

आर्किटेक्ट और इंजीनियरिंग सेवाओं के लिए सलाहकारों  
का इम्पैनलमेंट

\*\*

**Empanelment of Consultants For  
Comprehensive Architectural & Engineering  
Services**

**SYAMA PRASAD MOOKERJEE PORT,  
KOLKATA**

CHIEF ENGINEER  
CIVIL ENGINEERING DEPARTMENT  
SYAMA PRASAD MOOKERJEE PORT, KOLKATA  
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## EMPANELMENT OF ARCHITECTS IN SMPK

**TENDER NO.: SMPK/KDS/CIV/T/2820/02**

**DT.02.02.2024**

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# SYAMA PRASAD MOOKERJEE PORT KOLKATA

## 1. INVITATION FOR EMPANELMENT OF ARCHITECTS

**TENDER NO.: SMPK/KDS/CIV/T/2820/02**

**DT.02.02.2024**

Syama Prasad Mookerjee Port Kolkata (SMPK) invites from eligible Architects /Architectural Firms for providing Comprehensive Architectural & Engineering Services for their various units and other development projects for various categories.

### SCHEDULE OF TENDER (SOT)

a. <b>TENDER NO.</b>	<b>SMPK/KDS/CIV /T/2820/02 DT. 02.02.2024</b>
b. <b>MODE OF TENDER</b>	e-Procurement System ( <b>Online One</b> part Techno-Commercial Bid and Price Bid through <b>Enivida Portal</b> <a href="https://kopt.enivida.in/">https://kopt.enivida.in/</a> ) The intending bidders are required to submit their offers electronically through e-tendering portal. <b>No physical tender is acceptable</b> by SYAMA PRASAD MOOKERJEE PORT, KOLKATA.
C. i). <b>Tender Document fee (Non-refundable)</b>	The intending bidders should submit the tender cost of <b>Rs.1770/- (Rupees one thousand seven hundred and seventy only) including @18% GST</b> to SMPK through DD/ Banker's Cheque in favour of Syama Prasad Mookerjee Port, Kolkata on any scheduled/ Nationalised Bank payable at Kolkata otherwise their offer will be summarily rejected. As per cl. 2, page no.12 Or payable through DD/RTGS/NEFT/Bank Transfer etc.,) to be transferred on A/C:SyamaPrasadMookerjeePort,Kolkata A/cNo:067502000000491 IFSC:IOBA0000675 <b>BankName:IndianOverseasBank</b> <b>BranchName:STRANDROAD Branch</b>
ii). <b>Railtel Tender Processing Fee (Non-refundable) Mode of Payment: - E-payment Only through Debit/Credit Card or Net Banking.</b>	TPF- <b>0.1%</b> of estimate cost (Minimum 750/- Maximum 7500/-+GST Registration Charges Rs.2000/- +Applicable GST Per Year.
d. <b>Date of NIT available to parties to download</b>	<b>02.02.2024 to 24.02.2024 (up to 14:00 hrs.)</b>
g. <b>Date of Starting of e-Tender for submission of online Techno-Commercial Bid and Price Bid at</b>	<b>02.02.2024 (From 14:00 hrs. onwards)</b>

## EMPANLEMENT OF ARCHITECTS IN SMPK



<b>Envida Portal</b>	
<b>h. Date of closing of online e-tender for submission of Techno-Commercial Bid</b>	<b>24.02.2024 (Up to 15:00 hrs.)</b>
<b>i. Date &amp; time of opening of Techno-Commercial Bid</b>	<b>26.02.2024 (After 13:00 hrs.)</b>

### ध्यान दे/ Note:

- Bids are invited for “Empanelment of Consultants For Comprehensive Architectural & Engineering Services”
- In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.

### List of Annexures:

ORGANIZATIONAL DETAILS	: - Annexure - I
DETAILS OF DIRECTORS/PARTNERS / PROPRIETORS	: - Annexure - II
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The proposals duly completed as per prescribed format along with processing fee must be uploaded to the E-Nivida website. Any clarification can be sought from the following persons:

Moumita Guha Thakurta  
Urban Planner  
Ph No: 9830936339

Sekh Hakikullah  
DGM (CIVIL)  
Ph No: 040-24587526  
040-24345051

**The detailed with Annexure may be obtained from website**

**<https://smporkolkata.shipping.gov.in/>**

SE, Contract  
for (CE) SMPK

## 2. EMPANELMENT OF ARCHITECT IN SMPK RULES FOR EMPANELMENT

### 1. TITLE

These rules shall be called Rules of Empanelment for Architects in SMPK 2023.

### 2. APPLICABILITY

Any Individual, Sole Proprietorship Firm, Partnership Firm, Public Limited company or a Private Limited Company may apply for empanelment as an “Architect and Civil Engineering Consultant” in SMPK under these rules provided the eligibility criteria and other conditions are satisfied. The empanelled “Architects and Civil Engineering Consultant” have to abide by all the rules made herein and as amended from time to time, during the tenure of their empanelment.

### 3. SCOPE OF WORK

The scope of work includes but is not limited to site survey and soil investigation, preparation of concept / master plan, preparation of detailed architectural and structural design, preparation of preliminary / working / GFC drawings, preparation of tender documents, BOQ and detailed specifications, interior designs, landscape architecture, planning, rehabilitation of structures, public health Engineering, internal and external electrical works, HVAC, fire fighting system, low voltage systems (CCTV, Fire detector & Alarm, Access Control Computer Network etc), Utilities, Explosive Buildings and periodic inspection and evaluation of works. Submission of “as built drawing” and obtaining completion certificate from statutory authorities. The structural design made by the consultant shall be proof checked for structural stability wherever applicable by JU, IEST, IIT, IISE, NIT and other approved agencies at his cost.

### 4. SCOPE OF EMPANELMENT

The empanelment in SMPK will entitle the “Architect and Civil Engineering Consultant” to be considered for issue of tender documents subject to other conditions that may be stipulated in the Notice Inviting Tenders (NIT). It shall not confer any right on the architect either to be necessarily issued with the tender documents or for award of work. **Limited tender would be invited for various works among the empanelled consultant defining scope of works and services required.**

### 5. EMPANELMENT PROCEDURE

The architect has to submit the prescribed application, complete with all documents to SMPK.

Incomplete applications and application without prescribed documents are liable to be rejected.

SMPK will have the right to independently verify the details furnished by the architect and to get the works completed by the architect, inspected and / or obtain such other reports as may be considered necessary. For this purpose SMPK may constitute necessary inspection team(s).

SMPK reserves the right to limit the number of architects and consultant to be empanelled in any class or category.

### 6. VALIDITY OF EMPANELMENT

The empanelment will be valid for a period of three years from the date of empanelment. However, the empanelment may be revalidated, in accordance with the rules in this regard. Each revalidation shall be for a period of one year from the date of expiry of previous empanelment / revalidation. The empanelment shall be open for review by the SMPK and liable to termination, suspension, or any other such action at any time, if considered necessary, by the SMPK after issue of due notices to the architect(s) / consultants.

### 7. CATEGORIES OF EMPANELMENT

The empanelment shall be done for the following categories:

- a) Category A - Works with estimated cost upto Rs.100 Lakhs.
- b) Category B - Works with estimated cost above Rs.100 Lakhs to Rs.500 Lakhs
- c) Category C - Works with estimated cost above Rs.500 Lakhs

### 8. CHANGE IN CONSTITUTION OF FIRM

The empanelled architect / firm shall not modify the existing partnership or enter into any fresh partnership without the prior approval of SMPK. Such proposal, if any shall be submitted in advance giving full details of the intended changes and drafts documents like partnership deed, articles of association etc. as applicable. Any change in the status of the architect without prior approval, will render the architect to be removed from the approved list of architects.

If a firm is converted into two or more firms by any action of its partners, the new firm(s) or any separated partner(s) in his / her / their individual / joint capacity shall have to apply for the empanelment afresh on the basis of work experience gained as a separate entity. The experience of the firm in which he / she / they were partners will not be considered.

If the number of original partners of a firm reduces to less than half due to any reason, the empanelment of the firm shall be withdrawn. Original partners means constituents at the time of empanelment and those who have remained as constituent(s) for more than 5 years.

### 9. CHANGE OF ADDRESS

While Applying for empanelment the architect should mention address of his registered office as well as Head office, if different. All documents viz. Bankers certificate etc should bear one of the addresses; otherwise the same shall not be accepted. The architect shall intimate the change, if any, in any of the addresses mentioned in the original documents, in advance or within one month of such change along with acknowledgement of noting down of such change in address from the Bank, Income Tax authorities, Sales Tax authorities etc. Failure to do so may result in removal from the approved list of architects.

### 10. SUBMISSION OF TENDERS

Empanelled architect shall take part in the tendering process of SMPK. Architects are liable to be removed from approved list if they do not secure works in SMPK / do not take part in tendering process. For this purpose the approved list shall be periodically reviewed with reference to the number of tenders received for the various works.

### 11. ANNUAL CONFIDENTIAL REPORTS OF ARCHITECTS

An annual confidential report shall be written by the Engineer-in-charge in respect of each and every work carried out by an architect for SMPK. The report shall be in the prescribed form. This report shall be written in respect of each and every work immediately after completion.

The report shall be reviewed every year by SMPK and architects, whose performance is found to be lower than the expected performance, shall be removed from the approved list.

The revalidation of empanelment shall be done on the basis of evaluation of the Annual confidential reports of the works.

### 12. ARCHITECT'S OBLIGATIONS

The “Architect and Civil Engineering Consultant” should fulfill all his obligations specified under these rules within the time and in the manner as specified. Some of the obligations are

- a) Prior approval shall be obtained before modifying the constitution of the firm/ company.
- b) Intimation regarding change of address should be given in advance or within one month along with documentary proof bankers, Income Tax Department, States Tax Department and service tax etc.
- c) Architect should be registered with Council of Architecture, India during the period of empanelment / revalidation.
- d) Empanelled architect shall maintain good conduct while carrying out work and shall not indulge in unethical practices.
- e) The works awarded should be executed strictly as per terms and conditions of contract.
- f) Top priority should be accorded for timely submission of drawings, design calculation and BOQ etc.

### 13. DISCIPLINARY ACTIONS

The “Architect and Civil Engineering Consultant” shall have to abide by all the rules of empanelment and also by the terms and conditions of the contract and Notice Inviting Tenders. He shall have to execute the works as per contract on time and with good quality. SMPK shall have the right to suspend business with him for any period, debar or remove the name from the approved list of architects indefinitely or for a period as decided by SMPK after issue of a show cause notice. Decision of SMPK shall be final and binding on the architect.

### 14. SUSPENSION OF BUSINESS

SMPK may suspend business with the architect for a period, decided by it, pending full enquiry in to the allegations, if SMPK is, prima facie of the view that the architect is guilty of an offence in relation to business dealings, which when established would result in his removal / banning business and it is not considered desirable to entrust new works or continue business with the contractor. SMPK may also suspend business with an empanelled architect for a period decided by it, if the architect fails to start a work awarded to the agency.

### 15. REMOVAL FROM APPROVED LIST

The name of the “Architect and Civil Engineering Consultant” may be removed from the approved list of architects by SMPK, if the architect

- a) Has more than one occasion, failed to execute a contract or has executed it unsatisfactorily; or
- b) Is proved to be responsible for design calculation mistake in two or more works; or
- c) Persistently violates any important conditions of contract; or
- d) Fails to abide by the conditions of empanelment; or
- e) Is found to have given false particulars at the time of empanelment; or
- f) Has indulged in any type of forgery or falsification of records; or
- g) Changes the constitution of the firm or individual without prior approval of SMPK; or
- h) Changes permanent address / business address without intimation to SMPK; or
- i) Is declared or is in the process of being declared as bankrupt, insolvent, wound up, dissolved or partitioned; or
- j) Is involved in complaints of serious nature received from other departments which prima facie appear to be true; or
- k) Default in settlement of tax dues like income tax, contract tax, sales tax, octroi, duties etc; or
- l) Has already been demoted for other reasons; or

m) Is considered not required to be in the approved list for any other reason considered by SMPK.

## 16. CONFLICT OF INTEREST

**A.** SMPK requires that consultants should provide professional, objective and impartial advice and at all times hold the client's interest paramount, strictly avoid conflicts with other Assignment/jobs or their own corporate interests and act without any consideration for future work. The consultant and any of their affiliates shall be considered to have a conflict of interest and shall not be hired under any of the circumstances given below:

- a. Conflicting activities or assignment i.e. providing goods or works or assignment other than consulting assignment.
- b. Conflicting relationship i.e. business/relationship with a member of client's staff involved in the job.
- c. The consultants shall be required to observe the highest standard of ethics during rendering of professional services.



### **3. CONSULTANCY SERVICES, ELIGIBILITY CRITERIA & RELATED DETAILS**

Interested organizations who have rendered Design Engineering Services for Commercial, Institutional, Recreational and Industrial Building Projects may submit their offer in the manner indicated below.

#### **ELIGIBILITY CRITERIA**

The “Architects and Civil Engineering Consultant” should satisfy the minimum eligibility criteria specified in table-1 & table-2.

The criteria for experience shall be the completion of requisite number of works of prescribed nature and magnitude executed on independent contract basis or as an architect during the last 7 years. The works should have been executed in same name and style in which the empanelment is sought.

The financial soundness shall be judged on the basis of the average annual business turnover (in terms of consultancy fees received) in the last 3 years.

The Architects and Civil Engineering consultant shall have to pay fee through RTGS/NEFT/Bank Transfer to:

A/c Name-Syama Prasad Mookerjee Port, Kolkata  
A/c No- 067502000000491  
IFSC- IOBA0000675  
Bank Name- Indian Overseas Bank  
Branch- Strand road branch

**Copy of valid NSIC Certificate or MSME Certificate under MSME has to be submitted along with the bid regarding form fee exemption under MSME.**

A duly attested photocopy of the PAN number, service tax registration number and registration with council of architecture under the architect act 1962 to be submitted along with the application.

In case of works carried out for private Organisation’s / persons copies of GST certificate along with copy of performance report with work order / agreement should be enclosed. Private works without performance report and GST certificates shall not be considered for evaluation.

All the documents as desired to be uploaded in the website. Incomplete Applications will be summarily rejected. SMPK reserves the right to accept or reject any application without assigning any reason.

2. Consultant has to apply separately for different categories if interested, In case an application is found suitable for empanelment in category lower than the one applied for, the empanelment may be done in the eligible category in respect of such consultant.

3. The empanelment shall be valid for a period of 3 (three) years. The panel may be extended further at the discretion of SMPK.

4. Applicants who have successfully provided Comprehensive Architectural Consultancy Services for Works / Projects of values mentioned below, during the last 5 years and fulfill specified minimum Criteria shall be eligible to apply.

## EMPANLEMENT OF ARCHITECTS IN SMPK

5. Architect(s) / Firms having experience in designing Green Buildings as per GRIHA norms or Equivalent recognized international norms should give details of such works carried out by them in the last five years.
6. The Application should be on the prescribed form. All Annexures duly completed should be submitted. The Annual turnover of the firm and profit and loss statement by way of Professional Fees for Architectural Consultancy for the last three years, duly audited by a Chartered Accountant, should be submitted. Certified copies of Award letters, completion certificates etc should be enclosed.
7. Summary of regular/permanent professional employees and key Personnel including the nature of specialization, qualifications and experience should be enclosed along with certificates.
8. Applicants should give an undertaking certifying that the firm has not been blacklisted by any Govt. /Local bodies/PSUs.
9. Empanelled Architectural Consultants would be entitled to tender for Architectural consultancy works in SMPK and work shall be awarded to successful tenderers on General Terms and Conditions of the bid.

**EMPANELMENT OF ARCHITECTS IN SMPK**



**TABLE 1: CATEGORY-A EMPANELMENT OF ARCHITECT AT SMPK**

<b>CATEGORY</b>	<b>TENDERING LIMIT</b>	<b>PAST EXPERIENCE OF COMPLETED WORKS IN LAST 7 YEARS</b>	<b>AVG. ANNUAL TURNOVER</b>	<b>IN-HOUSE CONSULTANT</b>	<b>GST/PAN CARD</b>
A	Upto Rs 100 lakhs	<p>(a) Should be registered with Council of Architecture, India</p> <p>(b) Experience of having successfully completed similar consultancy works in CPWD, PWD, MES, P&amp;T, Railways, Defense &amp; other Government departments, PSUs, reputed Private sector and JV with MNCs during last 7 years ending in Oct 2023 should be either of the followings:</p> <p>I. Three consultancy works completed for the project each costing not less than Rs 40 lakhs or</p> <p>II. Two consultancy works completed for the project each costing not less than Rs 50 lakhs or</p> <p>III. One consultancy works completed for the project each costing not less than Rs 80 lakhs</p>	<p>Should have Average Annual Turnover of not less than Rs 30 (Thirty) Lakhs (in terms of consultancy fees received) in the last 3 years ending March 2023.</p> <p>Balance sheet for the last 3 years ending March 2023 should be enclosed.</p>	<p>If the Principal Architect does not have in-house MEP/Structural/HVAC/Fire fighting consultants, he/she may associate with eligible consultants and intimate the name (s) to SMPK.</p>	Should have GST registration & PAN card

**EMPANELMENT OF ARCHITECTS IN SMPK**



**TABLE 2: CATEGORY-B EMPANELMENT OF ARCHITECT AT SMPK**

<b>CATEGORY</b>	<b>TENDERING LIMIT</b>	<b>PAST EXPERIENCE OF COMPLETED WORKS IN LAST 7 YEARS</b>	<b>AVG. ANNUAL TURNOVER</b>	<b>IN-HOUSE CONSULTANT</b>	<b>GST/PAN CARD</b>
B	Rs 100 lakhs to Rs 500 Lakhs	<p>(a) Should be registered with Council of Architecture, India</p> <p>(b) Experience of having successfully completed similar consultancy works in CPWD, PWD, MES, P&amp;T, Railways, Defense &amp; other Government departments, PSUs, reputed Private sector and JV with MNCs during last 7 years ending in Oct 2023 should be either of the followings:</p> <p>I. Three consultancy works completed for the project each costing not less than Rs 200 lakhs or</p> <p>II. Two consultancy works completed for the project each costing not less than Rs 300 lakhs or</p> <p>III. One consultancy works completed for the project each costing not less than Rs 400 lakhs</p>	<p>Should have Average Annual Turnover of not less than Rs 150 (One hundred and Fifty) Lakhs (in terms of consultancy fees received) in the last 3 years ending March 2023.</p> <p>Balance sheet for the last 3 years ending March 2023 should be enclosed.</p>	<p>If the Principal Architect does not have in-house MEP/Structural/HVAC/Fire fighting consultants, he/she may associate with eligible consultants and intimate the name (s) to SMPK.</p>	Should have GST registration & PAN card

**EMPANELMENT OF ARCHITECTS IN SMPK**



**TABLE 3: CATEGORY-C EMPANELMENT OF ARCHITECT AT SMPK**

<b>CATEGORY</b>	<b>TENDERING LIMIT</b>	<b>PAST EXPERIENCE OF COMPLETED WORKS IN LAST 7 YEARS</b>	<b>AVG. ANNUAL TURNOVER</b>	<b>IN-HOUSE CONSULTANT</b>	<b>GST/PAN CARD</b>
C	Rs 500 Lakhs and above	<p>(a) Should be registered with Council of Architecture, India</p> <p>(b) Experience of having successfully completed similar consultancy works in CPWD, PWD, MES, P&amp;T, Railways, Defense &amp; other Government departments, PSUs, reputed Private sector and JV with MNCs during last 7 years ending in Oct 2023 should be either of the followings:</p> <p>I. Three consultancy works completed for the project each costing not less than Rs 400 lakhs or</p> <p>II. Two consultancy works completed for the project each costing not less than Rs 500 lakhs or</p> <p>III. One consultancy works completed for the project each costing not less than Rs 800 lakhs</p>	<p>Should have Average Annual Turnover of not less than Rs 300 (Three hundred) Lakhs (in terms of consultancy fees received) in the last 3 years ending March 2023.</p> <p>Balance sheet for the last 3 years ending March 2023 should be enclosed.</p>	<p>If the Principal Architect does not have in-house MEP/Structural/HVAC/Fire fighting consultants, he/she may associate with eligible consultants and intimate the name (s) to SMPK.</p>	<p>Should have GST registration &amp; PAN card</p>

**APPLICATION FORM FOR EMPANELMENT  
INFORMATION TO BE FURNISHED BY THE APPLICANTS**

<b>Category of work applied for: Empanelment of Architects Category A, B &amp; C</b>		
<b>S.No.</b>	<b>Particulars</b>	<b>Details</b>
1	Name of Organization	
2	Address CORPRATE & LOCAL	
	Mobile No.	
	Telephone No.	
	Fax No.	
	E-mail ID	
3	Organization Details	To be filled as per Annexure-I
4	Details of Directors / Partners /Proprietors	To be filled as per Annexure-II
5	List of Architectural ConsultancyAssignments undertaken	To be filled as per Annexure-III
6	List of Architectural ConsultancyAssignments in progress	To be filled as per Annexure-IV
7	Financial Status	To be filled as per Annexure-V
8	List of permanent professional Employees and Key Personnel mentioning their specialization, qualifications, experience and association with the firm	Self-certified copies to be enclosed
9	List of award winning entries (during last five years)	To be filled as per Annexure-VI
10	List of consultants associated on regular basis	To be filled as per Annexure-VII
11	List of works for which GRIHA / International ratings for Green buildings	To be filled as per Annexure-VIII
12	List of equipments available with the firm	To be filled as per Annexure-IX
13	Affidavit	To be filled as per Annexure-X

**ORGANIZATIONAL DETAILS**

S.No.	Parameter	Details
1	Organizational Set-up: - Year of Establishment - Status of Firm (Proprietorship/Partnership/Any other) - Name of Directors/Partners/Proprietors - Empanelment with Govt. Organizations - (Mention names along with copies of Certificates)	To be filled as per Annexure-II
2	Staff Strength - Architects (nos.) - Structural Engineers (nos.) - Civil Engineers (nos.) - Plumbing / sanitary engineers (nos.) - Electrical Engineers (nos.) - Environmental Engineers (nos.) - HVAC Engineers (nos.)	
3	Proof Checking arrangement	Details of tie-up if any to be given
4	Details of Office Automation	
5	ISO Certification	
6	Outsourcing jobs - Structural Design - Plumbing, Sanitary & water supply - Electric Schemes & Design - Fire Fighting and fire detection - Environmental - Air conditioning - Mechanical - Any other	Details of sub-consultants (if any) to be given

Signature of the applicant  
 Name & Designation

Place:  
 Date:

EMPANLEMENT OF ARCHITECTS IN SMPK



Annexure-II

**DETAILS OF DIRECTORS/PARTNERS / PROPRIETORS**

S.No.	Name of Partners/Directors/ Proprietors	Academic Qualifications	Designation	Address / Phone / Fax /e-mail

Signature of the applicant  
Name & Designation

Place:  
Date:







## EMPANLEMENT OF ARCHITECTS IN SMPK



### Annexure-V

### FINANCIAL STATUS

S. No.	Financial year	Turnover (in Rs.Lacs)	Profit / loss (-)
1	2020-2021		
2	2021-2022		
3	2022-2023		

**Note:**

Certified copies of audited Balance Sheets/Chartered Accountants Certificates to be enclosed with UDIN.

**Signature of the applicant  
Name & Designation**

**Place:**

**Date:**

Annexure-VI

**LIST OF AWARD WINNING ENTRIES**  
**(DURING LAST FIVE YEARS)**

S.No.	Name of Client Department	Name of Project	Covered Area	Cost of Work	Detail of the Project (Salient Feature of the Project)	Stage of the Project	Institution & Nature of Award

Signature of the applicant  
Name & Designation

# EMPANLEMENT OF ARCHITECTS IN SMPK



## Annexure-VII

### LIST OF CONSULTANTS ASSOCIATED ON REGULAR BASIS

S. No.	Nature of Consultancy	Name & Address of Consultants	Name, Qualification & Experience of Staff	Important Projects Handled
1	Structural Consultant			
2	Service Consultant			
	(a) For Civil Services			
	(b) For Electrical Services (External & Internal)			
	(c) Fire Fighting Services, Fire alarm system			
	(d) HVAC Services			
	(e) Interior			
	(f) Rehabilitation of Structure			
	(g) Cranes			
3	Landscape Consultants			
4	Any other Consultant			

Signature of the applicant  
Name & Designation

Place:  
Date:

**Annexure-VIII**

**LIST OF WORKS FOR WHICH GRIHA / INTERNATIONAL RATINGS  
FOR  
GREEN BUILDINGS EARNED**

<b>S.No.</b>	<b>Name of Client</b>	<b>Name of Project</b>	<b>Covered Area</b>	<b>Cost of Work</b>	<b>Detail of the Project (Salient Feature of the Project)</b>	<b>Rating Earned</b>

**Signature of the applicant  
Name & Designation**

**Place:  
Date:**

**EMPANLEMENT OF ARCHITECTS IN SMPK**



**Annexure-IX**

**LIST OF EQUIPMENTS AVAILABLE WITH THE FIRM**

<b>S.No.</b>	<b>Name of Equipment</b>	<b>Type</b>	<b>No's.</b>
1	Computers		
2	Printers		
3	Plotters		
4	Software's		

**Signature of the applicant  
Name & Designation**

**Place:**

**Date:**

# EMPANELMENT OF ARCHITECTS IN SMPK



**Annexure-X**

## AFFIDAVIT

(TO BE SUBMITTED ON NON-JUDICIAL STAMP PAPER OF MINIMUM RS.10/- DULY CERTIFIED BY NOTARY PUBLIC)

Affidavit of Mr/Ms. ....S/o/D/o .....  
R/o.....

The deponent above named to hereby solemnly affirm and declare a under:

1. That I am the Proprietor / Authorized signatory of M/s. ....having its Head Office / Regd. Office at .....
2. That the information / documents / Experience certificate submitted by M/s..... along with this 'EMPANELMENT OF ARCHITECTS to SMPK are genuine and nothing has been concealed.
3. I shall have no objection incase SMPK verifies them from issuing authority (ies). I shall also have no objection in providing the original copy of the document(s), in case SMPK demand so for verification.
4. I hereby confirm that in case, any document, information & /or certificate submitted by me found to be incorrect/false/fabricated, SMPK at its discretion may disqualify / reject my application for pre-qualification out rightly and also debar me / M/s.....  
.....from participating in any future tenders / PQ.

**Deponent**

I, ....., the Proprietor / Authorized signatory of M/s....., do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false.

Verified at .....this .....day of .....

**Deponent**