कोलकाता पत्तन न्यास

KOLKATA PORT TRUST

सिविल इंजीनियरिंग विभाग / Civil Engineering Department
वरिष्ठ कार्यकारी अभियंता, एन. एस. डी. का कार्यालय
Office of the Senior Executive Engineer, N.S. Dock
51, सि. जी. आर. रोड , कोलकाता - 700043
दूरभाष / Phone: 2439 - 7912, विस्तार / Extension: 354, 356

Tender Notice No.: 202/NSD/05/01 **Dated: 22.06.2017**

Sealed tenders are invited from resourceful, experienced and bonafide Registered Contractors of KoPT for the subject work as per following Prequalification Criteria:

A) The Tenderer should have experience in **Civil Engineering construction / maintenance / pumping works** and have successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which applications are being invited & should be any of the following:
   1. Three similar** completed works costing not less than the amount equal to 40% of the estimated cost put to tender.
   2. Two similar** completed works costing not less than the amount equal to 50% of the estimated cost put to tender.
   3. One similar** completed work costing not less than the amount equal to 80% of the estimated cost put to tender.

B) The intending tenderer should have average Annual Financial turnover during the last **3 years** (ending **31st. March** of the previous financial year) of at least 30% of the estimated amount put to tender.

[****Similar works means Civil Engineering construction / maintenance / pumping works.**

Name of Work	:	**Tender for Pumping out of waste water from Pits, manhole, drain etc. under jurisdiction of Superintending Engineer, N.S. Dock for a period of one year from the date of placement of work order.**
Estimated Amount	:	**Rs. 1,29,135.40p.**
Earnest Money	:	**Rs. 2,600.00 p.**
Time of Completion	:	**12 (twelve) months from the date of placement of order.**

Tender documents can be obtained from the office of the undersigned during office hours on any working day and up to 12 noon on **19.06.2017** on payment of **Rs. 300.00** only per set (non-refundable) on application in duplicate or may be downloaded from the KoPT website www.kolkataporttrust.gov.in. before 12 noon **on 11.07.2017**

The tenders must be submitted along with copy of VAT, ESI & EPF Registration Certificate, IT PAN Card, Trade Licence, Annual Financial Turnover and Valid Labour License No. (as applicable) and documentary evidence in support of Prequalification criteria as mentioned above by 3:00 P.M. on **12.07.2017** fulfilling conditions of Para above or **Clause No. 5** of the covering page of tender documents as per KoPT website www.kolkataporttrust.gov.in. Tenders will be opened shortly after 3:00.P.M. on the same day in presence of tenderers or their authorised representatives who may wish to be present. In the event of any unforeseen circumstances such as holidays, bandhs, strikes, etc., on that day, the tenders may be submitted by 3:00 P.M. on the next working day, and will be opened shortly after 3:00 P.M. on the same day. All other conditions shall remain the same.

अधीक्षण अभियंता , (एन. एस. डी.)
Superintending Engineer (NSD)

KOLKATA PORT TRUST
Office of Senior Executive Engineer, N.S. Dock
Engineering Department

NIT No.: 202/NSD/05/01 dated:22.06.2017 **Contract No. 05(2017-18)**
55/NSD of 16.02.2017,
Allocation: 077/771/138
Messrs / Shri…… **C.E.O. No. H/NSD/60 dated 15.03.2017**

……

Dear Sir/s,

Re.: Tender for

Name of work: Pumping out of waste water from Pits, manhole, drain etc. under jurisdiction of Superintending Engineer, N.S. Dock for a period of one year from the date of placement of work order.

Sealed tenders are invited from resourceful, experienced and bona fide Registered Contractors of KoPT for the subject work as per following Prequalification Criteria at **Percentage Above Par / At Par / Below Par** of estimated cost put to tender as shown in the Bill of Quantities in accordan**ce** with this Notice Inviting Tender, the General Conditions of Contract**,** Special Conditions of Contract, Specifications for materials and workmanship and Bill of Quantities for this particular contract.

Pre-qualification Criteria:

A) Tenderer should have experience **in Civil Engineering construction / maintenance works** and have successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be any of the following:

a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost put to tender.

b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost put to tender.

c) One similar completed work costing not less than the amount equal to 80% of the estimated cost put to tender.

B) The intending tenderer should have average Annual Financial turnover during the last **3 years (**ending **31st March** of the previous financial year) of at least 30% of the estimated amount put to tender.

[****Similar works means Civil Engineering construction / maintenance works].**

2. The Trustees' General Conditions of Contract & Schedule of Rates may be inspected at this office on any day during office hours. The remaining documents like Special Conditions of Contract, B.O.Q., etc., are attached herewith.

3. In case of a tenderer who has already deposited a Permanent Security with the KoPT under the new rules, he shall be bound by the Clauses of the General Conditions of the Contract pertaining to Earnest Money and Security Deposits for Registered Contractors.

4. The tenderers, who are tendering beyond their financial limit as per their class of enlistment with KoPT, as per New Rules, are requested to deposit a sum of **Rs. 2,600.00** as Earnest Money in from of **Bankers' Cheque / Demand Draft / Pay Order** in favour of **"KOLKATA PORT TRUST" on any Schedule Bank payable at Kolkata** before submission of the tender. The original Bankers' cheque / Demand Draft / Pay order must be attached with the tender without which the tender may be disqualified.

This amount will be refunded to the unsuccessful tenderers without **any interest**. In case of being the successful tenderer, this amount will be adjusted against the Security Deposit as per the relevant clause of the G.C.C.

5. The tenderers (Registered Contractors of KoPT) may also submit the tender getting downloaded before 12.00 noon on **11.07.2017** from the website of KoPT. In that case the bidding party shall have to pay the amount of **Rs. 300.00 (non-refundable)** towards the cost of bid document by draft or banker's cheque drawn in favour of 'Kolkata Port Trust' at the time of submission of tender documents.

6. The rates quoted by the Contractor must be valid up to **4 (four) months** after opening.

7. The rate quoted by the tenderer should be complete in all respect and should include all taxes, octroi, surcharge, etc**. (excluding Service Tax)** and no extra payment, whatsoever will be entertained by the Trustees' under any circumstances.

8. While quoting the rate it should be noted that the tenderer should on no account overwrite the figures. Any correction necessary, should be made by cancelling the original figures and writing the corrected figures on the top. All such corrections should be initialled by the tenderer. If the figures are tampered with, the tender shall be liable to be rejected.

9. If there is any disparity between the quoted rate in percentage and the Tender Amount, the rate quoted in percentage shall prevail as the rate quoted by the tenderer and the Tender Amount shall be derived by adding/subtracting (as the case may be) this percentage with/from the Estimated Value put to tender. Similarly in case of disparity between the rate quoted in figures and in words, the rate quoted in words shall prevail.

10. The tender duly filled in, totalled and signed along with the following documents shall be submitted in sealed cover superscribed the above name of work so as to reach this office within 3:00 P.M. on **12.07.2017** The tender will be opened shortly after 3:00 P.M., on the same day and the intending tenderers or their authorised representatives may attend. In the event of any unforeseen circumstances such as holidays, bandhs, strikes, etc., on that day, the tenders may be submitted by 3:00 P.M. on the next working day, and will be opened shortly after 3:00 P.M. on the same day. All other conditions shall remain the same.

a. Copy of the documents in support of Prequalification Criteria as mentioned in **Clause – A** above.
b. Copy of VAT Registration Certificate
c. Copy of ESI Regd. Certificate or copy of documents as mentioned in **Clause No. 22** of the Special Conditions of Contract.
d. Copy of PAN Card).
e. Copy of Trade Licence.
f. Annual Turn Over as mentioned in Clause (B).
g. Certified Copy of EPF Registration Details.

11. **<u>The intending tenderer shall intimate their EPF Registration No. failing which their tender would be liable to be cancelled.</u>**

12. All tenderers should enclose a check list duly filled up enclosing the relevant documents as per the Proforma attached with the tender documents. If the tenderer fails to submit such check list duly filled up, the tender would not be considered for opening. If contents of check list turns out to be misrepresentation of facts, then such bids would be rejected even after opening of Price bid with a recorded warning for the bidder.

Proforma of Checklist (**Marked Annexure – B)** should be attached as a covering letter along with sealed envelop containing the offer.

The undersigned does not bind himself to accept the lowest or any tender or to assign any reason there for and also reserve the right to accept or reject any or all the tenders in part or whole.

Enclo: All papers as stated above.

Yours faithfully,

Superintending Engineer, N.S. Dock

Tender for **"Pumping out of waste water from Pits, manhole, drain etc. under jurisdiction of Superintending Engineer,N.S. Dock for a period of one year from the date of placement of work order."**

Scope of the Work:

The work comprises of **Pumping out of waste water from Pits, manhole, drain etc. under jurisdiction of Superintending Engineer.N.S. Dock, Qtrs. for a period of one year,** by providing labour and tools & tackles as directed.

SPECIAL CONDITIONS OF CONTRACT:

1. **General:**

These conditions are part of the tender documents, which must be read as a whole, the various sections being complimentary to one another, and are to be taken as mutually explanatory. These conditions shall be read in conjunction with the other parts of the tender documents, viz., Trustees' General Conditions of Contract, Drawings if any, and other documents forming part of the Contract.

Unless otherwise specified the work to be provided for by the contractor shall include but not be limited to the following:

a) Provide all materials, supervision, testing, services, scaffolding, formwork, reinforcements, temporary drainage, temporary fencing and temporary lighting as required for safety and work purposes etc, for the execution of the work.
b) To take all the safety measures like using safety belt, helmet etc. required for such type of work and if required, insures the labourers against any accident, which may occur in the course of execution of the job.
c) Any damage to KoPT property should be made good by the tenderer at their own cost as per satisfaction of KoPT's Engineer.

2. **Work Site:**

The Work site is located at **Pumping out of waste water from Pits, manhole, drain etc. under jurisdiction of Superintending Engineer, N.S. Dock** and as described in the name of the work. The tenderer shall visit the site of work and acquaint himself with the exact nature, scope and site of work before quoting his rates. No claims for any extra payment will be entertained under any circumstances after opening of the tender on this account. The contractor shall bear in mind that least possible inconvenience is to be created for users of essential facilities located within or in the vicinity of the works site during the tenure of his work.

3. **Working Period:**

Normally the work will be carried out between 8 A.M. to 5 P.M. on the Trustees' working days only. In case of any deviation from this the contractor shall have to take prior permission from the Engineer-in-Charge. However, the tenderer should note that he might be required to carry out the job on Sundays, holidays and after normal working hours and at night in addition to the normal working hours to expedite the progress of the work. The tenderer should include in his rates the cost, if any, involved on these accounts.

4. **Time of Completion:**

The work is one – time in nature and should be completed within **12 (twelve) months** from the date of placement of order.

5. Site Godown and Watching:

The contractor shall have to make his own arrangements for construction of site godown (if any) for storage of materials and security thereof during day and night at his own cost. The godown and other temporary structures, if erected, are to be dismantled by the contractor before leaving the site after completion of the work at his own cost. The Trustees' will, however, allow the construction of godown on the Trustees' land free of rent during execution of the work.

6. Forwarding of Materials:

The contractor shall have to arrange for transport for forwarding any usable / saleable materials that may be found during the process of execution of the work to the Trustees' Sales Yard or any other site / godown including labourers for loading & unloading all complete as per the direction of the Engineer – in – Charge. No separate payment will be made to the contractor on this account unless specifically mentioned in the B.O.Q.

7. Workmanship:

The contractor shall maintain good quality workmanship for the different items specified in the B.O.Q. All cement works shall have to be adequately cured as per relevant codes with no extra cost to the Trustees'.

8. Materials & Transport:

All materials including cement, except mentioned otherwise in the items of the attached Bill of Quantities, shall have to be procured and supplied by the successful tenderer at his own cost for the successful completion of the work. Cement, if used, shall be of 43 / 53 Grade OPC or Slag Cement as per the direction of the Engineer – in – Charge. The materials supplied by the contractor shall be of approved quality and approval shall also have to be taken from the Engineer at site before using the materials in the work. Rejected materials, if any, shall have to be removed by the Contractor with his own labour and transport at his own cost immediately on receipt of the instruction.

9. Testing of Materials:

Testing of any materials including cement (if required) shall have to be carried out at the Laboratories to be recommended by the Engineer – in – Charge. No payment will, however, be made to the Contractor towards charges for testing which are not mentioned in the BOQ but are to be done as per the Codes and Specifications.

10. Supervision:

The Contractor shall have to engage sufficient number of qualified and skilled persons to supervise and execute the work. The Contractor shall be solely responsible for any defective construction / rectification as a result of poor supervision.

11. Escalation/ variation in Prices:

No escalation/ variation on prices of labour as well as materials will be entertained.

12. Discrepancies in the contract documents:

The several documents forming the contract shall be taken, as mutually explanatory of one another and in case of one and in case of discrepancies the **Specifications and Bill of Quantities** shall prevail over **signed drawings**, **Bill of Quantities** over the **Specifications**, **Technical Specifications and other particulars** over **Standard Specifications** and **Special Conditions** over the **General Conditions**. The Engineer's decision on this matter however, shall be final and binding and the tenderer's attention is

drawn to Clause 4.3 of the General Conditions of Contract in this respect. The execution of work shall confirm minutely to the approved and assigned drawings and specification and any other details drawings which shall be provided / duly approved by the Engineer during the progress of the work as to such other drawings those have formed part of the contract documents.

13.POWER SUPPLY:

If available and if required, suitable power supply may be arranged by the Trustees at the nearest existing supply point of the site of work on receipt of request letter from the Contractor to that effect. All necessary arrangements for the distribution at site will have to be made by the Contractor at his own cost as approved by the Trustees' Plant and Equipment Division.

Charges for consumption of power shall be periodically recovered from the Contractor's Bill at the rates of WBSEB as prevalent amended from time to time along with departmental overhead of 19.25% including installation and hire charges for meters. The Trustees do not guarantee uninterrupted power supply from the above sources and Contractor shall not be compensated for any delay in providing / irregularity of power supply. The Contractor shall have to arrange for the supply of power at his own cost during such periods.

14. Specifications / Codes & Standards:

All works under this Contract will be executed according to the spirit of the Trustees' Specifications for Works. Whenever the details are not specifically covered under the Specifications, relevant provisions in the latest revision and / or replacements of the Indian Standard Specifications (IS) or any other International Code of Practice / CPWD Specifications will be followed. The Contractor shall have to procure copies of such codes / standards for ready reference of his own personnel as well as the Trustees' Engineers at site at his own cost and without any additional reimbursement.

15. Plants & Equipment:

All constructional plants and equipment shall have to be supplied by the successful tenderer for completion of the job at his own cost. Intending tenderers should note that the resulting delay due to late deployment of improper and / or inadequate plant(s) and equipment in the work will not be considered while granting extension of time of the contractor.

16. Errors in the B.O.Q.:

In case rate of particular item is printed erroneously in BOQ, the rate stated in the relevant Schedule of Rates will prevail over the rate misprinted in BOQ.

17. Safety:

The contractor shall follow all safety precautions for prevention of injury or accidents and safeguarding human lives and property. Dock safety regulations shall be strictly observed and safety officers of the KoPT accorded all facilities for inspection of the Works, Plants & Equipment, etc., whenever so required. The contractor shall further comply with any instruction issued by the Engineer in respect of safety, which may relate to temporary or permanent works, working of tools, plants & equipment, means of access or any other aspect. The contractor shall provide all necessary first aid measures, rescue and lifesaving equipment, etc., in proper condition, which shall be readily available for use at all times. The contractor shall adopt all the above safety measures at his own cost.

18. Protection of existing services / assets:

The contractor must pay full attention to the fact that the existing service facilities for users are not disturbed at any time due to storing of materials and rubbish and take every precaution to keep the entrance passage clear if the same are being used by the labourers. During execution of work, any existing furniture like almirahs, etc., should be well protected and covered with polythene sheets. If required, the same may be shifted and repositioned after completion of the work as per the direction of the Engineer at the Contractor's own cost.

19. Dewatering:

If water is met due to seepage, subsoil water, rain or other causes, it shall be removed by the contractor by suitable diversions, pumping or bailing out and the excavated and prepared surfaces of each layer shall be kept dry as directed by the Engineer. No extra payment will be made for such dewatering.

20. Water:

Water required for drinking and other purposes and for works will have to be arranged by the Tenderer at their own cost. However, KoPT will arrange to provide a source of supply for drinking water at one point free of charge from where the Contractor may draw a line for the purpose of drinking water only.

21. Compliance to the Labour Laws and Contract Labour Regulation and Abolition Act, 1970:

The contractor shall be required to comply with the **Minimum Wages Act, 1948, Employees Liability Act, 1938, Industrial Disputes Act, 1938, Industrial Disputes Act, 1940, Contract Labour (Regulation and Abolition) Act, 1970, ESI Act 1948 and the EPF Act and Miscellaneous Provisions 1952** along with all statutory amendments and modifications thereof, any other laws relating thereto and the rules made there under from time to time.

It will be the duty of the contractor to abide by the provisions of the Act. Ordinances, Rules, Regulations, Byelaws and Procedures as are lawfully necessary in the execution of the works. The contractor will be fully responsible for any delay/damage etc. and keep the Engineer indemnified against all penalties and liabilities of any kind for noncompliance or infringement of such Acts, Ordinances, Rules, Regulations By-laws and Procedures.

The contractor shall indemnify the KoPT against payment to be made under or for the observance of the laws aforesaid without prejudice to his right to claim indemnity from his subcontractor.

The aforesaid regulations shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a Breach of Contract. It will be obligatory on the part of Contractor to obtain necessary Labour License from the Competent Authority for deploying requisite number of labour in the work and submit to the Engineer-In-Charge prior to commencement of the work.

22. Compliance of ESI Act – 1948:

i) All intending tenderers at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.

ii) In case they are covered under ESI Act, they have to furnish the details of registration, failing which their tender would be liable to be cancelled.

iii) In case they are not covered under ESI Act or exempted, they would furnish necessary documents along with an affidavit affirmed before a first class Judicial Magistrate to that effect as per enclosed Proforma **(Marked Annexure – A)**.

iv) In case they are not covered under ESI Act, they must additionally indemnify KoPT against all damages and accident occurring to his labour in a Non – Judicial Stamp Paper worth Rs. 50.00.The same should be submitted by the L -1 tenderer after opening of the tender. The Proforma Indemnity Bond shall have to be collected by the L – 1 tenderer from the office of the Senior Executive Engineer, N.S. Dock after opening of the tender.

v) The stamp paper for Affidavit & Indemnity Bond may be purchased before the date of N.I.T. but the affidavit should be sworn after the date of N.I.T. The same should be purchased in the name of the tenderer or with the name of Advocate who has signed the affidavit.

23. Compliance of Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and Other Construction Workers' Welfare Cess Act, 1996.

i) The successful tenderer will be required to comply with the relevant provisions of Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of

Service) Act, 2004 as well as Building and Other Construction Workers' Welfare Cess Act, 1996 and the rules framed thereunder.

ii) An amount of Cess calculated at the rate of 1% of the billed amount shall be progressively recovered from each running bill as well as from the final bill of the Contractor for onward transmission of the same to the appropriate Authority.

24. Dock Permit:

The Contractor will be issued permits, if required, **free of cost**, for their men, materials carrying transport, equipment, etc. when they are executing works awarded by KoPT inside prohibited areas. Such free permits will be issued to the contractors on the basis of application indicating the specific number of free permits to be required for men, transport carrying materials, equipment, etc. However, a token charge of **Rs. 5.00 per person per occasion** will be levied for creation of new I.D. in the Permit System.

25. Important Provisions of the G.C.C.:

Tenderers' attention is drawn to Clause 3.4, 3.5 and 3.6 of the General Conditions of Contract regarding Earnest Money and Security Deposit prescribed in the tender and Clause 8.0 regarding Delay / Extension of Time / Liquidated Damage / Termination of Contract.

26. Terms of Payment:

Terms of Payment will be guided by **Clause No. 6 of the General Conditions of Contract.**

27. Taxes Deductible:

Income Tax and other Taxes as applicable will be deducted as per rule.

28. Service Tax:

As KoPT is not a Registered Body Corporate, it is not liable to pay service tax under 'Reverse Charge Mechanism' as per Service Tax Law. The service provider is liable to recover service tax as applicable. Reimbursement of Service Tax will be made to the Contractor by KoPT on submission of actual payment of Service Tax at full rate for the work as per the Finance Act, 1994.

However the contractor is liable to pay the Service Tax element at the applicable Govt. rate fixed by the government from time to time against L.D., damages, penalty, land rent, electricity charges, etc. & the same will be deducted from his bill when sent to the Finance Department for payment.

29. While quoting the rate, it should be noted that the tenderer should on no account overwrite the figures. Any necessary correction should be made by cancelling the original figures and writing the corrected figures on the top. All such corrections should be initialled by the tenderer. If the figures are tampered with, the tender shall be rejected.

30. The bidder shall not use "White Ink" for correction at any place in the tender document.

31. Non-conformation of the instruction at Point No. 30 above shall be treated as non – responsive and hence, the tender may be disqualified.

32. Cleaning during execution and after completion:

On completion of the works the contractor shall reinstate and make good at his own expense any property or land which might have been disturbed and / or damaged by his works. He should also clean the site as required during execution and fully clear the site after completion of all the works.

* * * * *

कोलकाता पत्तन न्यास

KOLKATA PORT TRUST

सिविल इंजीनियरिंग विभाग/ Civil Engineering Department

वरिष्ठ कार्यकारी अभियंता, एन. एस. डी. का कार्यालय

Office of the Senior Executive Engineer, N.S.Dock

51 ,सि. जी. आर. रोड , कोलकाता -700043

दूरभाष/ Phone: 2439-7912**, विस्तार/** Extension: **354, 356**

E.E.O. No. 55/NSD dt-16.02.17 **Allocation: 077/771/138**

Name of work: **Pumping out of waste water from pits, manhole, drain etc. under jurisdiction of Sr.Executive Engineer,N.S.Dock for a period of one year from the date of placement of work order.**

BILL OF QUANTITIES

It. No.	Description of work	Unit	Qnty	Rate. Rs. P.	Amount Rs. P.
1.	Supply of one 3-5 HP capacity diesel pump set of running condition on hire basis daily from 8 AM to 5 PM along with necessary pipes for suction and delivery of length approximate 15 Mtr. Respectively and other accessories and fittings like foot valve, clips etc. including pump driver/helper required to run tne pump set for lifting of waste water from pits manholes,drains etc.as per the direction of Engineer -in charge at site.	Per Day	80.00	1257.63 (Rupees one thousand two hundred fifty-seven and paisa sixty-three only)	1,00,610.40
2.	Pumping change for supplied fuel for running pump set as per necessity and requirement.	Per Hour	350.00	81.50 (Rupees Eighty one & paise fifty only)	28,525.00
				Total ..... Rs.:	**1,29,135.40**

B.F.....Rs. 1,29,135.40 p.

Rate offered by me / us (score out whichever is not applicable)

1) ……..% above par (+) Rs.
(in figures)
……
(in words)

2) At par

3) ……..% below par (–) Rs.
(in figures)
…… Rs.

(in words)

Total amount in words: Rupees ……

(The rate quoted shall include all taxes & duties as applicable excluding Service Tax. Service Tax will be reimbursed by KoPT on submission of actual payment of Service Tax at full rate for the work as per Finance Act, 1994).

T.R. No. & Date: _____

Permanent Income Tax A/c. No. : _____

VAT Clearance Certificate No.: _____

Dated the day of Signature of the tenderer:

KOLKATA PORT TRUST
THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA

FORM OF TENDER

CONTRACT NO. .....

To,
.....
.....

I/We .....

of.....

having examined the site of works, inspected the Drawings and read the Specifications, General & Special Conditions of Contract and Conditions of Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General & Special Conditions of Contract and Drawings prepared by or on behalf of the Trustees and at the rates & prices set out in the annexed Bill of Quantities within **12 (twelve) months** from the date of order in the event of our tender being accepted in full or in part. I/We also undertake to enter into a Contract Agreement in the Form hereto annexed with such alterations or additions thereto which may be necessary to give effect to the acceptance of the Tender and incorporating such Specifications, Bill of Quantities, Drawings and Special & General Conditions of Contract and I/We hereby agree that until such Contract Agreement is executed the said Specifications, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the contract.

THE TOTAL AMOUNT OF TENDER Rs.....

(Rupees in words) .....

I / We require ..... days / months preliminary time to arrange and procure the materials required by the work from date of acceptance of tender before I/We could commence the work.

I / We have deposited with the Trustees' Financial Adviser & Chief Accounts Officer, a sum of Rs.....vide Receipt No.....of.....as Earnest Money.

I / We agree that the period for which the tender shall remain open for acceptance shall not be less than four months.

Signature of Tenderer
(Seal of the Tenderer)

Witness:
Signature _____

Name _____ Name of the
(In Block Letters) Tenderer: _____

Address: _____ _____

_____ Dated: _____

_____ Address: _____
Occupation: _____ _____

ANNEXURE–A

On the Rs. 10/- (Rupees Ten) Non Judicial Stamp Paper

BEFORE THE 1ST CLASS JUDICIAL MAGISTRATE AT_____

AFFIDAVIT

I_____ son of _____ aged about _____ years, by faith _____ by occupation_____, residing at_____, do hereby solemnly affirm and declare as follows:-

1. THAT I am the Proprietor / Partner of _____ having office at_____ and carrying on business on the same name and style.

(In case the above Deponent is an enlisted Contractor at Kolkata Port Trust, the same should be mentioned in the affidavit).

2. THAT my aforesaid Firm is exempted from E.S.I. Act and the said Firm has no valid E.S.I. Registration.

3. THAT the present affidavit is to be filed before the Kolkata Port Trust as per **Clause No._____** of the **Tender No._____** **i**ssued by the Kolkata Port Trust in respect of the work (the work is to be mentioned).

THAT the statements made above are all true to the best of my knowledge and belief.

Deponent

Identified by

ANNEXURE – B

No.: Dated:

The Senior Executive Engineer
N.S. Dock
51, C.G.R. Road
Kolkata – 700 043

Dear Sir,

Re: NIT No. _____ dated _____.

The following documents are enclosed in the sealed envelope containing our tender in connection with the above NIT. The original of the documents would be shown for verification as and when requested.

1. Treasury Receipt in original for Earnest Money / Bankers cheque for Earnest Money.

2. Proof of experience as per Pre-qualification criteria.

3. Copy of ESI Registration Certificate, if applicable.

   OR

   An affidavit in original affirmed before a first class Magistrate indicating that ESI Act is not applicable on Non – Judicial Stamp paper worth Rs. 10/- as per your given proforma.

4. Copy of the VAT & EPF Registration Certificates.

5. Copy of IT PAN Card.

6. Copy of Labour Licence (if applicable).

7. Copy of Trade Licence (if applicable).

Enclo: As above.

Yours faithfully,

Signature of the tenderer