

**Kolkata Port Trust**  
Office of The Superintendent Engineer (River Training)  
**Engineering Department**

Tender Notice No.: RT/TN/16-17/04

Dated:

Sealed tenders are invited from experienced and bonafide contractors of KoPT for the following work.

Name of Work: Supply and Lowering of 1HP Submersible pump at Tubewell of Frazergunj VTMS office for water supply at VTMS office under CHE.

Estimated Amount: Rs. 66266.14

Time of Completion: 01 (One) Month.

Earnest Money: Rs. 1400.00

Tender documents will be issued to only those contractors satisfying the following eligibility criterion as mentioned below: -

"Tenderer should have experience in completing similar works during last 7 years ending at the last day of the month previous to the one in which applications are invited which should be either of the following: -

01. (a) Three similar completed works costing not less than the amount equal to 40% of the estimated value.
  - (b) Two similar completed works costing not less than the amount equal to 50% of the estimated value.
  - (c) One similar completed works costing not less than the amount equal to 80% of the estimated value.
02. (a) All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.
  - (b) Tenders shall submit proof of being as registered with Employees state Insurance Corporation (ESIC) if applicable. If this is not applicable, documentary evidence to establish non applicability to be submitted along with techno -commercial bid.

Tenderers are required to furnish relevant documentary evidence in the above regard. In case of any non-conformity to the same, the concerned tenders would be liable to be rejected".

Contd.....Page: 02

- 3 (a) The successful tenderer will be required to comply with the relevant provisions of Building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 2004 as well as Building and Other Construction Workers' Welfare Cess Act, 1996 and rules framed there under.
- (b) An amount of cess calculated at the rate of 1% of the billed amount shall be progressively recovered from each running bill as well as from the final bill of the contractor for onward transmission of the same to the appropriate authority.
4. All tenderer should enclose a checklist duly filled up enclosing the relevant documents as per the Proforma attached with tender documents. If the tenderer fails to submit such checklist duly filled up, the tender would not be considered for opening. If contents for the checklist turns out to be misrepresentation of facts, then such bids would be rejected even after opening of price bid with a recorded warning for the bidder. A Proforma of checklist is enclosed (Annexure - C) for attaching in tender documents.

Tender documents can be obtained from the office of the undersigned during office hours on any working day and up to 12-noon on 08.06.2016 on payment of Rs. 300 only per set (non-refundable) on production of valid Permanent Account No., VAT Registration Certificates /valid Labour License No. / ESI Act Registration, if necessary.

**The tenders must be submitted by 3 P.M. on 09.06.2016 and tenders will be opened shortly after 3 P.M. on the same day in presence of tenderers or their authorised representatives who may wish to be present. In the event of any unforeseen circumstances such as holidays, bandhs, strikes etc., on that day, the tenders may be submitted by 3 P.M. on the next working day, and will be opened shortly after 3 P.M. on the same day. All other conditions shall remain the same.**

Superintendent Engineer (R.T.)

KOLKATA PORT TRUST  
RIVER TRAINING WING  
Office of the Dy.Chief Engineer (RT).

No. RT/TN/16-17/04

Dated, 20.05.2016

Messrs/Sri.....

.....

.....

Dear Sir(s),

Re: - Supply and Lowering of 1HP Submersible pump at Tubewell of Frazergunj VTMS office for water supply at VTMS office under CHE

Seal tenders are invited from experience & bonafide registered contractors of KoPT for the above work in accordance with the Trustees' General Conditions of Contract, Special Conditions of the Contract and Specification for materials & workmanship for this particular contract, drawing and preamble to the Bill of Quantities.

2. The Trustees' General Conditions of Contract for the said tender (rest of the documents like Special Conditions of Contract, Technical Specifications, Bill of Quantities etc. are attached herewith) may be inspected at this office during office hours.

3. The tenderers, who are tendering beyond their financial limit as per their class of enlistment with KoPT, as per New Rules, are requested to deposit with KoPT's Financial Advisor & Chief Accounts Officer a sum of Rs1400.00 as Earnest Money before submission of the tender. The original receipt must be attached with the tender without which the tender may be disqualified. This amount will be refunded to the unsuccessful tenderers without any interest. In case of being successful tenderer, this amount will be adjusted against the Security Deposit as per the relevant clause of the G.C.C.

4. In case of the tenderer who has already deposited a permanent security with the KoPT under the new rules, he shall be bound by the Clauses of General Conditions of Contract pertaining to Earnest Money and Security Deposits for Registered Contractors.

5. The rates quoted by the Contractor must be valid up to 120 days from the date of opening of the tender.

6. The rate quoted by the tenderer should be complete in all respect and should include all taxes, octroi, surcharge etc. and no extra payment, whatsoever will be entertained by the Trustees under any circumstances.

7. While quoting the rate it should be noted that the tenderer should on no account overwrite the figures. Any necessary correction should be made by cancelling the original figures and writing the corrected figures on the top. All such corrections should be initialled by the tenderer. If the figures are tampered with, the tender shall be rejected.

8. If there is any disparity between the quoted rate in percentage and the Tender Amount, the rate quoted in percentage shall prevail as the rate quoted by the tenderer and the Tender Amount shall be derived by adding/subtracting (as the case may be) this percentage with/from the Estimated Value put to tender. Similarly in case of disparity between the rate quoted in figures and in words, the rate quoted in words shall prevail.

9. The tender duly filled in, totalled and signed shall be submitted in sealed cover superscribed the above name of work so as to reach this office within 3 P.M. on 09.06.2016 at 51, Circular Garden Reach Road, Kolkata-43. The tender will be opened shortly after 3 P.M. on the same day and the intending tenderers or their authorised representatives may attend. In the event of any unforeseen circumstances such as holidays, bundhs, strikes etc. on that day, the tenders may be submitted by 3 P.M. on the next working day and will be opened shortly after 3 P.M. on the same day. All other conditions shall remain the same.

The undersigned does not bind himself to accept the lowest or any tender or to assign any reason therefore and also reserve the right to accept or reject any or all the tenders in part or whole.

- 10 As KOPT is not a Registered Body Corporate, it is not liable to Pay service tax under "Reverse Charge Mechanism" as per Service Tax Law. Service tax ,if leviablw,will be paid extra by the Trueess as applicable. The bidder shall not include service Tax in his rates.In case Service Tax is payable,the Contractor will be required to submit necessary bills/challens/invoice in accodence with Service Tax rules and the Contractor needs to be registered with the Central Excise/Service Tax Authority for the Service to be produced and copy of the same shall be submitted to KoPT.On demand,the bidder will have to submit documents regarding payment of Service Tax .However ,Service Tax as applicable on the amount of liquidated damages as well as after recover i.e damage ,penalty land rent etc,shall be deducted from Contractor's bill at applicable ratio and the same will not be reimbursed by KoPT.
- 11 The Average Annual Financial turn over of the intending Tenderer during the last 03 (three) years ending 31<sup>ST</sup> March of the previous financial Year should be at least 30% of the estimated amount put to tender.
- 12 All intending Tenderers shall furnish the details of P.F. Registration filing which their tender would be liable to be cancelled Certified copy of P.F. Registration is to be submitted along with the tender

Yours faithfully,

Superintendent Engineer (R.T.)

Encl: - All papers as stated above.

KOLKATA PORT TRUST  
RIVER TRAINING WING

**Supply and Lowering of 1HP Submersible pump at Tubewell of Frazergunj VTMS office for water supply at VTMS office under CHE SPECIAL CONDITION OF CONTRACT**

**1. Contractors eligibility for participation in the tender:**

- (A) "Tenderer should have experience in completing similar works during last 7 years ending at the last day of the month previous to the one in which applications are invited which should be either of the following: -
- (a) Three similar completed works costing not less than the amount equal to 40% of the estimated value.
  - (b) Two similar completed works costing not less than the amount equal to 50% of the estimated value.
  - (c) One similar completed works costing not less than the amount equal to 80% of the estimated value.
- (C) (i) The successful tenderer will be required to comply with the relevant provisions of Building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 2004 as well as Building and Other Construction Workers' Welfare Cess Act, 1996 and rules framed there under.
- (ii) An amount of cess calculated at the rate of 1% of the billed amount shall be progressively recovered from each running bill as well as from the final bill of the contractor for onward transmission of the same to the appropriate authority.
- (D). All tenderer should enclose a checklist duly filled up enclosing the relevant documents as per the Proforma attached with tender documents. If the tenderer fails to submit such check list duly filled up, the tender would not be considered for opening. If contents for the checklist turns out to be misrepresentation of facts, then such bids would be rejected even after opening of price bid with a recorded warning for the bidder. **A Proforma of checklist is enclosed (Annexure - C) for attaching in tender documents.**

**2. Scope of work.**

The work comprises of the following :-

- I) Supply delivery and install one multistage 1 HP submersible pump Motor set of Kirloskr make with 35 Mtr. of cable (1.5 sq.cm.),
- II). Supplying, fitting and fixing peet's valve
- III. Labour for dismantling G.I. pipe with fittings.
- IV). Supply of G.I. pipes of TATA make including necessary sockets. (a) 25mm dia Medium quality
- V). Supplying, fitting and fixing check valve (horizontal) G.M. tested to 21 kg(i) 25 mm per sq. cm.

VI. Washing and developing the tubewell with compressor as details in the B O Q

**2. Location of work.**

The work site is located at VTMS office Frazergunj. The tenderers shall inspect the site and its neighbourhood and acquaint themselves with actual working condition. Accessibility of the site, source of water and electricity, available working space etc., should be investigated before submitting the tender. All such factors having likely bearing on rates and progress of the work involved should be taken into consideration while submitting the tender. No claim for any extra payment will be considered by reason of any difficulty, which may arise during the progress of this work, which in the opinion of the Engineer could have been foreseen.

**3. Materials.**

All materials shall be supplied by the Contractor and shall be used in the work only after approval of the Engineer-in-Charge. All materials shall be complied with the specification given in the Bill of Quantities and with I.S.I. marks.

**4. Tools, Plants & Construction equipments.**

Contractors shall arrange for mobilisation at site, installation for work and dismantling and removal after work of all tools, plants, construction equipment, derricks etc as necessary for successful execution of the work at his own cost.

The Contractor shall also arrange for all machineries tools equipments as required for surging and developing the tube well as described in the relevant item in the Bill of Quantities at his own cost. The Contractor shall also arrange for all tools and equipments as may be required.

**5. Contractor's responsibility for material & workmanship.**

The Contractor shall arrange for control of quality of materials and workmanship through running supervision by sufficiently experienced/ qualified supervisors engaged by him. The Contractor shall not be relieved from the responsibility for quality and workmanship of any executed work even if it is supervised by KoPT personnel during execution. All executed works are subjected for testing, if considered necessary by the Engineer-in-Charge. The materials supplied by the contractor shall be of approved quality and approval also shall have to be taken from the Engineer at site before using the materials to the work. Rejected materials, if any, shall have to be removed by the contractor with his own cost immediately on receipt of the instruction.

**6. Water/ Lighting arrangement.**

Water supply for drinking and construction purpose may be available from the Trustees' source at near the site. However, Contractor shall have to make his own arrangement and at his cost to draw water from the available source up to the work point. In case of non-availability of such supply, the Contractor will have to make his own arrangement for such supply at no extra cost to the Trustees. All arrangement for lighting /Electricity will have to be made by the Contractor at his own cost within his quoted rates.

**7. Temporary works for storage of materials and labourers' shed.**

The Contractor shall make his own arrangement for constructing temporary shed for labourers and storage of materials at his own cost taking proper care of guarding the environmental pollution as approved by the Engineer. The work site is within the campus of an existing Office-cum-Residential complex. The existing work facilities and service shall be duly protected by the contractor. Any damage to the existing structure or service done in the process of new construction shall be made good at the cost of the contractor immediately on intimation from the Engineer-in-Charge.

**8. Clearing site after completion.**

On completion of works the Contractor shall remove all the debris and surplus unserviceable materials from the site and reinstate the original condition at his own expense. Any serviceable surplus dismantled materials shall be stacked at the office Compound in a suitable place as directed by the Engineer's representative.

**9 Method of measurement and payment.**

The Contractor shall be paid on actual measurement of the finished work on the basis of quoted rates in the priced Bill of Quantities. It is to be clearly understood that this is not a lump sum tender. All payments including on-account payments shall be arranged as and when required at the discretion of the Engineer and as provided for in Clause No.6 of the General Conditions of Contract.

**10. Escalation of price.**

No escalation on prices of labour, material and P.O.L. will be allowed for the work.

**11. Time of completion.**

The work is very urgent in nature and should be completed in all respects within the period of 01(one) Calender month from the date of placement of order.

**12. Working period.**

Normally the work will be carried out between 8 A.M. to 5 P.M. on the Trustees' working day only. In case of any deviation from this the Contractor shall have to take prior permission from the Engineer-in-Charge.

**13. Discrepancies in contract documents.**

In case of any discrepancies in the tender, the relevant Clause of General Conditions of Contract shall apply and the decision of the Engineer-in-Charge is final and binding on the Contractor regarding interpretation of any Clauses.

**14. Employment of Local Resources.**

The Contractor shall pay special attention to engage the maximum possible number of Engineers, other technical personnel, other workers and labourers from amongst the local people.

**15. Labour Regulation & Abolition Act.**

The Contractor shall be required to comply with the Minimum Wages Act 1948, Employees Liability Act 1938, Industrial Act 1947 and the Contract Labour (Regulation & Abolition) Act 1970 or Statutory amendment and the modification thereof or any other laws relating thereto and the rules made there under from time to time.

It will be the duty of the Contractor abide by the provisions of the Acts, Ordinances, Rules, Bye-laws, Procedures as are lawfully necessary in the execution of the works. The Contractor will be fully responsible for any delay, damage etc. and shall keep the Trustees' Engineer Indemnified against all penalties and liabilities of any kind for non-compliance or infringement of any such Acts, Ordinances, Rules, Regulations, Bye-laws and Procedures.

The Contractor shall indemnify the Trustees against payment to be made under or for the observance of the laws aforesaid without prejudice to his right to claim indemnity from his business associates.



## कोलकाता पोर्ट ट्रस्ट

### KOLKATA PORT TRUST

सिविल इंजीनियरिंग विभाग/ Civil Engineering Department

वरिष्ठ कार्यकारी अभियंता, आर. टी का कार्यालय/

Office of the Senior Executive Engineer, (R.T.)

51, सि. जी. आर. रोड, कोलकाता -700043

### Bill of Quantities

#### For

**Name of work: Supply and Lowering of 1 HP Submersible Pump at Tubewell of Frazergunj VTMS Office for water supply at VTMS Office under CHE.**  
**[Ref: H.S.D. letter No.Hyd/8139V/304 d. 08.03.16]**

| Sl No. | Description of work   | Qty.       | Rate  |    | Unit  | Amount   |    |
|--------|---|------------|---|----|-------|----------|----|
|        |   |            | Rs.   | P. |       | Rs.      | P. |
| 1.     | Taking out pipes of existing tube well including strainer etc. complete for<br>(a) Upto 20 Mtr. below G.L.<br>(i) 40mm dia.   | 12.00 Mtr. | 33.35   |    | Mtr.  | 400.20   |    |
|        |   |            | [Rs. thirty three & paise thirty five only]                           |    |       |          |    |
| 2.     | Labour for dismantling G.I. pipe with fittings.<br>(i) 32 mm  | 6.00 Mtr.  | 6.90  |    | Mtr.  | 41.40    |    |
|        |   |            | [Rs. Six & paise ninety only]   |    |       |          |    |
| 3.     | Supply of G.I. pipes of TATA make including necessary sockets.<br>(a) 32mm dia Medium quality   | 25.00 Mtr. | 350.75  |    | Mtr.  | 8,768.75 |    |
|        |   |            | [Rs. Three hundred fifty & paise seventy five only]                   |    |       |          |    |
| 4.     | M.S. works in brackets made from flats, angles, tees etc. to sizes specially bent, twisted, forged; making holes drilled and fitted to rafter of trusses with necessary bolts, nuts, washer or screws etc. ( length of straight not less than 230 mm).  | 0.05       | 9596.75   |    | qntl. | 479.84   |    |
|        |   |            | [Rs. Nine thousand five hundred ninety six & paise seventy five only] |    |       |          |    |
| 5.     | Supplying, fitting and fixing G.I. cap at top upto 100 mm   | 1.00       | 187.45  |    | Ea.   | 187.45   |    |
|        |   |            | [Rs. One hundred eighty seven & paise forty five only]                |    |       |          |    |
| 6.     | Supplying, fitting and fixing G.I. pipes of TATA make with all necessary accessories, specials viz. socket, bend, tee, union, cross, elbow, nipple, long screw, reducing socket, reducing tee, short piece etc. fitted with holder bats clamps, including cutting pipes, making threads, fitting, fixing etc. complete in all respect including cost of all necessary fittings as required, jointing materials and two coats of painting with approved paint in any position above ground. (Payment will be made on the centre line measurements of total pipe line including all specials. No separate payment will be made for accessories, specials. Payment for painting will |            |   |    |       |          |    |

be made separately)

**(A) For Exposed Work**

|   |           |  |      |           |
|---|-----------|--|------|-----------|
| (i) 32 mm dia. medium quality.  | 6.00 Mtr. | 469.20   | Mtr. | 2,815.20  |
|   |           | [Rs. Four hundred sixty nine & paise twenty only]                      |      |           |
| 7. Washing and developing tube well with air compressor pump and engine for 8 (eight) hours continuous pumping per day with necessary arrangements for testing the yield in gallons per hour with 'V' notch including hire and labour charges for all tools and plants and scaffolding as required.   | 3 days    | 8754.95  | days | 26,264.85 |
|   |           | [Rs. Eight thousand seven hundred fifty four & paise ninety five only] |      |           |
| 8. Supplying, fitting and fixing check valve (horizontal) G.M. tested to 21 kg per sq. cm.<br>(i) 32 mm   | 1 No.     | 1396.10  | Ea.  | 1396.10   |
|   |           | [Rs. One thousand three hundred ninety six & paise ten only]           |      |           |
| 9. Supplying, fitting and fixing bib cock or stop cock.<br>(i) Chromium plated Bib Cock short body (Equivalent to Code No. 511 & Model - Tropical / Sumthing Special of ESSCO or similar brand.   | 1 No.     | 792.35   | Ea.  | 792.35    |
|   |           | [Rs. Seven hundred ninety two & paise thirty five only]                |      |           |
| 10. Supply delivery and install one multistage 1 HP submersible pump Motor set of Kirloskr or equivalent make with 35 Mtr. finolex or equivalent make of cable (1.5 sq.cm.), discharge of pup should be 35 LPM total head 35/45 meter clamp & necessary GI fittings with the following electrical equipments (Pump motor to be installed inside the housing pipe of 75 mm dia I/D_- (a) one electric main switch of approved make of 15 AMPS, SPIC / DPIC and (b) one DOL starter suitable for the pump with Ammeter and Voltmeter excluding cost of necessary G.I. pipes and valves. | 1 No.     | 25,120.00  | Ea.  | 25120.00  |
|   |           | [Rs. Twenty five thousand one hundred twenty only]                     |      |           |

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**Rs. 66,266.14**

**Rs. 66,266.14**

Rate offered by me / us (score out whichever is not applicable)

1) .....% above par (+) Rs.  
(Both in figures & words)

2) At par..... Rs.

3) .....% below (-) Rs.  
(Both in figures & words)

Total amount in words Rupees.....

.....

Time of completion.....

Signature of the Contractor.....

Name and address of the Contractor.....

.....

Permanent Income Tax A/c. No.....



**THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA**

**FORM OF TENDER**

CONTRACT NO. ....

To

.....  
.....  
.....

I/We .....

of .....

having examined the site of works, inspected the Drawings and read the Specifications, General & Special Conditions of Contract and Conditions of Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General & Special Conditions of Contract and Drawings prepared by or on behalf of the Trustees and at the rates & prices set out in the annexed Bill of Quantities within 2 month from the date of order to commence the work and in the event of our tender being accepted in full or in part, I/We also undertake to enter into a Contract Agreement in the Form hereto annexed with such alterations or additions there to which may be necessary to give effect to the acceptance of the Tender and incorporating such specification, Bill of Quantities, Drawings and Special & General Conditions of Contract and I/We hereby agree that until such Contract Agreement is executed the said Specifications, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the contract.

THE TOTAL AMOUNT OF TENDER Rs.....

(Repeat in words)

.....  
.....

P-2

I/We require ..... days/months preliminary time to arrange and procure the materials required by the work from date of acceptance of tender before I/We could commence the work.

I/We have deposited with the Trustees' Financial Adviser & Chief Accounts Officer, a sum of Rs..... vide Receipt No..... of..... as Earnest Money.

I/We agree that the period for which the tender shall remain open for acceptance shall not be less than four months.

Signature of Tenderer  
(Seal of the Tenderer)

Witness :

Signature \_\_\_\_\_

Name \_\_\_\_\_  
(In Block Letters)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Occupation: \_\_\_\_\_

Name of the  
Tenderer : \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

FORMAT

INDEMNITY BOND

On the Rupees fifty Non-Judicial Stamp Paper

BY THIS BOND I, Shri / Smt. ...., son of Shri / Smt..... residing at ..... By occupation ....., the Partner / Proprietor / Director ..... having office at ....., am a tenderer under Civil Engineering Department, Kolkata Port Trust (A Statutory Body under MPT Act, 1963).

2. WHEREAS, the said Kolkata Port Trust had asked the every tenderer, who is not covered under ESI Act or exempted to furnish an Indemnity Bond in favour of Civil Engineering Department, Kolkata Port Trust against all damages and accidents to the Labourer Tenderer / Contractor.

3. NOW THIS BOND OF INDEMNITY WITNESSETH THAT the Tenderer / Contractor named herein above shall indemnify the Kolkata Port Trust against all damages and accidents occurring to the Labourers of the Tenderer / Contractor as demanded by the Kolkata Port Trust and which shall be legal and / or claimed by the Kolkata Port Trust during the execution of the work stated in the NIT No RT/TN/16-17/03 dt 04.05.2016

4. AND the Contractor hereunder agree to indemnify and at all times keep indemnified the Kolkata Port Trust and its administrator and representative and also all such possible claim or demand for damages and accidents.

IN WITNESS WHEREOF I, ....., the Partner / Proprietor / Director .....;..... hereto set and seal this the ..... day of ..... in the ..... year..... at.....

Signature of the Indemnifier

Surities:

1. Name:  
Address:

2. Name:  
Address:

Witness:

FORMAT

On the Rupees Ten Non-Judicial Stamp Paper

BEFORE THE 1<sup>ST</sup> CLASS JUDICIAL MAGISTRATE AT.....

AFFIDAVIT

I ..... Son of ..... aged about ..... years, by faith ....., by occupation ....., residing at ....., do hereby solemnly affirm and declare as follows :-

01. THAT I am the proprietor / Partner of ..... having office at.....and carrying on business on the said name and style.

(In case the above Deponent is an enlisted Contractor at Kolkata Port Trust, the same should be mentioned in the affidavit)

02. THAT my aforesaid Firm is exempted from ESI Act and the said Firm has no valid ESI Registration.

03. THAT the present affidavit is to be filed before the Kolkata Port Trust as per the Clause No..... of the Tender No..... issued by the Kolkata Port Trust in respect of the work (the work is to be mentioned).

THAT the statements made above are all true to the best of my knowledge and belief.

DEPONENT

Identified by me

No:

Date:

To,  
The Chief Engineer / Senior Executive Engineer (River Training)  
Kolkata Port Trust.

Re: NIT No

The following documents are enclosed in the sealed envelope containing our tender in connection with the above NIT. The original of the documents would be shown for verification as and when requested.

01. Treasury Receipt in original for Earnest Money / Bankers Cheque for Earnest Money.
02. Proof of experience and turn over as per pre – qualification criteria.
03. ESI Registration Certificate, if applicable.  
Or
04. An Affidavit in original affirmed before a first class Magistrate indicating that ESI Act is not applicable on non – judicial stamp paper worth Rs. 10/= and Indemnity Bond in original in favour of KoPT drawn on a non – judicial stamp worth of Rs. 50/=, both as per your given proforma.
05. The VAT Registration Certificate.
06. I. T. PAN Certificate.
07. Copy of Labour Licence (if applicable).
08. Copy of Trade Licence (if applicable)

Encl: As above.

Yours faithfully,

Signature of the Tenderer