

No.: DM (P&E)/CHP/ENQ/206/118

Dated: 18.5.2023

Dear Sir,

Sub: Enquiry for supply and delivery of seamless steel pipe, swivel nut and olive along with all accessories for Hydraulic circuits of Coal Stacker cum Reclaimer No. 1 (SR – 1) installed at Coal Handling Plant under Plant & Equipment Division of Haldia Dock Complex.

You are requested to send your offer, for subject job under the Plant & Equipment (P&E) Division of Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata (SMPK), as per the enclosed Terms & Conditions (Annexure –A), the **Bill of quantities (Annexure. – B)**, General information of the bidder (Annexure-C) and declaration of the bidder (Annexure-D).

The contract will be governed by our General Conditions of Contract available at the official website of Syama Prasad Mookerjee Port, Kolkata (www.smpportkolkata.shipping.gov.in)

Last date and time of submission of offer: 05.6.2023 by 15:00 hrs.

Place of submission of offer:

Office of the Sr. Dy. Manager (P&E), Operational Administrative Building, 1st floor, HDC, Chiranjibpur, Haldia, PIN - 721604

Enquiry No. and date of opening to be mentioned on top of the envelope.

The sealed offers received within scheduled date and time would be opened at **15:30 hrs. onwards on 05.6.2023.**

Thanking you.

Yours faithfully,

(S.S.K. Hassan Imam)
Dy. Manager (P&E)
for Sr. Dy. Manager (P&E)
Haldia Dock Complex
Syama Prasad Mookerjee Port, Kolkata.

Encl. : As stated above.

Annexure-A

Terms & Conditions.

1. **Price:** The prices, to be quoted should be based on the above F.O.R. door delivery at Coal Handling Plant. The prices should be indicated in the **Bill of Quantities (Annexure – B, enclosed)** only. The prices excluding GST and other statutory Taxes & Duties, if any, shall be firm and fixed till completion of the aforesaid work.
2. **Taxes & Duties:** The particulars of GST and other statutory Taxes & Duties, if any, as applicable, are to be furnished clearly in the offer.
If any New Tax & Duties increase in rate of Tax & Duties is imposed / effected by Central / State Government, which will be applicable to this Contract, Trustees will consider reimbursement of payment made against such Taxes, Duties against documentary evidence of such payment made. If there is downward revision in any of these taxes, Duties or abolition of any of these, you shall give due rebate on such of the rates, as would be effected by such revision or abolition.
3. **Payment Terms:** 100% payment will be made within **30 (thirty) days** from the date of delivery at the HDC's Site Store at Coal handling Plant and acceptance of the same by the authorized representative of Sr. Dy. Manager (P&E) or Dy. Manager (P&E), CHP, after submission of clear and unambiguous bills, whichever is later. The bill should be accompanied with inspection report, fitment certificate and guarantee certificate.
4. **Completion Period:** Total job is to be completed within **60 (Sixty) days** from the date of issue of work order.
5. **Guarantee:** You have to provide guarantee of materials for 12 (twelve) months from the date of commissioning or 18 (eighteen) months from date of supply which is earlier.
6. **Inspection:** Visual inspection of materials shall be carried out by the representative of Sr. Dy. Manager (P&E) or Dy. Manager (P&E), CHP, at HDC's site, based on your Fitment Certificate and Guarantee certificate .
7. **Validity:** The validity of your offer should not be **less than 60 (sixty) days** from the date of opening of offer.
8. **EVALUATION CRITERIA:** While the rate quoted by the bidders against the complete work as mentioned in the BOQ, will be taken into account and **selection will be made on the basis of total lowest price** against the said items.
9. **Liquidated Damage Clause:** In the event of your failure to execute the contract within the stipulated dates or such extension(s) thereof, as may be allowed by the Sr. Dy. Manager (P&E) in writing, you will be required to pay as compensation to the Trustees and not as penalty @ ½ % of total contract value for every week or part thereof, provided always the entire amount of compensation to be paid under the provision of this clause shall not exceed 10% of the total contract value. The Trustees may, without prejudice to any other method of recovery, deduct the amount of such damages from any money which is due or which may become due to you. The payment or deduction of such damages shall not relieve you from your obligation to complete the supply of material or from any other of your obligation or liabilities under the contract.

10. **Gate Pass:** Photo permit / Gate Pass (RFID based) will be issued on chargeable basis, as per rules of HDC. The following documents will be considered as a valid proof of identity.

- Pass port (Relevant pages with photo & address)
- Driving License.
- Voter ID Card (EPIC).
- AADHAAR (UID).
- Income Tax PAN Card.

Please note that document substantiating proof of identity is required to be submitted once for each individual. For getting subsequent permits, the sponsoring firms may quote ID number and type of ID of the individual which was submitted initially for registration.

11. You shall have to be furnish your **GST Registration Number** along with your offer.

Annexure – B**Bill of Quantity (BoQ)**

Sub: Enquiry for supply and delivery of seamless steel pipe, swivel nut and olive along with all accessories for Hydraulic circuits of Coal Stacker cum Reclaimer No. 1 (SR – 1) installed at Coal Handling Plant under Plant & Equipment Division of Haldia Dock Complex.

Sl. No.	Item Particulars	Unit	Qty.	Unit Rate (in ₹), excluding GST	Amount (in ₹), excluding GST
1.	Seamless Steel pipe (40 Schedule) for Hydraulic system:- ID: ¾", OD: 1"	Mtr,	60		
2.	SS Equal Union Olive couplings Hydraulic Straight Compression Ferrule fittings for 1-inch dia. Pipe as per BSP Standard.	Set	24		
3.	Pipe Clamp suitable for 1 inch pipe	No.	24		
4.	SS Equal Elbow Olive Couplings Hydraulic Straight Compression Ferrule fittings for 1-inch dia. Pipe as per BSP Standard.	Set	12		
5.	SS Equal Tee Olive Couplings Hydraulic Straight Compression Ferrule fittings for 1-inch dia. Pipe as per BSP Standard.	Set	06		
Grand total (in ₹), excluding GST					

Note: The price should be quoted exclusive of GST. The rates of GST with breakup as applicable to be furnished separately.

Signature of the Tenderer with Office Seal

Annexure – C

GENERAL INFORMATION OF THE BIDDER

1.	Name of the firm with full address(es), Phone No(s). and website, if any.	
2.	Name of the contact person with Mobile No. and e-mail address(es).	
3.	Copy of valid Profession Tax Payment Challan, to be submitted by the bidder.	
4.	Copy of GST Registration certificate and No. to be submitted by the bidder.	

NB : In case of '**Non-applicability**' regarding the above, if any, reason(s) should be clearly furnished along with supporting documents.

Signature of the bidder under Official Seal

No.: DM (P&E)/CHP/ENQ/206/118

Dated: 05.6.2023

Annexure- D

To

**The Sr. Dy. Manager (P&E),
Haldia Dock Complex,
Chiranjibpur, Haldia,
Purba Medinipur.**

Sub: Enquiry for supply and delivery of seamless steel pipe, swivel nut and olive along with all accessories for Hydraulic circuits of Coal Stacker cum Reclaimer No. 1 (SR – 1) installed at Coal Handling Plant under Plant & Equipment Division of Haldia Dock Complex.

We, on behalf of our concern / company hereby declare that we have not been banned or de- listed or debarred by any Government or Quasi Government Agency or Public Sector Undertaking in India.

Signature of the Bidder with Seal