

SYAMA PRASAD MOOKERJEE PORT, KOLKATA
(Formerly Kolkata Port Trust.)
Haldia Dock Complex
Materials Management Division

No. HDC/MM/LT-28/53/34/ENQ/

Date:

M/s. _____

Dear Sirs,

Sub : Tender Enquiry for Supply & delivery of Tyre, Tubes & Flaps as per Tender BOQ to Central Garage, P&E Division of Haldia Dock Complex.

REF: - TENDER NO. HDC/MM/LT-28/53/34

Please submit your Single Part Bid tender enquiry for subject work indicating the price and GST duties etc. in accordance with the attached terms and conditions of tender and detailed Bill of Quantities. Please sign and submit the enclosures containing details with price as mentioned in Bid Document as **Annexure-A** consisting of 03 pages.

TIME OF COMPLETION	:	30 (Thirty) days
LAST DATE OF SUBMISSION OF TENDER	:	19/10/2022 up to 15:00 hrs.
OPENING OF THE TENDER	:	19/10/2022 after 15:30 hrs.

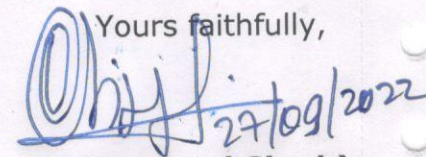
Important instructions

1. Tenderers are requested to read the Bill of Quantity and terms & conditions of this tender before submission of tender.
2. No tender will be accepted after the due date and time mentioned in tender.
3. No deviation to the technical and commercial terms & conditions is allowed.
4. HDC has the right to cancel this tender without assigning any reason thereof.
5. The tender should be submitted with Signature and Official Seal on every page strictly as per the terms and conditions and laid down procedures only.
6. In case there is an unscheduled HOLIDAY / BANDH / STRIKE on the prescribed last date of submission and opening of Bid, the next working day will be treated as the scheduled prescribed day for the same.
7. Due date of submission of tender will not be extended under any situation.

You may depute your representative to attend the Tender Opening on the aforesaid time and date.

Thanking you,

Encl: As above.

Yours faithfully,


(Emanuel Singh),
Asstt. Manager (MM)
For Sr. Dy. Manager(MM)
Mobile: 9434031208

TERMS AND CONDITIONS OF TENDER FOR PROCUREMENT OF TYRE, TUBES & FLAPS**Commercial Terms & Conditions**

1.	PRE-QUALIFICATION CRITERIA OF THE BIDDERS:- Copy of GST Registration certificate must be submitted along with offer otherwise the offer would be liable for rejection.
2.	Orders may be placed in parts based on the minimum rates quoted against individual items, subject to the fulfillment of other necessary Tender Conditions. In the event of Part Order being placed, the rate(s) against each of the Item(s) quoted in the Price Bid. Tender terms and condition shall also remain unaltered, irrespective of whether Order is placed on part or, on the whole of the B.O.Q. No. Plea for subsequent withdrawal or, the amendment will be entertained. The Trustees are not bound to accept the lowest or any tender and reserve the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.
3.	Mere participation in tender will not mean that a particular bidder will automatically be considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
4.	The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Calcutta.
5.	<u>SCOPE OF WORK:</u> The work comprises of loading, supplying, delivery, unloading & stacking of Tyres, Tubes & Flaps as specified in the Bill of Quantities to Central Garage Store (P&E) of HDC, situated near Jawahar Tower, Haldia Dock Complex, Haldia at their own cost, risk and responsibility.
6.	<u>VALIDITY:</u> The tender shall remain open for acceptance for a period of 60 days from the date of opening of techno-commercial bid.
7.	<u>EVALUATION CRITERIA:</u> Evaluation will be made on the Overall lowest (L1) amount quoted against all the tendered items among the techno-commercially qualified bids subject to the fulfillment of necessary Tender conditions. Those Bidder who are not quoting for all the tendered items in such case their offer may not be considered for evaluation.
8.	<u>DELIVERY:</u> Delivery of the materials must be completed within 30 days from the date of receipt of order by the supplier.
9.	<u>GST:</u> Prevailing rate in % of GST to be mentioned clearly indicating whether exclusive or inclusive in their quoted rates. Please note that we do not issue any Declaration Form for concessional Sales Tax.
10.	<u>PAYMENT:</u> Payment would be kept ready in advance against Proforma Invoice to be submitted by the successful Bidder(s) after placement of order. The same would be handed over after satisfactory receipt of the materials at store.

Signature of the Tenderer with seal

TERMS AND CONDITIONS OF TENDER FOR PROCUREMENT OF TYRE, TUBES & FLAPS

Commercial Terms & Conditions

11.	<p><u>WARRANTY:</u> Every tyre supplied by the contractor bearing its name shall be guaranteed to be free from any defect in respect of substandard materials, poor workmanship or faulty design (Normal wear & tear excluded) without limit as to time or mileage. In case of any tyre is founded to be defective, it will be intimated immediately to the contractor to arrange for inspection. If after examination, it is found that any articale is defective then contractor shall give rebate based on the estimated balance life of the tyre as per formula given below:</p> <p style="text-align: center;">Compensation= B/A X C</p> <p>Where A: Original tread depth of the tyre B: Remaining tread depth when the tyre fails C: Cost of tyre per piece</p>
12.	<p><u>CERTIFICATES:</u> The successful Bidder should submit Warranty Certificate along with supplies.</p>
13.	<p><u>INSPECTION :</u> Inspection of materials will be carried out by authorized representative of P&E Division, HDC at Central Garage on the basis of supplier's Warranty Certificate.</p>
14.	<p><u>PACKING OF MATERIALS:</u> you shall be responsible for proper packing and delivery of Stores. The materials should be packed by you at own cost and arrangement for protection against any damage, loss, breakage or leakage etc.</p>
15.	<p><u>WORKMEN COMPENSATION :</u> You must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at HDC's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.</p>

DECLARATION BY THE TENDERER: -

I / We have carefully read and understood the terms and conditions and specifications of materials and other details set out in the enclosed Annexures. I/We confirm that all laid down terms and conditions have been accepted by me/us and I/We agree that I /We shall be bound by the said terms and conditions.

I/We also hereby confirm that I/We am/are not blacklisted or debarred from participating tender, by any Govt. Agency. I would be held responsible for any incorrect declaration or suppression of facts by me and I am aware that this may lead to rejection of the Offer.

Date : _____

Signature of the Tenderer with seal

ANNEXURE-A

Bill of Quantity and Price Bid

[TENDER NO. HDC/MM/LT-28/53/34]

Item No.	Description of Item	Qty.	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)			
			Confirm Specification (Yes/ No)	Make /Brand /Model (If any)	UNIT PRICE	Total Amount (UPTO HDC'S STORE, HALDIA)
1.	Tyre with Tube & Flap 11.00-20; 16 Ply Rating (Front Tyre)	4 Set				
2.	Tyre with Tube & Flap 11.00-20; 16 Ply Rating (Rear Tyre)	8 Set				
Note: Each set consist of 01 No. Tyre, 01 No. tube & 01 No. flap			Total Cost in Rs :->			

Total Cost in Rupees in word-----only.

GST:----- % (Inclusive or Extra)

Signature of the Tenderer with seal

Full Name :

Address :-----

:-----

Contact No. :-----