

#### KOLKATA PORT TRUST KOLKATA DOCK SYSTEM

P & R Division, Finance Department, 15, Strand Road, 6<sup>TH</sup> Floor Kolkata - 700001, West Bengal, India. Email: jt.dir.pr@kolkataporttrust.gov.in

FAX: 033-22303058

Plg/cs/Insurance/11058

### **NOTICE INVITING TENDER**

Dated: 13.05.2016

Subject: Request for Offer /Quotation for "Comprehensive Insurance Coverage (Fire & Burglary) for Computer Servers and other IT equipments at Kolkata Dock System of Kolkata Port Trust"

Last date of Submission: 30.05.2016 upto 14:00 hr.

Date of Opening : 30.05.2016 at 15:00 hr.

Kolkata Dock System of Kolkata Port Trust is interested to avail Comprehensive Insurance Coverage (Fire and allied peril & Burglary) policies for Computer Servers and other equipments installed at different locations of Kolkata Dock System of Kolkata Port Trust.

Sealed offers / quotations are invited from the eligible Indian Insurance Companies for the items mentioned at Annexure – II in <u>Single-Bid.</u> Your offer / quotation should be submitted at the office of Joint Director (P & R), Planning & Research Division, 6<sup>th</sup> Floor, 15, Strand Road, Kolkata – 700001 on or before the date and time mentioned in "Last date of submission ".

# **Scope of Insurance Coverage:**

Kolkata Dock System of Kolkata Port Trust intends for Comprehensive Insurance Coverage (Fire and allied peril & Burglary) for Computer Servers and other IT equipments at Kolkata Dock System of Kolkata Port Trust.

## **Eligibility:**

- 1. The bidder should be an Indian Insurance Company and must be registered and approved by IRDA. The Insurance Company must have its fully functional branch / office at Kolkata.
- 2. The bidder should have experience of insuring similar type of equipments in large organization with sum assured value not less than the value as mentioned in instant tender.
- 3. The bidder should submit documentary evidence in support of (1) & (2) along with their bid.

### **Terms & Conditions:**

- Sealed envelope, superscribed with Tender No. and Date and addressed to Joint Director (P & R), Planning & Research Division, Finance Department, to be submitted at the office of Joint Director (P & R), Planning & Research Division, 6<sup>th</sup> Floor, 15, Strand Road, Kolkata 700001, on or before the date and time mentioned at "Last date of submission".
- Total sum assured amount of Comprehensive Insurance Coverage (Fire and allied peril & Burglary) shall be Rs. 6,45,95,620/-, detailed break-up of which is enclosed at Annexure—I. (Details of Computer Servers and other IT equipments is enclosed at Annexure – II)
- 3. All Insurance coverages shall be effective immediately after the award of tender or as per the valid terms and will remain valid for one year.
- 4. Claims, if any, against the policies shall be settled within maximum 15 days from the date of submission of claims.
- 5. Arbitration: Disputes, if any, in respect of operation of insurance policies shall preferably be amicably settled. However, if the disputes are not amicably resolved, the same shall be referred to arbitration as per applicable rules and laws prevailing in India and to be settled in Kolkata.
- 6. All pages and all corrections (if any) must be signed by the signatory of the bidder, failing which tender will be invalid. However, there should not be any correction, over writing on the price bid. If so, the offer will be rejected.
- 7. Conditional bids on the scope of work, Terms & Conditions cannot be considered.
- 8. Kolkata Port Trust reserves its right to accept/reject any bid without assigning any reason thereof.
- 9. Kolkata Port Trust reserves its right to cancel the tender process or this enquiry any time without assigning any reason thereof.

# **Validity of Offer:**

- 1. Offer should be valid for minimum 30 days from the date of opening the tender.
- 2. Bidder's quoted Price should be firm till the completion of insurance coverage period. Quoted price shall be inclusive of all taxes and duties, other charges etc. applicable for the job for a period of one year.

### **Payment Terms:**

- 1. 100% Premium amount shall be paid by Kolkata Port Trust immediately on submission of bill/ proforma invoice.
- 2. Price should be mentioned both in Figures and Words in Indian currency.

Joint Director (P & R)
Kolkata Port Trust

# Annexure -- I

2   3 nos. IBM X3800 Server   May-07   17,11,818.0	I. No.	Description of materials	Purchasing year	Amount (in Rupees)
2 3 nos. IBM X3800 Server 2 nos. IBMX3400 Server 3 Networking Feb-08 1,81,55,562.0 4 Networking Fexten. Work Mar-08 16,51,328.0 5 2 nos. 2 KVA UPS Feb-08 2,59,740.0 6 Access Control Aug-08 1,20,28,061.0 7 3 nos. 52* Philips LCD TV Dec-08 5,25,000.0 8 25 nos. 1 KVA &15 nos.2 KVA UPS Feb-09 15,06,870.0 9 34 nos. 0-Link Media Converter Mar-09 1,36,000.0 10 14 nos. IBM X3850 Server Mar-09 49,43,050.0 11 2 nos. UTM Box Cyberoam CR5001 Sep-09 20,26,058.0 12 2 nos. LCD Projector Dec-09 1,02,200.0 13 4 nos. APW Rack & 4 nos. IP based Dec-09 9,09,352.0 14 6 nos. APW Rack & 4 nos. IP based Dec-09 9,09,352.0 15 2 nos. HP make A3 Scanner HP9120 Feb-11 3,78,200.0 16 Polycom Make Video Conference May-12 14,15,864.0 17 1 no. HP A0 size Scanner cum Ploter X Jun-12 6,68,342.0 18 4 nos. MIPU Router Jul-12 95,834.0 19 2 nos. UTM box Cyberoam 750ia Dec-12 11,91,282.0 20 4 nos. MIPU Router Jul-12 95,834.0 21 2 nos. Extreme BD8800 Core Switch Oct-15 32,47,000.0 22 A5 nos. Djstribution Switch Summit Oct-15 32,47,000.0 24 1 nos. Nidge Switch Summit X440 - 8t Oct-15 36,41,000.0	I	1 no. IBMX225 Server	Oct 04	1,87,000,0
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		module for SWITCHOS	Oct-15	35,42,000.00

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SB	IBM X3850	8	
	IBM X38QO	<del>- 7</del>	
	IBM X3400	<del>'</del> -	
	IBM X228		
		1	
	DISK10P SERVERS IMP 7400-3.7480- 3. 6200 3, 3330-1. IBM 870ft*7)	12	
	CORE SWITCH 3 COM 8810	1	
	NETWORK SVVITCHS (24 HOK 44. 16 PORT-8)	52	
	ROU'ER (MAIPU MP801E-2 CISCO 1841:)	3	
	Bkack Diamond 8800 – core switch – make Extreme	1	
	NMS Server with software	1	
	Distribution Switch – X440-24t – make Extreme	10	
	Edge Switch x440- 8t make Extreme	40	
OCTS	SUM FIRE V8HO		
	DESKTOP SFRVFRS (HP 3330!	11	
CHE	IBM AIX RS QUDI)		
	Distribution Switch – X440-24t – make Extreme	1 -	
НО	IBM X3850		
	IBM X31WU	7	
	IBM X34Q0	1	
	HP PROLIANT MLS/O		
	DESKTOP SERVERS (HP 7400 3.2480 2, 6700 7, k*. 73R0-1	11	
	CORE SWITCH 3 COM 881C	1	
	N FT WORK SWITCHS - 24 PORI 25, 16 PORT-13}	38	
	KOUIH I MAIPU MP801F-1. CISCC 1/00 2) LITM (CYBEROAMCK/SOIAI	3	
	Bkack Diamond 8800 - core switch -	2	
ŀ	make Extreme	1	
Į.	Distribution Switch – X440-24t – make Extreme	30	
	Edge Switch – x440- 8t – make Extreme	20	
08	BM X38M)		
	BM X776	1	
	DESKTOP SFRVFRS IHP 2480)	1 1	
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0	Distribution Switch – X440-24t make	4	