



**KOLKATA PORT TRUST  
KOLKATA DOCK SYSTEM**

P & R Division, Finance Department,  
15, Strand Road, 6<sup>TH</sup> Floor  
Kolkata - 700001,  
West Bengal, India.  
Email: [jt.dir.pr@kolkataporttrust.gov.in](mailto:jt.dir.pr@kolkataporttrust.gov.in)  
FAX: 033-22303058

Plg/cs/Insurance/11058

Dated: 13.05.2016

**NOTICE INVITING TENDER**

**Subject: Request for Offer /Quotation for "Comprehensive Insurance Coverage (Fire & Burglary) for Computer Servers and other IT equipments at Kolkata Dock System of Kolkata Port Trust"**

**Last date of Submission : 30.05.2016 upto 14:00 hr.**

**Date of Opening : 30.05.2016 at 15:00 hr.**

Kolkata Dock System of Kolkata Port Trust is interested to avail Comprehensive Insurance Coverage (Fire and allied peril & Burglary) policies for Computer Servers and other equipments installed at different locations of Kolkata Dock System of Kolkata Port Trust.

Sealed offers / quotations are invited from the eligible Indian Insurance Companies for the items mentioned at Annexure – II in **Single-Bid**. Your offer / quotation should be submitted at the office of Joint Director (P & R), Planning & Research Division, 6<sup>th</sup> Floor, 15, Strand Road, Kolkata – 700001 on or before the date and time mentioned in “**Last date of submission**”.

**Scope of Insurance Coverage :**

Kolkata Dock System of Kolkata Port Trust intends for Comprehensive Insurance Coverage (Fire and allied peril & Burglary) for Computer Servers and other IT equipments at Kolkata Dock System of Kolkata Port Trust.

### **Eligibility :**

1. The bidder should be an Indian Insurance Company and must be registered and approved by IRDA. The Insurance Company must have its fully functional branch / office at Kolkata.
2. The bidder should have experience of insuring similar type of equipments in large organization with sum assured value not less than the value as mentioned in instant tender.
3. The bidder should submit documentary evidence in support of (1) & (2) along with their bid.

### **Terms & Conditions :**

1. Sealed envelope, superscribed with Tender No. and Date and addressed to Joint Director (P & R), Planning & Research Division, Finance Department, to be submitted at the office of Joint Director (P & R), Planning & Research Division, 6<sup>th</sup> Floor, 15, Strand Road, Kolkata – 700001, on or before the date and time mentioned at “**Last date of submission**”.
2. Total sum assured amount of Comprehensive Insurance Coverage (Fire and allied peril & Burglary) shall be **Rs. 6,45,95,620/-**, detailed break-up of which is enclosed at Annexure–I. (Details of Computer Servers and other IT equipments is enclosed at Annexure – II)
3. All Insurance coverages shall be effective immediately after the award of tender or as per the valid terms and will remain valid for one year.
4. Claims, if any, against the policies shall be settled within maximum 15 days from the date of submission of claims.
5. Arbitration: Disputes, if any, in respect of operation of insurance policies shall preferably be amicably settled. However, if the disputes are not amicably resolved, the same shall be referred to arbitration as per applicable rules and laws prevailing in India and to be settled in Kolkata.
6. All pages and all corrections (if any) must be signed by the signatory of the bidder, failing which tender will be invalid. However, there should not be any correction, over writing on the price bid. If so, the offer will be rejected.
7. Conditional bids on the scope of work, Terms & Conditions cannot be considered.
8. Kolkata Port Trust reserves its right to accept/reject any bid without assigning any reason thereof.
9. Kolkata Port Trust reserves its right to cancel the tender process or this enquiry any time without assigning any reason thereof.

**Validity of Offer :**

1. Offer should be valid for minimum 30 days from the date of opening the tender.
2. Bidder's quoted Price should be firm till the completion of insurance coverage period.  
Quoted price shall be inclusive of all taxes and duties, other charges etc. applicable for the job for a period of one year.

**Payment Terms :**

1. 100% Premium amount shall be paid by Kolkata Port Trust immediately on submission of bill/ proforma invoice.
2. Price should be mentioned both in Figures and Words in Indian currency.

Joint Director (P & R)  
Kolkata Port Trust

## Annexure -- I

## Materials purchased during the year 2007 to 2015

Sl. No.	Description of materials	Purchasing year	Amount (in Rupees)
1	1 no. IBMX225 Server	Oct-04	1,87,000.00
2	3 nos. IBM X3800 Server	May-07	17,11,818.00
	2 nos. IBMX3400 Server		
3	Networking	Feb-08	1,81,55,562.00
4	Networking- Exten. Work	Mar-08	16,51,328.00
5	2 nos. 2 KVA UPS	Feb-08	2,59,740.00
6	Access Control	Aug-08	1,20,28,061.00
7	3 nos. 52" Phillips LCD TV	Dec-08	5,25,000.00
8	25 nos. 1 KVA & 15 nos. 2 KVA UPS	Feb-09	15,06,870.00
9	34 nos. O-Link Media Converter	Mar-09	1,36,000.00
10	14 nos. IBM X3850 Server	Mar-09	49,43,050.00
11	2 nos. UTM Box Cyberoam CR500I	Sep-09	20,26,058.00
12	2 nos. LCD Projector	Dec-09	1,02,200.00
13	4 nos. APW Rack & 4 nos. IP based KVM Switch	Dec-09	9,09,352.00
14	6 nos. APC make 6 KVA UPS	Nov-10	4,54,977.00
15	2 nos. HP make A3 Scanner HP9120	Feb-11	3,78,200.00
16	Polycom Make Video Conference Systems 42" TV	May-12	14,15,864.00
17	1 no. HP A0 size Scanner cum Plotter * CE	Jun-12	6,68,342.00
18	4 nos. MIPU Router	Jul-12	95,834.00
19	2 nos. UTM box Cyberoam 7501a	Dec-12	11,91,282.00
20	1 no. Plotter cum Scanner T2300 - 4K4* HSD	Oct-13	7,49,082.00
21	2 nos. Extreme BD8800 Core Switch	Oct-15	32,47,000.00
22	45 nos. Distribution Switch Summit X440-24t	Oct-15	34,34,000.00
23	60 nos. Edge Switch Summit X440 - 8t	Oct-15	36,41,000.00
24	1 no. NMS with Server	Oct-15	17,15,000.00
25	Moduls for Switches	Oct-15	35,42,000.00
	Total		6,45,95,620.00

Annexure - II			
LOCATION	NAME OF SERVERS/EQUIPMENT	QUANTITY	DATE OF PURCHASE   COST OF PURCHASE
SB	IBM X3850	8	
	IBM X3860	7	
	IBM X3400	1	
	IBM X228	1	
	DISK10P SERVERS IMP 7400-3.7480-3. 6200 3, 3330-1. IBM 870P*7)	12	
	CORE SWITCH 3 COM 8810	1	
	NETWORK SWITCHES (24 PORT 44. 16 PORT-8)	52	
	ROUTER (MAIPU MP801E-2.. CISCO 1841:)	3	
	Black Diamond 8800 - core switch - make Extreme	1	
	NMS Server with software	1	
	Distribution Switch - X440-24t - make Extreme	10	
	Edge Switch - x440- 8t - make Extreme	40	
OCTS	SUM FIRE V8H0	1	
	DESKTOP SERVERS (HP 3330)	1	
CHE	IBM AIX RS QUDI)	1	
	Distribution Switch - X440-24t - make Extreme	1	
HO	IBM X3850	7	
	IBM X31WU	1	
	IBM X34Q0	1	
	HP PROLIANT ML5/O	1	
	DESKTOP SERVERS (HP 7400 3.2480 2, 6700 2, k*. 73R0-1	11	
	CORE SWITCH 3 COM 881C	1	
	24 PORT WORK SWITCHES - 24 PORT 25, 16 PORT-13)	38	
	ROUTER   MAIPU MP801F-1. CISCO 1800 2)	3	
	LTM (CYBEROAMCK/501a)	2	
	Black Diamond 8800 - core switch - make Extreme	1	
	Distribution Switch - X440-24t - make Extreme	30	
	Edge Switch - x440- 8t - make Extreme	20	
HOS	IBM X38M)	1	
	IBM X776	1	
	DESKTOP SERVERS IHP 2480)	1	
	ROUTER   MAIPUMPROIEI	1	
	NETWORKSWITHS(24 PORT 1.10 PCRT 6)	7	
	Distribution Switch - X440-24t - make Extreme	4	