



कोलकाता पत्तन न्यास KOLKATA PORT TRUST

सिविल इंजीनियरिंग विभाग / Civil Engineering Department
१५, स्ट्रैंड रोड, कोलकाता- 700001/15, Strand Road, Kolkata- 700001
मुख्य अभियंता का कार्यालय / Office of the Chief Engineer.

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EPBX No.033-2230-3451
Website- www.kolkataporttrust.gov.in

No.KOPT/KDS/CIV/T/2055/1289

Date: 19.10.2015

Tender Notice No.: KOPT/KDS/CIV /T/2055/36

Dt.19.10.2015

Name of Work :- **Tender for "Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development for proposed Port at Sagar Island"**

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Estimated Cost put to tender : ` **16,60,000.00 [approx]**

Earnest Money : ` **33,500.00**

Cost of Tender Papers : ` **1500/- (Non refundable)**

Time of completion: **As per NIT**

Last date of purchase of Tender documents: **29.10.15 (up to 12.00 Noon)**

Last date of Submission : **30.10.2015 up to 3 P.M.**

. Details may be obtained, KoPT website **www.Kolkataporttrust.gov.in**

Date of opening of tender: **30.10.2015 shortly after 3.00 P.M.**

Tender Authority: **Chief Engineer, Kolkata Port Trust
15, Strand Road, Kolkata-700 001.**

मुख्य अभियंता / Chief Engineer

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT
१५, स्ट्रैंड रोड, कोलकाता - ७००००१
15, Strand Road, Kolkata – 700001

NIT No.: KOPT/KDS/CIV/T/2055/36 Date.19.10.15

NOTE: Last Date of Purchase of tender
documents : 29.10.2015 (up to 12 noon)

Tender is due for submission by 3:00 P.M.
On 30.10.2015

TECHNO-COMMERCIAL BID

**Tender for Preparation of Land acquisition Proposal in
connection with Rail-Road connectivity for development for
proposed Port at Sagar Island**

Date: - 19.10.2015
15, Strand Road,
Kolkata – 700 001.

A.K. Jain
Chief Engineer

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT
१५, स्ट्रैंड रोड, कोलकाता -७००००१
15, Strand Road, Kolkata – 700001

NIT No. KOPT/KDS/CIV/T/2055/36 Date. 19.10.15

NAME OF WORK: - Tender for Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island

**PERIOD OF SALE OF TENDER DOCUMENTS: - From 20.10.2015 To 29.10.2015
[up to 12 Noon]**

**LAST DATE AND TIME FOR SUBMISSION OF TENDER DOCUMENTS:- Date:-30.10.2015
TIME: - 3-00 PM**

TIME AND DATE OF OPENING OF TENDER: - Shortly after 3.00 PM. on 30.10.2015

**PLACE OF OPENING OF TENDER: - At the office of the Chief Engineer,
15, Strand Road,
Kolkata-700001.**

KOLKATA PORT TRUST INVITES TENDER FOR

Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island

Sealed Offers are invited from eligible firms (sole firms and also Consortiums) meeting the stipulated pre-qualification criteria for the subject work on three cover basis (**Cover I:-** *Cost of Tender Document & Earnest Money Deposit;* **Cover II :-** *'General Conditions of Contract'* and *Techno-Commercial Bid*; **Cover III :-** *Financial Bid*)

| Earnest Money | Cost of Tender Document | Sale / Downloading period and Last date and time of Sale/ Downloading of Tender Document | Last date and time of Submission of Tender | Date and time of Opening of Covers I & II |
|----------------------|--------------------------------|---|---|--|
| Rs.33,500/- | Rs.1,500/-, | From 00.00.2015 and last date of sale/ downloading is 00.00.2015 up to 12.00 hrs. | 00.00.2015 at 15.00 hrs. | On 00.00.2015 at 15.30 hrs. |

Details of the tender, including eligibility conditions, method of purchase of tender document & the tender document is available in web sites www.kolkataporttrust.gov.in

Interested parties may download the tender document from the above website or may purchase the tender document from the office of the **Chief Engineer, Kolkata Port Trust, 15, Strand Road, Kolkata 700 001.**

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

No.: KOPT/KDS/CIV/T/2055/1289

Date: 19.10.2015

NOTICE INVITING TENDER

Name of work: - Tender for Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island.

1. **NIT No.:** -- KOPT/KDS/CIV/T/2055/36 Date.19.10.2015

2. **Estimated amount of the work:** – Rs. 16, 60,000.00 (Approx.)

Sealed tenders are invited from bonafide, resourcesful, experienced and reputed firms for the subject work as per following Prequalification Criteria at **Percentage above / below /at Par basis on estimated rates / amount as shown in the Bill of Quantities** in accordance with this Notice Inviting Tender, the **General Conditions of Contract**, enclosed **Instruction to Tenderer, Special Conditions of Contract, Technical Specifications for this Work and Bill of Quantities**.

Prequalification Criteria:

1. A) Tenderer should have experience in preparation of Land acquisition proposal as per guidelines of Govt. of West Bengal during the last 7[seven] years ending last day of month previous to the one in which applications are invited should be either of the following:
a) Three similar completed works each costing not less than the amount equal to 40% of the estimated amount put to tender.
b) Two similar completed works each costing not less than the amount equal to 50% of the estimated amount put to tender.
c) One similar completed work costing not less than the amount equal to 80% of the estimated amount put to tender.

B) The intending tenderer should have average Annual Financial turnover during the last 3 years ending 31st March of the previous financial year at least 30% of the estimated amount put to tender.

2. Each tenderer shall have to deposit a sum of **Rs.33,500.00 (Rupees Thirty three Thousand Five Hundred only)** as Earnest Money in the form of **Bankers' Cheque /**

Demand Draft / Pay Order drawn in favour of **"KOLKATA PORT TRUST"** on any Scheduled Bank payable at Kolkata **without which no tender will be considered**. The Bankers' Cheque / Demand Draft / Pay Order should be submitted together with the sealed tender in a separate envelope. Only those tenders submitted along with the Earnest Money shall be opened.

3. The amount of Earnest Money will be refunded or released to the unsuccessful tenderer without **interest**, after the selection of a successful tenderer and in the case of the successful tenderer this amount will be adjusted against the **Security Deposit**. If any tenderer withdraws his tender before **4(four) months** from the date fixed for receiving the same, the Earnest Money Deposit will be forfeited by the Trustees' by way of liquidated damages.

4. It is impressed upon the tenderer that his tender should be based on the Conditions stipulated in the tender document and that the tenderer should not stipulate his own condition in deviation thereof, as apart from the likelihood of vitiating the tender, such deviations will lead to non-uniformity of tenders and it will be difficult to make assessment of the correct value of the tenders for purposes of comparison. In that event tender may be considered incomplete and may be rejected.

5. Materials, except departmental Rails required for the work shall be procured and supplied by the successful tenderer and shall be of the best and approved quality and should comply with the relevant I.S. / I.R.C./MOST or other relevant Specifications. The departmental Rails, check blocks, bearing plates, bolts, etc. will be supplied to the successful tenderer at free of cost but the successful tenderer shall have to procure the said departmental materials from the departmental store / yard at his own cost including supply of labours, vehicles, loading, unloading all complete.

6. The tenderer must fill in **Schedule 'O'** with full particulars of similar works carried out by them previously and submit in **Schedule 'T'** the details of technical set up of the Company and the technical Personnel who should be looking after the works.

7. The tenderer shall include in their prices sums payable as Taxes **Particularly VAT, Royalty or** otherwise to the **Government or Public Bodies or Individual** and such taxes shall not be an extra charge payable by the Trustees'.

8. "As KoPT is not a Registered Body Corporate, it is not liable to pay service tax under 'Reverse Charge Mechanism' as per Service Tax Law. The service provider is liable to recover service tax as applicable. Reimbursement of service tax will be made to the contractor by KoPT on submission of actual payment of Service Tax at full rate for the work as per Finance Act, 1994"

However the contractor is liable to pay the Service tax element at applicable Govt. rate fixed by the government time to time against L.D, damaged, penalty, land rent, electricity charges etc. same will be deducted from his bill when sent to finance department for payment.

CENVAT CRITERIA: In the event of cenvatable bought out items, if any ,the contractor is required to ensure that invoices are drawn in the name of contractor and it should be marked " account KOLKATA PORT TRUST" as per cenvat credit rules and regulations. KoPT would provide the Service Tax Registration No. for availing Cenvat Credit.

As far as possible items to be procured from first/second stage dealer and maintain the above formalities to the extent possible so that KoPT can avail the cenvat credit.

9. i) All intending tenderer at the time of tender shall have to furnish the details of ESI registration failing which their tender would be liable to be cancelled.
- ii) All intending tenderer shall have to furnish the details of valid EPF registration failing which their tender would be liable to cancelled.
- iii) All intending tenderer shall have to submit the copy of the valid trade license.

10. The intending tenderer should submit performance certificate/credential of works as per the enclosed Proforma of KoPT. **(Proforma of performance certificate/credential of works is enclosed at the end of the techno-commercial Bid).**

11. The tenderer shall submit certified copy of the valid **Certificates of VAT Registration No.** and also declare their **Permanent Income Tax Account No.** in the last page of the B.O.Q.

12. The successful tenderer shall be required to execute a **Contract Agreement** to be prepared in the form annexed to the **General Conditions of Contract** together with such modifications as may be necessary within a month from the date of placement of Work Order. He is required to submit **6(six)** Copies of all documents, correspondence and connected papers etc., as detailed in the **Form of Contract Agreement** prepared on **Non-Judicial Stamped Paper** of requisite denominations all at his own cost.

13. The tenders[**Both Techno Commercial Bid & Price Bid**] shall be submitted in sealed covers superscribed the name of work to the **Chief Engineer's Office, Kolkata Port Trust, 15, Strand Road, Kolkata-700 001(India) by 3 P.M. on 30.10.2015.** After that no tender will be accepted. Last date of purchase of Tender documents is **29.10.2015 [up to 12 Noon].**

14. Among the duly submitted proper tenders in which only **Techno Commercial Bid** would be opened at the office of the undersigned shortly after **3 P.M. on 30.10.2015.** Date of opening of the **Price Bid** of the Prequalified bidder will be intimated later on. If any tenderer or his duly authorised representative wishes to be present at the time of opening of the tenders, he may do so. In the event of any unforeseen circumstances such as Natural Calamities, Strikes, Bandhs, Holidays etc. on that day, the tenders may be submitted by **3 P.M.** on next working day to be opened shortly thereafter. **The tender will not be extended under any situation.**

15. The undersigned does not bind to accept the lowest or any offer / tender and reserves the right to accept any tender either in part or as a whole and to reject any tender without assigning any reason whatsoever.

16. Tender documents shall be issued from the office of the Chief Engineer at 15, Strand Road, Kolkata-700 001. The Tenderer shall have to deposit with the Trustees' Financial Adviser & Chief Accounts Officer at 15, Strand Road, Kolkata-700 001 a sum of **Rs.1,500/- [Non-refundable]** towards cost of Tender documents.

17. Tenderer may also submit the tender getting down loaded from the Web site of Kolkata Port Trust. In that case the bidding party shall have to pay the amount of **Rs. 1,500/- [Non-refundable]** towards the cost of bid document by draft or Bankers' Cheque drawn in favour of "**KOLKATA PORT TRUST**" at the time of submission of tender documents.

18. "Micro and Small Enterprises firms registered with National Small Industries Corporation (under single point registration scheme) shall be exempted from payment of cost of Tender Document and depositing Earnest Money, for which copy of valid **National Small Industries Corporation certificate** is to be attached."

19. If the offers are not received according to the instructions detailed here above, they shall be liable for rejection. The corrections and remarks shall be either type-written or must be in ink and duly authenticated.

20. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements and their EMD will be forfeited for such action.

21. Once a Bid is submitted, it will not be allowed to be revised.

22. The intending tenderer should submit detailed information required for prequalification by filling the form of prequalification. (Proforma of prequalification is enclosed with the techno-commercial Bid).

23 Tenderer should give declaration of following as per enclosed proforma:

i) They and their associates have not been banned by the Government or quasi government agencies or PSUs in India.

ii) They will accept all the terms and conditions of the subject tender without any deviations.

24. Bidder shall not use 'white ink' for correction at any place in tender paper. Non-conformation of said instruction shall be treated as non-responsive and may disqualify the tender.

25. The tender shall be submitted in one sealed envelope superscribing the name of the work which shall **contain three sealed envelopes, Marked –A, Marked-B and Marked-C** stating clearly in the top envelope that envelope contains three envelopes **Marked –A, B and C** separately in sealed condition.

The sealed envelope Marked – A shall contain :

a) Demand Draft/Pay Order against Earnest Money Deposit in original and TR/ Money Receipt /Demand Draft/Pay Order towards cost of tender documents.

And

b) If downloaded from Website, Demand Draft/ Pay Order towards cost of tender documents in original and Demand Draft/Pay Order against Earnest Money Deposit in original.

Or

c) Copy of valid & up-to-date certificate along with supporting documents (if any) as per clause No. 18 above.

The sealed envelope Marked – B [Techno-commercial Bid] shall contain:

a) The Techno commercial Bid duly signed and sealed on every page with duly filled in Schedule –T and Schedule- O of Techno commercial Bid without any price bid therein .

b) The General Conditions of Contract of KoPT duly signed and sealed on every page.

c) Certified copies of the documents in support of experience/performance certificate/credential of works as stated in Pre-Qualification criteria vide Cl.No.1(A) & 10 above.

d) Certified copy of PAN Card & service tax registration number.

e) Certified copy of Certificates for VAT Registration No. & relevant supporting documents of up-to-date validity (if any).

f) Certified copy of ESI Registration Certificates or the original copy of affidavit and Indemnity Bond as per clause no.9 (a) above.

g) Certified copy of Certificates of EPF registration no. & relevant supporting documents of up-to-date validity.

h) Certified copies of valid trade license & relevant supporting documents of up-to-date validity.

g) Last three years audited balance sheet and P/L account in support of Annual Financial turnover as per clause no.1 (B) above.

h) Form of prequalification as per clause no.22 above.

i) duly signed and sealed 'proforma for declaration' as per clause no.23 above.

The Sealed envelope Marked-C [Price Bid] shall contain:

- a) Preamble to Bill of Quantities
- b) The Bill of Quantities duly filled in.
- c) The Form of Tender duly filled in as enclosed in the tender document.
- d) All the pages of Price Bid should be duly signed and sealed.

Enclo :Instructions to Tenderers, Scope of Work &
Special Conditions of Contract, Schedule 'O'
and Schedule 'T',Format of indemnity Bond,
Format of affidavit, Proforma of declaration. }

Techno-commercial Bid

Preamble to Bill of Quantities and Bill of Quantities
Form of Tender }

Price Bid

A.K. Jain
Chief Engineer

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Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

Tender Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island

INSTRUCTION TO TENDERERS

1 The subject work is required to be carried out with high degree of precision, supervision, quality control and construction techniques. The tenderers are, therefore, required to go through all the provisions of the tender document including **Special Conditions / Instructions and Bill of Quantities** before filling the tender. In the event of contradiction between either of the two documents; **Special Conditions** will supersede **General Conditions** and **Bill of Quantities** shall supersede **General Specification**.

2. The tenderers shall inspect the site and its neighbourhood and acquaint themselves with actual working condition. Accessibility of the site, source of water and electricity, available working space etc., should be investigated before submitting the tender. All such factors having likely bearing on rates and progress of the work involved should be taken into consideration while submitting the tender. No claim for any extra payment will be considered by reason of any difficulty, which may arise during the progress of this work, which in the opinion of the Engineer could have been foreseen. For such inspection, he may contact the **Senior Executive Engineer (R. Setu)** at his office at **205, Strand Bank Road, Kolkata - 700 009**.

3. Tenderers' attention is drawn to **Clause 3.4, 3.5, 3.6 & 8.2** of the **General Conditions of Contract** regarding **Earnest Money, Security Deposit** prescribed in the tender and **Liquidated Damage**.

4. The Tender / Offer shall be valid for acceptance for a period of **4 (four) months** from the date of opening of the tender.

5. The Engineer reserves the right to delete any item of work or introduce any new item, in the tender, if required to be done to complete the work envisaged. The Engineer also reserves the right to delete and / or modify any **Technical Specification** or introduce any new modification for any particular item of work or for the scheme as a whole.

6. The tenderer is to work out his rates at **Percentage above par / below par / at par/basis** or taking into account the full details of works.

7. The tenderer must fill in the **Form of Tender**.

8. Taxes and Duties:

The rate quoted by the tenderer should be completed in all respect and should include all taxes, octroi, surcharge etc. payable to Government or any other concern (**excluding service tax**) and no extra payment, whatsoever will be entertained by the Trustees' under any circumstances.

9. Rate for payment against extra Items:

For any unforeseen work not covered under the Bill of Quantities and Condition of Contract, depending on contingent situation at site, if required for successful completion of the work, extra items have to be carried out by the Contractor. If those items are already available in Trustees' Schedule of rate, payment will be made on the basis of Trustees' Schedule of rate, (including surcharge in force at the time of acceptance of tender), if any, with due regard to the accepted contractual percentage, if any thereon [Refer to clause 7.5(c) of GCC];

otherwise,

(i) The rate of payment shall be fixed on the following basis.

- a) Cost of materials consumed including transport and wastage, plus
- b) Cost of labour actually engaged in the works, plus
- c) Taxes and Duties as applicable, plus
- d) 16 % on the aggregate of (a) and (b) towards overhead, profit and cess.

(ii) For any work involving only labour, rate of payment shall be fixed on cost of labour actually engaged in the work plus 11 % towards profit and cess.

(iii) For only supply of any material at site, rate of payment shall be fixed on actual cost of material plus transport, loading & unloading (if any) plus 11 % towards profit and cess.

10. Working Period:

Normally the work will be carried out between 8 A.M. to 5 P.M. on the Trustees' working days only. However, the tenderer should note that he might be required to carry out the job on Sundays, holidays and after normal working hours and at night in addition to the normal working hours to expedite the progress of the work if permitted by **Competent Authority**. The tenderer should include in his rates the cost, if any, involved on those accounts.

11. Completion of services:

The work for survey and submission of land acquisition proposal is required to be completed within **03 (Three) months** from the date of placement of Work order/ LOI. The services shall stand completed on taking over possession over land and getting mutation of land and getting conversion of land which is essential to be two years from the date of work order unless extended by mutual consent of the R.B. and tenderer.

12. Escalation:

No escalation variations on the prices of **labour, materials and POL** will be entertained and thus the rate should be quoted with due consideration of the same.

13. Suspension of Work / Idle time:

The matter shall be decided by the **Clauses** as stipulated in **General Conditions of Contract vide** Clause No. **5.11** and other relevant Clauses in this respect. No idle charges on any account like labour and establishment whatsoever due to any reason thereof will be entertained by the Trustees.

14. Water:

Water required for drinking/survey/construction work will have to be arranged by the Tenderer at their own cost.

15. Power Supply:

The Contractor shall have to make his own arrangement for the supply of power at no extra cost to the Trustees'.

16. On A/C. Payments for measurement work:

Tenderers attention is drawn to Clause 6 of the General Conditions of Contract on the relevant subject. The Engineer shall hold sole discretion as regards to release of on A/C. Payment. The payment will be made phase wise as following.

a) **for the works as mentioned in the scope of work under sl .1to 9 of part-I : full rate of BOQ of Item No.1 based on actual area proposed to be acquired.**

b) **for the work as mentioned in the scope of work under sl .10to 15 of part-I: 15 % of Item no.2 based on actual area proposed to be acquired.**

c) **on publication of notification under land acquisition act 30of 2013: 20 % of Item no.2 based on actual area proposed to be acquired.**

d) **on publication of declaration under land acquisition act 30of 2013: 20 % of Item no.2 based on actual area proposed to be acquired.**

e) **on taking over possession over land and getting mutation of land and getting conversion of land and allied other works : balance amount as per actual area acquired.**

17. The successful tenderer will be required to comply with the relevant provisions of Building and other constructions workers (Regulation of Employment and Conditions of Service)Act.1996 and West Bengal building and other construction workers (Regulation of Employment and Conditions of Service) Act.2004 as well as Building and other constructions workers' Welfare Cess Act.1996 and the rules framed hereunder.

18. An amount of **Cess** calculated at the rate of **1% of the billed amount** shall be progressively recovered from each running bill as well as from the final bill of the contractor for onward transmission of the same the appropriate authority.

19. If there is any disparity between the quoted rate in percentage and the Tender Amount, the rate quoted in percentage shall prevail as the rate quoted by the tenderer and the Tender Amount shall be derived by adding/subtracting (as the case may be) this percentage with/from the Estimated Value put to tender. Similarly in case of disparity between the rate quoted in figures and in words, the rate quoted in words shall prevail.

20. While quoting the rate it should be noted that the tenderer should on no account overwrite the figures. Any necessary correction should be made by cancelling the original

figures and writing the corrected figures on the top. All such corrections should be initialed by the tenderer. If the figures are tampered with, the tender shall be rejected.

21. The work is to be carried out without causing any hindrance to the operational work of the Marine Department/and other Department in the area under work. The tenderer will provide in his rates due allowance for precautionary measures as well as for any possible interruption due to traffic operation.

22. The invitation for Bids is open to all eligible bidders meeting the eligibility criteria (Prequalification criteria) as defined in clause no.1 above.

23. Copies of original documents to be shown defining the constitution of legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder.

24. Sub-contractors' experience and resources shall not be taken into account in determining the bidder's compliance with the qualifying criteria.

25. Before the last date for submission of Tenders the Employer may modify the bidding documents by using addenda. Any addendum thus issued shall be part of the Tender documents and shall be communicated in writing to all the purchasers of the tender documents. Prospective Tenderers shall acknowledge receipt of each addendum by writing to the Employer.

26. To give prospective tenderers reasonable time in which to take an addendum into account in preparing their tenders, the Employer shall extend, as necessary the last date for submission of tenders.

27. The Employer may extend the last date for submission of tenders by issuing an amendment in which case all rights and obligations of the Employer and the Tenderers previously subject to the original last date will then be subject to the new last date for submission of Tenders.

28. In case of tender document being downloaded from the web site, at the time of submission of (the hard copy of) the tender document, the tenderer shall give an undertaking that no change have been made in document. He shall be issued a printed set of document under acknowledgement with a condition that the printed version of the Port Tender Document will be treated as authentic tender and if any discrepancy is noticed at any stage between the Port's tender and the one submitted by the tenderer, the conditions mentioned in the Port's printed document shall prevail. Besides, the tenderer shall be liable to legal action for the lapses.

29. Clarification of Bids:

To assist in the examination and comparison of Tenders, the Employer may, at his discretion, ask any Tenderer for clarification of his Tender, including breakdown of unit rates. The request for clarification and the response shall be in writing, but no change in the price or substance of the Tender shall be sought, offered, or permitted except as required to conform the correction of arithmetic errors discovered by the Employer in the evaluation of the Tenders.

No Tenderer shall contact the Employer on any matter relating to his Tender from the time of the Tender opening to the time the contract is awarded. If the Tenderer wishes to bring additional information to the notice of the Employer, he should do so in writing.

Any effort by the Tenderer to influence the Employer's Tender evaluation, Tender comparison or contract award decisions, may result in the rejection of his Tender.

30. Bidder shall not use 'White Ink' for correction at any place of the tender paper.

31. Non-conformation to the instruction at Point No. 22 above shall be treated as non-responsive and hence, may disqualify the tender.

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Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

Tender for Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island

Scope of Work

The work comprises to do survey work for preparation of *acquisition of Land proposed in one Mouza at Kakdip PS and ten other in Sagar PS as per following details*

Part I:

- 1) Collection of Mouza Map, scanning and digitization.
- 2) Preliminary survey works of the proposed site (by hand GPS).
- 3) Preliminary survey report for the proposed site.
- 4) Preparation of Master Plan for the proposed site.
- 5) Preparation of composite Master Plan of Mouza maps.
- 6) Collection of base data pertaining to proposed plot (structures, utilities etc) to be acquired.
- 7) L.A. proposal drawing (two tracing cloths and six ammonia copies).
- 8) List of Dag numbers coming under proposal and preparation of Mouza wise Land Schedule
- 9) Preparation of composite proposal map of total area to be acquired.
- 10) Sale data collection from concerned ADSR, checking and determining the Land Value (classification wise) of the concerned plots /Mouza and adjoining Mouza.
- 11) Collection of Plot Information (PI) and Right of Records (ROR) for affected Plots on CD as well as hard copies.
- 12) Data entry and checking of PI or ROR
- 13) Preparation of list of affected families along with estimation of cost of affected **trees**, structures and utilities as per latest PWD schedule
- 14) Submission of LA Proposal for final checking and revision of proposal after feedback from authority
- 15) Submission of final LA proposal in soft and hard copies as per guide line of Govt. of W.B.
- 16) To assist requiring Body (R. B.) to prepare preliminary enquiry report after submission of final L.A. proposal.
- 17) To assist requiring Body (R. B.) for (i) taking over possession over land, (ii) getting mutation of land, and (iii) getting conversion of land.

Part II: (general terms and conditions)

1. Requiring Body (R. B.) shall provide all necessary letters for collecting and handling relevant data from various State Government Departments..
2. R.B. shall provide all necessary assistance for liaison work with different Govt. Departments and other agencies as and when required.
3. The tenderer shall prepare the LA proposal as per **Guideline of** Govt. of West Bengal.
4. All the documents required for preparation of the said LA proposal, which are to be collected by the tenderer from different Gove agencies (except RB) at their own costs.

5. The tenderer with collect the sale data from the office of the Sub-Registrar (ADSR)/ District Registrar in accordance with the procedure laid by L& LR Department.

6. The tenderer with the help of District Authorities, will prepare the list of small farmers, marginal farmers, recorded bargadars, homestead loser and loser of other structures.

However, the intending tenders shall inspect the site to make himself thorough conversant with exact nature and volume of work before quoting his rates including all appurtenant works as described and set forth in **Bill of Quantities, Special Conditions of Contract, Particulars Specification of works, Specification for materials & workmanship** with all additional or varied works which may thereafter be required in accordance with **Clause 7 of General Conditions of Contract** and as per direction and up to the satisfaction of the Engineer-in-Charge.

The intending tenderer shall inspect the site of work in consultation with the **Senior Executive Engineer, (R. Setu)** and acquaint himself with the nature of work before preparing his tender. His attention is drawn to **Clause No. 3.1** of the General Conditions of Contract in this regard. No excuse on ignorance as to the site conditions, availability of space for storing materials and approaches to site etc., will be entertained.

Unless otherwise specified, the work to be provided for by the contractor shall include but not be limited to the following:-

a) Provide all materials, supervision, services, scaffolding, shoring, strutting, form work, , other tools and plants, transportation, water supply, temporary drainage, dewatering of surface, necessary approaches, temporary fencing and temporary lighting as required for safety and work purposes etc.

b) Prepare and submit for review and assessment to the Engineer working drawings showing how the work is actually going to be done including storage of materials, fencing etc., as well as sequence of construction and all other details as may be required by him.

d)The Contractor shall at all times carry out work in a manner creating least interference to the flow of Traffic while consistent with the satisfactory execution of the same. For all works involving **working on** the existing road, the Contractor shall, in accordance with the direction of the Engineer-In-Charge provide and maintain during the execution of the work, a passage for traffic along a part of the existing carriage way under improvement in addition to putting **cautionary notice** as may be required/directed by the Engineer for safety of workers and the users.

e) The Contractor shall provide and maintain barricades, signs, lights, and flagman, as necessary, at either end of the Bye-Passes, relocation and at such intermediate points as directed by the Engineer-In-Charge for the proper notification of the construction area. No extra payment shall be made for such work.

f) The contractor shall carry out the work in phased manner as per availability of the site so that normal day to day activities are not affected for which no such extra payment will be entertained.

SPECIAL CONDITIONS OF CONTRACT

1) General :

Except where otherwise stated or approved by the Engineer, Relevant Indian Standard Specifications (latest edition), Road Congress Specifications (latest edition) shall be complied with in respect of materials, workmanship and method of measurement etc. The Special Condition of Contract are part of the tender documents which must be read as a whole, the various sections being complimentary to one another and are to be taken as mutually explanatory. These conditions shall be read in conjunction with other part of tender documents, viz. General Condition of Contract, General specification for materials and workmanship, drawing, Bill of Quantities and other instructions to the tenderer herein in the tender document forming part of the contract.

2) Project Information:

| | | |
|------|--------------|---|
| i) | Owner: | KOLKATA PORT TRUST |
| ii) | Title: | Tender for Preparation of Land acquisition Proposal in connection with Rail-Road connectivity for development of proposed Port at Sagar Island |
| iii) | Location: | Kakdwip and Sagar block in south 24 Pargana District |
| iv) | Road access: | NH 117, metalled roads in Sagar Island |

3) Work Site:

The work site is located at **Kakdwip and Sagar block in south 24 Pargana District**.

Tenderer must visit the work site and its surrounding before submission of the tender, so that due consideration is given to the local conditions at site. The intending tenderer should contact **Senior Executive Engineer (R. Setu) at his office at 205 Strand bank Road, Kolkata - 700 09** in order to make the site inspection along with his representative.

4) Sufficiency of Tender:

i)The tender drawings and all data / information as furnished herein or inspected and / or collected by the tenderer for the purpose of the work should be properly assessed, interpolated or utilised in his offer at his own responsibility and KoPT does not guarantee sufficiency or adequacy of the data / information so supplied to him or collected or understood by the tenderer.

ii)The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates stated in the priced Bill of Quantities and the rates shall cover all his obligations under the contract and all matters and things necessary for the proper construction, completion, commissioning and maintenance of the work.

iii) In case rate of particular item is printed erroneously in B.O.Q., the rate stated in the schedule of rates will prevail over the rate misprinted in B.O.Q.

iv) **The essential prequalification criteria of a contract should be determined by the financial capacity and experience of the tenderer.**

5) Responsibility of the Contractor for methodology of works:

i) The Contractor shall be solely responsible for the methodology and detailed working for the whole of the works, keeping in mind the site conditions and shall supply to the Engineer such particulars thereof as he may require from time to time.

ii) The Contractor shall submit within the time stipulated by the Engineer in writing, the details of actual methods that would be adopted by the Contractor for the execution of each item of the work supported by necessary details.

iii) Drawings and sketches, if necessary including those of the plant and machinery that would be used, their locations, arrangements for conveying and handling materials etc., and obtain prior approval of the Engineer well in advance for starting each item of work. The Engineer reserves the right to suggest modifications or make concrete changes in the methods proposed by the Contractor whether accepted previously or not at any stage of the work, to obtain the desired accuracy, quality and progress of the work, which will be final and binding on the Contractor.

6) Quality Control:

Quality control is an essential part in the construction of and must be based on proper objective and qualitative measurement. The Contractor will have the full responsibility for quality control and delivering the acceptable quality in the field. Regular appraisal of the quality control to the Engineer should be made for effecting improvements in the construction techniques to ensure satisfactory quality of work.

The quality control function shall include but not be limited to the following items.

7) Setting out of work and initial measurements:

The Engineer shall provide the initial reference and Bench Mark for the setting out of work. It will be the contractor's responsibility to set out the work accurately and get them checked by the Engineer. The Contractor shall provide at his own expense all necessary instruments, staff and labour for the checking of the survey.

The Contractor shall be responsible for the true setting out of the work and for the correctness of all dimensions, levels, lines, positions and alignment. Any error in any part of the works shall be rectified by the Contractor at his own cost. The Contractor would set up inspection facilities at Site at his own cost.

8) Method of Measurement:

The Contractor shall be paid on actual measurement of the finished work on the basis of his quoted rates in the priced bill of quantities. It is to be clearly understood that this not a lump sum tender. in this context may please refer payment schedule under clause no. 16 of Instruction to tenderers.

9) **Codes and Standards:**

All works under this specification will be executed according to the spirit of this technical specification. Whenever the details are not specifically covered in the Specifications, relevant provisions in the latest revision and / or replacements of the Indian Road Congress (IRC) / Indian Standard (IS) Specifications and International Code of Practice will be followed. The Contractor shall have to procure copies of such codes/standards for ready reference of his own Technical personnel as well as the Trustees' Engineers at site at his own cost and without any additional reimbursement.

10) **Materials & Workmanship:**

All materials, unless otherwise mentioned, shall have to be procured by the successful tenderer and supplied for incorporation in the permanent and temporary works or elsewhere as required, all at his own cost, superintendence and management. All materials and workmanship shall be the best if the respective kinds described in the contract and in accordance with the Engineer's instructions and shall be subjected from time to time to such tests as the engineer may direct at the place of manufacture or fabrication or on the site or at all or any of such places, including any approved testing laboratory.

11) **Safety:**

The contractor shall follow all safety precautions for prevention of injury or accidents and safeguarding human lives and property. Dock safety regulations shall be strictly observed and safety officers of the KoPT accorded all facilities for inspection of the Works, Plants & Equipments etc, whenever so required. The contractor shall further comply with any instruction issued by the Engineer in respect of safety, which may relate to temporary or permanent works, working of tools, plants & equipments, means of access or any other aspect. The contractor shall provide all necessary first aid measures, rescue and life saving equipment, etc in proper condition, which shall be readily available for use at all times. The contractor shall adopt all the above safety measures at his own cost. The Contractor shall provide lights and signals at his own cost. Lights shall be so placed or screened so as not to interfere with any navigational light or signal or other marking.

12) **Programme and Progress:**

The contractor shall submit a detailed programme of work within **7 [seven]** days from the date of Work Order / L.O.I. showing the commencement, duration and completion time of all major items of work including procurement of all materials etc,. The sequence of work shown in the programme must be practicable and compatible with technical specifications and conditions prevailing at site.

The contractor shall maintain the progress of work as per the approved programme. In case of any slippage of programme the engineer may require the contractor to augment the input of plant, equipment, labour of any item as he may deem fit. The contractor shall comply with the engineer's directive in this regard, without any extra charge whatsoever.

In case of delays caused due to conditions or circumstances beyond the control of the contractor, the delays must individually be informed to the Engineer forthwith in writing and his acceptance in writing obtained.

13) Temporary Works:

The successful tenderer shall allow for providing labour and materials for the construction and removal of all temporary works, e.g. site office, site store, scaffolding, fencing lighting; watching, tube well and pipe lines etc. required for constructional purpose as well as for drinking water purpose of contractor's men, water supply, vats, platform, etc. as may be necessary for the successful execution, completion and maintenance of works at their own cost and the rates should be quoted accordingly. Payment to the labourers to be made as per the acts fixed by Chief Labour Commissioner (Central).

14) Compliance to the Labour Laws and Contract Labour Regulation and Abolition Act, 1970:

The contractor shall be required to comply with the Minimum wages Acts 1948, Employees Liability Act, 1938, Industrial Disputes Act, 1938, Industrial Dispute Act, 1940 and The Contract Labour (Regulation and Abolition) Act, 1970, or statutory amendments and the modifications thereof, any other laws relating thereto and the rules made there under from time to time. Payment to the labourers to be made as per the acts fixed by Chief Labour Commissioner (Central).

It will be the duty of the contractor to abide by the provisions of the Act. Ordinances, Rules, Regulations, Byelaws and Procedures as are lawfully necessary in the execution of the works. The contractor will be fully responsible for any delay/damage etc. and keep the Engineer indemnified against all penalties and liabilities of any kind for noncompliance or infringement of such Acts, Ordinances, Rules, Regulations By-laws and Procedures.

The contractor shall indemnify the KoPT against payment to be made under or for the observance of the laws aforesaid without prejudice to his right to claim indemnity from his subcontractor.

The aforesaid regulations shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a Breach of Contract. It will be obligatory on the part of Contractor to obtain necessary Labour Licence from the Competent Authority for deploying requisite Nos. of labours in the work and submit to the Engineer-In-Charge prior to commencement of the work.

15) Protection of existing services:

The contractor must pay full attention to the fact that the existing service facilities for users are not disturbed at any time due to storing of materials and rubbish and take every precaution to keep the entrance passage clear if the same are being used by the laborers.

The contractor shall be held liable for all damage and interference to the existing service, caused by him in execution of works. Should any damage be done to the existing services, in general, the contractor shall make good the same and any further work considered

necessary by the Engineer's representative without any delay otherwise the cost of such repairing shall be recovered for his running bill for which Engineer's decision shall be final and binding.

16) Cleaning during execution and after completion:

On completion of the works the contractor shall reinstate and make good at his own expense any property or land which might have been disturbed and/or damaged by his works. He should also clean the site as required during execution and fully clear the site after completion of all the works.

The contractor shall forward any usable materials found during the course of construction at the work site or its vicinity to KoPT stores/yards, dispose of the debris/dismantled unserviceable materials beyond the port area all at his own expenses by his own transport and labour and clean out all part of the work and leave everything clean and tidy to the entire satisfaction of the Engineer.

17) Contractor to execute Contract Agreement:

The contractor after acceptance of his tender, shall be required to enter into and execute a Contract Agreement to be prepared in the form annexed to the General Conditions of Contract together with such modifications as may be necessary within one month from the date of placement of the order. The contractor shall have to submit copies in sextuplets of all documents, correspondence, connected papers etc. as detailed in the above form of Contract Agreement together with the instrument of Contract Agreement prepared on Non-Judicial stamped paper of requisite denomination having five more copies made on plain paper all at his own cost. The successful tenderer shall have to submit three sets of such Contract Agreement duly executed, sealed, signed and witnessed for execution by the Trustees. The other three sets shall be completed in all respects but not signed. If the successful tenderer or tenderers are a partnership concern, they will have to get Agreement signed by all the partners or by the partner who is authorized to sign for and on behalf of the other partners.

The contractor shall also comply with the requirements of Security Deposit for the due fulfillment of the contract. The blank proforma of tender documents shall be supplied in sextuplets to the successful tenderer free of charge for preparing the documents of the aforesaid Contract Agreement.

The successful tenderer shall have to copy out and prepare the documents of the Contract Agreement neatly and correctly. The necessary amendments, corrections etc. (if any) have to be done at his own cost. The successful contractor shall be required to keep close co-ordination and liaison with the Traffic Manager's Department and the Chief Mechanical Engineer's Department while executing the works. The Senior Executive Engineer in charge of the construction will direct the representations of the contractor to maintain liaison with different sections of the other departments and the contractor must keep the concerned Senior Executive Engineer of the Civil Engineering Department informed and/or posted with the programme contemplated with other departments. The Senior Executive Engineer of the Civil Engineering Department shall be nodal authority in all these co-ordination and / or liaison and all programmes must be vetted by him. In cases of exigencies, the contractor or his representatives may establish direct liaison/co-ordination but in all such case the Senior Executive Engineer should be informed promptly.

18) Discrepancies in Contract Documents:

The several documents forming the contract shall be taken, as mutually explanatory of one another and in case of one and in case of discrepancies the **Specifications and Bill of Quantities** shall prevail over **signed drawings, Bill of Quantities** over the **Specifications, Technical Specifications and other particulars** over **Standard Specifications** and **Special Conditions** over the **General Conditions**. The Engineer's decision on this matter however, shall be final and binding and the tenderers attention is drawn to clause 4.3 of the General Conditions of Contract in this respect. The execution of work shall conform minutely to the approved and assigned drawings and specification and any other details drawings which shall be provided/duly approved by the Engineer during the progress of the work as to such other drawings those have formed part of the contract documents.

19) Employment of Local Resources:

The contractor shall pay special attention to engage the maximum possible number of local Engineer, other technical personnel, office workers, labourers (skilled, semiskilled, unskilled) both at site and in office, details of such recruitment etc. shall be submitted to the Engineer periodically or as and when called for.

20) Calcutta Port Trust:

The expression "**CALCUTTA PORT TRUST**" appearing anywhere in the tender documents, shall be constructed to read as "**KOLKATA PORT TRUST**".

21) Workmen and Wages:

The Contractor shall deliver, if ordered, a weekly return for all labour employed in writing in the requisite form as instructed by the Engineer or his representative.

The contractor shall have to engage sufficient number of technically qualified and skilled persons to supervise and execute the work **and this should be mentioned in the "Schedule-T" of the Contract.**

24) Bank Guarantee in lieu of Cash Security Deposit:

Security deposit shall be recovered from the On A/C. Bill as per **Clause – 3.4 and 3.5 of General Conditions of Contract**. However, Bank Guarantee may be considered in lieu of Cash Security Deposit. In that case, the Contractor shall have to submit to the Engineer a performance Bond in the form of an irrevocable guarantee from any Nationalized Bank at Kolkata in the proforma as given in the G.C.C. In this context **Clause 3.6 of G.C.C.** may be referred to.

25) Dewatering:

If water is met due to seepage, subsoil water, rain or other causes, it shall be removed by the contractor by suitable diversions, pumpings or bailing out and the excavated and

prepared surfaces of each layer shall be kept dry as directed by the Engineer. No extra payment will be made for such dewatering.

30) Measure against Pollution:

The Contractor shall have to take proper measure against environmental pollution during execution of work as directed by the Engineer.

The Contractor shall not be allowed to use old tyres as fuel. Proper care must be taken against pollution of Dock Basin water by falling dismantling materials.

31) Access to the Site:-

The Contractor shall allow the Chief Engineer or his Representative and any person authorized by the Chief Engineer or his Representative access to the Site or any place where work in connection with the Contract is being carried out or is intended to be carried out and to any place where materials or plant are being manufactured, fabricated and/or assembled for the works.

32) Management Meetings:-

Either the Chief Engineer or his representative or the Contractor may require the other to attend a management meeting. The business of a management meeting shall be to review the plans for remaining work and to deal with matters raised in accordance with the early warning procedure.

The Chief Engineer or his representative shall record the business of management meetings and is to provide copies of his record to those attending the meeting and to the Employer. The responsibility of the parties for actions to be taken is to be decided by the Chief Engineer or his nominee either at the management meeting or after the management meeting and stated in writing to all who attended the meeting.

33) Completion:-

After completion of the work, the contractor will serve a written notice to the Chief Engineer or his representative /Employer to this effect. The Chief Engineer or his nominee/Employer upon receipt of this notice shall conduct a complete joint survey of the work within 7 days and prepare a defects list jointly. The defects pointed out by the Chief Engineer or his representative /Employer would be rectified by the contractor within 14 days and thereafter acceptance report be signed jointly by the contractor and the Employer. This joint acceptance report shall be treated as 'Completion Certificate'.

34) Handing Over the site:- The site may not be available at a time. So the Contractor should carry out the work in phased manner as per availability of the site so that normal day to day traffic operations are not affected for which no extra payment will be entertained.

35) Taking Over:-

The Employer shall take over the Site and the Works within seven days of the Nodal Officer or his nominee issuing a certificate of Completion.

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

SCHEDULE – “T”

The tenderer shall submit below the particulars of Technical set up of company and also indicate the Technical personnel who will be looking after the works.

| Name of Technical personnel | Position held | Qualification | Period of service with the company |
|-----------------------------|---------------|---------------|------------------------------------|
| | | | |

Dated, the

(Full Signature of the Tenderer)

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

SCHEDULE – “O”

Tenderers must fill in the undernoted columns:

| Sl. No. | Full Particulars of similar works carried out by tenderer | Amount of work | Completion time as stated in tender | Actual Completion time | Name & Address of authorities for whom work was carried out | Name & Address to whom references can be made |
|------------|--|-------------------|--|------------------------------|---|---|
| | | | | | | |

SCHEDULE –“O” Sheet – 2

The tenderers are also requested to furnish the following particulars

(A) In case of a Limited Company

| | |
|---|---|
| 1. Name of the Company | : |
| 2. Address of its present registered office | : |
| 3. Date of its incorporation | : |
| 4. Full name and address of each of its directors any special particulars as to Directors if desired to be stated | : |
| 5. Name, address and other necessary particulars as to Managing Agents if any appointed by the Company | : |
| 6. Copies of Memorandum, Articles of Association (with the latest amendments if any) | : |
| 7. Copies of audited Balance sheets /Profit & Loss accounts of the Company for the last three years | : |

(B) In case of a firm

| | |
|---|---|
| 1. Name & Address of the firm | : |
| 2. When business started | : |
| 3. If registered, a certified copy of the certificate of Registration | : |

| | |
|--|---|
| 4. A certified copy of the Deed of Partnership | : |
| 5. Full Name & Address of each of the partners and the interest of each partners in the partnership, any special particulars as to partners if desires to be stated. | : |
| 6. Whether the firm pays income tax over Rs.10,000/- per year. | : |
| 7. Copies of audited Balance sheets/ Profit & Loss accounts of the Company for the last three years | : |

(c) In case of an Individual

| | |
|---|---|
| 1. Full name & address of the tenderer, any special particulars of the tenderer if desired to be stated. | : |
| 2. Name of the father of the tenderer | : |
| 3. Whether the tenderer carries on business in his own name or any other name. | : |
| 4. When business was started and by whom. | : |
| 5. Whether any other person is interested in the business directly or indirectly. If so, name, address etc. of such persons and the nature of such persons and the nature of such interest. | : |
| 6. Whether the firm pays income tax over Rs.10,000/= per year. | : |
| 7. Copies of audited Balance sheets/ Profit & Loss accounts of the Company for the last three years | : |

Dated, the.....

Full signature of the Tenderer

Proforma of prequalification of the tenderer

a. Constitution or legal status of Bidder (Attach copy)

b. Place of registration:

c. Principal place of business:
(Power of attorney of signatory of Bid (Attach)

d. Turnover of the Firm:

| Year | Turn over |
|--|-----------|
| [INSERT THE YEARS AS PER PQC, i.e. LAST THREE FINANCIAL YEARS ENDING 31 ST MARCH OF THE PREVIOUS YEAR] | |
| | |
| | |
| | |

Attachments: Financial reports for the last three years: balance sheets, profit and loss statements, auditors' reports (in case of companies/corporation) etc. List them below and attach copies.

e. Similar Works:

| Particulars | Year | No. of works | Value |
|---|------|--------------|-------|
| Total value of completed similar work as defined in the tender document during last 7 years ending last day of month previous to the one in which applications are invited. | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Attachments: Supporting documents, viz., Successful completion certificates from clients, and other documentations to substantiate the similarity of work as per definition of "Similar Work". Employer reserves the right to verify the information.

(Proforma of Performance certificate/credential of works)

| | | |
|----|--|--|
| 1. | Name of the Certifying Authority: | |
| 2. | Name of the work : | |
| 3. | Name of the Contractor : | |
| 4. | Schedule date of commencement and completion of the work as per Work Order : | |
| 5. | Date of actual commencement of work & date of actual completion : | |
| 6. | i) If there is time overrun, whether delay is due to the contractor (Yes/No) : ii) If yes, what is the extent of delay attributable to the contractor : | |
| 7. | Sanctioned Tender value & Actual value executed : | |
| 8. | Quality of work (Excellent/satisfactory/poor) : | |
| 9. | Remarks (If any) : | |

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT
१५, स्ट्रैंड रोड, कोलकाता -७००००१
15, Strand Road, Kolkata – 700001

NIT No.:KOPT/KDS/CIV/T/2055/36 dt.19.10.2015

NOTE: Last Date of Purchase of tender documents :29.10.2015(up to 12 noon)

Tender is due for submission by 3:00 P.M.
On 30.10.2015

PRICE BID

Preparation of Land acquisition Proposal in connectin with
Rail-Road connectivity of development of proposed Port at
Sagar Island.

Dated :
15, Strand Road,
Kolkata- 700 001

A.K. Jain
मुख्य अभियंता / Chief Engineer

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT
PREAMBLE TO THE BILL OF QUANTITIES

Tender for preparation of Land acquisition Proposal in connectin with Rail-Road connectivity of development of proposed Port at Sagar Island.

1. The Bill of Quantities shall be read in conjunction with Special Conditions of Contract, Preamble to the Bill of Quantities, General Conditions of Contract, Form of Tender and the Agreement.
2. General direction and description of work or materials given elsewhere in the contract documents are not necessarily repeated in the description of items in the Bill of Quantities.
3. The Prices and rates entered by the Contractor in the Bill of Quantities shall be deemed to cover the complete and finished work, inter-alia, all costs and expenses which may be required for successful completion of the works together with all risks, liabilities, contingencies, insurance, octroi, royalties, taxes and obligations imposed or implied by the Contractor.
4. Where separate items such as mobilisation, demobilisation, temporary works etc., have not been provided in the Bill of Quantities for works required under the Contract, then the **cost of such works shall be** deemed to have been included in the prices and rates of other items.
5. Without affecting the generality of the foregoing provisions, the Prices and rates entered in the Bill of Quantities by the Contractor shall include inter-alia, all costs and expenses involved in or arising out the followings:-
 - a) The provision, storage, transport, handling, use, distribution and maintenance of all materials, plants, equipment machineries and tools including all costs, charges dues demurrages or other outlays involved in the transportation.
 - b) The provision and maintenance of all his staff and labours and their payments, accommodation, transport, taxes and other requirements.
 - c) Setting out including the location and preservation of survey markers, measurement and supervision.
 - d) The provision, storage, transport, use handling, distribution and maintenance of consumable stores, fuel, water and electricity.
 - e) All First Aid, Welfare and safety requirements.
 - f) Damage caused to the works, plants, materials and consumable stores caused by weather.
 - g) Licence, fees and other charges for compliance of Government Acts and Rules that are inforce and applicable.
6. The quantities given in the Bill of Quantities are estimated only and are given to provide a basis for comparison of tenders. Payment to the Contractor shall be made on the basis of prices and rates quoted in the tender for measured quantities of the work done by him. It must be clearly understood that **this is a quoted rate tender at percentage Above par/At par/Below par as the case may be on estimated amount** and not a lump sum one. The quantities of work required to be carried out by the Contractor may vary.
7. The Contractor should be held responsible for the safe custody of materials, Machineries etc. at site procured by him or issued to him by the Trustees.

कोलकाता पत्तन न्यास
Kolkata Port Trust
सिविल इंजीनियरिंग विभाग
CIVIL ENGINEERING DEPARTMENT

Tender for preparation of Land acquisition Proposal in connection with Rail-Road connectivity of development of proposed Port at Sagar Island.

BILL OF QUANTITIES

| T.I. No. | Description of works | Quantity | Rate | | Unit | Amount | |
|---------------------|--|-----------------|-------------|-----------|---|---------------|-----------|
| | | | Rs. | P. | | Rs. | P. |
| 1. | Preparation of detail topographical survey and Land survey as mentioned in scope of work by total station instrument including boundary details of existing topographical and man made features such as bridge, road, river, nalas, wells electric line/post, telephone line, railway track, building, factory, school, hospital etc. with making requisite number of brick/concrete reference pillars mentioning BM, levels, co-ordinates etc. Complete in all respect. | 250.00 | 2200.00 | | Per Acre (Rupees two thousand two hundred only) | 5,50,000.00 | |
| 2. | Preparation of Land Acquisition Proposal including necessary correction and rebuilt up any documents as per statutory norms of different departments of GoWB, preparation of plot index, Land Schedule, collection of R.O.R., preparation of proposal plan showing the area to be acquired, collection of LR/RS Mouza map, sale data of plots, preparation of LA Plan on tracing cloth & blue print etc. all complete as per scope of work. | 250.00 | 4440.00 | | Per Acre. (Rupees four thousand four hundred forty only) | 11,10,000.00 | |

Total: Rs.16,60,000.00

Carried over to Page No.: 4

B. F. From Page No. -3

Total Amount = Rs.16,60,000.00

Tenderer to fill up the following [score out which is not applicable]

| | | |
|---------------|--------|-------------------|
| (a).....% | } | Below par (-) Rs. |
| (in figures) | | |
|Percent | } | Above par (+) Rs. |
| (in words) | | |
| (b)..... | At par | NIL |
| (c).....% | } | Above par (+) Rs. |
| (in figures) | | |
| Percent | } | |
| (in words) | | |

Total Tendered Amount: Rs.

Total tendered amount (in words.....
.....

[The rate quoted shall include all taxes and duties as applicable excluding Service Tax.
Service Tax will be reimbursed by KoPT on submission of actual payment of Service Tax at
full rate for the work as per Finance Act 1994.]

Maximum number of workmen likely to be engaged in days work..... numbers

Permanent Income Tax A/C.No... ..

Date:

(Signature of Tenderer)

[Total amount of tender, completion time and preliminary time
as quoted / stated above are to be carried over to Form of
Tender attached]

कोलकाता पत्तन न्यास के न्यासी बोर्ड
THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA

निविदा फार्म / FORM OF TENDER

CONTRACT NO. _____.

The Chief Engineer
Kolkata Port Trust
Kolkata- 700001.

I/We

of

having examined the site of works, inspected the Drawings and read the Specifications, General & Special Conditions of Contract and Conditions of Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General & Special Conditions of Contract and Drawings prepared by or on behalf of the Trustees and at the rates & prices set out in the annexed Bill of Quantities initially within **3 (Three) months** (including preliminary time) for Survey and submission of report plus one year nine months for balance work as per scope of work, from the date of order to commence the work and in the event of our tender being accepted in full or in part, I/We also undertake to enter into a Contract Agreement in the Form hereto annexed with such alterations or additions there to which may be necessary to give effect to the acceptance of the Tender and incorporating such specification, Bill of Quantities, Drawings and Special & General Conditions of Contract and I/We hereby agree that until such Contract Agreement is executed the said Specifications, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the contract.

*THE TOTAL AMOUNT OF TENDER **Rs.***

(Rupees in words).....
.....

I/We require days preliminary time to arrange and procure the materials required by the work from date of acceptance of tender before I/We could commence the work.

I/We have deposited with KOLKATA PORT TRUST, a sum ofvide Pay Order/Demand Draft No.....dt1of.....(name of Bank) as Earnest Money.

I/We agree that the period for which the tender shall remain open for acceptance shall not be less than four months.

Signature of Tenderer
(Seal of the Tenderer)

Witness :

Signature _____

Name _____
(In Block Letters)

Name of the
Tenderer : _____

Address: _____

Dated: _____

Occupation: _____

Address: _____