliant. The bidders should submit their offer accordingly. Any deviation from the same would lead to rejection of the offer.

4. **Payment terms:** - There will be no change in the payment terms as mentioned in the tender document. However, efforts will be taken to make payment within 30-45 days from the date of submission of bills alongwith all necessary/required documents/ papers.

5. Desktop :-

(i) Audio - Internal Speakers in Monitor or CPU – both are accepted.

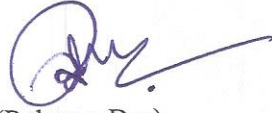
(ii) Memory - Out of 287 Desktop PCs, 17 Desktop PCs are to be supplied with 8GB RAM

i.e. 270 PCs with 4 GB RAM

& 17 PCs with 8 GB RAM

6. **Penalty** – clause 9.0 – Page 37 - On request of the bidders, the matter was discussed and as was decided earlier, the maximum penalty to be imposed for a particular equipment will be limited to the price of the particular equipment. There will be no change in the rate of penalty.

All the bidders are requested to submit their offer considering the above changes / modifications/ insertions.


(Rebecca Das)
Jt. Director(P&R)

Annexure – I**List of officials present in the Pre-bid meeting on Desktop PCs, Printers & UPS etc. held in the Chamber of Jt. Director (P&R) on 20.02.2017 at 12.00 HRS.**

| | Representatives of KoPT | | Name of the Representatives |
|----|--|---|---|
| 1. | Smt. Rebecca Das, Jt. Director (P&R) | 1 | Representative of Vareli Tecnac Pvt. Ltd. (VTPL) |
| 2. | Shri T.K. Hazra Choudhury, Sr. Dy. Secretary | 2 | Shri Swarup Dutta, Embee Software Pvt. Ltd. |
| 3. | Shri N. Dey Roy, Sr. Dy. Director (EDP) | 3 | Shri. Vikash Kumar, Sr. Manager – Sales, Acer India Pvt. Ltd. |
| 4. | Shri S. Chakraborty, Dy. Director (EDP) | 4 | Shri A. Ghosh, Dell |
| | | 5 | Representative of Team Computers Pvt. Ltd. |