

श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
हल्दिया गोदी परिसर
HALDIA DOCK COMPLEX
AN ISO-9001:2015 ORGANISATION
सामग्री प्रबन्धन प्रभाग
MATERIALS MANAGEMENT DIVISION

No. HDC/MM/LT-30/99/57/Enq./

Dt. 29/09/2022

By E-Mail

M/s.,
.....,
.....,
.....

Dear Sir(s),

Sub :- Tender from interested genuine Contai / Haldia /Tamluk /Kharagpur based local dealer / Suppliers only are invited for supply and delivery of 01 No. Ambulance on turn key basis (as per tender BoQ) to Haldia Dock Complex.

REF :- TENDER NO. HDC/MM/LT-30/99/57

Please submit your quotation for supply and delivery of "01 No. Ambulance" indicating the price, taxes, duties etc. in accordance with the attached terms and conditions of tender and detailed Bill of Quantities. Please sign and submit the enclosures containing as mentioned in Part-I&II (Techno-Commercial Bid and Price Bid) as Annexure-A , B, C, D & E. **Please note that Part-I (techno-Commercial) as Annexure-A , B, C & D to be submitted in Cover-I and Part-II (Price bid) as Annexure-E to be submitted in Cover-II.** Cover-II i.e. Part-II (Price bid) as Annexure-E will be opened for evaluation of only those bidders whose Cover-I i.e. Part-I (techno-Commercial) as Annexure-A , B, C & D is in order.

TENDER GUIDE LINES: -

LAST DATE AND TIME OF RECEIPT OF BID : 3.00 P.M. on 21.10.2022
DATE AND TIME FOR OPENING OF TENDER (Part-I) : 3.30 P.M. on 21.10.2022
TENDER TO BE SUBMITTED AT THE ADDRESS : Office of the Sr. Dy. Manager (MM),
M.M. Division, Jawahar Tower (2nd floor), Haldia Dock Complex.

Important instructions:-

1. Tenderers are requested to read the Bill of Quantity and terms & conditions of this tender before submission of tender.
2. **DD in original for EMD@Rs. 5000.00 and copy of GST Registration Certificate should be submitted along with the offer.**
3. No tender will be accepted after the due date and time mentioned in tender. HDC will not be responsible in any way for postal delay.
4. No deviation to the technical and commercial terms & conditions is allowed.
5. HDC has the right to cancel this tender without assigning any reason thereof.
6. The tender should be submitted with Signature and Official Seal on every page strictly as per the terms and conditions and laid down procedures only.
7. Due date of submission of tender will not be extended under any situation except only in case of an unscheduled HOLIDAY / BANDH / STRIKE on the prescribed last date of submission and opening of Bid, in such cases , the next working day will be treated as the scheduled prescribed day for the same.
8. **Part-I consist of Annexure-A, B, C & D and Part-II i.e. Price Bid consist of Annexure-E**

Thanking you,

Yours faithfully,

Encl: As above.

(Emanuel Singh)
Asst.Manager (MM)
For Sr. Dy. Manager (MM)
Mob.: 9434031208

(Tender No. HDC/MM/LT-30/99/57)

TERMS AND CONDITIONS OF TENDER FOR PROCUREMENT OF 01 NO. AMBULANCE

1.	<p>PRE-QUALIFICATION CRITERIA OF THE BIDDERS:-</p> <p>1.1 Copy of GST Registration certificate should be submitted.</p> <p>1.2 Bidders have to deposit a sum of ₹ 5,000.00 as an earnest Money. The earnest Money Deposit shall have to be deposited by Demand Draft of any Nationalized / Scheduled Bank of India drawn in favour of " Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex " payable at Haldia by you. Earnest money would be refunded after satisfactory completion and delivery of the work.</p>
2.	Mere participation in tender will not mean that a particular bidder will automatically be considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
3.	The trustees reserve the right to reject or to accept the tender in whole or in part without assigning any reason whatsoever thereof.
4.	<p>Scope of Work:</p> <p>The work comprises of supply of 01 no. Ambulance with registration at least for a period of 03 months, Road Tax, 06-month pollution test & at least one-year insurance coverage. The vehicle has to be delivered at site of Haldia Dock Complex after registration etc. Registration of the vehicle would be done in the name of Egra We Care at Egra.</p>
5.	<p>Validity:</p> <p>The tender shall remain open for acceptance for a period of 120 days from the date of opening of techno-commercial bid.</p>
6.	<p>Prices:</p> <p>Price of 01 no. Ambulance with accessories, minimum 01 year insurance, Registration at least for a period of 03 months, Road tax, 06 month pollution test etc should be completed in all respect and should be quoted on F.O.R. site/store of Haldia Dock Complex i.e. free delivery basis. The Bidder shall state clearly the percentage of various GST and other charges if applicable extra over his quoted rates.</p> <p>Price shall remain firm till the goods are delivered and no price escalation shall be allowed.</p>
7.	<p>Evaluation:</p> <p>Evaluation will be made on L1 offer on turn key basis (i.e. cost of ambulance including Registration charges at least for a period of 03 months, road tax charges, minimum one year insurance charges, 06 Month pollution test charges) on F.O.R. site/store of Haldia Dock Complex.</p>
8.	<p>Payment:</p> <p>Payment will be made after receipt of vehicle in all complete manner & in all respect on turn key basis at the site/store of Haldia Dock Complex against supplier's clear bill within 30 (Thirty) days of receipt of clear bill along with Registration at least for a period of 03 months, road tax, one-year insurance, 06 Months pollution test, etc. Payments shall be credited to supplier's bank account through ECS/NEFT/RTGS mechanism at all centers where such facilities are available in the bank. Accordingly, bidders are requested to submit their bank Account Number with the name and address of the bank along with the branch name and code number in the bill.</p>
9.	<p>Delivery:</p> <p>Vehicle complete in all respect on turn key basis to be delivered along with Registration at least for a period of 03 months, road tax, minimum one-year insurance, 06 Month pollution test, etc within 30 days from the date of receipt of order at the site/store of Haldia Dock Complex. 01 no. Ambulance would be accepted based on guarantee certificate, and other documents such as Registration certificate at least for a period of 03 months, Road Tax, 06 Month pollution test & minimum one-year insurance certificates etc. Also, manuals and tools as stated in the Annexure-B of the tender.</p>

(Signature of Tenderer with Office Seal)

(Tender No. HDC/MM/LT-30/99/57)

TERMS AND CONDITIONS OF TENDER FOR PROCUREMENT OF 01 NO. AMBULANCE

10.	<u>Vehicle (01 No. Ambulance) Registration:</u> Ambulance need to be registered as per the applicable Motor Vehicle Act. Registration should be done in the name of Egra We Care at Egra. All the charges for registration would be borne by the successful bidder. Registration shall be at least for a period of 03 months.
11.	<u>Packing Of Materials:</u> The Supplier shall be responsible for proper packing and delivery of Stores. The materials should be packed by the Supplier/Manufacturer at their own cost and arrangement for protection against any damage, loss, breakage or leakage etc.
12.	<u>Jurisdiction Of Court:</u> The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Calcutta.
13.	<u>Technical Specification:</u> Full particulars as to specification, name of manufacturer of motor van/ vehicle and model number etc should be stated clearly, failing which the tender shall not be considered for evaluation.
14.	<u>Guarantee:</u> The vehicles (as per tender BOQ) to be supplied must be guaranteed against manufacturing defect at least for a period of 12 months from the date of acceptance of the material at the site/store of Haldia Dock Complex. If any manufacturing defect, whatsoever, develops during this guarantee period, the same will have to be rectified / replaced (as the case may be) by the supplier at his / their own cost and arrangement. Guarantee Certificate is to be furnished by the supplier at the time of supplying the material to store.
15.	<u>Free Services Support:</u> Supplier will have to ensure and clearly indicate the number of free services on its 01 no. Ambulance so that Egra We Care / Haldia Dock Complex may avail these services within the stipulated conditions of time period or km range, whichever is earlier from the date of purchase.
16.	<u>Workmen Compensation:</u> The successful bidder(s) must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at HDC's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.
17.	<u>Personal Protective Equipment (PPE):</u> Suppliers and their workmen including driver & helper must use PPE i.e. Safety Helmet etc. at the time of supply of materials inside the dock premises.

DECLARATION BY THE TENDERER: -

I / We have carefully read and understood the terms and conditions and specifications of materials and other details set out in the enclosed Annexures. I/We confirm that all laid down terms and conditions have been accepted by me/us and I/We agree that I /We shall be bound by the said terms and conditions.

I/We also hereby confirm that I/We am/are not blacklisted or debarred from participating tender, by any Govt. Agency .I would be held responsible for any incorrect declaration or suppression of facts by me and I am aware that this may lead to rejection of the Offer.

Date : _____

Signature of the Tenderer with seal

Full Name :-----

Address :-----

(Tender No. HDC/MM/LT-30/99/57)

SL. NO	Generic Specifications for Ambulance
1.	<p>Detail of Vehicle: Ambulance</p> <p>1.0 General: The Ambulance should be complete in all respect with Air Condition (AC) facility for comfort and in compliance with the AIS 125 norm. It should have excellent manoeuvrability, enough room for attendance apart from the patient and should come with all the essential equipment to offer life support such as Foldable stretcher cum trolley, First Aid kit, hook for infusion mounting, oxygen Cylinder mountings, Attendant seats with storage, Public address system (amplifier, Mike and speaker), revolving roof light , light for illumination in cabin, Siren, rubber matting in rear cabin and Fire Extinguisher etc..</p> <p>2.0 Seating capacity (Including Driver): 5 + P+D</p> <p>3.0 Type of Body: Mover van</p> <p>4.0 Engine: Petrol engine /or Diesel engine..</p> <p>5.0 Gauges: Should include speedometer, odometer, turn signal indicator, fuel gauge etc.</p> <p>6.0 Gearbox: Synchromesh 5F + 1R</p> <p>7.0 Brake (Hydraulic Operated): Disc / Drum or combination of both or latest</p> <p>8.0 Frame / Chassis and Suspension: Sturdy frame and suspension with leaf spring / Hydraulic Telescopic Shock Absorber or combination of both or latest</p> <p>9.0 Ground clearance: Not less than 150 mm</p> <p>10.0 Battery: Not less than 12V, 55 Ah</p> <p>11.0 Steering: Power Steering</p> <p>12.0 Transmission: Manual</p> <p>13.0 Essential accessories:</p> <p>A. Headlight, Tail light and Brake light, Turn Signal lights</p> <p>B. Rear view mirrors (three, for centre, left and right side)</p> <p>C. Safety lock for doors</p> <p>D. Seat Cover</p> <p>E. Tool Box</p> <p>14.0 Fuel tank: Not less than 30 litre</p> <p>15.0 Rim Type: Alloy Steel</p> <p>16.0 Tyre Type: Tubeless</p> <p>17.0 Number Plate: Front and rear side.</p> <p>18.0 Emission Standard: The emission standard should comply with BS VI or latest applicable Bharat stage emission standards (BSES) set by the Central Pollution Control Board under the Ministry of Environment & Forests and climate change.</p> <p>19.0 Anti Rust coating should be done in the inner part exposed portion to the atmosphere wherever possible.</p> <p>20.0 Instructions: All signs and instructions as applicable for the Ambulance should be printed in English.</p> <p>21.0 Manuals: A copy of owner's or, operator's Manual should be provided for Ambulance.</p> <p>22.0 Tools: A set of tools required for general maintenance shall be provided including Stepney.</p>

Note: Ambulance complete in all respect on Turn Key basis as detailed above, and also, including the Registration at least for a period of 03 months, road tax, minimum one-year insurance coverage, 06 Month pollution test etc and up to delivery to site of HDC / or as advised by HDC.

(Signature of Tenderer with Office Seal)

(Tender No. HDC/MM/LT-30/99/57)

TO INDICATE THE FOLLOWING DETAILS OF GST:

(To be printed on the bidder’s Letter Head duly filled submitted after seal and signature)

Sl. No.	Description of Item	HSN Code	GST Rate (In %)		
			CGST Rate	SGST Rate	IGST Rate
1.	Ambulance: All complete and ready to drive on road i.e. on Turn Key basis as detailed in Annexure-B				
2.	Charges for registration at least for a period of 03 months, road tax, 06-month pollution test & at least one year insurance				

Date : -----

Signature of Tenderer with Office Seal

Place : -----

Name:-----

Phone:

Address:.....

Fax:.....

.....

E-mail:

.....

(Tender No. HDC/MM/LT-30/99/57)**UN-PRICED BILL OF QUANTITIES****NOTE: PRICE NOT BE QOUTED IN THIS PART**

SL. NO	Description of Item	Qty (In Nos)	If your offer exactly match to our specification, write 'YES', with other details given below. (Please note that no other specification would be accepted)		
			Specification is same (Yes/No)	MAKE / Model	Whether Leaf let attached (Yes/No)
1.	<u>Ambulance:</u> All complete and ready to drive on road i.e. on Turn Key basis including Registration at least for a period of 03 months, road tax, minimum one-year insurance, 06 Month pollution test etc as detailed in Annexure-B	01			

(Signature of Tenderer with Office Seal)

(Tender No. HDC/MM/LT-30/99/57)

PRICED BILL OF QUANTITIES

NOTE: TENDERERS ARE TO QUOTE PRICE IN THIS PART

Tender for supply and delivery of 01 No. Ambulance of Haldia Dock Complex.

Sl. No.	Description of Item	Quantity (in No.)	PRICE QUOTED BY THE PARTY ON F.O.R. BASIS UPTO HALDIA DOCK COMPLEX SITE INCLUDING DELIVERY, UNLOADING & STACKING
			UNIT RATE (IN Rs)
A.	Ambulance: All complete and ready to drive on road i.e. on Turn Key basis as detailed in Annexure-B	01	
B.	Charges for registration at least for a period of 03 months, road tax, 06-month pollution test & at least one year insurance.		
Turn Key Basis Charges including delivery at HDC Site (Sum of Sl. No. A+B)→			:

GST:----- % (Inclusive or Extra)

Date :-----

Signature of Tenderer with Office Seal

Place :-----

Name:-----

Phone:

Address:.....

Fax:.....

.....

E-mail:

.....