



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5151338  
Dated/दिनांक : 12-07-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	06-08-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	06-08-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Ports, Shipping And Waterways
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Kolkata Port Trust
Office Name/कार्यालय का नाम	Haldia Dock Complex
Total Quantity/कुल मात्रा	130130
Item Category/मद केटेगरी	BoQ-1 , BoQ-2 , BoQ-3 , BoQ-4 , BoQ-5
BOQ Title/बीओक्यू शीर्षक	Supply of various types of Medicines to Port Hospital of Haldia Dock Complex
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	BoQ-1
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	7 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No

**Bid Details/बिड विवरण****Evaluation Method/मूल्यांकन पद्धति**

Item wise evaluation/

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
Schedule 1 EMD Amount/ईएमडी राशि (In INR)	524
Schedule 2 EMD Amount/ईएमडी राशि (In INR)	106
Schedule 3 EMD Amount/ईएमडी राशि (In INR)	180
Schedule 4 EMD Amount/ईएमडी राशि (In INR)	2800
Schedule 5 EMD Amount/ईएमडी राशि (In INR)	176

**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

General Manager (Finance)  
Finance Department, Haldia Dock Complex, SMPK, Ministry of Ports, Shipping and Waterways  
(Abhijit Gupta)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Evaluation Method ( Item Wise Evaluation Method )**

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Boq-1	25000
Schedule 2	Boq-2	25000
Schedule 3	Boq-3	10000

Schedule 4	Boq-4	70000
Schedule 5	Boq-5	130

### BoQ-1

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

#### Technical Specifications/तकनीकी विशिष्टियाँ

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Emanuel Singh	721607,Jawahar Tower Connector Building, Haldia Dock Complex, Kolkata Port Trust	25000	45

### BoQ-2

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

#### Technical Specifications/तकनीकी विशिष्टियाँ

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Emanuel Singh	721607,Jawahar Tower Connector Building, Haldia Dock Complex, Kolkata Port Trust	25000	45

**BoQ-3**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Emanuel Singh	721607,Jawahar Tower Connector Building, Haldia Dock Complex, Kolkata Port Trust	10000	45

**BoQ-4**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

<b>S.No./क्र. सं.</b>	<b>Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी</b>	<b>Address/पता</b>	<b>Quantity/मात्र</b>	<b>Delivery Days/डिलीवरी के दिन</b>
1	Emanuel Singh	721607,Jawahar Tower Connector Building, Haldia Dock Complex, Kolkata Port Trust	70000	45

**BoQ-5**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Emanuel Singh	721607, Jawahar Tower Connector Building, Haldia Dock Complex, Kolkata Port Trust	130	45

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

### 3. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

### 4. Generic

Loading and Unloading at yard will be under the scope of the supplier.

### 5. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

### 6. Generic

The seller is required to print logo as per buyer's requirement.

### 7. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

### 8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

## **Additional Commercial Terms & Conditions**

**(Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83)**

**8.1 EMD Deposition:**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of "Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex" payable at "Haldia".

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Name of Bank & Branch: State Bank of India, Haldia Port Branch.

Account Name: Syama Prasad Mookerjee Port Haldia

Account No.: 37603321733

IFS Code: SBIN0001360

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

**8.2 Pre- Qualification Criteria:**

(i) Bid is invited from reputed suppliers / vendors for supply and delivery of Various types of Medicine items for Port Hospital of Haldia Dock Complex.

(ii) Average Annual Financial Turnover during the last three financial years should be at least ₹2,27,130.00 only.

(iii) The prospective bidder(s) should submit credential for supply of various types of Medicine items for a cumulative amount of ₹ 4,54,260.00 (Rupees four lakh fifty-four thousand two hundred sixty only) including GST, minimum in any number of orders, during last 7 (seven) years, to Govt., PSU or Public / Private organization which should be substantiated by producing PURCHASE ORDER copy along with any one or more of the following documents:

- a) Receipted Challan,
- b) Certificate of Execution,
- c) GRN,
- d) Excise Invoice,
- e) Tax Invoice,
- f) Consignment Note. etc. as a proof of supply.

Note: Above stated PRE-QUALIFICATION CRITERIA documents should be submitted along with offer otherwise the offer would be liable for rejection.

(iv) Copy of GST Registration certificate should be submitted.

(v) Copy of valid Professional Tax Payment Challan copy (PTPC)/up to dated Tax payment Challan copy, if applicable, should be submitted.

**8.3** HDC / SMPK reserves the rights to reject all tenders to accept any tender in whole or part without assigning any reason thereof. In case bidders quote the same rate originally, and in case splitting is applicable and if quantity is not divisible equally in such case decision of Engineer of the contract would be binding upon the bidder. General Manager Engineering. Haldia Dock Complex shall be the Engineer-in-charge for this procurement.

**8.4 Price Bids (Part-II) of only those eligible bidders whose Part-I Bids are complete and in order shall only be considered for opening.**

**8.5** Mere participation in tender will not mean that a particular bidder will automatically be considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation



of bids also.

**8.6** Description of materials specifications to be procured have been stated in the many places under the bid document such as Technical Sheet, Price Bid & Un-Price BoQ (Annexure-I) etc. In case of any dispute in the materials specifications description and in such case, material specifications description as stated in the Un-Price BoQ (Annexure-I) of the bid document will prevail over the all the description of materials specifications stated in the bid document.

**8.7** Tenders without requisite Earnest Money are liable to be rejected excepting relevant exempted categories as per GeM GTC.

**8.8 General Conditions of Contract:**

The Terms and Conditions of Tender shall be read in conjunction with the General Conditions of Contract, Specifications, Bill of Quantities and other documents forming part of this Contract wherever the Contract so requires. The above mentioned General Conditions of Contract may be visited and go through it before quoting for the Tender. General Conditions of Contract is available at SMP, Kolkata [website \(www.kolkataportrust.gov.in\)](http://www.kolkataportrust.gov.in), [www.smpportkolkata.shipping.gov.in](http://www.smpportkolkata.shipping.gov.in).

<https://smpportkolkata.shipping.gov.in/showfile.php?layout=1&lang=1&lid=2531>.

Only those Clauses, Forms or Formats, which are not covered elsewhere in this Tender Document, shall be applicable. Also, for the sake of interpretation of the contents of the Appendices, the terms contained in the main tender document (other than Appendices) including the 'General Conditions of Contract, Forms and Agreements' shall prevail.

**8.9 Delivery:**

i) Medicines will have to be supplied immediately on placement of order and not later than 45 days from the date of issue of respective order.

ii) Delivery is to be made at the Medical Stores, Port Hospital, Haldia Township, Haldia on working days i.e. other than Port Holidays & Sundays between 10.00 A.M. to 12.00 Noon and 2.00 P.M. to 4.00 P.M.

iii) Supply from fresh batch with long expiry date will be accepted and those having short expiry date may be rejected at the discretion of Medical Superintendent, Port Hospital, Haldia Dock Complex. In any case, Medicines and chemicals having less than 3/4th of the shelf-life will not be accepted unless permitted by the M.S. Port Hospital.

iv) If medicines are found defective or damaged they are to be replaced / returned or else cost of the items will be deducted from the bill on pro-rata basis.

v) A quality testing certificate from a FDA -approved laboratory may be asked, if felt necessary, by Medical Superintendent, Port Hospital, Haldia Dock Complex during supply of medicine. If medicines are found substandard/ defective/ damage they are to be replaced free of cost by supplier or else cost of the items will be deducted from bill on pro-rata basis.

vi) Also, periodical testing of samples of medicines may be done (if felt necessary) by Medical Superintendent, Port Hospital, Haldia Dock Complex to ensure quality control.

**8.10 Evaluation and comparison of bids**

This being an item rate tender, the Bidder shall quote his rates against all items on line based on his own analysis. Only such bids, as determined to be substantially responsive to the requirements of the bid documents will be evaluated. Other non-responsive bids will be rejected. The Port's decision on this shall be final, conclusive and binding. Bidder shall submit their offer for all the items/ or for any one of the item. The evaluation for award of tender will be on the basis of the item wise "L1" basis.

**8.11** To assist in the examination, evaluation and comparison of bids, Haldia Dock Complex, SMPK may ask bidders, individually for clarification of their bid. The request for clarification and the response shall be sent through GeM Portal / or through E-mail of SMPK, but no change in price or substance of the bid shall be sought, offered or permitted.

**8.12 Determination of Responsiveness:**

The bid which does not satisfy the pre-qualification criteria and other bid conditions shall summarily be

rejected and shall not be considered for further evaluation. Haldia Dock Complex, SMPK Authority will scrutinize the bids to determine whether the bid is substantially responsive to the requirements of the bid documents. For the purpose of this clause, a substantially responsive bid is one which inter-alia conforms to all the terms and conditions of the bid documents.

### **8.13 Acceptance of Bid:**

Haldia Dock Complex, SMPK Authority does not bind themselves to accept the lowest bid or any bid and reserves the right to accept any bid in part or to reject any bid or all bids without assigning any reasons whatsoever.

### **8.14 Security Deposit:**

i) The Earnest Money Deposit shall be released to the unsuccessful Bidder without any interest after finalization of Successful bidder.

ii) S.D. @ 5% of the total basic value will be deposited by DD or in the form of Bank Guarantee, which will remain valid till successful expiry of the Guarantee period of last supply. The EMD of the successful bidder shall be adjusted towards Security Deposit and balance amount of Security Money either may be deposited by DD or in the form of Bank Guarantee.

iii) If the contract value of Rupees One lac and above, the supplier shall be offered a DD or Bank Guarantee in the form of Security Deposit by any nationalized/scheduled bank payable at Haldia. The Bank Guarantee shall be submitted in the format available with HDC. In this regard this may please be noted that We have introduced a Bank Guarantee Repository System (BGRS) through ICICI Bank for handling the BGs both for KDS and HDC and therefore **“while issuing Bank Guarantee issuing applicant must mention receiver’s details as ICICI Bank IFSC ICIC0003507 Branch- Haldia Township Branch, in BG text at which SFMS IFIN 760 messages to be sent by issuing Bank, to establish the authenticity of given BG”**.

iv) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the EMD / Security Deposit (as the case may be or both) may be forfeited and the order be cancelled at the option of the Trustees’.

### **8.15 Governing Law:**

The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata. Disputes if any shall be under the jurisdiction of courts in Kolkata.

### **8.16 Scope of Work:**

The work comprises of the supply and delivery of “Medicines” as specified in the Bill of Quantities of HDC’s Port Hospital at Haldia, or at any other point within the jurisdiction of SMPK, HDC as per directives of the Sr. Dy. Manager (MM), Haldia including unloading and stacking.

### **8.17 Price:**

Tenderer should quote HOSPITAL PRICE on F.O.R. Port Hospital (Haldia Dock Complex), Haldia Township, Haldia basis i.e. free delivery up to HDC’s Port Hospital. The Price shall remain firm and fixed during the period of the contract.

Please be informed that price to be quoted in the Unit Rate basis including GST per Pack /Tab /Cap / Pessary/ Injection/ Tube/ Bottle/ Syringe/ Needle/ Ampoule/ Vial/ gram /ml etc as stated in the price BoQ.

The MRP of the each medicine should also be mentioned in the Annexure-V in the in the Unit Rate basis including GST per Pack /Tab /Cap / Pessary/ Injection/ Tube/ Bottle/ Syringe/ Needle/ Ampoule/ Vial/ gram /ml etc

### **8.18 GST:**

Please indicate GST rate in % as applicable and it is included in the quoted Price.

### **8.19 STAMPING:**

All medicines like strips, bottles, vials or injection ampoule etc should be stamped “For Hospital Use only & Not for sale” at the time of delivery to the Port Hospital, Haldia.

**8.20 Payment Terms:**

100% payment shall be made only after satisfactory Supply, Inspection and Taking over of material as per tender conditions and acceptance of the same at designated points and on submission of Bill with necessary documents e.g., receipted challan in duplicate, test certificate, guarantee certificate, inspection report as applicable. Part payment may be allowed.

**8.21 Income Tax Deduction:**

Deduction of Income Tax shall be made from any amount payable to the Contractor as per the relevant provisions of the Income Tax Act.

**8.22 TDS under GST Law:**

Tax shall be deducted under GST law as per prevailing rate.

**8.23 Transit Risk:**

Transit risk will be on supplier's account since the delivery is to be made on F.O.R. Destination basis.

**8.24 Liquidated Damages:**

If the successful bidder (supplier) failed to supply materials during the delivery period, LD will be levied @ ½% per week on the basic value of the delayed portion subject to maximum of 10% of total basic value of order and GST would be chargeable extra on LD as applicable.

**8.25 Force Majeure:**

In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the Contract, the relative obligation of the party affected by such Force Majeure shall, upon notification to the other party, be suspended for the period during which Force Majeure event lasts. The cost and loss sustained by either party shall be borne by the respective parties. The term "FORCE MAJEURE" as employed herein shall mean acts of God, Earth- quake, War, Revolts, Riots, Fire, Floods, Sabotage, Hurricanes/Cyclones and Strikes, excluding strikes by the employees of the Supplier or, their sub- Contractors. Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid, shall notify the other party in writing immediately but not later 7 (seven) days after the alleged beginning thereof, giving full particulars and satisfactory evidence in support of its claim.

**8.26 Risk Purchase:**

In case of supplier's failure and at the absolute discretion of the Sr. Dy. Manager (MM), the work may be ordered to be completed by some other agency at the risk and expense of the supplier (successful tenderer) after a minimum three days' notice in writing has been given to the supplier by the Sr. Dy. Manager (M.M.) or, his representative. In case of risk purchase extra cost will be borne by the supplier (successful tenderer).

**8.27 Packing of Materials:**

Material will be packed by you at your own responsibility at your own cost and arrangement for protection against any damage, loss, breakage or leakage etc.

**8.28 Dispatch Arrangements:**

The supplier shall be fully responsible for any transit loss or damage to the materials. The supplier shall send advance intimation as to the actual date of delivery of each and every instalment of supply. Delivery of materials will not be accepted on Saturday, Sundays and Port Holidays. The authorized representative of the suppliers should be present at the time delivery for jointly noting with the representative of SMPK the discrepancies, if any, regarding the particulars of materials actually delivered against the challans for the same. Delivery will not be accepted if not accompanied with proper delivery challans (in quadruplicate) and other related documents like inspection certificates, etc. No lorry shall be permitted into the protected area during night-time. Detention of lorries, if any, will be on supplier's account. In case e-way bill is required to deliver the materials, suppliers need to arrange themselves for the same through latest online portal.

**8.29 Purchase Order Issuance:**

The successful bidder will be required to take necessary action from the date of issuance of purchase order. Purchase order may be issued either through GeM portal or through e-mail or by hand or by any other mode suitably and it will be considered as acceptance of order by successful bidder for execution of the order and it shall be a binding of contract between Haldia Dock Complex, SMPK Authority and the successful bidder.

### **8.30 Workmen Compensation:**

The successful bidder(s) must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at SMPK site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.

### **8.31 Personal Protective Equipment (PPE):**

Suppliers and their workmen including driver & helper must use PPE i.e. Safety Helmet etc. at the time of supply of materials inside the dock premises.

**8.32 Bidder should upload duly filled, signed and sealed enclosures attached as Annexures-I/II/III/IV/V/VI and signed Bid Document along with signed Additional Terms and condition with the bid as a token of acceptance of specifications and conditions of the bid.**

## **9. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**

## BILL OF QUANTITIES (UN-PRICED BID)

Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83

Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."

BoQ Sl.No	Description of Generic Medicine	If your offer exactly match to our specification, write 'YES', if No write 'No' with other details given below (Please note that no other specification would be accepted)				
		Confirm Specification (Yes/ No)	Brand Name	Pack Size	Total self life (Time interval between manufacturing date & date of expiry).	Whether Brochure /Leaflet submitted (Yes/No)
1	Disposable Pen needle (32 G / 4 mm) Strength: 32 G / 4 mm Form: Pen needle Quantity: 25000 Pen needle					
2	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc) Form: Capsule or Tablet Quantity: 25000 Capsule or Tablet					
3	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin Form: Capsule or Tablet Quantity: 10000 Capsule or Tablet					
4	Omega 3 Fatty Acid Strength: 500 mg Form: Capsule or Tablet Quantity: 70000 Capsule or Tablet					
5	Rabies Vaccine, Human Strength: 2.5 IU Form: Injection Quantity: 130 Injection					

Signature of Tenderer with Office Seal

**DECLARATION OF THE BIDDER**

**FORMAT FOR SUBMITTING DECLARATION REGARDING BANNING / DELISTING, BIDDING DOCUMENTS DOWNLOADED FROM WEBSITE, PRICE SCHEDULE, ETC.**

[To be printed on the bidder's Letter Head duly filled and uploaded after seal & signing]

To,  
Sr. Dy. Manager (MM) Haldia Dock Complex ;  
Syama Prasad Mookerjee Port, Kolkata.

Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."

**Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83**

I....., the authorized signatory of the  
..... (Name of the Company /Firm) do hereby declare / confirm that  
:

\* I / We have not been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India.

I / We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. I / We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the Tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the Tender. In the event of our Tender being accepted in full or, in part, I / we also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the Tender together with the acceptance thereof in writing by or, on behalf of the Trustees' shall form the Contract. I / we have not made any addition / modification / alteration in the Bidding Documents hosted in the websites. I / we also hereby declare that the credentials, financial etc document submitted are genuine and particular of facts stated in this bid are true.

Signature of authorized person of the bidder  
(With office seal)

\* In case the firm has been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India, then the same should be declared properly, after modifying the sentence, suitably.

**BIDDER'S INFORMATION**

**Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83**

**Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."**

**(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)**

**GENERAL INFORMATION OF THE BIDDER**

**The bidder must submit the information in this format.**

1.	Information regarding bidder's authorized representative(s) / contact person(s)		
	a )	Name(s)	
	b )	Address(es)	
	c )	Telephone number(s)	
	d )	Facsimile number(s)	
	e )	Electronic mail address	
2.	a )	Address of the branch office, if any	
	b )	Name of the contact person at branch office	
	c )	Telephone number(s)	
	d )	Facsimile number(s)	
	e )	Electronic mail address	
3.	Whether the bidder is a Proprietorship Firm or Partnership Firm or Limited/ Pvt. Limited Company		
4.	Whether the bidder is a 'Class-I local supplier' / or 'Class-II local supplier' / or 'Non-Local supplier' as per Make in India Policy. (Please indicate which is applicable)		
5.	Details of the Banker(s):		
	a )	Name of the Banker(s) in full.	
	b )	Address(es) of the Banker(s)	
	c )	Telephone number(s)	
	d )	Facsimile number(s)	
	e )	Electronic mail address	
	f )	Name(s) of the contact person(s)	

**Signature of Tenderer with Office Seal**



<b>5.</b>	<b>Bank details for ECS payment :</b>	
	<b>a) Bank Account number.</b>	
	<b>b) Name of the bank.</b>	
	<b>c) Name of the branch.</b>	
	<b>d) Address of the branch.</b>	
	<b>e) IFSC code</b>	
<b>6.</b>	<b>Income Tax details (if applicable) :</b>	
<b>a )</b>	<b>Permanent Account Number (PAN)</b>	
<b>b )</b>	<b>GST Registration Number</b>	
<b>7.</b>	<b>Employees' Provident Fund (EPF) Code No., if applicable</b>	
<b>8.</b>	<b>Employees' State Insurance (ESI) Code No., if applicable</b>	

**Signature of Tenderer with Office Seal**

## GST Details

**Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83**

**Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."**

BoQ Sl.No	Description of Generic Medicine	HSN Code	GST Rate (In %)		
			CGST Rate	IGST Rate	SGST Rate
1	Disposable Pen needle (32 G / 4 mm) Strength: 32 G / 4 mm Form: Pen needle Quantity: 25000 Pen needle				
2	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc) Form: Capsule or Tablet Quantity: 25000 Capsule or Tablet				
3	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin Form: Capsule or Tablet Quantity: 10000 Capsule or Tablet				
4	Omega 3 Fatty Acid Strength: 500 mg Form: Capsule or Tablet Quantity: 70000 Capsule or Tablet				
5	Rabies Vaccine, Human Strength: 2.5 IU Form: Injection Quantity: 130 Injection				

**Signature of Tenderer with Office Seal**

## MRP Details

**Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83**

**Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."**

**Note:** Please be informed that your quoted Rate will be compared with the MRP and therefore The MRP of the each medicine should also be mentioned in this Annexure including GST per Pen needle /Injection/ Capsule or Tablet etc. so that the percentage of offered maximum possible discount on your MRP price may be compared with your offered rate in the Price Bid.

BoQ Sl.No	Description of Generic Medicine	Unit	Per Unit MRP (including GST)
1	Disposable Pen needle (32 G / 4 mm) Strength: 32 G / 4 mm Form: Pen needle Quantity: 25000 Pen needle	Pen needle	
2	Vitamin B Complex with Vitamin C and Zinc (Must contain Thiamine, Riboflavin, Pyridoxine, Vit B12, Niacinamide, Folic Acid, Vit C and Zinc) Form: Capsule or Tablet Quantity: 25000 Capsule or Tablet	Capsule or Tablet	
3	Calcium + Vit D3 + Vitamin K2-7 + Omega 3 Fatty Acid + Methylcobalamin Form: Capsule or Tablet Quantity: 10000 Capsule or Tablet	Capsule or Tablet	
4	Omega 3 Fatty Acid Strength: 500 mg Form: Capsule or Tablet Quantity: 70000 Capsule or Tablet	Capsule or Tablet	
5	Rabies Vaccine, Human Strength: 2.5 IU Form: Injection Quantity: 130 Injection	Injection	

**Remember: MRP PRICED BILL OF QUANTITIES [BIDDERS NOT TO QUOTE OFFERED RATE HERE]**

**Signature of Tenderer with Office Seal**

**Check List of Documents to be submitted****Gem Bid No. GEM/2024/B/5151338 against HDC's Tender No.: HDC/MM/OT-06/34/83**

Name of Work: "Supply of various types of Medicines to Port Hospital of Haldia Dock Complex, Haldia."

<b>Sl. No.</b>	<b>List of Documents to be submitted</b>	<b>"Yes/No"</b>
1	Copy of GST Registration Certificate	
2	Copy of PAN Card	
3	Copy of last three financial years Balance Sheet and Profit & Loss A/c. (audited where applicable) as per subject Bid document.	
4	Deposit of EMD as per tender condition	
5	Copy of supply order plus delivery proof to fulfill the experience criteria as per subject Bid document.	
6	copy of supply Order and Performance Certificate of satisfactory completion from the Client in support of contract having been executed as proof of past experience	
7	Duly filed signed stamped copy of "STC"/"ATC" of the subject Bid document.	
8	Duly filed signed, stamped copy of 'Annexure-I, Annexure-II, Annexure-III & Annexure-IV of the subject Bid document.	
9	Copy of self-certification that the item offered meets the local content requirement for 'Class-I local supplier' or else, as per MII Policy of GOI.	
10	Any other documents (if applicable)	

**Signature of Tenderer with Office Seal**