



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
हल्दिया गोदी परिसर
HALDIA DOCK COMPLEX
(An ISO 9001:2015; ISO 14001:2015 &
ISO 45001:2018 Certified Organization)



संयंत्र और उपकरण (पी एंड ई) प्रभाग, परिचालन प्रशासनिक भवन,
प्रथम तल, चिरंजीबपुर, पीओ: हल्दिया, जिला: पुरबा मेदिनीपुर,
पश्चिम बंगाल, भारत,
पिन - 721604

Plant and Equipment (P&E) Division, Operational
Administrative Building, First Floor, Chiranjibpur, PO:
Haldia, District: Purba Medinipur, West Bengal,
India, Pin - 721604

मोबाइल नंबर / Mobile No. : +91 94347 35407

ईमेल/Email: schakraborty.hdc@kolkataporttrust.gov.in

No. - SDM(P&E) /FCT-09&10 Serv./BO/100vehicle/24/206

Dated 01.07.2024

REQUEST FOR SUBMISSION OF BUDGETARY OFFER

विषय/Subject : Request for submission of Budgetary offer for Scheduled servicing of two (02) nos. of Foam Crash Tender i.e., FCT-09 (WB-29B-4845) & FCT-10 (WB-29B-3961) along with supply of spare parts & Consumables at Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata.”

Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata has 02 (Two) numbers of Foam Crash Tenders (FCT -09 and FCT-10) which are built on ‘MAN’ made Chassis. These FCTs were procured and commissioned in the year 2017 and have run 18264 Km and 26341 Km respectively till now. Presently these FCTs are serving HDC dock areas.

The details of chassis are appended hereunder:

FCT-10 [MAN Model: CLA 25.300; Vehicle No.: WB-29B-3961; Chassis No: MBKMC5KJ7HN017652; Engine No: 6DGK24143] and FCT- 09 [MAN Model: CLA 25.300 evo; Vehicle No.: WB-29B-4845; Chassis No: MBKMC5DR2HN018579; Engine No: 6DHD25570] Considering the importance of any Fire Fighting Vehicles, Haldia Dock Complex desires to have trouble free Service of these two FCT’s.

Budgetary offers from OEM / authorized service vendor of OEM/ experienced vendor in similar type of work [Copy of the Certificate of incorporation/ Registration issued by the relevant statutory authority should be submitted/ Authorization certificate/experience certificate] as per enclosed scope of work and general terms & conditions, are invited for the subject work.

The prospective bidders are requested to submit their detailed budgetary offer with technical specification of all spares required for servicing of these FCTs.

Last date of submission of budgetary offer: 12.07.2024.

Budgetary Offer to be submitted online or sent offline at the address: Office of the Sr. Dy. Manager (P&E), Plant and Equipment (P&E) Division, Operational Administrative Building, First Floor, Chiranjibpur, PO: Haldia, District: Purba Medinipur, West Bengal, India, PIN - 721604

Information Related to submission of offer

i)	Mode of Submission of Budgetary offer	::	Budgetary offers should be submitted in sealed covers , by post or by courier or by hand. Bidders shall not have any option for submitting their bids electronically.
ii)	Closing date & time for submission of Quotation / offer.	::	12.07.2024, up to 15:00 Hrs. (IST)
	Date & time of opening of Quotation / offer.	::	12.07.2024, from 15:30 Hrs. (IST) onwards.
iii)	Address for submission of bids in sealed cover	::	Office of the Sr. Dy. Manager (P&E), Operational Administrative Building (1st Floor), Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata (Formerly Kolkata Port Trust), Chiranjibpur, P.O. Haldia, Dist. Purba Medinipur, West Bengal, Pin- 721604.

Contact Persons (Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata,):

st. No.	Name	Email & Phone No.
1	Shri S. Chakrabarty, Sr. Dy. Manager	Email: schakraborty.hdc@kolkataporttrust.gov.in Phone no.: +91 94347 35407
2.	S.S.K Hassan Imam, Dy. Manager (P&E)	Email: himam.hdc@kolkataporttrust.gov.in Phone no.: +91 9434031346
3.	Shri S. Kumar, Asst. Manager (Ops.) (P&E)	Email: sanjay.hdc@kolkataporttrust.gov.in Phone no.: +91 8945523393

The envelope containing your offline budgetary offer must be superscribed with the following:

SDM(P&E) / FCT-09&10 Serv./BO/100vehicle/24/206

Dated- 01.07.2024

Enclo.: As stated

Thanking You,

Your faithfully,

एस. चक्रवर्ती/S. Chakrabarty

वरिष्ठ उप. प्रबंधक (पी एंड ई)/ Sr. Dy. Manager (P&E)

हल्दिया डॉक कॉम्प्लेक्स / Haldia Dock Complex

श्यामा प्रसाद मुखर्जी बंदरगाह, कोलकाता / Syama Prasad Mookerjee Port, Kolkata.

Scope of Work for Servicing (one time) of 02 Nos. Foam Crash Tenders (MAN make Chassis)

Contractor should provide servicing (as per OEM Manual), health checking, with replacement of required spares and consumable items of 02 Nos. Fire Fighting vehicle (FCT- 09 & 10) at Haldia Dock Complex site.

01.	ENGINE	Servicing (as per OEM Manual), Checking of engine, including replacement of Lubricant, Ad- Blue, Air Filter, Mobil Filter etc.
02.	CLUTCH & GEAR BOX	Servicing (as per OEM Manual), Checking of Clutch, including replacement/ Top up of Clutch oil & Gearbox Oil etc.
03.	FRONT & REAR AXLES	Servicing (as per OEM Manual) Checking of FRONT & REAR AXLES, including replacement of axle oil, Greasing, King pin, shackle pin, slack adjuster etc.
04.	STEERING & SUSPENSION	Servicing (as per OEM Manual) Checking of STEERING & SUSPENSION, including replacement of steering oil, spring cambering & suspension work etc.
05.	BRAKES	Servicing (as per OEM Manual), Checking of Brakes.
06.	ELECTRIAL & ELECTRONICS	Servicing (as per OEM Manual), Checking of Electrical & Electronics system, such as checking battery terminals & Mountings, Electrolyte level, lights, indicator, horn, wiper system, mountings of starter motor, alternator, head lamp, bulb, fuses, Electric cables, Self-starter, Control Units, Sensors etc. [OEM Specified Battery will be supplied by HDC]
07.	CABIN	Servicing (as per OEM Manual) Checking of Cabin, such as checking of cabin filter, cabin tilt pump, Greasing of cabin rear lock pin etc.
08.	WHEELS & TYRES	Servicing (as per OEM Manual), Checking of wheels, Tyres, Wheel Rims etc. to be carried out. [OEM Specified Tyres will be supplied by HDC]
09.	TIPPER	Servicing (as per OEM Manual) Checking of Tipper is to be carried out.
10.	EXHAUST & Ad-Blue	Servicing (as per OEM Manual) Checking of exhaust to be carried out. Checking of exhaust system assembly, silencer & all joints, flexible hose & wire mesh, Ad-Blue filter, Ad- Blue tank assembly, necessary top-up of Ad- Blue etc.
11.	CHASSIS	Servicing (as per OEM Manual) Checking of chassis is to be carried out.
12.	Air Conditioning System	Servicing (as per OEM Manual) Checking of Air Conditioning System, Parts replacement, Gas charging etc. to be carried out.
13.	Any other Servicing/repairing which are essential for smooth operation of the FCT -09 & 10.	

Bill Of Quantity

Sl. No.	Item particulars.	Qty.	Amount (Excluding GST) [In Indian Rupees (INR)]	GST %
01.	Service Cost for Fire Fighting Vehicle-FCT-09 (WB-29B-4845) (including to and fro charges, labour, stay charge, etc.)	01		
02	Service Cost for Fighting Vehicle-FCT-10 (WB-29B-3961) (including to and fro charges, labour and stay charge, etc.)	01		
03.	Spares and Consumables cost for Fighting Vehicle-FCT 9 (WB-29B-4845) as per scope of work (required for servicing of FCT-09 including handling cost)	01		
04	Spares and Consumables cost for FCT 10 (WB-29B-3961) as per scope of work (required for servicing of FCT-10 including handling cost)	01		

N.B. -Tentative list of spare parts, lubricants etc. to be mentioned separately, which are likely to require to be replaced under B.O.Q. Sl. 3 & 4.

Offer should be based upon the following terms and conditions:

1. **On Site Servicing:** Contractor shall arrange technician tools, tackles, jacks, Genuine spares, lubricants etc. which required for servicing (as per OEM Manual) of these two FCTs. At Haldia Dock Complex Site on their own cost.
2. **Price basis:**
 - 2.1 The quoted price shall be based on “one time servicing of two (02) nos. of Foam Crash Tender i.e. FCT-09 & FCT-10 along with supply of spare parts & Consumables at Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata.” i.e. **the quoted price shall be inclusive of to & fro transportation, handling, delivery & installation, testing and commissioning at site, guarantee support (as per contractual conditions) and all other incidental charges for the execution of the contract.**
 - 2.2 The tenderer shall fill in ‘Unit Rate’ and ‘Amount’ for the item, as described in the ‘**Bill of Quantities**’, as per the required break-up.
 - 2.3 The prices quoted shall be exclusive of **GST** as well as any statutory levies and/or other charges levied by any Central/State/local authorities, which shall be paid extra, at applicable rates, at the time of supply of goods. As such, details thereof, as applicable, are to be furnished clearly in the offer.
 - 2.4 The prices should be firm and no variation, except towards statutory duties, levies and taxes, shall be payable.
 - 2.5 Any new statutory levies, taxes, duties, cess, etc. imposed by the Central/State/local authorities, by way of fresh notifications, subsequent to the issue of Work Order/Purchase Order, but within the stipulated delivery period, shall be paid extra.
3. **Payment terms:** 100% payment will be made within **30 (thirty) days** from the date of submission of clear and unambiguous bill in all respect by the party.

The bills should be submitted, in quadruplicate, to the office of the Sr. Dy. Manager (P&E), along with all relevant documents like receipted Challan(s) [duly signed by the consignee or his authorized representative], records showing Availability (%), Service Report, Joint inspection report, subject to satisfactory testing and commissioning of the FCT’s as the case may be, Guarantee Certificate, Inventories of the old spare parts replaced, etc.

Payment will be made in Indian Rupees through the banker of the contractor i.e. through **ECS**. During submission of bill(s), the following information must be submitted by the Contractor regarding their banker:

 - a) Savings/Current Account Number:
 - b) Name of the Bank:
 - c) Name of the Branch and address thereof:
 - d) RTGS Code of the Branch:
4. **Force Majeure:** In the event of either party being rendered unable by Force Majeure to perform any obligations required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall, upon notification to the other party, be suspended for the period during which such Force Majeure event lasts. The cost and loss sustained by either party shall be borne by the respective parties. The term ‘**FORCE MAJEURE**’, as employed herein, shall mean acts of God, Earthquake, Tsunami (caused by earthquake at the ocean bed), War, Revolt, Riot, Fire, Floods, Sabotage and Hurricane/Cyclone, Strike {excluding that of the contractor’s supplier(s) or the sub-contractor’s employees}. Upon the occurrence of such case and upon its termination, the party alleging that it has been rendered unable, as aforesaid, shall notify the other party in writing immediately, but not later than 48 (forty-eight) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

5. **Guarantee:**
- 5.1 The material(s) supplied/replaced shall have to be guaranteed by the Contractor for a period of **12 (twelve) months /up to next schedule servicing date from the date of service against poor material and bad workmanship.**
- 5.2 **Guarantee Certificate** is to be furnished by the Contractor, in this regard. If any defect, whatsoever, develops during the guarantee period, the defective material(s) will have to be replaced/rectified by the Contractor at his/their own cost and arrangement.
- 5.3 The Contractor shall be responsible for making good, with all possible speed, at his/their expense any defect in or damage to any portion of the supply, which may appear or occur after the material(s) have been accepted by HDC, SMP, Kolkata and before expiry of the Guarantee Period {including extension(s), if any} and which arises either:
- a) from any defective material(s), workmanship or design or
 - b) from any act or omission of the Contractor done or omitted during the said period.
6. **Liquidated Damage clause:** If the Contractor fails to complete the job within the stipulated date or such extension(s) thereof, as may be allowed by Engineer, HDC in writing, the Contractor shall be required to pay as compensation (Liquidated Damage) to HDC, SMP Kolkata and not as penalty, @ 1/2 % of total basic value of the work, for every week's delay (part of the week would be treated as full week), provided always the entire amount of compensation to be paid under the provision of this clause shall not exceed 10 % of the total contract value. HDC, SMP Kolkata may, without prejudice to any other method of recovery, deduct the amount of such damages from any money which is due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from their obligation to complete the work or from any other of their obligations or liabilities under the contract. Taxes as applicable rate on LD amount if any will be levied.
7. **Indemnity Bond:** In case any Parts or Vehicle (FCT) is required to be taken to works of Contractor for Servicing/ Maintenance, an Indemnity Bond, on HDC SMP Kolkata, standard format is to be furnished by the contractor.
8. **Security Deposit:** 3 % of the Contract Value (excluding GST) till date of completion and during Defect Liability Period.
9. **Freight:** If any spare parts/ FCT need to be taken to contractor works for Servicing/Maintenance, contractor will arrange at their own to pay for to and fro Transportation charge.
10. **Joint Inspection Report:**
- a) A joint inspection will be made along with contractor & HDC representative for assessment of spares for servicing of FCT at HDC's site.
 - b) During Joint inspection, if any, component/Spares is found to be Rejected or found Unserviceable, the same is to be returned back to HDC after Servicing.
11. **Spares Requirement after Joint Inspection:** The spares assessed after joint inspection for replacement are to be supplied by the contractor as per the terms and condition of contract.
12. **Old Materials:** The old materials, which would be replaced by new ones, will have to be returned by the contractor with an inventory to Central Garage & Workshop while submitting bills for payment.
13. **Permit:** For entering into the Dock Area in case of emergency repairing inside dock, gate passes would be issued for the personnel, equipment, machineries, materials etc of Contractor for execution of the work, on chargeable basis, as per rules then prevailing, on the basis of written request from Contractor.

14. **Validity:** The validity of offer should not be less than 60 (sixty) days from the date of opening of the offer.
15. Contactor shall have to furnish GST Registration Number, Authorized dealership certificate, PAN Number and Trade License in the offer.
16. **General Conditions of Contract:** The contract will be governed by our General Conditions of Contract available at the official website of Syama Prasad Mookerjee Port, Kolkata (www.smporkolkata.shipping.gov.in).