



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**  
 Formerly Kolkata Port Trust

**OFFICE OF THE CHIEF MEDICAL OFFICER**  
**CENTENARY HOSPITAL, MEDICAL DEPARTMENT**  
**1, DIAMOND HARBOUR ROAD, KOLKATA – 700053**  
**TELE FAX NO :( 033)-2401 4503, PHONE NO: (033)- 2401**  
**3817 / 4094 (Extn-841) {An ISO 9001 : 2000 Certified**  
**organisation} e-mail : cmo@kolkataporttrust.gov.in**

TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368 / 24-27 / 1317**

**Dated 22/ 2/ 2024**

Medical Department of Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust) invites e - Tender under single stage One part system (Part I: Techno-Commercial Bid and Part II: Price Bid) from bona fide and reputed Contractors Performing Mechanical Laundry Washing Services Preferably To Hospitals & Guest Houses, Hotels of repute fulfilling following eligibility criteria for tender for Mechanical Laundry Washing Service for the Centenary Hospital of Syama Prasad Mookerjee Port, Kolkata for 3 ( three ) years Rate Contract basis" as per Schedule of Services as specified in this tender and in accordance with the General and Special Conditions of Contract.

**Bid Document may be downloaded from SMP, Kolkata's <https://smpportkolkata.shipping.gov.in> or e-nivida Railtel portal <https://kopt.enivida.in>. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.**

**1. SCOPE OF WORK: The Scope of Work covers mainly the following broad items:-**

- a) The selected Contractor will wash / clean, dry and press all hospital linens, patients uniform etc. by providing adequate and suitable no of Washing machines & manpower at the place which will be provided to them free of cost at the hospital premises for the said purpose . The authorised person of the contractor will collect all the items to be washed from the office of Matron and also deliver to her after the work done.
- b) Standard quality Detergent **duly approved by CMO or his authorised representative** should be used for washing purpose. Special Detergent if required is to be used for washing of Soiled and Stained Cloth for washing purpose without charging any extra cost.
- c) Periodical review of the Work of the awarded Contractor will be done by the representative of the Chief Medical Officer or his authorised representative.
- d) The selected Contractor will install at his own cost the required quantity of Hydro Extractors, Electrical Washing Machines, Drying Machines and Pressing / Ironing Units at the risk of the Contractor at the place to be provided for carrying out the Washing Services at the complex of the Centenary Hospital. Maintenance of the aforesaid Machine shall have to be done by the Contractor at his own cost. After the expiry of the Contract the same Machines have to be removed from the Hospital Complex by the Contractor at his own cost.
- e) The SYAMA PRASAD MOOKERJEE PORT, KOLKATA shall in no way be responsible for the payment of Wages to the workers / employees employed by the selected Contractor as well as all other legal and statutory obligation like ESI, Provident Fund, Professional Tax, Gratuity, Bonus, Holiday Allowance etc. and any other obligations relating to their employment with the selected Contractor if any, that are now in force and may come in force in future, and such workmen / employees employed by the selected Contractor shall not in any case be considered as workmen employed by the Kolkata Port Trust. The selected Contractor shall be held responsible for any **violation** / implementation of any Labour Law / **contract law** Clinical Establishment Law or any



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other Laws what so ever as applicable to the workmen / employees employed by them for the said purpose.

- f) Washing, Cleaning and Pressing of Hospital Linen, Patient Uniform and other items as may be required from time to time should be carried out as per instruction of Chief Medical Officer or his authorised representative, Washing of Linens etc. should be done with standard quality Detergent Powder duly approved by the Competent Authority. In the case the jobs entrusted / assigned to the Selected Contractor is not satisfactory level or not in accordance with the requirement of the Centenary Hospital, SMPK, the selected Contractor shall be liable to repeat, change or make good and in default the selected Contractor shall compensate the loss to the Centenary Hospital, SMPK. The selected Contractor shall be held responsible to compensate for any loss / damage of any materials held in-charge of them for washing purpose or delay in delivering the jobs due to their fault. The quantum of such loss will be decided mutually by the SMPK and the selected Contractor.
- g) The Selected Contractor has to use appropriate quantity of standard quality Detergent of reputed Brand such as Surf / Sunlight / Tide / Henko / Ariel / or any other brand approved by the competent authority for Washing. The Contractor may have to produce the Vouchers in support of purchasing such Detergent to the Officer of the Department delegated by the **Chief Medical Officer** at the time of inspection which will be carried out from time to time during the period of Contract. Special Detergent if needed has to be applied by the Contractor at his own cost for soiled / stained linens.
- h) Washing should be done with proper care. The Contractor will have the full responsibility for quality control and delivering the acceptable quality.
- i) The selected Contractor must ensure Special measures for removing Blood Stain & Bad Smell from the Linens.
- j) The Washing Items are to be collected twice in a week from Matron / Asst. Matron / Store Keeper or any other person entrusted with the work by Chief Medical Officer under proper acknowledgment. The items after Washing / Ironing etc. to be returned within 48 hours during the dry seasons (October to May) and within 72 hrs. during rainy seasons. (June to September).

The successful Contractor should execute and efficiently handle the work entrusted to him in accordance with the direction, specification and instruction of the Medical Dept. of SMPK, and the work so entrusted shall not be regarded as having been correctly executed and efficiently handled until it is approved by the management of the Hospital or its authorised representative.

In the case the jobs entrusted / assigned to the successful Contractor are not done up to satisfaction or not in accordance with the requirement of the Medical Dept. of SMPK, the successful Contractor shall be liable to repeat, change or make good and in default where the successful Contractor shall compensate the Medical Dept. of SMPK.



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The successful Contractor shall compensate the loss / damage of any materials held in charge of the Contractor. The quantum of such loss will be decided by the authority of the Medical Dept. of SMPK.

**2. FACILITIES TO BE PROVIDED FOR LAUNDRY WORK**

- i. Free space for washing purpose in the Centenary Hospital complex will be provided to the selected Contractor. The intending Bidders may visit the place which will be provided to the Contractor for carrying out the said job in the Centenary Hospital Complex before submission of Tender.
- ii. Electrical Fittings and Connections for 4 (Four) 220 Volt 15 Amp, with a separate Meter for measuring actual energy charges consumed will be provided for the purpose at 'Free of Cost'. Electrical Charges for actual consumption will be realised at the prevailing Rate from the Selected Contractor from their Monthly Bill for Washing.
- iii. Water for Washing and Cleaning etc. will be provided Free of Cost. The selected Contractor must ensure to check wastage of Water.

- 3. SITE VISIT:** All intending Bidders may visit the site before submitting the Bid at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above Tender with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, SYAMA PRASAD MOOKERJEE PORT, KOLKATA shall be final & binding in this regard.

**4. ELIGIBILITY TO BID:**

4.1 In order to be eligible to submit bid, the intending Bidder will have to **Upload** Self Attested copies of the following documents Techno-commercial bid. **Page no of each uploaded documents must be mentioned.**

- a Trade License / Certificate of Incorporation.
- b GST Registration Certificate.
- c Labour License if applicable.
- d Income Tax PAN / TAN.
- e. **Power of Attorney(where as applicable):** Tender shall be signed by the bidder or a person , duly authorized to sign on behalf of the bidder. Notorised Power of attorney on non judicial stamp paper accompanying the offer shall indicate each authorization which should be uploaded in Techno-commercial Bid.
- f Audited (where applicable) Balance Sheets and Profit & Loss A/C for the last 3 years ending on 31<sup>st</sup>. March 2023



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- g Financial Statement showing average annual financial turnover during the last 3 years ending 31<sup>st</sup> March 2019 being at least **Rs. 15 lacs**. Certificate should be issued by the Chartered accountant UDI No. should be incorporated in the certificate.
- h Experience of having three or two or one completed '**similar work**' contract carried out satisfactorily during the **last seven years** ending on **31<sup>st</sup> March 2023** costing not less than the amount as mentioned below:
- (i) Contract value Rs. **20 lacs** each in case of three contracts.  
OR
- (ii) Contract value Rs. **25 lacs** each in case of two contracts.  
OR
- (iii) Contract value Rs. **40 lacs** each in case of one contract.

The satisfactory work experience should be substantiated by producing relevant documents viz. –Credential/ Certificate of satisfactory completion of related Order / Contract held with the Hospital/ Organization in their own letter head wherein Contract was performed.

**Note: TDS certificate including 26AS should be submitted to validate the legitimacy of the work completion certificate.**

- i Details of Registration Under ESI Act: All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not. In case they are covered under ESI Act, They have to furnish the details of Registration , failing which their tender would liable to be cancelled.  
In case they are not covered under ESI Act or exempted , they would furnish necessary documents off line along with an affidavit affirmed before a first Class Judicial Magistrate on Non Judicial Stamp Paper worth Rs. 10/- - to the effect as per enclosed Proforma ( **Annex- C**)  
They must additionally indemnify SMP, KOLKATA against all damages and accident occurring to his labour in a non – Judicial Stamp paper wort Rs. 50. The Same should be submitted offline as per the enclosed Pro-forma ( **Appendix- D**)
- j EPF Regn. No.
- k Company Particulars (as per **Appendix 'A'**).
- l Undertaking of the tenderer to be submitted as per enclosed Proforma ( **Annex- E** in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letter head of the firm.
- m The Check List in **Page 15** is to be filled in, signed, stamped and submitted positively along with the **Techno-Commercial Bid**.



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**Note:**

**"Similar works" means: PERFORMING MECHANICAL LAUNDRY WASHING SERVICES PREFERABLY TO HOSPITALS, GUEST HOUSES or HOTELS OF REPUTE.**

**4.2 NON- RESPONSIVE BID :-**

The offer/tender shall be treated as non-responsive, if it : (i) is not accompanied by requisite earnest money /valid NSIC Registration Certificate /MSME Registration Certificate. (ii) is not accompanied by requisite tender paper cost / or valid NSIC/MSME Registration Certificate. (iii) validity of the offer is less than tender stipulation, (iv) does not meet the Qualification Criteria as stipulated in the NIT. (v) The bidder submits conditional offer / impose own terms and conditions / does not accept tender conditions completely/offer or tender if submitted with any deviation from the tender terms & conditions.

In addition to above, a bidder may be disqualified if –

a) The bidder provides misleading or false information in the statements and documents submitted.

b) Record of unsatisfactory performance during the last seven years, such as abandoning of work or rescinding of contract for which the reasons are attributable to the nonperformance of the contractor or inordinate delays in completion or financial bankruptcy etc. The decision of Syama Prasad Mookerjee Port, Kolkata in this regard shall be final and binding on the Bidder. Offer / tender is submitted with any deviation from the tender terms & conditions.

**5. INSTRUCTIONS TO BIDDER:**

- 5.1 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**
- 5.2 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of SMPK / CPP Portal. **Hence all the intending Bidders are advised to keep close watch on the website of SMPK / CPP Portal in their own interest.**
- 5.3 **Earnest Money:** An amount of **Rs.99786/- (Rupees Nienty Nine thousand seven hundred and eighty six) only**—should be deposited by NEFT / RTGS in favour of SYAMA PRASAD MOOKERJEE PORT, KOLKATA well in advance before opening of e-Tender

**6. SCHEDULE OF TENDER**

Medical Department of SYAMA PRASAD MOOKERJEE PORT, KOLKATA who are intending to enter into the Contract of **"Mechanical Laundry Washing Service for the Centenary Hospital, SYAMA PRASAD MOOKERJEE PORT, KOLKATA for 3 ( three ) years Rate Contract basis"**





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#### **SCHEDULE OF TENDER**

|    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | TENDER NO.                                                                                                                  | MED / PR / ADVT / 368/ 24-27/ 1317                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2. | MODE OF TENDER                                                                                                              | e-Procurement System<br>(Online offers in a single part system through RAILTEL portal <a href="https://SMP, KOLKATA.enivida.in">https://SMP, KOLKATA.enivida.in</a><br>The intending bidders are required to submit their offer electronically through e-tendering portal.<br>No physical tender is acceptable by Syama Prasad Mookerjee Port , Kolkata.                                                                                                                                                                                                                                                                                                                                     |
| 3  | Railtel Tender Processing Fee( Nonrefundable)<br>Mode of Payment:- E-payment Only through Debit/Credit Card or Net Banking. | TPF- 0.1% of estimate cost (Minimum 750/-<br>Maximum 7500/-+GST Registration Charges<br>Rs2000/- +Applicable GST Per Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4. | Date of publication of e-Tender publication in SMP, Kolkata & and Railtel Portal.                                           | 28/ 2/ 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5. | Date of availability of NIT to the Vendors for downloading                                                                  | 28 2/ 2024 at 10.00 Hrs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6. | Date of Offline Pre-Bid meeting                                                                                             | 7/ 3/ 2024 at 11.00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7. | Earnest Money Deposit                                                                                                       | "Earnest Money Deposit" of Rs.99786/-<br>(Rupees ninety nine thousand seven hundred and eighty six) only may be remitted at least three days advance from the date of closing of Online e-Tender for submission by NEFT / RTGS to SMP, KOLKATA Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270<br>Please furnish the following details while remitting the amount:<br>Name of Bidder:<br>Bank Name:<br>Tender No.:<br>Tender Date:<br>Name of the Tendering Dept.<br>UTR No.:<br>After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. |
| 8. | Tender Cost                                                                                                                 | "Tender Cost" of Rs. 590/- (Rupees five hundred ninety only) may be remitted at least three days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |



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|                                                                                                                                                         |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                         |                                                                                                               | advance from the date of closing of Online e-Tender submission by NEFT / RTGS to SMP, Kolkata Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270<br>Please furnish the following details while remitting the amount:<br>Name of Bidder:<br>Bank Name:<br>Tender No.:<br>Tender Date:<br>UTR No.:<br>Name of the Tendering Dept. |
| <i>Payment of Tender Cost &amp; EMD should be made well in advance (at least three days) before the date of closing of Online e-Tender submission .</i> |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9.                                                                                                                                                      | Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at Railtel Portal. | 28/ 2/ 2024 at 15.00 hrs.                                                                                                                                                                                                                                                                                                                                                                               |
| 10.                                                                                                                                                     | Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at Railtel Portal.     | 20/ 3/ 2024 at 15.00 hrs.                                                                                                                                                                                                                                                                                                                                                                               |
| 11.                                                                                                                                                     | Date & time of opening of ( Techno-Commercial Bid + Price bid) at RAILTELP Portal                             | 20/ 3/ 2024 at 15.30 hrs.                                                                                                                                                                                                                                                                                                                                                                               |
| 12.                                                                                                                                                     | Estimated Value of Contract                                                                                   | Rs. 49,89,276/-plus GST as applicable.                                                                                                                                                                                                                                                                                                                                                                  |

**Note: 1. In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.**

**2. Under no circumstances the Due Date of the Tender will be extended.**

**Important instructions for E-procurement**

e-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://kopt.enivida.in> The link of e-procurement portal is also given on our official portal i.e <https://smpportkolkata.shipping.gov.in> under TENDER TAB.

These will invite for online Bids. Bidder Enrolment can be done using "**Online Bidder Enrolment**".



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शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368 / 24-27 / 1317**

**Dated 22/ 2/ 2024**

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on the e-tendering portal as per uploaded bid. More information useful for submitting online bids on the e Nivida Portal may be obtained at: <https://kopt.enivida.in>

Contact persons (RAILTEL Portal):

Phone No. 011-49606060/8448288985/9355030620/8448288981

Mail id: - [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com)/ ewizardkumar@gmail.com

Contact person (Medical Dept. SMP, Kolkata):

1 Dr. Sanchita Chakraborty.

2. Sri. S.K. Joshi.

Dy. CMO

Dy. MM- Contract

Mobile No.-9433013351

Mobile No. 033-71003641/743926180/9831938935

|   |                                                                                                                                                                                                                                                                                                             |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity                                                                                                                                                                                                  |
| 2 | E-tender cannot be accessed after the due date and time mentioned in NIT.                                                                                                                                                                                                                                   |
| 3 | SMP, Kolkata reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.                               |
| 4 | No deviation to the technical and commercial terms & conditions are allowed.                                                                                                                                                                                                                                |
| 5 | The bidders must upload all the documents required as per terms of tender. Any other document                                                                                                                                                                                                               |
| 6 | The bid will be evaluated based on the filled-in technical & commercial formats.                                                                                                                                                                                                                            |
| 7 | Bidder has fully read and understood the entire Tender Document, GCC, Corrigendum and Addenda, if any downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda". <b>A declaration in this regard is to be made by the bidder.</b> |
| 8 | (A) Tender will be opened electronically on specified date and time as mentioned in the NIT. Bidder's can witness electronic opening of Bid.                                                                                                                                                                |
|   | (B) Necessary addendum/corrigendum (if any) of the tender would only be hoisted in the e-RAILTEL Portal                                                                                                                                                                                                     |

**AVAILABILITY OF THE TENDER DOCUMENT:**

Bid Document may be downloaded from SMP, Kolkata website <https://smpportkolkata.shipping.gov.in>.in or Railtel Portal <https://kopt.enivida.in>. Corrigenda or clarifications, if any, shall be hoisted on the above mentioned websites. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**





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**CENTENARY HOSPITAL, MEDICAL DEPARTMENT**  
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### **EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:**

For Micro & Small Enterprises (MSE's) registered with NSIC:

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) for the tendered out item are exempted from depositing of Tender Cost and Earnest Money having valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate.
- Micro & Small Enterprises (MSE's) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification dt. 26/03/2012.
- When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.
- If Micro & Small Enterprises (MSE's) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. Otherwise their offer against the tender will not be considered.
- Copy of valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the Bid.
- SSI Units registered with NSIC under single point registration scheme for the tendered out item will be exempted from deposit of the Cost of Tender document on submission of valid supporting document(s).
- Certificate of District Industries Centre( DIC) or Aadhar based MSME Certificate where categories of firms i.e Micro or small is mentioned.

### **1. PRE BID MEETING:**

**Offline** Pre-bid meeting will be held on **7/3/2024 at 11.00 A.M. in Centenary Hospital, SMP, Kolkata at 1, Diamond Harbour Road, Majherhat, Kolkata – 700 053.**

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.

**The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.**

### **2. SPECIAL CONDITIONS OF CONTRACT**

- a) PERIOD OF VALIDITY OF OFFER: The offer should be VALID for a period 120 (One hundred twenty) days from the date of opening of the tender.



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प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

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- b) **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
- c) **CANCELLATION OF TENDER:** The Chief Medical Officer, SMPK, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
- d) **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the Notice Inviting Tender or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
- e) **AMENDMENT OF TENDER DOCUMENTS:**
- At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
  - The amendment shall be part of the Tender Documents and will be notified by publication in the SMPK's website / Central Public Procurement Portal and will be binding on the prospective Bidders.
  - All the intending Bidders are advised to keep close watch on the website of SMPK / CPP Portal in their own interest.
- f) **OPENING OF TENDERS:**  
e-Tender will be **opened on 20/ 3 / 2024 at 3.30 P.M.** in the office of the Chief Medical Officer of Centenary Hospital at 1, Diamond Harbour Road, Kolkata – 700 053, West Bengal, India.
- To assist in the examination, evaluation and comparison of tenders, Chief Medical Officer may at his discretion, ask the Bidder for a clarification of their offer. All responses to requests for clarification shall be in writing and no change in the price or substance of the tender shall be permitted.
- g) **PRICE:** Unit wise Rates for each item inclusive of all Charges except GST to be quoted separately.
- h) **TAXES:** Rate of GST ,if any, to be stated clearly in the offer
- i) **SECURITY DEPOSIT:** A sum equivalent to 5% of Monthly Bill Value as per the Contract Value will be deducted from the Monthly Bill Value of the awarded Vendor throughout the period of Contract and the same will be retained by the Port Authority for a further period of 3 (Three) months after the completion of the period of Award of Contract of 36 (Thirty-six) months. In case of failure to execute the Contract Security Money will be forfeited. The said Security Money retained with SMPK will be released only after realizing all the dues on account of Electricity charges, Demurrage etc. from the awarded Vendor.



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- j) VALIDITY OF OFFERS:** The offer including Price part should remain valid for a period of 120 days from the date of opening of the Price Bid. Once the bidder is awarded the Contract for a period of 3 (three) years, the price should remain firm for the entire period of Contract. However the escalation in the Rate of Service Taxes, if any, may be considered for reviewing on submission of supporting documents.

The Washing Items are to be collected twice in a week from Matron / Asst. Matron / Store Keeper or any other person entrusted with the work by Chief Medical Officer under proper acknowledgment. The items after Washing / Ironing etc. to be returned within 48 hours during the dry seasons (October to May) and within 72 hrs. during rainy seasons. (June to September).

The successful Contractor should execute and efficiently handle the work entrusted to him in accordance with the direction, specification and instruction of the Medical Dept. of SMPK, and the work so entrusted shall not be regarded as having been correctly executed and efficiently handled until it is approved by the management of the Hospital or its authorised representative.

In the case the jobs entrusted / assigned to the successful Contractor are not done up to satisfaction or not in accordance with the requirement of the Medical Dept. of SMPK, the successful Contractor shall be liable to repeat, change or make good and in default where the successful Contractor shall compensate the Medical Dept. of SMPK.

The successful Contractor shall compensate the loss / damage of any materials held in charge of the Contractor. The quantum of such loss will be decided by the authority of the Medical Dept. of SMPK.

- k) LIQUIDATED DAMAGE CLAUSE:** For delay in delivery of the Washing Items beyond the stipulated delivery period, If the Contractor fails to complete the work within the stipulated dates or such extension there of or as communicated by the competent authority in writing , the contractor shall pay as compensation ( Liquidated damage ) to the trustees and not as a penalty , ½ % of the total value of the work ( contract price )as mentioned in the letter of acceptance of tender / offer for every week or part thereof of the work remains unfinished . Provided all always that amount of such compensation shall not exceed 10% of the said value of work.
- l) FORCE MAJEURE:** In the event, the Contractor / SMPK being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like Acts of God (Flood, Earthquake etc) or War, Civil Commotion, Strike etc, the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly inform the other parties and shall commence its obligation in part or in full arising out of this contract that was kept suspended due to such events of Force Majeure.

- m) REALISATION OF ELECTRICITY CHARGE**



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The electricity charges at actual at the prevailing Rate will be realised from the awarded Vendor from their Monthly Bill for Washing. The Vendor should ensure to pay Electricity Charges so consumed, in every 3 months during the period of Contract.

- n) **EVALUATION CRITERIA:** The Price should be quoted on line in e-Tender for each individual Item mentioned in **PRICE BID**. The evaluation will be done on the basis of the lowest , the **Sum Total** of the item wise Washing Charges, etc.
- o) **DEMURRAGE:** In case of any damage of any property of the Trustees' done by the awarded Contractor or his representative willingly or unwillingly during the period of Contract, the cost of the same will be realised from the Contractor. In the event of such incident the decision of the Chief Medical Officer will bind the Contractor.
- p) **PAYMENT TERMS:** Payment will be made through ECS / R.T.G.S. (for outstation firm) against Monthly Bill supported with the Acceptance Report/ Periodic satisfactory performance report issued by the medical committee / from the Matron / Asst. Matron / Storekeeper as the case may be after adjusting the Demurrages etc. if any Electricity Charges and Proof of EPF payment made to the workmen. No advance payment will be made. The Bank particulars should be provided at the time of submission of Bill as well as along with the Offer.
- q) **TERMINATION OF CONTRACT:**
1. If the selected bidder fails to carry out the order as per the desired specification and /or fails to deliver the Washing Items within the stipulated period without any valid and acceptable reason, the Chief Medical Officer, SMPK may cancel the order and his decision in the matter shall be final and binding on the selected bidder.
  2. Upon cancellation of the order for the reason indicated in Clause (a) above, the Chief Medical Officer shall be entitled to get the work done at the risk and expenses of the Contractor on whom the order has been placed, through an independent agency and to recover from the selected bidder in addition to any other amount, compensation or damages that SMPK is entitled to in terms of other relevant Clauses in contract.
  3. The Contract may be terminated at any time within the currency of the Contract period by SMPK at its sole discretion for any of the following factors and for such cancellation SMPK will under no circumstances be liable for any financial repercussions to the Contractor. The decision of the Chief Medical Officer of SMPK to this effect will be final.
    - i. Unsatisfactory performance of the Contractor. Periodical review of the performance of the Contractor will be done by the competent authority entrusted by the Chief Medical Officer of SMPK.
    - ii. Breach of any Terms and Conditions of Contract.
    - iii. Any unlawful act of the Contractor or any third party on behalf of the Contractor entailing any damage / loss to the property / material of SMPK or any inconvenience to the SMPK.
19. **JURISDICTION:** The Contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.



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Non-compliance of any terms and conditions and /or quoting price without adhering to the instruction of the tender documents, may render the offer liable for rejection.

In addition to the Terms & Conditions stated in this document, all other Terms & Conditions will be guided by SMP Kolkata General Conditions of Contract, as appearing in the SMPK's website will apply.

The above Clauses shall be final and binding on both parties

**Chief Medical Officer**

**CHECK LIST**

| Sl | Description                                                                                                                                                                                                                                                                                                                                                                          | Yes / No | Page No |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------|
| 1. | Whether particulars of deposit of Cost of Tender Document and Earnest Money are Uploaded in <b>Techno- Commercial Bid</b> .                                                                                                                                                                                                                                                          |          |         |
| 2. | Trade License / Certificate of Incorporation.                                                                                                                                                                                                                                                                                                                                        |          |         |
| 3. | GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                         |          |         |
| 4. | Labour License if applicable.                                                                                                                                                                                                                                                                                                                                                        |          |         |
| 5. | <b>Power of Attorney:</b> Tender shall be signed by the bidder or a person , duly authorized to sign on behalf of the bidder. Notorised Power of attorney on non judicial stamp paper accompanying the offer shall indicate each authorization which should be uploaded in Techno-commercial Bid                                                                                     |          |         |
| 6. | Undertaking of the tenderer to be submitted as per enclosed Proforma ( <b>Annex- E</b> ) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letter head of the firm.                                                                                                                                                               |          |         |
| 7. | Whether the Documents (Order Copies) and related performance certificate in support of Contract Value in terms of Tender clause No. 4 (Sub Clause Nos. "h" ) of similar work done during last 7 years is Uploaded in <b>Techno-Commercial Bid</b> .<br><b>Note: TDS certificate including 26AS should be submitted to validate the legitimacy of the work completion certificate</b> |          |         |
| 8. | Whether the Documents relating ESI & <b>EPF</b> Registration No. Or Affidavit affirming non-availability of the same are Uploaded in <b>Techno-Commercial Bid</b> .                                                                                                                                                                                                                  |          |         |





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### JOB SCHEDULE

| SL.NO. | DDESCRIPTION           | Unit | Average per month |
|--------|------------------------|------|-------------------|
| 1      | BED SHEET(WHITE)       | Nos  | 1025              |
| 2      | DRAW SHEET(WHITE)      | Nos  | 582               |
| 3      | BED SHEET(GREEN)       | Nos  | 50                |
| 4      | DRAW SHEET(GREEN)      | Nos  | 124               |
| 5      | PATIENT'S COAT         | Nos  | 533               |
| 6      | PATIENT'S PANT         | Nos  | 411               |
| 7      | HAND TOWEL             | Nos  | 244               |
| 8      | SKIN TOWEL             | Nos  | 110               |
| 9      | PATIENT'S TOWEL        | Nos  | 282               |
| 10     | PILLOW COVER           | Nos  | 258               |
| 11     | FEMALE GOWN            | Nos  | 298               |
| 12     | SURGEAN'S GOWN(GREEN)  | Nos  | 150               |
| 13     | DOCTOR'S APRRON(WHITE) | Nos  | 120               |
| 14     | BLANKET RED            | Nos  | 110               |
| 15     | BLANKET BLACK          | Nos  | 0                 |
| 16     | BLANKET BROWN          | Nos  | 4                 |
| 17     | MOSQUITO NET           | Nos  | 54                |
| 18     | PARDHA BLUE            | Nos  | 16                |
| 19     | LUNGI                  | Nos  | 80                |
| 20     | PINK COAT(PATIENT)     | Nos  | 20                |
| 21     | PINK PANT(PATIENT)     | Nos  | 20                |
| 22     | TABLE COVER            | Nos  | 6                 |
| 23     | C-ARM COVER            | Nos  | 8                 |
| 24     | MANMAN COVER           | Nos  | 8                 |
| 25     | MACHINE COVER          | Nos  | 2                 |
| 26     | MONITAN COVER          | Nos  | 2                 |
| 27     | SAND BAG COVER         | Nos  | 8                 |
| 28     | TRAY COVER             | Nos  | 100               |



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|    |                      |     |     |
|----|----------------------|-----|-----|
| 29 | DIATHERMIC BAG COVER | Nos | 6   |
| 30 | DOCT'S COAT          | Nos | 152 |
| 31 | DOCTOR' PANT         | Nos | 152 |
| 32 | DUSTER               | Nos | 6   |
| 33 | MOP                  | Nos | 135 |
| 34 | BIG CUT SHEET        | Nos | 4   |
| 35 | SMALL CUT SHEET      | Nos | 30  |
| 36 | CANVUS               | Nos | 4   |
| 37 | LEGGIES              | Nos | 12  |
| 38 | PHARMA APRON(WHITE)  | Nos | 20  |
| 39 | ABDOMINAL BINDER     | Nos | 4   |
| 40 | T. BINDER            | Nos | 5   |
| 41 | BINDER(OT)           | Nos | 4   |

**Note:**

- Items and quantity to be washed are indicative only.
- The Bidder should mention the Brand of Detergent to be used (Surf/Sunlight / Tide / Henko / Arial )
- The Brand of Special Detergent to be used for removing Stain etc. to be mentioned in the offer.**
- Method of Washing / Machines to be used for Washing , Drying, Pressing etc. and number of **Machines** to be deployed to be mentioned.



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**  
 Formerly Kolkata Port Trust

**OFFICE OF THE CHIEF MEDICAL OFFICER**  
**CENTENARY HOSPITAL, MEDICAL DEPARTMENT**  
**1, DIAMOND HARBOUR ROAD, KOLKATA – 700053**  
**TELE FAX NO :( 033)-2401 4503, PHONE NO: (033)- 2401**  
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TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368 / 24-27 / 1317**

**Dated 22/ 2/ 2024**

**Cost of Tender Document & Earnest Money Deposit**

**[TO BE UPLOADED IN TECHNO-COMMERCIAL BID]**

A Cost of Tender Document:

| Detail Particulars of deposit of Amount by RTGS / NEFT<br>(Date of Remittance, Name of the Bank, & Branch, UTR<br>No.) | Amount<br>(In Rs.)                                                           |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|                                                                                                                        | <b>590</b><br><b>(Rupees five hundred and ninety )only including 18% GST</b> |

B. Earnest Money Deposit:

| Detail Particulars of deposit of Amount by RTGS / NEFT<br>(Date of Remittance, Name of the Bank, & Branch, UTR<br>No.) | Amount<br>( In Rs)                                                                            |
|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
|                                                                                                                        | <b>Rs. 99,786.00</b><br><b>(Rupees ninety nine thousand seven hundred and eighty six)only</b> |

Authorized Signatory of the Tenderer  
(with official Seal and date)



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**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

**APPENDIX-'A'**  
**[TO BE UPLOADED IN PART -I]**

Name of the Firm / Bidder : \_\_\_\_\_

Name of the Authorized Signatory: \_\_\_\_\_

Official Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Trade License No. \_\_\_\_\_ (Attach self attested Photocopy)

PAN / TAN \_\_\_\_\_ (Attach self attested Photocopy)

**Bank Particulars:**

Name of the Bank: \_\_\_\_\_ Branch Name: \_\_\_\_\_

MICR No. \_\_\_\_\_ IFSC Code No. \_\_\_\_\_

Account Type: \_\_\_\_\_ A/C No. \_\_\_\_\_

**Declaration:**

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website /Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of SMP, KOLKATA without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. \_\_\_\_\_ Authorized Signatory of the Tenderer

Date: \_\_\_\_\_ (with official Seal )



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TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

APPENDIX-B

FORMAT OF AFFIDAVIT FOR NOT HAVING E.P.F A/C.NO.

(On Non – Judicial Stamp Paper worth Rs. 10/-)

**AFFIDAVIT**

I \_\_\_\_\_ son of \_\_\_\_\_ aged about \_\_\_\_\_ Years, by faith \_\_\_\_\_, by Occupation \_\_\_\_\_, residing at \_\_\_\_\_ do hereby solemnly affirm and declare as follows:

1. That I am the Proprietor / Partner of \_\_\_\_\_ having office at \_\_\_\_\_ and carrying on business on the said name and style.  
(In case the above Deponent is an enlisted Contractor at SYAMA PRASAD MOOKERJEE PORT, KOLKATA, the same should be mentioned in affidavit)
2. That my aforesaid Firm is exempted from Provident Fund Act and the said Firm has no valid Provident Fund Registration.
3. That the present affidavit is to be filed before the Kolkata Port Trust as per the Sub Clause No. "i" of "Eligibility to Bid" Clause No. 4 of Tender No. MED / PR / ADVT / 368/ 24-27/ 1317 Dated 22/2/2024 issued by SYAMA PRASAD MOOKERJEE PORT, KOLKATA in respect of the work (the work is to be mentioned). Limited tender for enlistment of vendor for supply and delivery on "as and when" required basis of various types of single and dual chambers permanent pacemaker with accessories on 2 (two) years rate contract basis at centenary hospital, **SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

THAT the statements made above are all true to the best of my knowledge and belief.

Deponent

Identified by





श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
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TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

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प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

### ANNEX- C

Format of Affidavit

(On Non - Judicial Stamp Paper worth Rs. 10/-)

To be filled up and submitted offline before the due date

#### BEFORE THE 1<sup>ST</sup> CLASS JUDICIAL MAGISTRATE AT AFFIDEVIT

I ..... Son of .....aged about.....year, by birth ..... By  
 occupation ..... residing at ..... , do hereby solemnly affirm and declare as follows :-

1. THAT I am the proprietor/ partner of ....., having office at ..... and  
 carrying on business on the said name and style.
2. THAT my aforesaid firm is exempted from E.S.I Act and the said firm has no valid E.S.I  
 Registration.
3. THAT the present affidavit is to be file before the Kolkata Port Trust as per the clause 4 sub  
 clause ( ii ) of the Tender No MED/ PR/ADVT/368/ 24-27/1317 dated 22/2/2024 issued by  
 Kolkata Port Trust in respect of the work " Mechanical Laundry service on three years rate  
 contract basis at Centenary Hospital of SMPK.

THAT the statements made are true to the best of my knowledge and belief.

**Indemnified by me**

**Deponent**



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TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368 / 24-27 / 1317**

**Dated 22/ 2/ 2024**

**APPENDIX - D**  
**INDEMNITY BOND**

(On the Non –Judicial Stamp Paper worth Rs. 50/-)

Tender No MED/ PR/ ADVT/ 368/ 24-27/ 1317 dated 22/2/2024

To be filled up and submitted offline before due date

1. By THIS BOND I, Shri / Smt -----, son of Shri / Smt -----  
 ----- Residing at ----- by occupation ----- the Partner / Proprietor / Director ----  
 ----- having office at ----- am a tenderer under Medical Department, Kolkata Port Trust (A  
 statutory body under MPT Act, 1963)
2. WHEREAS , the said Kolkata Port Trust asked the every tenderer, who is not covered under E.S.I Act  
 or exempted, to furnish an Indemnity Bond in favour of Medical Department, Kolkata Port Trust  
 against all damages and accident to the Labour/s of Tenderer / Contractor.
3. NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer / Contractor named herein  
 above shall indemnify the Kolkata Port Trust AGAINST ALL DAMAGES AND ACCIDENT OCCURRING  
 TO THE Labour/s of the Tenderer / Contractor as demanded by the Kolkata Port Trust and which  
 shall be legal and / or claimed by the Kolkata Port Trust during the execution of the work stated in  
 the NIT No. **MED / PR / ADVT / 368 / 24-27 / 1317 Dated 22/ 2/ 2024.**
4. AND the Contractor hereunder agrees to indemnity and at all times keep indemnified the Kolkata  
 Port Trust and its administrator and representative And also all such possible claim or demand for  
 damages and accidents.

In WITNESS WHEREOF I \_\_\_\_\_, the Partner / Proprietor / Director  
 \_\_\_\_\_ Hereto set and seal this the ----- Day of -----

In the year ----- at -----

(Signature of the Indemnifier)

**Suretias**

1. Signature \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

2. Signature \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

**(Witness)**

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
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TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT, KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

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**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

#### ANNEXURE –E

[ DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTER HEAD, SIGNED, SCANNED AND UPLOADED ]

**Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document**

Ref. No.....

Date .....

The Chief Medical Officer  
 Centenary Hospital  
 Kolkata Port Trust,  
 15 Strand Road  
 Kolkata – 700 001

Ref Tender No : MED/ PR/ADVT/368/24-27/1317 dated 22/2/2024

Dear Sir,

I/We, .....(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda/ corrigendum , if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda/ corrigendum if any

I/We are submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda/ corrigendum

Yours faithfully,

Signature of Tenderer.....

Name: .....

Designation: .....

Date : .....

Seal of the tenderer.....



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शताब्दी अस्पताल, श्यामा के लिए यांत्रिक लांड्री धुलाई सेवा के लिए निविदा

प्रसाद मुखर्जी बंदरगाह, कोलकाता 3 (तीन) वर्ष की दर पर अनुबंध के आधार पर

**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

### FINANCIAL BID

Nmae of Work:- TENDER FOR OF MECHANICAL LAUNDRY WASHING SERVICE FOR THE CENTENARY HOSPITAL, SYAMA PRASAD MOOKERJEE PORT,KOLKATA ON 3 ( THREE ) YEARS RATE CONTRACT BASIS

| NAME OF THE FIRM :- |                        |     |                 |           |                            |          |
|---------------------|------------------------|-----|-----------------|-----------|----------------------------|----------|
| SI                  | Item description       | UOM | Reqmt per month | Unit Rate | Total amount Excluding GST | GST in % |
| 1                   | BED SHEET(WHITE)       | NO  | 1025            |           | 0.00                       |          |
| 2                   | DRAW SHEET(WHITE)      | NO  | 582             |           | 0.00                       |          |
| 3                   | BED SHEET(GREEN)       | NO  | 50              |           | 0.00                       |          |
| 4                   | DRAW SHEET(GREEN)      | NO  | 124             |           | 0.00                       |          |
| 5                   | PATIENT'S COAT         | NO  | 533             |           | 0.00                       |          |
| 6                   | PATIENT'S PANT         | NO  | 411             |           | 0.00                       |          |
| 7                   | HAND TOWEL             | NO  | 244             |           | 0.00                       |          |
| 8                   | SKIN TOWEL             | NO  | 110             |           | 0.00                       |          |
| 9                   | PATIENT'S TOWEL        | NO  | 282             |           | 0.00                       |          |
| 10                  | PILLOW COVER           | NO  | 258             |           | 0.00                       |          |
| 11                  | FEMALE GOWN            | NO  | 298             |           | 0.00                       |          |
| 12                  | SURGEAN'S GOWN(GREEN)  | NO  | 150             |           | 0.00                       |          |
| 13                  | DOCTOR'S APRRON(WHITE) | NO  | 120             |           | 0.00                       |          |
| 14                  | BLANKET RED            | NO  | 110             |           | 0.00                       |          |
| 15                  | BLANKET BLACK          | NO  | 0               |           | 0.00                       |          |
| 16                  | BLANKET BROWN          | NO  | 4               |           | 0.00                       |          |
| 17                  | MOSQUITO NET           | NO  | 54              |           | 0.00                       |          |
| 18                  | PARDHA BLUE            | NO  | 16              |           | 0.00                       |          |
| 19                  | LUNGI                  | NO  | 80              |           | 0.00                       |          |



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**Tender No. MED / PR / ADVT / 368/ 24-27/ 1317**

**Dated 22/ 2/ 2024**

|    |                      |    |     |       |             |  |
|----|----------------------|----|-----|-------|-------------|--|
| 20 | PINK COAT(PATIENT)   | NO | 20  |       | <b>0.00</b> |  |
| 21 | PINK PANT(PATIENT)   | NO | 20  |       | <b>0.00</b> |  |
| 22 | TABLE COVER          | NO | 6   |       | <b>0.00</b> |  |
| 23 | C-ARM COVER          | NO | 8   |       | <b>0.00</b> |  |
| 24 | MANMAN COVER         | NO | 8   |       | <b>0.00</b> |  |
| 25 | MACHINE COVER        | NO | 2   |       | <b>0.00</b> |  |
| 26 | MONITAN COVER        | NO | 2   |       | <b>0.00</b> |  |
| 27 | SAND BAG COVER       | NO | 8   |       | <b>0.00</b> |  |
| 28 | TRAY COVER           | NO | 100 |       | <b>0.00</b> |  |
| 29 | DIATHERMIC BAG COVER | NO | 6   |       | <b>0.00</b> |  |
| 30 | DOCT'S COAT          | NO | 152 |       | <b>0.00</b> |  |
| 31 | DOCTOR'PANT          | NO | 152 |       | <b>0.00</b> |  |
| 32 | DUSTER               | NO | 6   |       | <b>0.00</b> |  |
| 33 | MOP                  | NO | 135 |       | <b>0.00</b> |  |
| 34 | BIG CUT SHEET        | NO | 4   |       | <b>0.00</b> |  |
| 35 | SMALL CUT SHEET      | NO | 30  |       | <b>0.00</b> |  |
| 36 | CANVUS               | NO | 4   |       | <b>0.00</b> |  |
| 37 | LEGGIES              | NO | 12  |       | <b>0.00</b> |  |
| 38 | PHARMA APRON(WHITE)  | NO | 20  |       | <b>0.00</b> |  |
| 39 | ABDOMINAL BINDER     | NO | 4   |       | <b>0.00</b> |  |
| 40 | T. BINDER            | NO | 5   |       | <b>0.00</b> |  |
| 41 | BINDER(OT)           | NO | 4   |       | <b>0.00</b> |  |
|    |                      |    |     | Total | <b>0.00</b> |  |

**PRICE NOT TO BE QUOTED HERE**