

**कोलकाता पत्तन न्यास**  
**KOLKATA PORT TRUST**  
 सिविल इंजीनियरिंग विभाग/ Civil Engineering Department  
 Office of the Senior Executive Engineer, Railway  
**51, सि. जी. आर. रोड , कोलकाता -700043**

Tender Notice No. Rly/Tender/CISF/13

Dated: 25.02.2015

Sealed tenders are invited only from the resourceful, experienced and bonafide registered contractors of KoPT for the following work on percentage above/ below/ at par basis on estimated rates/ amount as shown in the BOQ.

Name of the Work: **Thorough renovation to 1<sup>st</sup> floor (internal) & outside of CISF guest house building including boundary wall at Kantapur, Remount Road.**

Estimated Amount put to tender: ` **4,54,687.88**

Earnest Money: ` **9,100.00**

Time of Completion: **6 (six) months from date of placement of work order.**

Tender documents can be obtained from the office of the undersigned during office hours on any working day and up to 12-noon on 11.03.2015 on payment of ` **300.00** only per set (non-refundable) on application in duplicate or may be downloaded from the KoPT website [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) before **12 noon on 11.03.2015.**

Tenderer should have experience in thorough renovation of buildings inside/ outside, of boundary walls or any other civil engineering construction/ maintenance works and have successfully completed similar works during last 7 (Seven) years ending last day of month previous to the one in which applications are invited should be either of the following:

- a) Three similar completed works\*\* costing not less than the amount equal to 40% of the estimated cost put to tender.
- b) Two similar completed works\*\* costing not less than the amount equal to 50% of the estimated cost put to tender.
- c) One similar completed work\*\* costing not less than the amount equal to 80% of the estimated cost put to tender.

\*\*Similar works means thorough renovation of buildings inside/ outside, of boundary walls or any other Civil Engineering construction/ maintenance works. Completed means completed satisfactorily.

The tenders must be submitted along with copy of certificate of valid Permanent Account No., valid Sales Tax Clearance Certificate/ VAT Registration Certificate / Valid Labour Licence no. & Trade Licence No. (as applicable) & documentary evidence in support of Prequalification Criteria & ESI Regn. Certificate as per the pre-qualification criteria as above by **3 P.M on 12.03.2015.** The tenderers must submit **Annexure-B** duly filled in along with the tender documents.

Submitted tenders will be opened shortly after 3 .P.M. on the same day in presence of tenderers or their authorised representatives who may wish to be presents. In the event of unforeseen circumstances such as holiday, Bandh, strikes etc. on that day, the tenders may be submitted by 3 P.M. on the next working day, and will be opened shortly after 3 P.M. on the same day. All other conditions shall remain the same.

**Sd/-**  
Senior Executive Engineer (Railways)

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NIT No. Rly/Tender/CISF/13

Dated: 25.02.2015

**Messrs/ Shri** .....

Dear Sir/s,

**Re: Tender for *Thorough renovation to 1<sup>st</sup> floor (internal) & outside of CISF guest house building including boundary wall at Kantapukur, Remount Road.***

Sealed tenders are invited from resourceful, experienced and bonafide registered contractors of KoPT for the subject work as per following prequalification criteria at **Percentage Above par/ At par/ Below par** of estimated cost put to tender as shown in the Bill of Quantities in accordance with this Notice Inviting Tender, the General Conditions of Contract of the Trustees of KoPT, Special Conditions of Contract, Specifications for materials and workmanship and Bill of Quantities for this particular contract.

**Pre-qualification Criteria:**

1. Tenderer should have experience in thorough renovation of buildings inside/ outside, of boundary walls or any other civil engineering construction/ maintenance works and have successfully completed similar works during last 7 (Seven) years ending last day of month previous to the one in which applications are invited should be either of the following:

- d) Three similar completed works\*\* costing not less than the amount equal to 40% of the estimated cost put to tender.
- e) Two similar completed works\*\* costing not less than the amount equal to 50% of the estimated cost put to tender.
- f) One similar completed work\*\* costing not less than the amount equal to 80% of the estimated cost put to tender.

\*\*Similar works means thorough renovation of buildings inside/ outside, of boundary walls or any other Civil Engineering construction/ maintenance works. Completed means completed satisfactorily.

2. The intending tenderer should have average Annual Financial turnover during the last 3 years ending 31st March of the previous financial year should be at least 30% of the estimated amount put to tender.

3. The Trustees' General Conditions of contract, Schedules of rates may be inspected at this office during office hour. Rest of the documents like Special Conditions of Contract, B.O.Q. etc. are attached herewith.

4. In case of a tenderer who has already deposited a permanent security with the KoPT under the new rules, he shall be bound by the clauses of the General Conditions of the Contract pertaining to earnest money and security deposits for registered contractors.

5. The tenderers, who are tendering beyond their financial limit as per their class of enlistment with KoPT, as per New Rules, are requested to deposit a sum of ` **9,100.00** as Earnest Money in the form of **Bankers' cheque/ Demand Draft/ Pay order** in favour of "**KOLKATA PORT TRUST**" on any Scheduled Bank payable at Kolkata before submission of the tender. If the tenderer submits Demand Draft/ Banker's Cheque or Treasury Receipt against earnest money at a date prior to the publication of the tender, the same cannot be accepted. The original Bankers' cheque/ Demand Draft/ Pay order must be attached with the tender without which the tender may be disqualified. This amount will be refunded to the unsuccessful tenderer(s) without any interest. In case of being the successful tenderer, this amount will be adjusted against the Security Deposit as per the relevant clause of the G.C.C.

6. The tenderers (registered contractors of KoPT) may also submit the tender by getting the tender documents downloaded before 12 noon on **11.03.2015** from the website of KoPT. In that case the intending tenderer shall have to pay the amount of ` **300.00** (non-refundable) towards the cost of bid document by demand draft or banker's cheque drawn in favour of 'Kolkata Port Trust' at the time of submission of tender documents.

7. The rates quoted by the Contractor must be valid up to four months after opening.

8. The rate quoted by the tenderer should be complete in all respect and should include all taxes, octroi, surcharge etc. and no extra payment, whatsoever will be entertained by the Trustees' under any circumstances. As KoPT is not a Registered Body Corporate, it is not liable to pay service tax under "Reverse Charge Mechanism" as per Service Tax Law. The service provider is liable to recover service tax as applicable.

9. While quoting the rate it should be noted that the tenderer should on no account overwrite the figures. Any correction, necessary, should be made by cancelling the original figures and writing the corrected figures on the top. All such corrections should be initialled by the tenderer. If the figures are tampered with, the tender shall be liable to be rejected.

10. If there is any disparity between the quoted rate in percentage and the tender amount, the rate quoted in percentage shall prevail as the rate quoted by the tenderer and the tender amount shall be derived by adding/

subtracting (as the case may be) this percentage with/ from the estimated value put to tender. Similarly in case of disparity between the rate quoted in figures and in words, the rate quoted in words shall prevail.

11. a) All intending tenderers at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.  
 b) In case they are covered under ESI Act they have to furnish the details of registration, failing which their tender would be liable to be cancelled.  
 c) In case they are not covered under ESI Act or exempted, they would furnish necessary documents along with an affidavit in original affirmed before a first class Judicial Magistrate in a Non-Judicial Stamp Paper worth Rs. 10/- to that effect as per enclosed KoPT approved format. (Format of affidavit is enclosed at the end of the tender as **Annexure-A**).  
 d) In case they are not covered under ESI act they must additionally indemnify KoPT against all damages & accident occurring to his labour in a non-judicial stamp paper worth Rs. 50.00. The same shall have to be submitted by the L-1 tenderer after opening of the tender.

12. The tender duly filled in, totalled and signed along with the following documents and others shall be submitted in a sealed cover superscribed the above name of work so as to reach this office within 3pm on **12.03.2015**. The submitted tenders will be opened shortly after 3pm, on the same day and the intending tenderers or their authorised representatives may attend. In the event of any unforeseen circumstances such as holidays, bandhs, strikes etc., on that day, the tenders may be submitted by 3pm on the next working day, and will be opened shortly after 3pm on the same day. All other conditions shall remain the same.

- a) Copy of the documents in support of prequalification criteria as mentioned in clause No. 1 above.  
 b) Copy of Vat Registration Certificate.  
 c) Copy of ESI Regn. Certificate or copy of documents as mentioned in clause No. 11 above.  
 d) Copy of PAN Card.  
 e) Copy of Trade license.

13. All tenderers should enclose a check list duly filled up enclosing the relevant documents as per the proforma attached with the tender documents. If the tenderer fails to submit such check list duly filled up, the tender would not be considered for opening. If contents of check list turn out to be misrepresentation of facts, then such bids would be rejected even after opening of price bid with a recorded warning for the bidder.

Proforma of check list (**Annexure Marked-B**) should be attached as a covering letter along with the sealed envelope containing the offer.

The undersigned does not bind himself to accept the lowest or any tender or to assign any reason therefore and also reserve the right to accept or reject any or all the tenders in part or whole.

**Encl: All papers as stated above.**

Yours faithfully,

Sd/-  
 Senior Executive Engineer (Railway)

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**Name of Work:** *Thorough renovation to 1<sup>st</sup> floor (internal) & outside of CISF guest house building including boundary wall at Kantapukur, Remount Road.*

**Scope of Work:**

The work comprises of general civil engineering maintenance of inside of the 1<sup>st</sup> floor and whole of the outside of the two storied Guest House building of CISF beside Remount Road at Kantapukur area such as uprooting and removing plants from the surface of the walls, strip off old damaged plaster, dismantling of old damaged concrete/ masonry work/ wood work/ steel work etc., mending/ replacement of all above including providing and laying of concrete and artificial stone flooring at appropriate places, providing brick work/ plaster work as per requirement, providing vitrified tiles in floors with allied works and other masonry finishing works as may be required at site. The work also comprises of providing protective & decorative cement based paint at the outside of the building, providing cement based paint at required places of the boundary wall and to the inside of the building distemper paint, glaziers work etc. as necessary to complete in all respect as per requirement and as set forth in the BOQ attached.

The work is to be carried out inside the compound of a running guest house of the CISF and the contractor shall bear in mind that least possible inconvenience are to be created for the users of the work site during the tenure of execution of his work. During execution of work furniture etc. temporarily may be required to be shifted suitably, for which no separate payment will be made. However, it is to be noted that the successful tenderer shall have to execute any other appurtenant work beyond the BOQ items as may be required for a successful completion of the work and as directed by the Engineer or his representative at site.

**SPECIAL CONDITIONS OF CONTRACT**

- 1. General:** These conditions are part of the tender documents, which must be read as a whole, the various sections being complimentary to one another and are to be taken as mutually explanatory. These conditions shall be read in conjunction with the other parts of the tender documents viz. Trustees' General Conditions of Contract, drawings, if any and other documents forming part of the contract.  
 Unless otherwise mentioned the work to be provided for by the contractor shall include but not be limited to the following:
  - a) Provide all materials, equipment, workmen, supervision, services, scaffolding, temporary drainage, temporary fencing and temporary lighting as required for safety and work purposes etc. for the execution of the work.
  - b) To take all the safety measures like using life jackets, helmets etc. required for such type of work and insure the labourers against any accident which may occur in the course of execution of the job, if required, at no extra cost.
  - c) To cover all office/ household furniture with tarpaulin or similar type of cover when there is any chance of damage/ spoiling during the course of the work, if required or directed, at no extra cost.
  - d) To make good any damage done to any property during execution of work at no extra cost.
- 2. Work site:** The worksite is situated at Remount Road and about 1km from the Diamond Harbour Road. All intending tenderers should visit the site of work and acquaint themselves with the exact nature, scope & site of work before quoting their rates. No claims for any extra payment on this account will be entertained under any circumstances after opening of the tender and at any stage during execution of the work except otherwise approved by the Engineer or his representative at site.
- 3. Working Period:** Normally the work will be carried out between 8am to 5pm on the Trustees' working days only. In case of any deviation from this, the contractor shall have to take prior permission from the Engineer or his representative. However, the tenderer should note that he might be required to carry out the job on Sundays, Holidays and after normal working hours and at night in addition to the normal working hours to expedite the progress of the work or any other appropriate reason. The tenderer should include in his rates the cost, if any, involved on these accounts.
- 4. Time of Completion:** The work is an one-time job and shall be completed by 6 (six) months from the date of placement of work order.
- 5. Workmanship:** The contractor shall maintain workmanship of different items with an idea of providing a trouble-free service to the users of different facilities.
- 6. Supervision:** The contractor shall have to engage sufficient number of qualified and skilled persons to supervise and execute the work. The contractor shall solely be responsible for any defective work as a result of poor supervision.
- 7. Site Godown and watching:** The contractor shall have to make his own arrangements for construction of site godown (if any) for storage of materials and security thereof during day and night

at his own cost. The godown and other temporary structures, if erected, are to be dismantled by the contractor before leaving the site after completion of the work at his own cost. The Trustees' will however, allow the construction of godown on the Trustees' land free of rent during execution of the work.

- 8. Forwarding of Materials:** The contractor shall have to arrange transport for forwarding any usable/ saleable materials that may be found during the process of execution of the work to the Trustees' Sales yard or any other site/ godown including labourers, transportation, loading, unloading all complete as per the direction of the Engineer-in-Charge. No separate payment will be made to the contractor on this account unless specifically mentioned in the B.O.Q.
- 9. Discrepancies in the contract documents:** The several documents forming the contract shall be taken, as mutually explanatory of one another and in case of discrepancies Bill of Quantities shall prevail over the Specifications and Special Conditions of Contract over the General Conditions of Contract. The Engineer's decision on this matter however, shall be final and binding and the tenderers' attention is drawn to clause 4.3 of the General Conditions of Contract in this respect."
- 10. Specifications/ Codes and Standards:** All works under this contract will be executed according to the Trustees' Specification for materials and workmanship. Whenever the details are not specifically covered in the specifications, relevant provisions in the latest revision and/ or replacements of the Indian Standard Specifications (IS) or in absence CPWD specifications/ any other International Code of Practice will be followed. The Contractor shall have to procure copies of such codes/ standards for ready reference of his own personnel as well as the Trustees' Engineers at site at his own cost and without any additional reimbursement.
- 11. Safety:** The contractor shall follow all safety precaution for prevention of injury or accidents and safeguarding human lives and property. Dock safety regulations, if applicable, shall be strictly observed and safety officers of the KoPT be accorded all facilities for inspection of the works etc. whenever so required. The contractor shall further comply with any instruction issued by the Engineer in respect of safety, which may relate to temporary or permanent works, working of tools, plants & equipments, means of access or any other aspect. The contractor shall provide all necessary first aid measures, rescue and life saving equipment, etc. in proper condition, which shall be readily available for use at all times. The contractor shall adopt all the above safety measures at his own cost.
- 12. Protection of existing services:** The contractor must pay full attention to the fact that the existing service facilities for users are not disrupted at any time due to storing of materials etc.
- The contractor shall be held liable for all damage and any unauthorised interference to the existing service caused by him during execution of works. Should any damage be done to the existing services, in general the contractor shall make good the same and do any further work considered necessary by the Engineer's representative without any delay; otherwise the cost of such repairing shall be recovered from his running bill for which the Engineer's decision shall be final and binding.
- 13. Cleaning during execution and after completion:** On completion of the works the contractor shall reinstate and make good at his own expense any property or land which might have been disturbed and/ or damaged by his works. He should also clean the site as required during execution and fully clear the site after completion of all the works.
- 14. Water:** Water required for drinking and other purposes and for works will have to be arranged by the tenderer at their own cost.
- 15. Measurement and Payment:** The items/ quantities set out in the "Bill of Quantities" are the estimated items/ quantities of the work and they are not to be taken as the actual and correct items/ quantities of the works to be executed by the contractor in fulfilment of his obligations under the contract. However, the contractor will be paid as per actual work executed by him and under the provisions of the tender.
- 16. Escalation/ variation in process:** No escalation/ variation on prices of labour as well as materials will be entertained.
- 17. Compliance to the Labour Laws and Contract Labour Regulation and Abolition Act, 1970:** The contractor shall be required to comply with the Minimum wages Acts 1948, Employees Liability Act, 1938, Industrial Disputes Act, 1938, industrial Dispute Act, 1940 and The Contract Labour (Regulation and Abolition) Act, 1970, or statutory amendments and the modifications thereof, any other laws relating thereto and the rules made thereunder from time to time.

It will be the duty of the contractor to abide by the provisions of the Acts. Ordinances, Rules, Regulations, Bye-laws and procedures as are lawfully necessary in the execution of the works. The contractor will be fully responsible for any delay/ damage etc. and keep the Engineer indemnified against all penalties and liabilities of any kind for non-compliance or infringement of such Acts, Ordinances, Rules, Regulations, By-laws and Procedures.

The contractor shall indemnify the KoPT against payment to be made under or for the observance of the laws aforesaid without prejudice to his right to claim indemnity from his subcontractor.

The aforesaid regulations shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of contract. It will be obligatory on the part of the contractor to obtain necessary Labour License (if required) from the competent authority for deploying requisite Nos. of labours in the work and submit to the Engineer-in-Charge prior to commencement of the work.

### **18. Compliance of ESI Act – 1948**

- a) All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.
- b) In case they are covered under ESI Act, they have to furnish the details of registration, failing which their tender would be liable to be cancelled.
- c) Stamp should be purchased either in the name of the tenderer or with the name of the Advocate who has signed in the Affidavit.
- d) In case they are not covered under ESI Act or exempted, they would furnish necessary documents along with an affidavit in original affirmed before a first class Judicial Magistrate in a Non-judicial stamp paper worth ` 10.00 to that effect as per enclosed proforma **(Marked Annexure – A)**.
- e) In case they are not covered under ESI Act, they must additionally indemnify KoPT against all damages and accident occurring to his labour in a non-Judicial Stamp paper worth Rs.50.00. The same should be submitted by the L-1 tenderer after opening of the tender. The proforma of indemnity bond shall have to be collected by the L-1 tenderer from the office of the Senior Executive Engineer, Railways after opening of the tender.

### **19. Compliance of Building and other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and other Construction Workers' Welfare Cess Act, 1996:**

- a) The successful tenderer will be required to comply with the relevant provisions of Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act 1996 and West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act 2004 as well as Building and Other Construction Workers' Welfare Cess Act 1996 and the rules framed there under.
- b) An amount of Cess calculated at the rate of 1% of the billed amount shall be progressively recovered from each running bill as well as from the final bill of the Contractor for onward transmission of the same to the appropriate authority.
- c) Income Tax and other Taxes as applicable will be deducted as per rule.

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**BILL OF QUANTITIES**

**Name of Work:** *Thorough renovation to 1<sup>st</sup> floor (internal) & outside of CISF guest house building including boundary wall at Kantapukur, Remount Road.*

Sl. No.	Description of work	Quantity	Rate		Amount	
			Rs.	P.	Rs.	P.
1	Cutting chase upto 125 x 150 mm. and subsequent mending of damages. In brick wall [Cement – 3.6 Kg/Mtr]	20.00 Mtr	70.33		1406.60	
2	Stripping off worn out plaster and raking out joints of walls, ceilings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed.	300.00 Sqm	11.60		3480.00	
3	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface]					
	i. EXTERNAL PLASTER:					
	a) For Ground floor					
	i) With 1:6 cement mortar 15 mm thick plaster	30.00	105.72		3171.60	
	ii) With 1:4 cement mortar 10 mm thick plaster	40.00	95.78		3831.20	
	b) For First floor					
	i) With 1:6 cement mortar 15 mm thick plaster	30.00	108.40		3252.00	
	ii) With 1:4 cement mortar 10 mm thick plaster	40.00	98.46		3938.40	
	i. INTERNAL PLASTER:					
	a) For First floor					
	i) With 1:6 cement mortar 15 mm thick plaster.	200.00	107.95		21590.00	
	1. With 1:4 cement mortar 10 mm thick plaster	75.00	98.01		7350.75	
4	Repairing crack in wall by cement grouting (1:2) including widening the crack on the surface (into V section) cleaning and packing the same with cement mortar (1 : 2) and finishing off to match with adjacent surface. (cement – 69 Kg/ 100 m)	50.00	1099.89	%Mtr	549.95	
5	Ordinary Cement concrete (mix 1:1.5:3) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement if any, in ground floor as per relevant IS codes. Pakur variety for Ground floor.	0.40	5675.32	/ Cum	2270.13	
Sl. No.	Description of work	Quantity	Rate		Amount	
			Rs.	P.	Rs.	P.
6	Hire and labour charges for shuttering with centring and necessary staging upto 4 m using approved stout props and thick hard wood planks of approved thickness with required bracing for concrete slabs, beams and columns, lintels curved or straight including fitting, fixing and striking out after completion of works (upto roof of ground floor)(When the height of a particular floor is more than 4 m the equivalent floor height					

	shall be taken as 4 m and extra for works beyond the initial 4 m ht. shall be allowed under 12 (e) for every 4 m or part thereof) (a) 25 mm to 30 mm thick wooden shuttering as per decision & direction of Engineer-In-Charge. i) For ground floor ii) For First floor	10.00 10.00	265.73 / Sqm 276.88 / Sqm	2657.30 2768.80
7	Reinforcement for reinforced concrete work in all sorts of structures including distribution bars, stirrups, binders etc initial straightening and removal of loose rust (if necessary), cutting to requisite length, hooking and bending to correct shape, placing in proper position and binding with 16 gauge black annealed wire at every intersection, complete as per drawing and direction. Tor steel/ Mild Steel i) For ground floor ii) For first floor	0.04 0.04	55954.40 / MT 56257.70 / MT	2238.18 2250.31
8	Renewing worn out putty of glass panes : Panes not exceeding 0.2 Sq.m	100.00	23.44 Each	2344.00
9	Supplying best Indian sheet glass panes set in putty and fitted and fixed with nails and putty complete. (In all floors for internal wall & upto 6 m height for external wall) 3mm thick (weighing 7.4 kg/ Sqm)	5.00	492.58 / Sqm	2462.90
10	Rule pointing to brick work in cement mortar (1:4) including raking out joints & top finishing.	50.00	54.75 / Sqm	2737.50
11	Uprooting and removing plants from the surface of walls parapet etc and making good damages. Repairing of damages to be paid separately. Medium size plant of girth of exposed stem above 75 mm. but not exceeding 150 mm. lift upto 6 mtr.	20.00	44.16 / No.	883.20
<b>Sl. No.</b>	<b>Description of work</b>	<b>Quantity</b>	<b>Rate Rs. P.</b>	<b>Amount Rs. P.</b>
12	Applying decorative cement based paint of approved quality after preparing the surface including scraping the same thoroughly (plastered or concrete surface) as per manufacturer's specification – two coats. i) For Ground floor ii) For First floor	1200.00 400.00	39.74 / Sqm 40.34 / Sqm	47688.00 16136.00
13	Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : i) On timber or plastered surface with other than hi-gloss of approved quality – two coats (with any shade except white). ii) On steel or other metal surface with other than hi-gloss of approved quality – two coats (with any shade except white).	350.00 300.00	57.17 / Sqm 54.14 / Sqm	20009.50 16242.00
14	Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothening of surface – two Coats.	550.00	57.53 / Sqm	31641.50



15	Spot application for insecticides using Aqua base spray for pest (for bugs, cockroaches, silverfish, spider, termites, mosquitoes) to walls and ceiling etc. with chemical emulsion by admixing chloropyrifos emulsifiable concentrates (1% concentration) with water by weight including spraying the emulsified chemical @ 0.5 litres per sqm by a hand operated pressure pump on wall surfaces, ceiling, electrical fixture, electrical lines including drilling holes in-places where source of termite is detected squirting chemical solution into the holes and sealing the holes with cement grout. (Rate is per sqm of the floor area while actual work will be all walls ceiling, rack, partition and furniture).	200.00	44.22 / Sqm	8844.00
16.	Supplying and laying true to line and level vitrified tiles of approved brand (size not less than 600 mm X 600 mm X 10 mm thick) in floor, skirting etc. set in 20 mm sand cement mortar (1:4) and 2 mm thick ... <b>Contd.</b>	175.00	1080.00 / Sqm	189000.00
<b>Sl. No.</b>	<b>Description of work</b>	<b>Quantity</b>	<b>Rate</b> <b>Rs. P.</b>	<b>Amount</b> <b>Rs. P.</b>
16.	<b>Contd.</b> ..... cement slurry back side of tiles using cement @ 2.91Kg/ sqm or using polymerised adhesive (6 mm thick layer applied directly over finished artificial stone floor/ Mosaic etc without any backing course) laid after application slurry using 1.75 Kg of cement per sqm below mortar only, joints grouted with admixture of white cement and colouring pigment to match with colour of tiles/ epoxy grout materials of approved make as directed and removal of wax coating of top surface of tiles with warm water and polishing the tiles using soft and dry cloth upto mirror finish complete including the cost of materials, labour and all other incidental charges complete true to the manufacturer's specification and direction of Engineer-in-Charge. (White cement, synthetic adhesive and grout material to be supplied by the contractor. With application slurry @ 1.75 kg/ Sqm 20 mm sand cement mortar (1:4) & 2 mm thick cement slurry at back side of tiles, 0.2 kg/ Sqm white cement for joint filling with pigment. Light Colour in 1st floor.			
17.	Wood work in door and window frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame excluding cost of concrete, Iron Butt Hinges and M.S clamps. (The quantum should be corrected upto three decimals). For 1st floor – Sal : Malayasian.	0.15	69777.00 / Cum	10466.55
18.	Labour for taking out door and window frame including shutter for repair or replacement of different parts of the frame & refixing the same including mending good	10.00	79.15 / Sqm	791.50

	all damages complete. (Concrete and brick work for mending damage will be paid separately) – Upto area 2.5 Sqm.			
19.	Styles and rails of wooden shutters fitted and complete. (Payment to be made on area of new work only). In Ground Floor: 35mm thick shutter. – Gamar	3.00	1890.46 / Sqm	5671.38
20.	Panel (made of single plank) of door and window shutters to design as directed: In ... <b>Contd.</b>	3.00	926.92 / Sqm	2780.76
<b>Sl. No.</b>	<b>Description of work</b>	<b>Quantity</b>	<b>Rate Rs. P.</b>	<b>Amount Rs. P.</b>
20	<b>Contd.</b> ..... Ground Floor (Payment to be made on area of exposed new work). (In case of non-supply of single plank penal rate of reduction to a maximum of 30% will be made). 19mm thick panel of 30cm to 45cm width – Gamar.			
21	Taking out shutter of door and window, dismantling by parts (for repair or replacement of damaged parts), reassembling and refitting and rehang same with old fittings but with new screws as necessary. (Where different parts of same shutter are renewed under different item, payment under item 19 will be made once only).	10.00	86.67 Sqm	866.70
22.	Brickwork with 1 <sup>st</sup> class bricks in cement mortar (1:6) in superstructure, ground floor.	0.50	5,147.00 / Cum	2,573.50
23	Supply of UPVC pipes & fittings conforming to IS-13592-1992 single socketed 3 meter length 110mm.	100.00	305.00 / Mtr	30500.00

Total Rs.4,54,687.88

**(Rupees four lakh fifty four thousand six hundred eighty seven and paise eighty eight only)**

Rate offered by me/ us (Score out whichever is not applicable)

1) ..... % above par (+) `

(in figures)

.....

(in words)

2) At par

3) .....% below par (-) `

(in figures)

.....

(in words)

Total amount in words : Rupees .....

T.R. No. &amp; Date :

Permanent Income Tax A/C. No. :

VAT clearance certificate no. :

Date, the day of

**THE BOARD TRUSTEES FOR THE PORT OF KOLKATA**  
**FORM OF TENDER**

Contract No. ....

The Sr. Executive Engineer, Railway,  
Civil Engineering Department,  
51, C.G.R. Road,  
Kolkata – 700043,

I/ We .....  
of.....

having examined the sites of work, inspected the drawings and read the Specifications, General and Special conditions of Contract and conditions of tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General and Special Conditions of Contract and drawings prepared by or on behalf of the Trustees and at the rates and prices set out in the annexed Bill of Quantities within 3½ (three and a half) months from the date of order to commence the work and in the event of our tender being accepted in full or in part, I/ We also undertake to enter into a Contract Agreement in the Form hereto, annexed with such alterations or additions thereto, which may be necessary to give effect to the acceptance of the Tender and incorporating such specification, Bill of quantities, Drawings and Special and General Conditions of Contract and I/ We hereby agree that until such Contract Agreement is executed the said Specification, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the Contract.

The total amount of tender **Rs.** ..... (Rupees).....

.....

.....)

I/ We require ..... days/ months preliminary time to arrange and procure the materials required by the work from the date of acceptance of tender, before I/ We could commence the work.

I/ We have deposited with the Trustees' Financial Adviser and Chief Accounts Officer vide Receipt No. .... of ..... Rs..... as Earnest Money.

I/ We agree that the period for which the tender shall remain open for acceptance shall not be less than 4 months.

.....  
Signature of Tenderer

Witness:  
Signature .....

Name .....  
(In Block Letters)

Name of the  
Tenderer: .....

Address .....

Dated: .....

.....

Address: .....

Occupation .....

.....

[On the Rs. 10/- (Rupees Ten) Non Judicial Stamp Paper]

**BEFORE THE 1<sup>ST</sup> CLASS JUDICIAL MAGISTRATE AT \_\_\_\_\_**

**AFFIDAVIT**

I \_\_\_\_\_ son of \_\_\_\_\_ aged about \_\_\_\_\_ years, by faith \_\_\_\_\_ by occupation \_\_\_\_\_, residing at \_\_\_\_\_, do hereby solemnly affirm and declare as follows:-

1. THAT I am the Proprietor / Partner of \_\_\_\_\_ having office at \_\_\_\_\_ and carrying on business on the same name and style.

(In case the above Deponent is an enlisted Contractor at Kolkata Port Trust, the same should be mentioned in the affidavit).

2. THAT my aforesaid Firm is exempted from E.S.I. Act and the said Firm has no valid E.S.I. Registration.

3. THAT the present affidavit is to be filed before the Kolkata Port Trust as per the **Clause No.** \_\_\_\_\_ of the **Tender No.** \_\_\_\_\_ issued by the Kolkata Port Trust in respect of the work (the work is to be mentioned).

That the statements made above are all true to the best of my knowledge and belief.

Deponent

Identified by

No.:

Dated:

**The Senior Executive Engineer, Railway,  
Civil Engineering Department,  
51, C.G.R. Road,  
Kolkata – 700 043**

Dear Sir,

**Re:** NIT No. Rly/Tender/CISF/13 dt. 25.02.2015.

The following documents are enclosed in the sealed envelope containing our tender in connection with the above NIT. The original of the documents would be shown for verification as and when requested.

1. Treasury Receipt/ Demand draft/ Pay order in original against cost of tender document.
2. Treasury Receipt/ Demand draft/ Pay order in original against Earnest Money (if applicable).
3. Proof of experience as per Pre-qualification criteria
4. Copy of ESI registration Certificate, if applicable

OR

5. An affidavit in original affirmed before a first class Magistrate indicating that ESI Act is not applicable on Non – Judicial Stamp paper worth Rs. 10/- as per your given proforma.
6. Copy of the VAT registration certificate.
7. Copy of IT PAN Card.
8. Copy of Labour Licence (if applicable).
9. Copy of Trade Licence.

Encl: As above

Yours faithfully,

**Signature of the tenderer**