

श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता

(पूर्व में कोलकाता पोर्ट ट्रस्ट)

हल्दिया गोदी परिसर

SYAMA PRASAD MOOKERJEE PORT, KOLKATA

(Formerly Kolkata Port Trust)

HALDIA DOCK COMPLEX

MM DIVISION

BIDDING DOCUMENTS

(e-Tender)

[Tender No.: HDC/MM/OT-04/34/57]

FOR

E-tender is invited in single cover system for supply of various types of Medicines on “**Biennial Rate Contract**” basis to Port Hospital of Haldia Dock Complex, Haldia.



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

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3. SCHEDULE OF TENDER (SOT)

E-Tender in Single Cover system (**Part I: Techno-Commercial Bid** and **Part II: Price Bid**) are invited from medicine importer or / manufacturers for supply & delivery of various Medicines (as per tender BOQ) on “**Biennial Rate Contract**” basis to Port Hospital of Haldia Dock Complex, Haldia.

The Bid Document may be seen from the e-Nivida Portal. Corrigenda or clarifications, if any, shall be hosted on the above mentioned website only. Bidders will have to participate in bidding process through website <https://kopt.enivida.in> only. The tender is also published on SMPK website (<https://smportkolkata.shipping.gov.in>).

SCHEDULE OF TENDER (SOT) **(Tender No. HDC/MM/OT-04/34/57)**

1.1	Work Title	::	Supply & delivery of various types of Medicines (as per tender BOQ) on “Biennial Rate Contract” basis to Haldia Dock Complex.
1.2	Tender No.	::	HDC/MM/OT-04/34/57
1.3	Tender Authority	::	General Manager (Engg.), Haldia Dock Complex ; Syama Prasad Mookerjee Port, Kolkata. Address: Office of the GM (Engg.), Jawahar Tower Connector (2 nd floor) ; P.O.:- Haldia Township; Dist.:- Purba Medinipur ; PIN:-721607 West Bengal, India. Telephone no. : + 91-3224-26 3266 Mobile no. : +91-9434063649 E. mail : spb.hdc@kolkataporttrust.gov.in
1.4	Mode of Tender	::	e-Procurement System (Online Single Cover System Techno-Commercial Bid and Price Bid through e-Nivida Portal, https://kopt.enivida.in) The intending bidders are required to submit their offers electronically through e-tendering portal. No physical tender is acceptable by Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata.
1.5	Date from which bidding documents are available for downloading by the intending bidders.	::	23.07.2022

1.6	i) Bid Document Fee (Cost of bidding document)	::	<p>Mode of Payment: - E-payment only through Debit / Credit Card or Net Banking/eWallet/UPI.</p> <p>The intending bidders should deposit Rs. 1,770.00 (Indian Rupees: One thousand seven hundred seventy only) [including GST @ 18%], as Bid document Fee (non-refundable), to Haldia Dock Complex.</p> <p>Bidder has to select the payment option as “e-payment” to pay the tender fee as applicable and enter details of the instrument.</p>
	ii) Earnest Money Deposit (EMD)	::	<p>Mode of Payment: - E-payment only through Debit / Credit Card or Net Banking/eWallet/UPI.</p> <p>The intending bidders must deposit Rs. 10,000.00 (Indian Rupees ten thousand only), as Earnest Money, to Haldia Dock Complex.</p> <p>Bidder has to select the payment option as “e-payment” to pay the EMD as applicable and enter details of the instrument.</p>
	iii) RailTel Tender Processing Fee & Registration Charges (Non refundable)	::	<p>a) Mode of Payment: - E-payment only through Debit / Credit Card or Net Banking.</p> <p>b) Tender Processing Fee Rs. 8850.00 (Rupees eight thousand eight hundred fifty only) including GST.</p> <p>c) Registration Charges: Rs 2,000/- + Applicable GST per Year.</p> <p>Note:</p> <p>1. The bidders, who are not yet to be registered with RailTel, are advised to get themselves registered with RailTel, at least 72 (seventy-two) hours prior to bid submission.</p> <p>2. Bidders are required to ensure that their corporate email id provided is valid and updated at the stage of registration of vendor with RailTel's e-Nivida Portal [https://kopt.enivida.in] (i.e. Service Provider).</p>
2.0	Last date and time for deposition of Earnest Money and Bid Document Fee	::	16.08.2022, up to 15:00 Hrs. (IST).
2.1	i) Starting date of e-Tender for submission of on line Pre-qualification & Techno-commercial Bid and price Bid at https://kopt.enivida.in	::	23.07.2022
	ii) Closing date & time of e-Tender for submission of on line Pre-qualification & Techno-commercial Bid and price Bid at https://kopt.enivida.in	::	16.08.2022, from 15:00 Hrs(IST)
	iii) Date & time of opening of Techno-commercial Bid and Price bid of Tender.	::	16.08.2022, 15:30 Hrs. (IST) onwards.

4. लघु निविदा सूचना

कार्य का नाम	:	विभिन्न प्रकार की दवाओं (निविदा बीओक्यू के अनुसार) की आपूर्ति और वितरण "द्विवार्षिक दर अनुबंध" के आधार पर।
ई-निविदा संख्या	:	एचडीसी/एमएम/ओटी-04/34/57
प्री-बिड मीटिंग और साइट विज़िट के लिए दिनांक और समय	:	लागू नहीं
ई-निविदा जमा करने की अंतिम तिथि	:	16.08.2022 को 15:00 बजे तक जमा करें।

निविदा और निविदा दस्तावेज की विस्तृत जानकारी रेलटेल की वेब साइट पर उपलब्ध है और उन्हें केवल अपनी वेबसाइट <https://kopt.enivida.in> के माध्यम से बोली प्रक्रिया में भाग लेना है।

4. SHORT TENDER NOTICE

➤ Name of work	::	Supply and delivery of supply & delivery of various types of Medicines (as per tender BOQ) on "Biennial Rate Contract" basis
➤ Tender No	::	HDC/MM/OT-04/34/57
➤ Date and Time for pre-bid meeting & site visit	::	NA
➤ Last date of submission of e-tender	::	Submission Up to 15:00 hrs. on 16.08.2022

Details of the Tender & Tender Documents are available in web site of e-Nivida and have to participate in bidding process through their website <https://kopt.enivida.in> only.

5. NOTICE INVITING TENDER

WORK TITLE: - Supply and delivery of various types of Medicines (as per tender BOQ) on “Biennial Rate Contract” basis.

3.1 TENDER NO: HDC/MM/OT-04/34/57

E-Tender in Single Cover system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from medicine importer or / manufacturers for supply & delivery of various types of Medicines with sound technical and financial capabilities on fulfilling the following Pre-qualification Criteria;

3.2 PRE-QUALIFICATION CRITERIA FOR BIDDERS: -

- (i) Only Pharmaceutical Companies those are importing medicines or manufacturing medicine or marketed by manufacture and who possess all the valid mandatory certification from FDA would only be allowed to participate. Distributors/ Dealers/ Stockiest and agents would not be allowed to quote in the Tender.
- (ii) The participating bidder should have minimum average annual turnover of Rs 40.0 Cr & above. In this regards the Pharmaceutical Companies should submit scan copy of their audited Annual reports (Balance sheets and profit and loss accounts) for the last 3 financial years, in Part-I in support of their turnover.
- (iii) The participating bidder should have valid FDA certificate that the participating bidder is importing or manufacturing /marketing the drug in India and they should submit scan copies of aforesaid certificates.
- (iv) The participating bidder should have valid WHO/ CGMP/ GMP (Good Manufacturing Practices) certificate and they should submit scan copies of aforesaid certificates.
- (v) The participating bidder should submit valid scan copy of certificate from the state/ appropriate authority of FDA that “no case is pending” against the importer / manufacturer under drugs and cosmetics act for importing/ manufacturing substandard or spurious drugs quoted in this tender.
- (vi) The participating bidder must have Permanent A/c No., GST Certificate, Valid Trade License & Valid Drug License (as may be applicable) issued by a competent authority.

3.3 TENDER AUTHORITY:-

General Manager (Engg.), Haldia Dock Complex, Jawahar Tower [2nd Floor], P.O.- Haldia, Dist. Purba Medinipur – 721 607, Tele-Fax: - [03224]-263266.

Due Date Of submission	16.08.2022	Time	UPT O 15:00 hrs.	Date of Opening of the Tender	16.08.2022	Time	15:30 hrs. onwards.
Bid document will be available on eNivida portal. Bidders will have to participate in bidding process through website https://kopt.enivida.in only							
Date and Time for pre-bid meeting & site visit			NA				
Cost of Tender document (Non-refundable)		Rs. 1,770.00 (Indian Rupees: One thousand seven hundred seventy only) including 18% GST.					
Earnest Money Deposit		Rs. 10,000.00 (Rupees Ten thousand only)					
Time Of Completion		30 (Thirty) days from the date of issuance of part order					

3.4 OTHER INSTRUCTIONS:-

3.4.1 E-Tender in Single Cover system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from medicine importer or / manufacturers only for Supply and delivery of Medicine to Haldia Dock Complex.

3.4.2 Details of the Tender Documents and Notification of any Addendum / Corrigendum to the tender documents are available in web site of RailTel's e-Nivida Portal and have to participate in bidding process through their website <https://kopt.enivida.in> only.

3.4.3 E-Tenderers are not permitted to alter/change/delete/modify any clause of the tender document downloaded from the website. If any deviation / discrepancy is found after submission of tender, the submitted offer will be summarily rejected.

3.4.4 Bidders shall submit the Bid Document as stipulated in the "Instructions To Bidders" of the e-tender document. Trustees reserve the right to verify the submitted copies of documents / credentials with the original documents.

3.4.5 E-Tenderers will be received through e-Nivida Portal (<https://kopt.enivida.in>) up to 15:00 hrs. on the last date of submission.

3.4.6 Techno Commercial Part and Price Part of the e-Tender will be opened shortly after 3.30 p.m. on the stipulated date.

3.4.7 Price Bids (Part-II) of only those eligible bidders whose Part-I Bids are complete and in order shall only be evaluated.

3.4.8 In case of unscheduled Holiday / Bandh on the date of opening of E-Tender, the same will be opened on the next working day.

3.4.9 It is stated here that the subject tender may not be extended further.

3.4.10 Syama Prasad Mookerjee Port, Kolkata reserves the right to reject any or all offers or to accept the offer in whole or in part without assigning any reason whatsoever thereof.

3.5 ADDITIONAL DOCUMENT:

Bidders who having experience in successfully executing supply of medicine items during last 2 calendar years ending 31th December 2021 for which documentary evidence may submit-certificates of any reputed major Hospitals of State Govt./Central Govt./ PSU or Public / Private organization, which should be substantiated by submitting the scan copy of Purchase Orders along with any one or more of the following documents:

1) Certificate of execution 2) Goods Receipt Note 3) Excise Invoice 4) Tax Invoice 5) Receipted challan copy 6) Payment receipted documents or any other documents substantiating the proof of supply of materials to the satisfaction of the tender issuing authority.

**General Manager (Engineering)
Haldia Dock Complex**

6. Important instructions for E-procurement

Bidders are requested to use internet Browsers Firefox version below 50 / Internet Explorer version 8 or above, and updated Java.

Further, bidders are requested to go through the following information and instructions available on the e-Nivida Portal, <https://kopt.enivida.in> before responding to this e-tender:

- Bidders Manual Kit & User Guide
- Help for Contractors
- FAQ

Contact Persons (Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex):

1. S. P. Bhattacharjee, Sr. Dy. Manager(MM), Mob: 9434063649, mail: spb.hdc@kolkataporttrust.gov.in
2. E. Singh, Asstt. Manager (MM), Mob: 9434031208, mail: esingh.hdc@kolkataporttrust.gov.in

Contact persons (e-Nivida Portal):

- | | |
|---|--|
| (1) Mr. Navneet Mishra.
Mobile No.: + 91 9355030630
E-mail : eprochelpdesk.17@gmail.com | (2) Mr. Tariq Anwar
Mobile No.: +91 9355030608
E-mail : eprochelpdesk.35@gmail.com |
|---|--|

See e-Nivida Portal for Helpdesk.

1	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
2	E-tender cannot be accessed after the due date and time mentioned in NIT.
3	SMPK reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
4	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
5	No deviation to the technical and commercial terms & conditions are allowed.
6	The bidders must upload all the documents required as per terms of tender. Any other document uploaded which is not required as per the terms of the tender shall not be considered.
7	The bid will be evaluated based on the filled-in technical & commercial formats.
8	Bidder has fully read and understood the entire Tender Document, GCC, Corrigendum and Addenda, if any downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda” . A declaration in this regard is to be made by the bidder.
9	(A) Tender will be opened electronically on specified date and time as mentioned in the NIT. Bidder's can witness electronic opening of Bid. (B) Necessary addendum/corrigendum (if any) of the tender would only be hoisted in the e-Nivida Portal
10	HDC will not responsible any delay in online submission of bid by bidder due to any reason whatsoever.

SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by KOPT.
3. Bidder has to select the payment option as “e-payment” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission
6. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. Upon the successful and timely submission of bid click “Complete” (i.e. after Clicking “Submit” in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
8. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

For any clarification in using e-Nivida Portal:

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.

7. INSTRUCTION TO BIDDER

E-TENDER FOR Supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.

E -TENDER NO: HDC/MM/OT-04/34/57

5.0 PREFACE:

The Supply and Delivery work as described in the tender shall be executed in Haldia and in accordance with the attached General Conditions of Contract, Special Conditions of Contract, Particular Specifications & detailed Bill of Quantities.

5.1 EARNEST MONEY AND TENDER DOCUMENT FEE:

Earnest money and cost of tender document are to be deposited by the bidder has to select the payment option as “e-payment” to pay the Tender Document Fee / EMD as applicable and enter details of the instrument.

Tender submitted without requisite Earnest Money and tender document fee will be liable for rejection.

5.1.1 Details of cost of e-tender paper remitted should be entered by the participating bidder in the space provided in the e-tender as indicated hereunder:

- a) Name of remitting bidder :
- b) Tender No. :
- c) Amount remitted :
- d) Date of remittance :
- e) Transaction Number. :

5.1.2 Details of Earnest Money remitted should be entered by the participating vendor/contractor in the space provided in the e-tender as indicated hereunder:

- a) Name of remitting bidder :
- b) Tender No. :
- c) Amount remitted :
- d) Date of remittance :
- e) Transaction Number. :

Tender submitted without requisite Earnest Money and tender paper will be liable for rejection.

5.2 MODE OF SUBMISSION OF BID :

5.2.1 All bidders must submit their offers through e- tendering in accordance with the terms and conditions set out in the bid documents and no deviation will be accepted.

5.2.2 Techno commercial part shall contain the following which are to be uploaded: -

- a) That the Bidding Firm has Not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India.

- b) The proprietor/partner(s)/authorized signatory of the bidding firm (in the case of proprietorship firm /partnership firm /limited company, as the case may be) is/are not associated with any other firm bidding for the same work.
- c) The un-priced “Abstract Form Of Tender” & “Form Of Tender” (without price quoted) shall not only be signed and stamped by the Bidder, but must also be duly witnessed and scan copy to be uploaded.
- d) Bidder’s information to be submitted as per enclosed format marked as Annexure-III.
- e) A Declaration as per ‘**Annexure – II**’ that no conditions / deviations have been added in the price part of the Bid.
- f) Scan copy of the following documents to be uploaded:-
 - i) GSTIN / Provisional GST registration certificate.
 - ii) Valid Professional Tax Clearance Certificate / Up to date tax payment, if applicable.
- g) Credentials in the form of copies of Letters of Award of Works (supply) along with corresponding document to justify that the intending bidder satisfies the pre-qualification criteria, regarding completion of supply.
- h) Certified copies of audited balance sheet and Profit and Loss account / Trading account for the last 3 (three) financial years .
If due date (scheduled opening date of tender) falling within three months (April to June) of the closing of the latest financial year, the latest financial year may be ignored and financial turnover of the three years, year previous to the latest financial year may be considered. In case of the bidder is unable to submit audited accounts of last financial year (in case of tender opening date falling after June), due to non – completion of audit or for any other reason, he may be allowed to submit a certificate of turnover issued by the statutory auditor of the company / firm for the previous year.
- i) Addendum/Corrigendum / Notice / Extension Notice issued and drawings (if any) duly signed by the Bidder under office seal. The bidder will have to produce the original documents or any additional documents, if asked for, to satisfy the Authorities.

5.2.3 All the bidders should submit the e-tender in accordance with the Mode of submission of Bid as aforesaid.

5.3 OPENING OF BIDS:

Single cover one part system (Techno-Commercial Bid + Price Bid) as stated above will be opened on the date and time as fixed in the e-tender document online.

5.4 SECURITY DEPOSIT:

5.4.1 For the successful Bidder, the **Security Deposit** shall be converted from the Earnest Money deposit in accordance with clause 3.4 (f) and (g) of the General Conditions of Contract.

5.4.2 Balance amount of Security Money may be deducted from party’s monthly bill on pro-rata basis against each part order.

5.4.2 Refund of S.D. and forfeiture S.D. shall be guided by Cl. 3.5 (i) & (ii) of the G.C.C.

5.5 REFUND OF EARNEST MONEY:

The Earnest Money received, will be refunded or released as the case may be to the unsuccessful Bidders without any interest after finalization of the e-Tender.

5.6 VALIDITY OF OFFER:

The e-tender shall remain valid for a period of **120 [One Hundred Twenty] Days** from the date of opening the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his e-tender, the Earnest Money deposited shall be liable to forfeiture at the option of the Trustees/ Sanctioning Authority / Engineer.

5.7 DETAILED SCRUTINY OF E-TENDERERS:

5.7.1 During the course of examination of Techno Commercial Part of the bid, the bidders, if asked for, shall furnish any or additional document(s) for the purpose of evaluation of his / their bids. The price bids of those bidders who meet the qualifying criteria of NIT shall be opened.

5.7.2 During techno-Commercial Evaluation of tender, an offer shall be considered **non-responsive** in case :-

- (i) Requisite earnest money is not deposited.
- (ii) Requisite tender paper cost is not deposited.
- (iii) validity of the offer is less than tender stipulation,
- (iv) It does not meet the Qualification Criteria as stipulated in the NIT.
- (v) The bidder submits conditional offer / impose own terms and conditions / does not accept tender conditions completely.

In addition to above, a bidder may be disqualified if –

- a) The bidder provides misleading or false information in the statements and documents submitted.
- b) Record of unsatisfactory performance during the last five years, such as abandoning of work or rescinding of contract for which the reasons are attributable to the non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex in this regard shall be final and binding on the Bidder.

5.8 For Micro & Small Enterprises (MSEs) registered with NSIC:-

5.8.1 Micro & Small Enterprises (MSEs) shall submit the following documents for availing themselves waiver of EMD and cost of tender documents :-

5.8.2 Micro and Small Enterprise registered with the authorities as mentioned in the Govt. of India gazette Notification dated 26.03.2012 shall be exempted from payment of Cost of Tender Document and depositing Earnest Money for which copies of valid MSE's Certificate along with the certificate of the authority as mentioned in the Govt. gazette with list of items registered must be submitted with tender.

5.9 **Scheduled Caste (SC) & Scheduled Tribe (ST)** entrepreneurs should have documentary evidences, to get benefit in this regard.

[**Note:-**Bidders shall upload scanned copy of necessary document in this regard]

5.9.1 For Micro & Small Enterprises (MSEs) registered with NSIC:

If eligible for this kind of job, the benefits as per prevailing norms will be extended to MSEs registered with Authorities as per New Public procurement Policy as notified by the Government of India, Ministry of Micro, small & medium enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. It is not obligatory on the part of the Trustees to accept of Lowest Tender. They reserve the right to accept a Tender in full or in part and/or reject a Tender without assigning any reason thereof.

5.10 APPLICABILITY OF MAKE IN INDIA POLICY:

If applicable, benefits as per prevailing norms will be extended under Make in India Policy and it is subject to compliance of revised 'Public Procurement (Preference to Make in India), Order 2017' dated 16.09.2020, issued by Government of India, Ministry of Commerce and Industry, Department of Promotion of Industry and Internal Trade (Public Procurement Section), vide No. P – 45021/2/2017-PP (BE– II) dated September 16, 2020, pursuant to Rule 153 (iii) of the General Financial Rules 2017.

Bidders are, accordingly, advised to go through the same including subsequent amendment, if any, thereof to appreciate its implication in the instant tender and act accordingly. In case the aforesaid 'Preference to Make in India' order is found applicable, necessary documents, in this regard, shall be submitted by the concerned Bidder.

5.11 ACCEPTANCE OF TENDER:

5.11.1 Syama Prasad Mookerjee Port, Kolkata reserves the right to accept / reject any / all offer(s) without assigning any reason thereof and also reserve the right to accept the tender in part or as a whole.

5.11.2 Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any Tenderer who resorts to this will render his tender liable to rejection.

5.11.3 The successful Tenderer will be notified in writing of the acceptance of his tender.

5.11.4 Work experience, as a sub-supplier shall not be considered as the requisite qualification

5.12 MISCELLANEOUS:

- (i) Bidder shall submit his offer for complete scope of work, strictly in accordance with the tender documents. Any deviation from the tender documents and / or any incomplete tender shall not be considered.
- (ii) The bidder shall not impose his own terms & conditions in his offer or quote his rates based on his own terms and conditions, such E-Tenderers are liable to rejection at the option of the Trustees without further reference to the bidder.
- (iii) All materials shall have to be procured by the successful Bidder and shall be of the best and approved quality conforming to relevant specifications. The successful Bidder shall also arrange for the supply of all labour, tools and plants as stipulated in the Special Conditions of Contract, required for efficient execution of the work.
- (iv) All measuring units are in Metric System and rates and sums in the tender are in Indian Currency. The language used throughout shall be in English.
- (v) The Tender Documents with all the enclosures, appendices, Abstract Form of Tender and Form of Tender shall be required to be complete, duly filled in and signed and uploaded.
- (vi) The Bidder shall give a declaration about the names of their relations employed in Syama Prasad Mookerjee Port, Kolkata. It is not the intention to debar the Contractors from working if their relatives are working in SMPK, but such a declaration is necessary in the interest of Trustees against any possible lapses.

8.0 : Commercial Terms & Conditions:

Sl. No.	Terms & Conditions
1	Mere submission of Tender Document will not mean that a particular bidder will be automatically considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
2	Price Bids (Part-II) of only those eligible bidders whose Part-I Bids are complete and in order shall only be evaluated.
3	Micro & Small Enterprises (MSEs) registered with NSIC or MSME's (under single point registration scheme) are exempted from depositing Cost of Tender Document and Earnest Money Deposit having valid NSIC Certificate or MSEs along with DIC's(DISTRICT INDUSTRIES CENTRE) / Udyog Aadhaar or UDYAM Certificate.
4	<p>i) Micro & Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012.</p> <p>ii) When splitting of tender quantity is not possible purely on technical ground, trustees' reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non- MSE for consideration of award of order for 20% of tender quantity against any item, 4% sub-target for MSE owned by SC or ST Entrepreneurs as per new public procurement policy .</p> <p>iii) If Micro & Small Enterprises (MSEs) registered with NSIC intends to participate in the tender, for the items they are registered with NSIC, then they will not have to deposit cost of Tender Document and EMD as per NIT.</p>
5	Copy of valid NSIC Certificate or MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE)/Udyog Aadhaar Certificate or UDYAM has to be submitted along with the bid for seeking exemption from Tender Fee and Earnest Money Deposit.
6	Due date of submission of tender will not be extended under any situation.
7	Tenders without requisite Cost of Tender Document and Earnest Money Deposit are liable to be rejected excepting in case of Micro & Small Enterprises (MSEs) or NSIC (under single point registration scheme) for the items for which the tender is invited.
8	<p>(i) A bidder may be disqualified if the bidder provides misleading or false information in the statements and documents submitted in their offer of this tender.</p> <p>(ii) Withdrawal of tender/offer in the interval between the closing date for submission of tender and the expiry of the period of its validity specified in the tender will result in forfeiture of Earnest Money.</p>
9	<p><u>SCOPE OF WORK:</u></p> <p>The work comprises of supply and delivery of various types of Medicines which are imported /or manufactured / marketed by manufacture. The generic name of medicines are mentioned in the Bill of Quantities of this tender. The medicines have to be supplied at HDC's Port Hospital at Haldia, as per part orders issued from time to time during the period of the contract and extension if any, thereof.</p>
10	The Terms and Conditions of Tender shall be read in conjunction with the General Conditions of Contract, Specifications, Bill of Quantities and other documents forming part of this Contract wherever the Contract so requires.

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11	The several documents forming the Contract shall be taken, as mutually explanatory to one another and in case of any discrepancies; the Bill of Quantities shall prevail over the Specifications and the Terms and Conditions over the General Conditions of Contract. In case of any dispute, question or difference either during the execution of the Contract or any other time as to any matter or thing connected with or arising out of this Contract, the decision of the Tender Inviting Authority, Haldia Dock Complex, thereon shall be final and binding upon all parties.
12	The Contract will include the Client's Bid Documents with the General Conditions of Contract and the Bidder's Offer as finally accepted by the Client, together with Addenda, if there be any. Trustees' General Conditions of contract is the integral part of the tender / contract. The above mentioned General Conditions of Contract may be inspected at the office of the undersigned on any working day before quoting for the Tender. General Conditions of Contract is also available at SMPK's website (https://smpportkolkata.shipping.gov.in).
13	The Trustees also reserve the right to obtain revised commercial bid to the extent and in areas required from the technically acceptable bidders.
14	The Trustees are not bound to accept the lowest or any Tender and reserve the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.
15	The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.
16	Intending bidders must take into account any cost or expense incurred by them in connection with the preparation and delivery of their bids or for any other expenses incurred in connection with such bidding.
17	Bidders may visit at site / Store of Haldia Dock Complex in Haldia prior to submission of their bid. Bidder shall get himself thoroughly familiarized with the site conditions, existing road facilities for carrying materials etc. before submission of the tender. He may contact Sr. Dy. Manager of M.M. Division or his authorized representative at his office at Jawahar Tower in this regard. Non compliance of the same will in no way relieve the successful bidder of any of his obligations in performing the work in accordance with this Bid Document within the quoted price.
18	Authority in signing the documents for submission of Tender / Offer: All documents to be uploaded by the bidder should be signed under official seal by – 18.1 In case the Tender is submitted by a Proprietorship Firm, the same should be signed either by Proprietor or other person, holding a valid Power of Attorney from the Proprietor, in connection with this Tender. The signature of such Power of Attorney holder should be attested by the Proprietor. 18.2 In case the Tender is submitted by a Partnership Firm, the same should be signed either by partner, holding valid Power of Attorney from the partners, in connection with this Tender. The signature of such Power of Attorney holder should be attested by the partners. 18.3 In case the Tender is submitted by a Limited Company, the same should be signed by a person holding valid Power of Attorney executed in his favour (in connection with this Tender) and the signature of such Power of Attorney holder should also be attested, in accordance with the constitution of the Limited Company.
19	(i) Orders issued by the Government of India regarding eligibility to participate and for purchase preference to "Local Suppliers" to encourage 'Make in India' policy and promote manufacturing and production of goods and services in India shall apply to this procurement and also subject to compliance of revised 'Public Procurement (Preference to Make in India), Order 2017' dated 16.09.2020, issued by Government of India, Ministry of Commerce and Industry, Department of Promotion of Industry and Internal Trade (Public Procurement Section), vide No. P – 45021/2/2017-PP (BE– II) dated September 16, 2020, pursuant to Rule 153 (iii) of the General Financial Rules 2017. Bidders are, accordingly, advised to go through the same including subsequent amendment, if any, thereof to appreciate its implication in the instant tender and act accordingly. In case the aforesaid 'Preference to Make in India' order is found applicable, necessary documents, in this regard, shall be submitted by the concerned Bidder.

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	(ii) The 'Class-I local supplier'/ 'Class-II local supplier' shall provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
20	<u>VALIDITY :</u> The tender shall remain open for acceptance for a period of 120 days from the date of opening of the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his tender, the Earnest Money deposited shall be liable to forfeiture at the option of the Trustees / sanctioning Authority.
21	<u>NON- RESPONSIVE BIDDER :-</u> The offer/tender shall be treated as non-responsive, if: i) 120 days validity from the date of opening of techno-commercial bid is not accepted / agreed to as per tender condition. ii) Offer / tender is submitted with any deviation from the tender terms & conditions.
22	<u>EARNEST MONEY AND SECURITY DEPOSIT :</u> i) The Earnest Money Deposit shall be released to the unsuccessful Bidder without any interest after finalization of Successful bidder. ii) The EMD of the successful bidder shall be adjusted towards Security Deposit equal to 3% of the basic contract value. The successful bidder shall pay Balance Security Deposit by Banker's Cheque or by Demand Draft of any Scheduled/ Nationalized Bank of India drawn in favour of Haldia Dock Complex and payable at Haldia, within 30 days from the date of placement of Rate Contract or balance amount of Security Money may be deducted from party's part order supply bill on pro-rata basis. Balance Security Deposit may be deposited by Demand Draft of any Scheduled/ Nationalised Bank of India drawn in favour of Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex and payable at Haldia, by the successful Bidder within 30 days from the date of placement of order. Failing which, the HDC reserves the right to cancel the acceptance and forfeit the Earnest Money. The Security Deposit shall be refunded without interest after the successful execution of all the part orders and completion of Biennial Rate Contract satisfactory. iii) If the contract value is Rs. One lac and above, the supplier may offer Bank Guarantee in the form of Security Deposit of any nationalized/scheduled bank payable at Haldia in lieu of security deposit . The Bank Guarantee shall be submitted in the format available with HDC. iv) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the Security Deposit may be forfeited and the order be cancelled at the option of the Trustees'.
23.0	<u>PRICES:</u> Tenderer should quote HOSPITAL PRICE on F.O.R. Port Hospital (Haldia Dock Complex), Haldia Township, Haldia basis i.e. free delivery up to HDC's Port Hospital.
23.1	The Price shall remain firm and fixed during the period of the contract but exclusive of GST. No Price escalation is admissible other than statutory increase in Taxes. In case of decrease in rates of statutory taxes & duties, the price would be correspondingly decreased.
23.2	The bidder shall quote his price as per the Bill of Quantities in the Price bid (Part-II). Price(s) shall be quoted upto F.O.R. destination, Haldia Dock Complex, Haldia, including charges for packing, forwarding, loading, stacking, transportation, unloading, and transit risk necessary for the complete services as described in the documents i.e. on free delivery basis up to Dock Site/Store of Haldia Dock Complex, Haldia.

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23.3	The Bidder shall state clearly the percentage of GST as applicable quoted in Annexure-IV.
23.4	Orders may be placed in parts. Each bidder shall keep in mind while quoting his rate against any item that, in the event of part order being placed, his quoted rate against the ordered item, shall form the basis of the subject order.
23.5	Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
24	<p><u>EVALUATION CRITERIA :</u></p> <p>i) Evaluation will be made on the lowest rate (L1), quoted (exclusive of GST) against individual items among the techno-commercially qualified bids subject to the fulfilment of necessary Tender conditions.</p> <p>ii) In case bidders quote the same rate originally, the quantity of item will be split equally among the jointly lowest bidders subject to considering nearest pack size and if quantity is divisible equally. If quantity is not divisible equally in such case decision of Engineer of the contract would be binding upon the bidder.</p> <p>iii) Benefits will be extended to MSEs registered with NSIC as per New Public Procurement Policy as notified by the Government of India, Ministry of Micro, Small & Medium Enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.</p> <p>iv) In the event of Part Order being placed, the rate(s) against each of the item(s) constituting the order shall be identical to the rate(s) for the corresponding item(s) quoted in the Price Bid, tender terms and conditions shall also remain unaltered. Irrespective of whether order is placed on part or, on the whole of the BOQ no plea for subsequent withdrawal or the amendment will be entertained.</p> <p>v) If L1 bidder is 'Class-I local supplier', the contract for full quantity will be awarded to L1 bidder. If L1 is not a 'Class-I local supplier', in such case, purchase preference benefits will be extended under Make in India policy to the 'Class-I local supplier' and therefore, lowest bidder among the 'Class-I local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to the Class-I local supplier's quoted price falling within the 20% margin of purchase preference, and contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I local supplier' within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder. This is as per the Make in India policy issued by Government of India, Ministry of Commerce and Industry, Department of Promotion of Industry and Internal Trade (Public Procurement Section), vide No. P – 45021/2/2017-PP (BE– II) dated September 16, 2020, pursuant to Rule 153 (iii) of the General Financial Rules 2017, and subsequent amendment, if any. However, "Class-II local supplier" will not get purchase preference in any procurement, undertaken by procuring entities.</p> <p>vi) It is not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept a Tender in full or in part and / or reject a Tender without assigning any reason thereof.</p>
25	<p><u>DELIVERY: -</u></p> <p>a) Medicines will have to be supplied immediately on the placement of order and not later than 30 days from the issue of respective part order.</p> <p>b) Delivery to be made at the Medical Stores, Port Hospital, Haldia Township, Haldia on working days i.e. other than Port Holidays & Sundays between 10.00 A.M. to 12.00 Noon and 2.00 P.M. to 4.00 P.M.</p>

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	<p>c) Supply from fresh batch with long expiry date will be accepted and those having short expiry date may be rejected at the discretion of Medical Superintendent, Port Hospital, Haldia Dock Complex. In any case, Medicines and chemicals having less than 3/4th of the shelf-life will not be accepted unless permitted by the M.S. Port Hospital.</p> <p>d) A quality testing certificate from a FDA –approved laboratory may be asked, if felt necessary by Medical Superintendent, Port Hospital, Haldia Dock Complex during supply of medicine. If medicines are found substandard/ defective/ damage they are to be replaced free of cost by supplier or else cost of the items will be deducted from bill on pro-rata basis.</p> <p>e) Also, periodical testing of samples of medicines may be done (if felt necessary) by Medical Superintendent, Port Hospital, Haldia Dock Complex to ensure quality control.</p> <p>f) The medicines may be supplied directly by the Importer/Manufacturer or their authorized distributor / dealer for which letter of authorization will have to be sent indicating the name and address of the authorized distributor/dealer. The Company as well as the principal shall, however, remain responsible for all the terms and conditions of the tender and the materials supplied by them / or their authorized distributor/dealer.</p>
26	<p><u>PAYMENT:</u> Within 30 (thirty) days from the date of submission of the clear bill accompanied by receipted challan and other documents required for processing the bill (in four sets). Payment will be made through Bank NEFT/ RTGS System for which supplier should furnish their banker's name, address and account number, IFS Code etc.</p>
27	<p><u>ORDER CANCELLATION:</u> - Unless extension of delivery period is granted, the orders for non-supplied items (i.e. full or part) will stand automatically cancelled after expiry of delivery schedule. If extension is provided in such case LD would be applicable as per tender clause no.32.</p>
28	<p><u>PACKING:</u> Suppliers shall be responsible for proper packing and delivery of materials in good condition. Materials shall be packed in proper way by the supplier at his own cost and arrangement for protection against damage, loss, leakage, breakage etc.</p>
29	<p><u>TECHNICAL BROCHURE /LEAFLET OF MEDICINE:</u> The bidder has to upload actual image / images / document of the packaging of the quoted product in pdf format clearly displaying the brand name, generic (molecular) name, strength, form, pack size along with the names as well as strength / quantity of each pharmaceutical component /ingredient present in the quoted product. The image must be clear and legible.</p>
30	<p><u>DESPATCH ARRANGEMENTS:</u> The supplier shall be fully responsible for any transit loss or damage to the materials. The supplier shall send advance intimation as to the actual date of delivery of each and every instalment of supply. Delivery of materials will not be accepted on Saturday, Sundays and Port Holidays. The authorized representative of the suppliers should be present at the time delivery for jointly noting with the representative of SMPK the discrepancies, if any, regarding the particulars of materials actually delivered against the challans for the same. Delivery will not be accepted if not accompanied with proper delivery challans (in quadruplicate) and other related documents like inspection certificates, etc. No lorry shall be permitted into the protected area during night-time. Detention of lorries, if any, will be on supplier's account. In case e-way bill is required to deliver the materials, suppliers need to arrange themselves for the same through latest online portal.</p>
31	<p><u>TRANSIT RISK:</u> Transit risk will be on supplier's account since the delivery is to be made on F.O.R. Destination basis.</p>

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32	<p><u>LIQUIDATED DAMAGES:</u></p> <p>If the successful bidder (supplier) failed to supply materials during the delivery period, LD will be levied @ ½% per week on the value of the delayed portion subject to maximum of 10% of total basic value of order and GST would be chargeable extra on LD as applicable.</p>
33	<p><u>DOCK PERMITS :</u></p> <p>If Dock permit is required in such case the successful Bidder shall have to obtain permits from the office of the Engineer of the Contract or his authorised representative for delivery of materials and Dock Permit or as directed for entry of their vehicles and workers into the Trustees' Stores for unloading and stacking of the material. Such permits shall be issued to the Bidder against receipt of proper application with payment of necessary charges (if any) for the same during normal working hours on any working day.</p>
34	<p><u>REJECTION OF MATERIALS:</u></p> <p>Notwithstanding the inspection and passing of materials by Trustees' authorized person, any material found to be defective in quality and not conforming to the relevant specification, shall liable to be rejected and the supplier shall replace the same at his cost and arrangement at the earliest.</p> <p>Notwithstanding the inspection and passing of materials by Trustees' authorized person, any material found to be defective in quality and not conforming to the relevant specification, shall liable to be rejected and the supplier shall replace the same at his cost and arrangement at the earliest.</p> <p>The supplier shall at his own arrangement and cost replace within a period of 1 (one) month of all such defective and rejected materials.</p> <p>Rejected materials shall be at Supplier's risk. They must be collected from the Trustees' Central Store/ site store, H.D.C. within a fortnight from the date of rejection on observing usual procedure on the matter. If the contractor fails to remove such materials, the Trustees shall have the right to dispose of the same and the supplier shall have no claim against the Trustees in respect of the said rejected materials.</p>
35	<p><u>BANNED OR DE – LISTED CONTRACTORS:</u></p> <p>Bidders must give a declaration to the effect that they have not been banned or, de-listed by any Government or, quasi – Government agency or, PSU. If a bidder has been banned / de-listed by any Government or, quasi –Govt. agency or, a PSU, the details of any such ban must be clearly stated along with the relevant documents which the Bidder is to enclose together with the Techno-Commercial Bid. Incorrect declaration or, suppression of facts will lead to rejection of the Offer.</p>
36	<p><u>RISK PURCHASE:</u></p> <p>In case of supplier's failure and at the absolute discretion of the Sr. Dy. Manager (MM), the work may be ordered to be completed by some other agency at the risk and expense of the supplier (successful tenderer) after a minimum three days' notice in writing has been given to the supplier by the Sr. Dy. Manager (M.M.) or, his representative. In case of risk purchase extra cost will be borne by the supplier (successful tenderer).</p>
37	<p><u>FORCE MAJEURE:</u></p> <p>In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the Contract, the relative obligation of the party affected by such Force Majeure shall, upon notification to the other party, be suspended for the period during which Force Majeure event lasts. The cost and loss sustained by either party shall be borne by the respective parties. The term "FORCE MAJEURE" as employed herein shall mean acts of God, Earth-quake, War, Revolts, Riots, Fire, Floods, Sabotage, Hurricanes/Cyclones and Strikes,</p>

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	excluding strikes by the employees of the Supplier or, their sub- Contractors. Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid, shall notify the other party in writing immediately but not later 7 (seven) days after the alleged beginning thereof, giving full particulars and satisfactory evidence in support of its claim.
38	<u>JURISDICTION OF COURT :</u> The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Kolkata.
39	<u>QUANTITY: -</u> The quantities of the item(s) as mentioned in the Bill of Quantities are only indicative. Procurement will be made as per our time-to-time actual requirement by placing part orders as per Terms and Conditions of Biennial Rate Contract. The Trustees' reserves the right to place no order in case of no requirement during the period of contract.
40	<u>PERIOD OF CONTRACT:</u> The Rate Contract would normally be for a period of two years and shall be valid for all part orders to be placed by us within this period. The contract period may be extended by 3 months with same rate, terms and conditions, if considered necessary by Engineer of the Contract or his authorised representative.
41	<u>STAMPING:</u> All medicines like strips, bottles, vials or injection ampoule etc should be stamped "For Hospital Use only & Not for sale" at the time of delivery to the Port Hospital, Haldia.
42	<u>DEFAULT CRITERIA:</u> HDC may serve a written notice of default to the Supplier in case of following situations
	i) If supplier fails to deliver any or all of the materials within the Time period(s) specified in the contract or any extension thereof granted by HDC.
	ii) Delivery is unsatisfactory as per Tender Terms.
	iii) If supplier fails/delays to perform any other obligation(s) under the Contract.
	iv) In either of the above circumstances, does not rectify his failure within a period as specified in contract or such period as HDC may authorize in writing after serving default notice to the supplier.
43	<u>GENERAL CONDITIONS OF CONTRACT:</u> 'General Conditions of Contract, Forms and Agreements' as sanctioned by the Board of Trustees of SMP, Kolkata for the Port of Syama Prasad Mookerjee is hosted at www.smpportkolkata.shipping.gov.in . (https://smpportkolkata.shipping.gov.in/showfile.php?layout=1&lang=1&lid=2531). Only those Clauses, Forms or Formats, which are not covered elsewhere in this Tender Document, shall be applicable. Also, for the sake of interpretation of the contents of the Appendices, the terms contained in the main tender document (other than Appendices) including the 'General Conditions of Contract, Forms and Agreements' shall prevail.

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9. PREAMBLE TO THE BILL OF QUANTITIES

E-TENDER for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.

E -TENDER NO : HDC/MM/OT-04/34/57

7.1 The Bill of Quantities must be read with the General Conditions of Contract, the Special Conditions of Contract and the Particular Specifications of Work and the Bidder is deemed to have examined the above documents and to have thoroughly familiarise himself with the total scope of work and its mode of execution.

7.2 The quantities given in the Bill of Quantities are approximate only and are given to provide a common basis for tendering. Payment will be made according to the quantities of each item of work actually carried out at the accepted rates as per Order Letter.

7.3 This being an **item rate tender**, the Bidder shall quote his **rates against all items on line** based on his own analysis.

The Tender Price thus established would be taken for comparative evaluation, subject to the relevant provisions of the tender.

10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
1.	Sacubitril + Valsartan	24 mg + 26 mg	Capsule / Tablet					
2.	Frusemide	10 mg / ml (4 ml ampoule)	Injection					
3.	Cephalexin	250 mg DT	Dispersible Tablet					
4.	Ciprofloxacin	200 mg	Injection					
5.	Ofloxacin + Ornidazole	50 mg + 125 mg / 5 ml (30 ml bottle)	Syrup					
6.	Ofloxacin + Ornidazole	200 mg + 500 mg	Capsule / Tablet					
7.	Fluconazole	200 mg	Infusion					
8.	Ciprofloxacin - Eye Ointment (0.3%)	5 gm	Eye Ointment					
9.	Gatifloxacin - Eye Ointment (0.3%)	5 gm	Eye Ointment					
10.	Permethrin (5%)	60 gm or lower pack size	Cream					

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

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E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
11.	Permethrin (1%)	120 gm or lower pack size	Cream Rinse					
12.	Dapsone (5%)	20 gm or lower pack size tube	Gel					
13.	Silver Sulfadiazine (0.5%)	20 gm or lower pack size tube	Cream					
14.	Liquid Paraffin Moisturizing Lotion	100 ml or lower pack size	Lotion					
15.	Liquid Paraffin Moisturizing Cream	100 gm or lower pack size	Cream					
16.	Acyclovir 5%	10 gm or lower pack size tube	Cream					
17.	Povidone Iodine Vaginal Pessaries	200 mg	Vaginal Pessaries					
18.	Conjugated Estrogens	0.625 mg	Capsule / Tablet					
19.	Conjugated Estrogens	0.3 mg	Capsule / Tablet					

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
20.	Conjugated Estrogens Vaginal Cream	0.625 mg / gm (14 gm or lower pack size)	Vaginal Cream					
21.	Sitagliptin	50 mg	Capsule / Tablet					
22.	Sitagliptin	100 mg	Capsule / Tablet					
23.	Sitagliptin + Metformin	50 mg + 500 mg	Capsule / Tablet					
24.	Sitagliptin + Metformin	50 mg + 1000 mg	Capsule / Tablet					
25.	Linagliptin	5 mg	Capsule / Tablet					
26.	Linagliptin + Empagliflozin	5 mg + 25 mg	Capsule / Tablet					
27.	Empagliflozin	10 mg	Capsule / Tablet					
28.	Empagliflozin	25 mg	Capsule / Tablet					

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
29.	Insulin Isophane (70%) + Soluble Insulin (30%) cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill					
30.	Insulin Glulisine cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill					
31.	Insulin Aspart cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill					
32.	Disposable Pen needle (32 G / 4 mm)	32 G / 4 mm	Pen needle					
33.	Disposable Insulin Syringe (40 U)	40 U	Insulin Syringe					
34.	Dicyclomine Drop	10 mg / ml (10 ml bottle)	Oral Drop					
35.	Acotiamide	100 mg	Capsule / Tablet					
36.	Cough Expectorant (Must contain- Chlorpheniramine maleate + Bromhexine or Ambroxol, Must not contain Sulbutamol or Terbutaline)	100 ml / 120 ml bottle	Syrup					

Signature of Tenderer with Office Seal

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
37.	Ipratropium Bromide Respirator Solution	250 mcg / ml (15 ml bottle)	Respirator Solution					
38.	Glycopyrrolate	25 mcg	Respule / Smartsule					
39.	Promethazine	25 mg / ml (2 ml Ampoule)	Injection					
40.	Iohexol	350 mg (50 ml / 100 ml Bottle)	Infusion					
41.	Etodolac (Prolonged / Extended Release)	300 mg	Tablet					
42.	Piroxicam (0.5%)	30 gm or lower pack size tube	Gel / Ointment					
43.	Tizanidine	2 mg	Capsule / Tablet					
44.	Chlorzoxazone + Diclofenac + Paracetamol	500 mg + 50 mg + 325 mg	Capsule / Tablet					
45.	Paracetamol + Domperidone	500 mg + 20 mg	Capsule / Tablet					

Signature of Tenderer with Office Seal

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
46.	Diazepam	10 mg / 2 ml (2 ml ampoule)	Injection					
47.	Gabapentin (6%) + Lidocaine (5%) + Baclofen (2%) Gel	30 gm tube	Gel					
48.	Dexamethasone	4 mg / ml (2 ml vial)	Injection					
49.	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc)	NA	Capsule / Tablet					
50.	Vitamin E	400 mg	Capsule					

Signature of Tenderer with Office Seal

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
51.	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin	NA	Capsule / Tablet					
52.	Omega 3 Fatty Acid	500 mg	Capsule / Tablet					
53.	Co-enzyme Q10 + L-Carnitine + Lycopene + Selenium + Zinc	NA	Capsule / Tablet					
54.	Collagen Peptide I + Sodium Hyaluronate + Chondroitin Sulphate	NA	Capsule / Tablet					
55.	Chlorhexidine Gluconate (0.5%) + Metronidazole (1.5%) Dental Gel	20 gm or lower pack size tube	Dental Gel					
56.	Foaming Non-Fluoridated Toothpaste (Must contain Calcium Sodium Phosphosilicate + Potassium Acesulfame)	100 gm or lower pack size tube	Dental Paste					
57.	Chlorhexidine Gluconate (0.2%)	200 ml or lower pack size bottle	Mouth Wash					
58.	Choline Salicylate (9%) + Benzalkonium Chloride (0.02%) Oral Gel	10 ml	Oral Gel					

Signature of Tenderer with Office Seal

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
59.	Dextrose - 5% (P/Pack)	500 ml	Infusion					
60.	Dextrose - 10% (P/Pack)	500 ml	Infusion					
61.	Dextrose - 25%	100 ml	Infusion					
62.	Normal Saline - 0.9% (P/Pack)	500 ml	Infusion					
63.	Ringer's Lactate (P/Pack)	500 ml	Infusion					
64.	Dextrose Normal Saline Solution (P/Pack)	500 ml	Infusion					
65.	Water For Injection	5 ml	Injection					
66.	Prochlorperazine	12.5 mg / ml (1ml Ampoule)	Injection					
67.	Cabergoline	0.25 mg	Capsule / Tablet					
68.	Tenectaplast	40 mg	Injection					

Signature of Tenderer with Office Seal

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10. BILL OF QUANTITIES (UN-PRICED BID)**Annexure-I**

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Form	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
				Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted as per Clause No. (29) (Yes/No)
69.	Tirofiban	5 mg in 100 ml bottle	Injection					
70.	Rabies Vaccine, Human	2.5 IU	Injection					

Signature of Tenderer with Office Seal

Signature of Tenderer with Office Seal

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11. DECLARATION OF THE BIDDER**FORMAT FOR SUBMITTING DECLARATION REGARDING BANNING / DELISTING, BIDDING DOCUMENTS DOWNLOADED FROM WEBSITE, PRICE SCHEDULE, ETC.**

[To be printed on the bidder's Letter Head duly filled and uploaded after seal & signing]

To,
General Manager (Engg.)
Haldia Dock Complex ;
Syama Prasad Mookerjee Port, Kolkata.

Name of Work:

PROCUREMENT OF "Medicine" (as per the Bill of Quantities) to Haldia Dock Complex, Haldia.

Tender No. : HDC/MM/OT-04/34/57

I....., the authorized signatory of the
.....(Name of the Company /Firm) do hereby declare / confirm that
:

* I / We have not been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India.

I / We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. I / We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the Tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the Tender. In the event of our Tender being accepted in full or, in part, I / we also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the Tender together with the acceptance thereof in writing by or, on behalf of the Trustees' shall form the Contract. I / we have not made any addition / modification / alteration in the Bidding Documents hosted in the websites.

I / We have deposited Requisite Earnest Money.

OR

I / We have submitted documentary evidences for Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) as per tender condition. The offered prices would be given in the "Price Bid (Part-II)" electronically, through the website of RailTel's e-Nivida Portal only. I / We agree that the period for which the Tender shall remain open for acceptance shall not be less than 120 days.

I/We have not made any addition/ modifications/alteration in the Bidding Documents hosted in the websites.

I/We have submitted all the information applicable as per Annexure-II.

The offered prices would be given in the "Price Bid (section)" electronically, through the Website of e-Nivida Portal (<https://kopt.enivida.in>) only.

Signature of authorized person of the bidder
(With office seal)

* In case the firm has been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India, then the same should be declared properly, after modifying the sentence, suitably.

12. ANNEXURE-III**BIDDER'S INFORMATION****(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)****GENERAL INFORMATION OF THE BIDDER****The bidder must submit the information in this format.**

1.	Information regarding bidder's authorized representative(s) / contact person(s)		
	a)	Name(s)	
	b)	Address(es)	
	c)	Telephone number(s)	
	d)	Facsimile number(s)	
	e)	Electronic mail address	
2.	a)	Address of the branch office, if any	
	b)	Name of the contact person at branch office	
	c)	Telephone number(s)	
	d)	Facsimile number(s)	
	e)	Electronic mail address	
3.	Whether the bidder is a Proprietorship Firm or Partnership Firm or Limited/ Pvt. Limited Company		
4.	Whether the bidder is a 'Class-I local supplier' / or 'Class-II local supplier' / or 'Non-Local supplier' as per Make in India Policy. (Please indicate which is applicable)		
5.	Details of the Banker(s):		
	a)	Name of the Banker(s) in full.	
	b)	Address(es) of the Banker(s)	
	c)	Telephone number(s)	
	d)	Facsimile number(s)	
	e)	Electronic mail address	
	f)	Name(s) of the contact person(s)	

Signature of Tenderer with Office Seal

contd. next page.....

6.	Bank details for ECS payment :	
	a) Bank Account number.	
	b) Name of the bank.	
	c) Name of the branch.	
	d) Address of the branch.	
	e) IFSC code	
7.	Income Tax details (if applicable) :	
a)	Permanent Account Number (PAN)	
b)	GST Registration Number	
8.	Employees' Provident Fund (EPF) Code No., if applicable	
9.	Employees' State Insurance (ESI) Code No., if applicable	

Signature of Tenderer with Office Seal

13. ANNEXURE-IV

TO INDICATE THE FOLLOWING DETAILS OF GST:

(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.

Tender No.: **HDC/MM/OT-04/34/57**

Sl.	Generic Medicine Details			HSN Code	GST Rate (In %)		
	Name	Strength	Form		CGST Rate	SGST Rate	IGST Rate
1.	Sacubitril + Valsartan	24 mg + 26 mg	Capsule / Tablet				
2.	Frusemide	10 mg / ml (4 ml ampoule)	Injection				
3.	Cephalexin	250 mg DT	Dispersible Tablet				
4.	Ciprofloxacin	200 mg	Injection				
5.	Ofloxacin + Ornidazole	50 mg + 125 mg / 5 ml (30 ml bottle)	Syrup				
6.	Ofloxacin + Ornidazole	200 mg + 500 mg	Capsule / Tablet				
7.	Fluconazole	200 mg	Infusion				
8.	Ciprofloxacin - Eye Ointment (0.3%)	5 gm	Eye Ointment				
9.	Gatifloxacin - Eye Ointment (0.3%)	5 gm	Eye Ointment				
10.	Permethrin (5%)	60 gm or lower pack size	Cream				
11.	Permethrin (1%)	120 gm or lower pack size	Cream Rinse				
12.	Dapsone (5%)	20 gm or lower pack size tube	Gel				
13.	Silver Sulfadiazine (0.5%)	20 gm or lower pack size tube	Cream				
14.	Liquid Paraffin Moisturizing Lotion	100 ml or lower pack size	Lotion				
15.	Liquid Paraffin Moisturizing Cream	100 gm or lower pack size	Cream				
16.	Acyclovir 5%	10 gm or lower pack size tube	Cream				
17.	Povidone Iodine Vaginal Pessaries	200 mg	Vaginal Pessaries				
18.	Conjugated Estrogens	0.625 mg	Capsule / Tablet				
19.	Conjugated Estrogens	0.3 mg	Capsule / Tablet				
20.	Conjugated Estrogens Vaginal Cream	0.625 mg / gm (14 gm or lower pack size)	Vaginal Cream				
21.	Sitagliptin	50 mg	Capsule / Tablet				

Signature of Tenderer with Office Seal

contd. next page.....

ANNEXURE-IV**TO INDICATE THE FOLLOWING DETAILS OF GST:**

(To be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl.	Generic Medicine Details			HSN Code	GST Rate (In %)		
	Name	Strength	Form		CGST Rate	SGST Rate	IGST Rate
22.	Sitagliptin	100 mg	Capsule / Tablet				
23.	Sitagliptin + Metformin	50 mg + 500 mg	Capsule / Tablet				
24.	Sitagliptin + Metformin	50 mg + 1000 mg	Capsule / Tablet				
25.	Linagliptin	5 mg	Capsule / Tablet				
26.	Linagliptin + Empagliflozin	5 mg + 25 mg	Capsule / Tablet				
27.	Empagliflozin	10 mg	Capsule / Tablet				
28.	Empagliflozin	25 mg	Capsule / Tablet				
29.	Insulin Isophane (70%) + Soluble Insulin (30%) cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill				
30.	Insulin Glulisine cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill				
31.	Insulin Aspart cartridge	100 IU / ml (3 ml refill)	Cartridge / Refill				
32.	Disposable Pen needle (32 G / 4 mm)	32 G / 4 mm	Pen needle				
33.	Disposable Insulin Syringe (40 U)	40 U	Insulin Syringe				
34.	Dicyclomine Drop	10 mg / ml (10 ml bottle)	Oral Drop				
35.	Acotiamide	100 mg	Capsule / Tablet				
36.	Cough Expectorant (Must contain- Chlorpheniramine maleate + Bromhexine or Ambroxol, Must not contain Sulbutamol or Terbutaline)	100 ml / 120 ml bottle	Syrup				
37.	Ipratropium Bromide Respirator Solution	250 mcg / ml (15 ml bottle)	Respirator Solution				
38.	Glycopyrrolate	25 mcg	Respule / Smartsule				
39.	Promethazine	25 mg / ml (2 ml Ampoule)	Injection				
40.	Iohexol	350 mg (50 ml / 100 ml Bottle)	Infusion				
41.	Etodolac (Prolonged / Extended Release)	300 mg	Tablet				
42.	Piroxicam (0.5%)	30 gm or lower pack size tube	Gel / Ointment				
43.	Tizanidine	2 mg	Capsule / Tablet				
44.	Chlorzoxazone + Diclofenac + Paracetamol	500 mg + 50 mg + 325 mg	Capsule / Tablet				
45.	Paracetamol + Domperidone	500 mg + 20 mg	Capsule / Tablet				
46.	Diazepam	10 mg / 2 ml (2 ml ampoule)	Injection				

Signature of Tenderer with Office Seal

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ANNEXURE-IV**TO INDICATE THE FOLLOWING DETAILS OF GST:**

(To be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature)

E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.Tender No.: **HDC/MM/OT-04/34/57**

Sl.	Generic Medicine Details			HSN Code	GST Rate (In %)		
	Name	Strength	Form		CGST Rate	SGST Rate	IGST Rate
47.	Gabapentin (6%) + Lidocaine (5%) + Baclofen (2%) Gel	30 gm tube	Gel				
48.	Dexamethasone	4 mg / ml (2 ml vial)	Injection				
49.	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc)	NA	Capsule / Tablet				
50.	Vitamin E	400 mg	Capsule				
51.	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin	NA	Capsule / Tablet				
52.	Omega 3 Fatty Acid	500 mg	Capsule / Tablet				
53.	Co-enzyme Q10 + L-Carnitine + Lycopene + Selenium + Zinc	NA	Capsule / Tablet				
54.	Collagen Peptide I + Sodium Hyaluronate + Chondroitin Sulphate	NA	Capsule / Tablet				
55.	Chlorhexidine Gluconate (0.5%) + Metronidazole (1.5%) Dental Gel	20 gm or lower pack size tube	Dental Gel				
56.	Foaming Non-Fluoridated Toothpaste (Must contain Calcium Sodium Phosphosilicate + Potassium Acesulfame)	100 gm or lower pack size tube	Dental Paste				
57.	Chlorhexidine Gluconate (0.2%)	200 ml or lower pack size bottle	Mouth Wash				
58.	Choline Salicylate (9%) + Benzalkonium Chloride (0.02%) Oral Gel	10 ml	Oral Gel				
59.	Dextrose - 5% (P/Pack)	500 ml	Infusion				
60.	Dextrose - 10% (P/Pack)	500 ml	Infusion				
61.	Dextrose - 25%	100 ml	Infusion				
62.	Normal Saline - 0.9% (P/Pack)	500 ml	Infusion				
63.	Ringer's Lactate (P/Pack)	500 ml	Infusion				
64.	Dextrose Normal Saline Solution (P/Pack)	500 ml	Infusion				
65.	Water For Injection	5 ml	Injection				
66.	Prochlorperazine	12.5 mg / ml (1ml Ampoule)	Injection				
67.	Cabergoline	0.25 mg	Capsule / Tablet				
68.	Tenectaplast	40 mg	Injection				
69.	Tirofiban	5 mg in 100 ml bottle	Injection				
70.	Rabies Vaccine, Human	2.5 IU	Injection				

Signature of Tenderer with Office Seal

14. ANNEXURE-V

Bidder's Bank Details & List of Documents to be submitted

Bidder's Bank Details:

A/c No.	
A/c holder Name:	
Bank Name & Bank Address:	
Branch Name:	
IFSC:	

Signature of Tenderer with Office Seal

15. ANNEXURE-VI**Check List of Documents to be submitted**

Sl. No.	List of Documents to be submitted	"Yes/No"	Page No.
1	Copy of GST Registration Certificate		
2	Copy of PAN Card		
3	Copy of last three financial years Balance Sheet and Profit & Loss A/c. (audited where applicable) as per clause no. 3.2 (ii) of NIT		
4	Copy of Valid Drug License as per clause no. 3.2 (iii) of NIT		
5	Copy of WHO/ CGMP/ GMP (Good Manufacturing Practices) certificate as per clause no. 3.2 (iv) of NIT		
6	Copy of FDA certificate as per clause no. 3.2 (v) of NIT		
7	Deposit of EMD & Tender cost as per tender condition.		
8	Duly filed signed stamped copy of 'Commercial Terms & Conditions' of the subject NIT		
9	Duly filed signed, stamped copy of 'Annexure-I, Annexure-II, Annexure-III, Annexure-IV & Annexure-V' of the subject NIT		
10	Copy of Valid Trade License (If applicable)		
11	Copy of supply order plus delivery proof as per clause no. 3.5 of NIT		
12	Copy of Technical Brochure /Leaflet as per clause no. 29 of Commercial Terms & Conditions		
13	Copy of self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class-II local supplier', as per clause no. 19(ii) of NIT		
14	Any other documents (if applicable)		

Signature of Tenderer with Office Seal

16. ANNEXURE-VII

PART-II

ANNEXURE-VII

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
1.	Sacubitril + Valsartan	24 mg + 26 mg	4000	Capsule / Tablet	Capsule / Tablet		
2.	Frusemide	10 mg / ml (4 ml ampoule)	800	Injection	Ampoule		
3.	Cephalexin	250 mg DT	2000	Dispersible Tablet	Dispersible Tablet		
4.	Ciprofloxacin	200 mg	600	Injection	Injection		
5.	Ofloxacin + Ornidazole	50 mg + 125 mg / 5 ml (30 ml bottle)	200	Syrup	Bottle		
6.	Ofloxacin + Ornidazole	200 mg + 500 mg	20000	Capsule / Tablet	Capsule / Tablet		
7.	Fluconazole	200 mg	50	Infusion	Bottle		
8.	Ciprofloxacin - Eye Ointment (0.3%)	5 gm	150	Eye Ointment	Tube		
9.	Gatifloxacin - Eye Ointment (0.3%)	5 gm	150	Eye Ointment	Tube		
10.	Permethrin (5%)	60 gm or lower pack size	200	Cream	gram		
11.	Permethrin (1%)	120 gm or lower pack size	50	Cream Rinse	gram		
12.	Dapsone (5%)	20 gm or lower pack size tube	200	Gel	gram		

Signature of Tenderer with Office Seal

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PART-II**ANNEXURE-VII**

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
13.	Silver Sulfadiazine (0.5%)	20 gm or lower pack size tube	100	Cream	gram		
14.	Liquid Paraffin Moisturizing Lotion	100 ml or lower pack size	500	Lotion	ml		
15.	Liquid Paraffin Moisturizing Cream	100 gm or lower pack size	500	Cream	gram		
16.	Acyclovir 5%	10 gm or lower pack size tube	25	Cream	gram		
17.	Povidone Iodine Vaginal Pessaries	200 mg	200	Vaginal Pessaries	Vaginal Pessary		
18.	Conjugated Estrogens	0.625 mg	1000	Capsule / Tablet	Capsule / Tablet		
19.	Conjugated Estrogens	0.3 mg	1000	Capsule / Tablet	Capsule / Tablet		
20.	Conjugated Estrogens Vaginal Cream	0.625 mg / gm (14 gm or lower pack size)	200	Vaginal Cream	gram		
21.	Sitagliptin	50 mg	6000	Capsule / Tablet	Capsule / Tablet		
22.	Sitagliptin	100 mg	20000	Capsule / Tablet	Capsule / Tablet		
23.	Sitagliptin + Metformin	50 mg + 500 mg	10000	Capsule / Tablet	Capsule / Tablet		
24.	Sitagliptin + Metformin	50 mg + 1000 mg	20000	Capsule / Tablet	Capsule / Tablet		
25.	Linagliptin	5 mg	9000	Capsule / Tablet	Capsule / Tablet		
26.	Linagliptin + Empagliflozin	5 mg + 25 mg	4000	Capsule / Tablet	Capsule / Tablet		
27.	Empagliflozin	10 mg	5000	Capsule / Tablet	Capsule / Tablet		

Signature of Tenderer with Office Seal

contd. next page.....

PART-II**ANNEXURE-VII**

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
28.	Empagliflozin	25 mg	40000	Capsule / Tablet	Capsule / Tablet		
29.	Insulin Isophane (70%) + Soluble Insulin (30%) cartridge	100 IU / ml (3 ml refill)	2000	Cartridge / Refill	Cartridge / Refill		
30.	Insulin Glulisine cartridge	100 IU / ml (3 ml refill)	1500	Cartridge / Refill	Cartridge / Refill		
31.	Insulin Aspart cartridge	100 IU / ml (3 ml refill)	100	Cartridge / Refill	Cartridge / Refill		
32.	Disposable Pen needle (32 G / 4 mm)	32 G / 4 mm	5000	Pen needle	Pen needle		
33.	Disposable Insulin Syringe (40 U)	40 U	1000	Insulin Syringe	Insulin Syringe		
34.	Dicyclomine Drop	10 mg / ml (10 ml bottle)	50	Oral Drop	Oral Drop bottle		
35.	Acotiamide	100 mg	2000	Capsule / Tablet	Capsule / Tablet		
36.	Cough Expectorant (Must contain- Chlorpheniramine maleate + Bromhexine or Ambroxol, Must not contain Sulbutamol or Terbutaline)	100 ml / 120 ml bottle	12000	Syrup	ml		
37.	Ipratropium Bromide Respirator Solution	250 mcg / ml (15 ml bottle)	1000	Respirator Solution	Bottle		
38.	Glycopyrrolate	25 mcg	1000	Respule / Smartsule	Respule / Smartsule		
39.	Promethazine	25 mg / ml (2 ml Ampoule)	300	Injection	Ampoule		

Signature of Tenderer with Office Seal

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PART-II**ANNEXURE-VII**

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
40.	Iohexol	350 mg (50 ml / 100 ml Bottle)	5	Infusion	ml		
41.	Etodolac (Prolonged / Extended Release)	300 mg	1000	Tablet	Tablet		
42.	Piroxicam (0.5%)	30 gm or lower pack size tube	5000	Gel / Ointment	gram		
43.	Tizanidine	2 mg	3000	Capsule / Tablet	Capsule / Tablet		
44.	Chlorzoxazone + Diclofenac + Paracetamol	500 mg + 50 mg + 325 mg	5000	Capsule / Tablet	Capsule / Tablet		
45.	Paracetamol + Domperidone	500 mg + 20 mg	500	Capsule / Tablet	Capsule / Tablet		
46.	Diazepam	10 mg / 2 ml (2 ml ampoule)	250	Injection	Ampoule		
47.	Gabapentin (6%) + Lidocaine (5%) + Baclofen (2%) Gel	30 gm tube	5000	Gel	Tube		
48.	Dexamethasone	4 mg / ml (2 ml vial)	250	Injection	Vial / Ampoule		

Signature of Tenderer with Office Seal

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PART-II**ANNEXURE-VII**

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
49.	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc)	NA	150000	Capsule / Tablet	Capsule / Tablet		
50.	Vitamin E	400 mg	5000	Capsule	Capsule		
51.	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin	NA	30000	Capsule / Tablet	Capsule / Tablet		
52.	Omega 3 Fatty Acid	500 mg	20000	Capsule / Tablet	Capsule / Tablet		
53.	Co-enzyme Q10 + L-Carnitine + Lycopene + Selenium + Zinc	NA	20000	Capsule / Tablet	Capsule / Tablet		
54.	Collagen Peptide I + Sodium Hyaluronate + Chondroitin Sulphate	NA	40000	Capsule / Tablet	Capsule / Tablet		
55.	Chlorhexidine Gluconate (0.5%) + Metronidazole (1.5%) Dental Gel	20 gm or lower pack size tube	500	Dental Gel	gram		
56.	Foaming Non-Fluoridated Toothpaste (Must contain Calcium Sodium Phosphosilicate + Potassium Acesulfame)	100 gm or lower pack size tube	500	Dental Paste	gram		
57.	Chlorhexidine Gluconate (0.2%)	200 ml or lower pack size bottle	500	Mouth Wash	ml		
58.	Choline Salicylate (9%) + Benzalkonium Chloride (0.02%) Oral Gel	10 ml	200	Oral Gel	Tube / Bottle		
59.	Dextrose - 5% (P/Pack)	500 ml	500	Infusion	Bottle		

Signature of Tenderer with Office Seal

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PART-II**ANNEXURE-VII**

**SAMPLE PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE HERE]
E-Tender for supply and delivery of Medicine (as per tender BOQ) to Haldia Dock Complex.**

Tender No.: **HDC/MM/OT-04/34/57**

Sl. No.	Generic Medicine Name	Strength	Approx. Yearly Consumption	Form	Unit	Unit Rate [in INR] excluding GST per Pack /Tab /Cap /mg /Vial /Ample /Bottle /gram /ml /Refill / Piece /Tube /Cartridge /Pen needle /Respule/ Rotahaler Device/ Metered Dose/ Inhaler/ Rotacap / Respicap/ Drop bottle/ Injection/ Syringe etc	MRP per Unit [in INR]
60.	Dextrose - 10% (P/Pack)	500 ml	200	Infusion	Bottle		
61.	Dextrose - 25%	100 ml	200	Infusion	Bottle		
62.	Normal Saline - 0.9% (P/Pack)	500 ml	1500	Infusion	Bottle		
63.	Ringer's Lactate (P/Pack)	500 ml	1500	Infusion	Bottle		
64.	Dextrose Normal Saline Solution (P/Pack)	500 ml	500	Infusion	Bottle		
65.	Water For Injection	5 ml	5000	Injection	Vial / Ampoule		
66.	Prochlorperazine	12.5 mg / ml (1ml Ampoule)	150	Injection	Ampoule		
67.	Cabergoline	0.25 mg	2000	Capsule / Tablet	Tablet		
68.	Tenectaplast	40 mg	5	Injection	Vial / Ampoule		
69.	Tirofiban	5 mg in 100 ml bottle	6	Injection	Bottle		
70.	Rabies Vaccine, Human	2.5 IU	100	Injection	Vial / Ampoule		

Note: Please read carefully the unit of measurement mentioned under the 'UNIT' column against individual medicine before quoting the price. Eg. If 'ml' is mentioned as unit, then quote price of each ml, if 'bottle' is mentioned as unit, then quote price of each bottle, if 'mg' is mentioned as unit, then quote price of each mg, if 'tube' is mentioned as unit, then quote price of each tube and so on.

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